

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Monica Madrigal Lopez**, Clerk  
**Rose Gonzales**, Member  
**MaryAnn Rodriguez**, Member  
**Brian Melanephy**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Superintendent  
**Valerie Mitchell, MPPA**  
Assistant Superintendent,  
Business & Fiscal Services  
**Natalia Torres, Ed.D.**  
Assistant Superintendent,  
Human Resources  
**Aracely Fox, Ed.D.**  
Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, September 18, 2024

**5:00 PM - Open Meeting**

**5:30 PM - Study Session**

**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Associate Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

September 18, 2024

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:01 p.m.

Present: Trustees Brian Melanephy, MaryAnn Rodriguez, Rose Gonzales, Monica Madrigal Lopez, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Aubree Leon, 5th grade student at Elm School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Jovanny Cortez, 5th grade at Elm School, read the district's Mission and Vision Statement in English and Spanish.

### **A.4. Presentation by Elm School**

Christina Fernandez, Principal, Elm School, provided a presentation about Elm.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion #24-25 Adoption of Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: MaryAnn Rodriguez

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

### **A.6. Study Session - Oxnard School District 2023/24 Unaudited Actual Financial Report (Mitchell/Núñez)**

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, and Patricia Núñez, Director of Fiscal Services, provided a presentation regarding the 2023-2024 fiscal year expenditures and Unaudited Actuals. The item was presented for the Board's consideration during the Consent portion of the meeting.

### **A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

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**A.8. Closed Session**

The Board convened to closed session at 5:39 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- Case #2023-CUOE015904
- OAH Case #2024050778
- OAH Case #2024070049

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:

Consider the Request to Expel Student

- Case No. 24-01 (Action Item)

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:00 p.m.

**A.10. Report Out of Closed Session**

President Robles-Solis reported on the following actions taken in closed session:

Motion #24-26 Approval of Final Settlement Agreement OAH Case #2024050778

Mover: Brian Melanephy

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,

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MaryAnn Rodriguez  
Motion Result: Passed

Motion #24-27 Approval of Final Settlement Agreement OAH Case #2024070049  
Mover: MaryAnn Rodriguez  
Seconder: Monica Madrigal Lopez  
Moved To: Approve  
Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,  
MaryAnn Rodriguez  
Motion Result: Passed

Motion #24-28 Approval of Request to Expel Student Case No. 24-01  
Mover: Brian Melanephy  
Seconder: MaryAnn Rodriguez  
Moved To: Approve  
Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,  
MaryAnn Rodriguez  
Motion Result: Passed

**A.11. Introduction of Newly Appointed Oxnard School District Administrators (DeGenna)**

The newly appointed Oxnard School District administrators were introduced to the Board of Trustees:

- Jena Flores, Manager, Special Programs
- Kirsten Walker, Manager, Special Education

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

There were no comments.

**Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #24-29 Approval of Consent Agenda as Presented  
Mover: Monica Madrigal Lopez  
Seconder: Rose Gonzales  
Moved To: Approve  
Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,  
MaryAnn Rodriguez  
Motion Result: Passed

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**C.1. Acceptance of Gifts (DeGenna)**

From the D.L. Fresh Foundation, in the amount of \$10,000.00, to be used to provide after school support, enrichment opportunities, and supplies for the Lost Boyz and Bellez Club at Frank Academy.

**C.2. Enrollment Report (Mitchell)**

As presented.

**C.3. Acceptance of the Oxnard School District 2023/24 Unaudited Actual Financial Report (Mitchell/Núñez)**

As presented.

**C.4. Approval of Resolution #24-05: Adoption of Appropriations Limit Calculation (GANN) for 2023/24 and 2024/25 (Mitchell/Núñez)**

As presented.

**C.5. Purchase Order/Draft Payment Report #24-02 (Mitchell/Reyes)**

As presented.

**C.6. Increase of Hours and Abolishment of Positions (Torres/Fuentes)**

As presented.

**C.7. Personnel Actions (Torres/Fuentes)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.8. Approval of Agreement/MOU #24-111 – Oxnard Adult School, Oxnard Union High School District (Fox/Ruvalcaba)**

To provide Parent/Guardian English as a Second Language (ESL) and Conversational Spanish classes, September 20, 2024 through June 30, 2025, in the amount of \$10,000.00 for materials & supplies, to be paid out of Title III Funds.

**C.9. Approval of Agreement #24-114 – Woodman Ink (Fox/Shea)**

To provide communication services to share updates with the OSD community, September 19, 2024 through June 30, 2025, in the amount of \$34,500.00, to be paid out of Supplemental Concentration Funds.

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**C.10. Approval of Construction Services Agreement #24-115 with Edwards Construction Group for the Ritche Elementary School Modernization Project (Mitchell/CFW)**

To provide the Pre-Construction Services portion of the Construction Services Agreement for the Ritche Elementary School Modernization Project, September 19, 2024 through January 31, 2025, in the amount of \$39,500.00, to be paid out of Master Construct and Implementation Program funds.

**C.11. Approval of Agreement #24-116 – Anti Defamation League (Fox/Nocero)**

To provide "A World of Difference" Institute Training Program on leadership skills to challenge prejudice and discrimination for Oxnard School District staff, September 19 & 23, 2024, in the amount of \$2,000.00, to be paid out of Supplemental Concentration Funds.

