

**ABSENCES AND EXCUSES**

The Governing Board believes that regular attendance plays an important role in student achievement. The Board shall work with parents/guardians and students to ensure their compliance with all state attendance laws and may use appropriate legal means to correct problems of chronic absence or truancy.

In accordance with law, Board policy, and administrative regulation, absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons as specified in Education Code 48205, and work in the entertainment or allied industry as permitted pursuant to Education Code 48225.5.

When a student's absence from school is excused, the student's teacher shall determine identical or reasonably equivalent assignments and tests to those missed during the absence which the student shall be permitted to complete for full credit within a reasonable amount of time as determined by the teacher. (Education Code 48205, 48225.5)

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulation. (Education Code 46014)

Because school attendance and class participation are integral to students' learning experiences, parents/guardians and students shall be encouraged to schedule medical and other appointments during non-school hours.

Students shall not be absent from school without their parents/guardians' knowledge or consent, except in cases of medical emergency or, as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

The Board shall, by resolution entered into its minutes, approve reasonable methods that may be used to verify student absences due to illness or quarantine. (5 CCR 421)

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*Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

<b>State</b>	<b>Description</b>
48980	<i>Parent/guardian notification</i>
5 CCR 306	<a href="#"><u>Explanation of absence</u></a>
5 CCR 420-424	<a href="#"><u>Record of verification of absence due to illness and other causes</u></a>
Ed. Code 1740	<a href="#"><u>Employment of personnel to supervise attendance</u></a>
Ed. Code 37201	<a href="#"><u>School month</u></a>
Ed. Code 37223	<a href="#"><u>Weekend classes</u></a>
Ed. Code 41601	<a href="#"><u>Reports of average daily attendance</u></a>
Ed. Code 42238-42252.1	<a href="#"><u>Apportionments</u></a>
Ed. Code 46000	<a href="#"><u>Attendance records</u></a>
Ed. Code 46010-46015	<a href="#"><u>Absences</u></a>
Ed. Code 46110-46120	<a href="#"><u>Attendance in kindergarten and elementary schools</u></a>
Ed. Code 46140-46148	<a href="#"><u>Attendance in junior high and high schools</u></a>
Ed. Code 48200-48208	<a href="#"><u>Children ages 6-18; compulsory full-time attendance</u></a>
Ed. Code 48210-48216	<a href="#"><u>Exclusions from attendance</u></a>
Ed. Code 48225.5	<a href="#"><u>Work permit; excused absence; entertainment or allied industries; participation in not-for-profit performing arts organization</u></a>
Ed. Code 48240-48246	<a href="#"><u>Supervisors of attendance</u></a>

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<i>Ed. Code 48260-48273</i>	<a href="#"><u>Truants</u></a>
<i>Ed. Code 48292</i>	<a href="#"><u>Filing complaint against parent</u></a>
<i>Ed. Code 48320-48324</i>	<a href="#"><u>School attendance review boards</u></a>
<i>Ed. Code 48340-48341</i>	<a href="#"><u>Improvement of student attendance</u></a>
<i>Ed. Code 49067</i>	<a href="#"><u>Unexcused absences as cause of failing grade</u></a>
<i>Ed. Code 49701</i>	<a href="#"><u>Provisions of the Interstate Compact on Educational Opportunities for Military Children</u></a>
<i>Elec. Code 12302</i>	<a href="#"><u>Student participation on precinct boards</u></a>
<i>Fam. Code 6920-6930</i>	<a href="#"><u>Consent by minor for medical treatment</u></a>
<i>W&amp;I Code 11253.5</i>	<a href="#"><u>Compulsory school attendance; eligibility for aid</u></a>
<i>W&amp;I Code 601-601.5</i>	<a href="#"><u>Habitually truant minors</u></a>
<b>Management Resources</b>	<b>Description</b>
<i>Attorney General Opinion</i>	<a href="#"><u>66 Ops.Cal.Atty.Gen. 244 (1983)</u></a>
<i>Attorney General Opinion</i>	<a href="#"><u>87 Ops.Cal.Atty.Gen. 168 (2004)</u></a>
<i>Court Decision</i>	<a href="#"><u>American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307</u></a>
<i>CSBA Publication</i>	<a href="#"><u>Seize the Data: Using Chronic Absence Data to Drive Student Engagement, March 2024</u></a>
<i>Institute for Education Sciences Publication</i>	<a href="#"><u>Resources for Supporting Student Engagement and Attendance, April 2024</u></a>
<i>U.S. Department of Education Publication</i>	<a href="#"><u>Action Planner for Reengaging Students to Support Everyday Attendance, May 2024</u></a>
<i>Website</i>	<a href="#"><u>Institute for Education Sciences</u></a>
<i>Website</i>	<a href="#"><u>U.S. Department of Education, Office of Elementary and Secondary Education</u></a>

