

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Veronica Robles-Solis, President
Monica Madrigal Lopez, Clerk
Rose Gonzales, Member
MaryAnn Rodriguez, Member
Brian Melanephy, Member

ADMINISTRATION

Anabolena DeGenna, Ed.D.
Superintendent
Valerie Mitchell, MPPA
Assistant Superintendent,
Business & Fiscal Services
Natalia Torres, Ed.D.
Assistant Superintendent,
Human Resources
Aracely Fox, Ed.D.
Assistant Superintendent,
Educational Services

MINUTES REGULAR BOARD MEETING Wednesday, October 16, 2024

5:00 PM - Open Meeting
7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

October 16, 2024

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Robles-Solis called the meeting to order at 5:00 p.m.

Present: Trustees Brian Melanephy, MaryAnn Rodriguez, Rose Gonzales, Monica Madrigal Lopez, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Veda Lemme, 5th grade student in Mr. Lopez's class at Brekke School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Malakai McBride, 5th grade student in Ms. Rodriguez's class at Brekke School, read the district's Mission and Vision Statement in English. America Arroyo, 5th grade student in Ms. Rodriguez's class at Brekke School, read the district's Mission and Vision Statement in Spanish. Sasha Valentina Solis, 4th grade student in Ms. Hawkins's class at Brekke School, read the Brekke School Vision.

A.4. Presentation by Brekke School

Cheri Scriptor, Principal, Brekke School, provided a presentation about Brekke.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion #24-38 Adoption of Agenda as Presented

Mover: Monica Madrigal Lopez

Secunder: Brian Melanephy

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

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A.7. Closed Session

The Board convened to closed session at 5:22 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- S.T. v. Oxnard SD, et al., Case #2023-CUOE015904 -

Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

A.8. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:00 p.m.

A.9. Report Out of Closed Session

President Robles-Solis reported that there was nothing to report out.

A.10. Introduction of Newly Appointed Oxnard School District Administrator (DeGenna)

The newly appointed Oxnard School District administrator was introduced to the Board of Trustees:

- Erin Gorospe, Accounting Manager/Internal Auditor

A.11. Report Outlining the Support System and Resources for the Biliteracy Program (Fox/Cordes)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, introduced Allison Cordes, Director, Teaching & Learning and Victor Rodriguez, Teacher on Special Assignment, who provided information about the support system and resources for teachers in the district's Biliteracy Program.

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Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)

- Larry Stein re: test scores

B.2. Public Hearing - Appointment of Personnel Commissioner, Ernest Morrison (DeGenna/Torres/Fuentes)

Dr. Ana DeGenna, Superintendent, conducted a public hearing for the Board of Trustees to appoint Mr. Ernest Morrison as their representative on the Personnel Commission for a three-year term beginning December 1, 2024.

Motion #24-39 Appointment of Personnel Commissioner, Ernest Morrison

Mover: MaryAnn Rodriguez

Secunder: Monica Madrigal Lopez

Moved To: Appoint

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

B.3. Public Hearing to Present Findings of Sufficient Instructional Materials for 2024-2025 and Request for Adoption of Resolution #24-06 (Fox/Thomas)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, conducted a public hearing to present findings of sufficient instructional materials for 2024-2025 and request the Board's Adoption of Resolution #24-06.

Motion #24-40 Adoption of Resolution #24-06 re: Findings of Sufficient Instructional Materials for 2024-2025

Mover: Brian Melanephy

Secunder: MaryAnn Rodriguez

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Motion #24-41 Approval of Consent Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

C.1. Request for Approval of Out of State Conference Attendance (DeGenna/Jefferson)

For Danielle Jefferson (Director, Special Education), Allison Raigoza (Coordinator, Behavior), Kerry Roman (DHH Teacher), Tricia Gravel (SDC Teacher), Georgine Murillo (SDC Teacher), Courtney Morrison (DHH Teacher), Allison Shapiro (DHH Teacher), and Briseida Favela (SDC Teacher), to attend the Association of College Educators - Deaf & Hard of Hearing Conference, January 29-February 3, 2025 in Washington, DC, in the amount not to exceed \$2,100.00 per attendee, \$1,500.00 to be paid from OSSA Funds and the balance to be paid from Special Education Funds.