**Section C: RATIFICATION OF AGREEMENTS**

**C.12. Ratification of Allocations of Contract Contingency #17 as found in Amendment #001 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)**

To ratify the Allocation #17 Approval Documents as presented and the distributions of the funds reported for the Rose Avenue Elementary School Reconstruction, under the Master Construct & Implementation Funds Program. The contingency fund began with a fund balance of \$797,667.00 and there have been allocations totaling \$637,052.99, leaving a fund balance of \$160,614.01.

**C.13. Ratification of Amendment #01 to Agreement #23-99 with Universal Engineering Sciences to Provide Additional Laboratory of Record Services for the Driffill PS/TK/K Project at Driffill Elementary School (Mitchell/Miller/CFW)**

To provide additional Laboratory of Record services for the Driffill PS/TK/K Project, in the amount of \$45,000.00, to be funded by the Master Construct and Implementation Fund.

**C.14. Ratification of Amendment #01 to Agreement #23-195 with Universal Engineering Sciences to Provide Additional Geotechnical Engineering Services for the Marina West PS/TK/K Project at Marina West Elementary School (Mitchell/Miller/CFW)**

To provide additional geotechnical engineering services for the Marina West Elementary School PS/TK/K Project, in the amount of \$7,300.00, to be funded by the Master Construct and Implementation Fund.

**C.15. Ratification of Agreement #24-112 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)**

To provide Home/Hospital Instructional Teaching Services to the Special Education Department, July 1, 2024 through June 30, 2025, in the amount of \$30,000.00, to be paid out of

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Special Education Funds.

**C.16. Ratification of Agreement/MOU #24-113 - Aspiranet (DeGenna/Jefferson)**

To provide Special Education Home and School-Based Mental Health Services on an as-needed basis per IEP's, July 1, 2024 through June 30, 2025, in the amount of \$1,000,000.00, to be paid out of Special Education Funds.

**Section D: ACTION ITEMS**

**D.1. Approval of Speech Language Pathologist Permit Waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of a Speech Language Pathologist Permit waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year.

Motion #24-30 Approval of Speech Language Pathologist Permit Waiver for Melani Ramirez to serve as a Speech Therapist at Lemonwood School for the 2024-2025 School Year

Mover: MaryAnn Rodriguez

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

**D.2. Consider Approval of Compensation Increase and Contract Amendments for Members of the Superintendent's Cabinet (Robles-Solis/DeGenna)**

The compensation increase and contract amendments for members of the Superintendent's Cabinet were presented for the Board's consideration.

Motion #24-31 Approval of Compensation Increase and Contract Amendments for Members of the Superintendent's Cabinet

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

**Section E: APPROVAL OF MINUTES**

**E.1. Approval of Minutes (DeGenna)**

The Board approved the minutes of the June 5, 2024 Regular Meeting, as presented.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion #24-32 Approval of Minutes - June 5, 2024 Regular Meeting

Mover: Brian Melanephy

Second: Rose Gonzales

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,

MaryAnn Rodriguez

Motion Result: Passed

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Ana DeGenna

- Back to School Nights
- 9/11 Ceremony at Frank
- OSD Student Profile
- WeTip
- Thank you to Oxnard PD
- September Observances

### **G.2. Trustees' Announcements (3 minutes each speaker)**

MaryAnn Rodriguez

- thank you to Elm for their presentation and for including a parent
- attended Back to School night at Soria

Monica Madrigal Lopez

- thank you to Elm principal for allowing parent and counselor to speak
- attended Frank, Chavez and Rose Avenue Back to School Nights - thank you to Principal Anguiano for accompanying
- acknowledged district for taking action during earthquake
- acknowledged district for messaging last night re: social media threats
- thank you to Frank for continuing to recognize 9/11

Brian Melanephy

- back to School nights were amazing
- attended 9/11 ceremony at Frank - powerful event

Rose Gonzales

- thank you to Elm
- attended Back to School Nights at Fremont, San Miguel, Driffill, Rose Avenue, Curren and Ramona
- attended 9/11 ceremony at Frank

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- thank you to families for trusting us with your students

Veronica Robles-Solis

- thank you to Elm - enjoys seeing parents involved at schools

### **G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 7:28 p.m.

Motion to adjourn

Mover: Rose Gonzales

Secunder: Brian Melanephy

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,

MaryAnn Rodriguez

Motion Result: Passed

Ana DeGenna, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

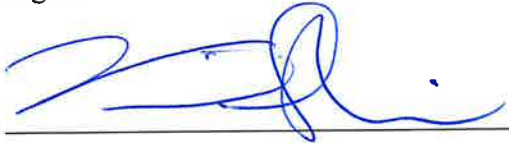
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September 18, 2024

By our signature below, given on this 16<sup>th</sup> day of October, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of September 18, 2024, on motion by Trustee RODRIGUEZ, seconded by Trustee GONZALES.

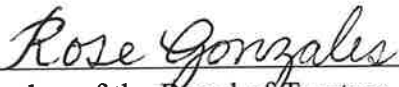
Signed:



\_\_\_\_\_  
President of the Board of Trustees



\_\_\_\_\_  
Clerk of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees

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September 18, 2024