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Website [CSBA District and County Office of Education Legal Services](#)

Website [CSBA](#)

**Cross References**

<b>Policy</b>	<b>Description</b>
0450	<a href="#"><u>Comprehensive Safety Plan</u></a>
0450	<a href="#"><u>Comprehensive Safety Plan</u></a>
3516	<a href="#"><u>Emergencies And Disaster Preparedness Plan</u></a>
3516	<a href="#"><u>Emergencies And Disaster Preparedness Plan</u></a>
4119.41	<a href="#"><u>Employees With Infectious Disease</u></a>
4219.41	<a href="#"><u>Employees With Infectious Disease</u></a>
4319.41	<a href="#"><u>Employees With Infectious Disease</u></a>
5000	<a href="#"><u>Concepts And Roles</u></a>
5020	<a href="#"><u>Parent Rights And Responsibilities</u></a>
5020	<a href="#"><u>Parent Rights And Responsibilities</u></a>
5112.1	<a href="#"><u>Exemptions From Attendance</u></a>
5112.1	<a href="#"><u>Exemptions From Attendance</u></a>
5112.2	<a href="#"><u>Exclusions From Attendance</u></a>
5112.5	<a href="#"><u>Open/ Closed Campus</u></a>
5113.1	<a href="#"><u>Chronic Absence And Truancy</u></a>
5113.1	<a href="#"><u>Chronic Absence And Truancy</u></a>
5113.11	<a href="#"><u>Attendance Supervision</u></a>

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5113.12	<a href="#"><u>District School Attendance Review Board</u></a>
5113.12	<a href="#"><u>District School Attendance Review Board</u></a>
5121	<a href="#"><u>Grades/Evaluation Of Student Achievement</u></a>
5121	<a href="#"><u>Grades/Evaluation Of Student Achievement</u></a>
5131	<a href="#"><u>Conduct</u></a>
5131.4	<a href="#"><u>Student Disturbances</u></a>
5131.4	<a href="#"><u>Student Disturbances</u></a>
5141.21	<a href="#"><u>Administering Medication And Monitoring Health Conditions</u></a>
5141.21	<a href="#"><u>Administering Medication And Monitoring Health Conditions</u></a>
5141.22	<a href="#"><u>Infectious Diseases</u></a>
5141.22	<a href="#"><u>Infectious Diseases</u></a>
5141.33	<a href="#"><u>Head Lice</u></a>
5144.1	<a href="#"><u>Suspension And Expulsion/Due Process</u></a>
5144.1	<a href="#"><u>Suspension And Expulsion/Due Process</u></a>
5145.6	<a href="#"><u>Parent/Guardian Notifications</u></a>
5145.6-E(1)	<a href="#"><u>Parent/Guardian Notifications</u></a>
5146	<a href="#"><u>Married/Pregnant/Parenting Students</u></a>
5147	<a href="#"><u>Dropout Prevention</u></a>
6020	<a href="#"><u>Parent Involvement</u></a>
6020	<a href="#"><u>Parent Involvement</u></a>
6111	<a href="#"><u>School Calendar</u></a>

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6112	<a href="#"><u>School Day</u></a>
6112	<a href="#"><u>School Day</u></a>
6141.2	<a href="#"><u>Recognition Of Religious Beliefs And Customs</u></a>
6141.2	<a href="#"><u>Recognition Of Religious Beliefs And Customs</u></a>
6145	<a href="#"><u>Extracurricular And Cocurricular Activities</u></a>
6145	<a href="#"><u>Extracurricular And Cocurricular Activities</u></a>
6154	<a href="#"><u>Homework/Makeup Work</u></a>
6158	<a href="#"><u>Independent Study</u></a>
6158	<a href="#"><u>Independent Study</u></a>
6164.2	<a href="#"><u>Guidance/ Counseling Services</u></a>
6173.2	<a href="#"><u>Education Of Children Of Military Families</u></a>
6173.2	<a href="#"><u>Education Of Children Of Military Families</u></a>
6176	<a href="#"><u>Weekend/ Saturday Classes</u></a>
6177	<a href="#"><u>Summer Learning Programs</u></a>
6183	<a href="#"><u>Home And Hospital Instruction</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6185	<a href="#"><u>Community Day School</u></a>

**Policy**

**PASADENA UNIFIED SCHOOL DISTRICT**

**Adopted:** November 14, 1995

Pasadena, California

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