C.2. Request for Approval of Out of State Conference Attendance (DeGenna/Jefferson)

For Eric Beadle, Antonio Alvarez, Jessica Delgado, JuanCarlo Gutierrez, Joseph Flores, Robert Duenas, Brianna Gonzalez, and Josue Ordaz, School Psychologists, to attend the National Association of School Psychologists (NASP) Convention, February 18-22, 2025, in Seattle, WA, in the amount not to exceed \$1,500.00 per attendee, to be paid from OSSA Funds.

C.3. Enrollment Report (Mitchell)

As presented.

C.4. Purchase Order/Draft Payment Report #24-03 (Mitchell/Reyes)

As presented.

C.5. Approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, First Quarter (Torres)

As presented.

C.6. Establishment of Position (Torres/Fuentes)

As presented.

C.7. Personnel Actions (Torres/Fuentes)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.8. Approval of Amendment No. 001 to Agreement No. 17-49 with Arcadis International Ltd.

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(formerly known as IBI Group) to Provide Architectural Engineering Services for Rose Avenue School Reconstruction Project (Mitchell/Miller/CFW)

For additional costs incurred in administering architectural and design services for the Rose Avenue School Elementary School Reconstruction Project, including services related to gaining City approval of the off-site improvements and utility connections, in the amount of \$264,892.00, to be paid out of Master Construct and Implementation Funds.

C.9. Approval of Change Order #006 for Construction Services Agreement #17-158 between the Oxnard School District and Balfour Beatty Construction LLC for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)

To provide City of Oxnard-requested underground utility installation measurements for permits to connect utilities to the new Rose Avenue School Elementary School Site, in the amount of \$72,758.00, to be paid out of Master Construct and Implementation Funds.

C.10. Approval of Credit Change Order #003 for Agreement #22-238 with Viola Constructors for the Drifill Elementary School New Transitional Kindergarten Facilities (Mitchell/Miller/CFW)

To return to the Master Construct and Implementation Fund the amount of \$188,150.00, which had been inadvertently billed under the Construction Services Agreement.

C.11. Approval of Agreement #24-129 – Art Trek, Inc. (Fox/Anguiano)

To provide art lessons to students at Chavez School, October 17, 2024 through June 30, 2025, in the amount not to Exceed \$31,112.50, to be paid out of Title 1 Funds.

C.12. Approval of Agreement #24-130 – Mindset Academy by SWEAT III (Fox/Fernandez)

To provide enrichment programs and workshops designed to equip Elm students with tools and strategies for personal and academic development, October 17, 2024 through June 30, 2025, in the amount not to exceed \$19,450.00, to be paid out of Title III (\$9,450.00) and LCFF (\$10,000.00) Funds.

C.13. Approval of Agreement #24-131 – San Diego County Superintendent of Schools (Fox/Cordes)

To provide Professional Development for 7th and 8th grade world language middle school teachers during the 2024-2025 school year, October 17, 2024 through June 30, 2025, in the amount not to exceed \$24,500.00, to be paid out of Title III Funds.

C.14. Approval of Agreement #24-132 – Alliant International University Inc. (Torres/Carroll)

To allow students from Alliant International University Inc. to obtain suitable clinical experience through supervised teaching to students enrolled in psychology, school counseling, or teaching programs, October 17, 2024 through June 30, 2027, at no cost to Oxnard School District.

- C.15. Approval of Agreement #24-133, Pavement Engineering Inc. (Mitchell/Miller)**
To provide engineering design and support, inspection, and contract administration services for pavement projects at Curren, Soria, Lemonwood, Marina West, McAuliffe, and San Miguel Schools, as well as at the Operations Center, October 17, 2024 through August 25, 2025, in the amount of \$140,400.00, to be paid out of the Deferred Maintenance Fund.
- C.16. Approval of Agreement #24-134 – Caldwell Flores Winters Inc. (Mitchell)**
To provide consulting services to the Oxnard School District to assist in procuring State Aid funds for improvements to district facilities, December 1, 2024 through November 30, 2029, at a fee of 2 percent per application of the principal amount of any and all grants received.
- C.17. Approval of Agreement #24-135 with Tetra Tech to Provide CEQA Compliance Services for the Dr. Lopez Academy Reconstruction Project (Mitchell/Miller/CFW)**
To provide CEQA Compliance Services for the Dr. Lopez Academy Reconstruction Project, October 17, 2024 through June 30, 2025, in the amount not to Exceed \$4,000.00, to be paid out of Enhanced Master Construct Program Funds.
- C.18. Approval of Agreement #24-136 with MNS Engineers, Inc. to Provide Surveying Services for the Dr. Lopez Academy Reconstruction Project (Mitchell/Miller/CFW)**
To provide Surveying Services for the Dr. Lopez Academy Reconstruction Project, October 17, 2024 through June 30, 2025, in the amount of \$104,555.00, to be paid out of Enhanced Master Construct Program Funds.
- C.19. Approval of Agreement #24-137 with Universal Engineering Services to Provide Geotechnical Engineering Services for the Dr. Lopez Academy Reconstruction Project (Mitchell/Miller/CFW)**
To provide Geotechnical Engineering Services for the Dr. Lopez Academy Reconstruction Project, October 17, 2024 through June 30, 2025, in the amount of \$27,900.00, to be paid out of Enhanced Master Construct Program Funds.
- C.20. Approval of Agreement #24-138 with Universal Engineering Services to Provide DTSC Compliance Services for the Dr. Lopez Academy Reconstruction Project (Mitchell/Miller/CFW)**
To provide DTSC Compliance Services for the Dr. Lopez Academy Reconstruction Project, October 17, 2024 through June 30, 2025, in the amount of \$2,400.00 - to be paid out of Enhanced Master Construct Program funds.
- C.21. Approval of Agreement #24-139 with Kenco Construction Services, Inc. to Provide Inspector of Record (IOR) Services for the McAuliffe Elementary School Modernization Project (Mitchell/Miller/CFW)**
To provide Inspector of Record (IOR) Services for the McAuliffe Elementary School Modernization Project, December 15, 2024 through August 31, 2026, in the amount of

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\$150,000.00, to be paid out of Enhanced Master Construct Program Funds.

C.22. Approval of Agreement #24-140 with Kenco Construction Services, Inc. to Provide Inspector of Record (IOR) Services for the Ritche Elementary School Modernization Project (Mitchell/Miller/CFW)

To provide Inspector of Record (IOR) Services for the Ritche Elementary School Modernization Project, December 15, 2024 through August 31, 2026, in the amount of \$150,000.00, to be paid out of Enhanced Master Construct Program Funds.

C.23. Selection of Architect of Record to Provide Architectural Engineering Services for the Lemonwood School Changing Room Project and Approval of Agreement #24-141 for Architectural Services with SVA Architects, Inc. for the Proposed Project Design (Mitchell/Miller/CFW)

For Architectural Services with SVA Architects, Inc. for the proposed project design, in the amount of \$138,450.00, to be paid out of Enhanced Master Construct Program Funds.

C.24. Selection of Architect of Record to Provide Architectural Engineering Services for the Marshall School Changing Room Project and Approval of Agreement #24-142 for Architectural Services with SVA Architects, Inc. for the Proposed Project Design (Mitchell/Miller/CFW)

For Architectural Services with SVA Architects, Inc. for the proposed project design, in the amount of \$128,800.00, to be paid out of Enhanced Master Construct Program Funds.

C.25. Approval of Construction Services Agreement #24-143 with Viola Constructors for the Modernization Project at McAuliffe Elementary School (Mitchell/Miller/CFW)

To provide the Pre-Construction Services portion of the Construction Services Agreement for the McAuliffe Elementary School Modernization Project, October 17, 2024 through December 31, 2024, in the amount of \$17,310.00, to be paid out of Master Construct and Implementation Funds.

C.26. Approval of Agreement #24-144, Franklin Covey Education (Fox)

To provide Leading at the Speed of Trust training for Educational Services Staff on November 1, 2024, in the amount not to exceed \$12,836.11, to be paid out of Supplemental Concentration Funds.

Section D: ACTION ITEMS

D.1. Approval of Speech Language Pathologist Permit Waiver for Liza Faught to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year (Carroll)

Dr. Scott Carroll, Director, Certificated Human Resources, recommended the Board's approval of a Speech Language Pathologist Permit Waiver for Liza Faught to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year.

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Motion #24-42 Approval of Speech Language Pathologist Permit Waiver for Liza Faught to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year

Mover: Brian Melanephy

Second: Rose Gonzales

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

Section E: APPROVAL OF MINUTES

E.1. Approval of Minutes (DeGenna)

The Board approved the minutes of the August 7, 2024 Regular Meeting, the August 17, 2024 Special Meeting, the August 21, 2024 Regular Meeting, the September 4, 2024 Regular Meeting, and the September 18, 2024 Regular Meeting, as presented.

Motion #24-43 Approval of Minutes - August 7, 2024 Regular Meeting, August 17, 2024 Special Meeting, August 21, 2024 Regular Meeting, September 4, 2024 Regular Meeting, September 18, 2024 Regular Meeting

Mover: MaryAnn Rodriguez

Second: Rose Gonzales

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Ana DeGenna

- CSUCI Visit to OSD October 8
- Site Visit to Lopez Academy October 9
- Kermés Lunch with Kamala Families October 14
- Wellness Wednesdays at Fremont October 16
- OSD Student Profile
- Oxnard College Collaboration - Dr. Roberto Gonzalez October 4
- Tea con Limón October 7
- Special Oxnard City Council Meeting - Paving the Pathways for Oxnard's Future October 8
- Week of the School Administrator October 13-19
- Professional Development Day October 14

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- Administrator Team Building - Bowling October 15

G.2. Trustees' Announcements (3 minutes each speaker)

MaryAnn Rodriguez

- thank you to Brekke for presenting
- reminder to get out and volunteer, if you can

Monica Madrigal Lopez

- thank you to Brekke for presenting
- attended Special City Council meeting re: the future of our youth
- thank you to teachers, staff, and administrators for everything they do every day

Rose Gonzales

- thank you to Brekke for presenting - appreciates their partnership with nearby schools
- welcome to new administrator
- enjoyed attending Kamala Kermés

Brian Melanephy

- shared positive experience re: communication from daughter's teacher - moments that matter
- Mr. Blevins and Kamala team - actions

Veronica Robles-Solis

- thank you to Brekke for presentation
- looking forward to upcoming Trunk or Treat/Dia de Los Muertos events

G.3. ADJOURNMENT

President Robles-Solis adjourned the meeting at 8:02 p.m.

Motion to adjourn

Mover: Brian Melanephy

Seconder: MaryAnn Rodriguez

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,

MaryAnn Rodriguez

Motion Result: Passed

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Ana DeGenna, Ed.D.



District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 20th day of November, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of October 16, 2024, on motion by Trustee MELANEPHY, seconded by Trustee MADRIGAL LOPEZ.

Signed:



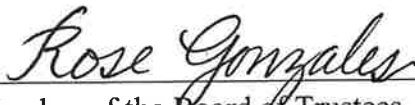
President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees

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October 16, 2024