

## Students

### DISTRICT SCHOOL ATTENDANCE REVIEW BOARD

BP 5113.12

The Governing Board recognizes that poor school attendance and behavior problems negatively impact student learning and achievement and put students at greater risk of dropping out of school. The Superintendent or designee shall establish a comprehensive and integrated system for the early identification of attendance problems and shall implement strategies to encourage students' attendance. After other interventions have been exhausted, students with a pattern of unexcused absences may be referred to a school attendance review board (SARB), in accordance with applicable law, in order to receive intensive guidance and assistance.

The SARB shall maintain a continuing inventory of community resources, including alternative educational programs.

The Superintendent or designee shall collaborate with the SARB and appropriate community agencies, including, but not limited to, law enforcement agencies, child welfare agencies, and health services, to provide school-based and/or community-based interventions tailored to the specific needs of the student.

The **Superintendent or designee** shall appoint members to the district's SARB, who may include a parent/guardian, as well as representatives of various agencies including, but not limited to, school districts; the county probation department; the county welfare department; the County Superintendent of Schools; law enforcement agencies; community-based youth service centers; school guidance personnel; child welfare and attendance personnel; school or county health care personnel; school, county, or community mental health personnel; the county district attorney's office; and the county public defender's office. (Education Code 48321)

Each SARB shall, at least annually, consult with students who reflect the diversity of all the schools that are served by the SARB for the purpose of soliciting input that will assist SARB members in gaining a better understanding of, and proposing interventions for, student attendance and behavioral challenges. (Education Code 48321)

The district's SARB shall provide support to improve student attendance and behavior through proactive efforts focused on building positive school environments and improved school connectedness, early identification and immediate intervention to re-engage students with poor attendance or behavior, and intensive intervention with students and families to address severe or persistent attendance or behavior issues.

**Highlighted Language is PUSD Exclusive**

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The district's SARB shall operate in accordance with Board Bylaw 9320 - Meetings and Notices, Board Bylaw 9321 - Closed Session, and Board Bylaw 9322 - Agenda/Meeting Materials; Education Code 48320-48325; applicable rules and regulations of the County Office of Education's SARB; and the Ralph M. Brown Act (open meeting requirements).

The SARB shall collect data and annually report outcomes on SARB referrals to the Board, Superintendent or designee, and County Superintendent. (Education Code 48273)

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#### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

#### **State**

5 CCR 306

5 CCR 420-424

Code of Civil Procedure 1985-1997

Ed. Code 1740

Ed. Code 1980-1986

Ed. Code 46010-46015

Ed. Code 48200-48208

Ed. Code 48240-48246

Ed. Code 48260-48273

Ed. Code 48290-48297

Ed. Code 48320-48325

Ed. Code 48340-48341

Ed. Code 48400-48403

Ed. Code 48660-48666

Ed. Code 49067

Gov. Code 54950-54963

Pen. Code 270.1

Pen. Code 272

Pen. Code 830.1

Veh. Code 13202.7

W&I Code 11253.5

W&I Code 256-258

W&I Code 601-601.5

#### **Description**

[Explanation of absence](#)

[Record of verification of absence due to illness and other causes](#)

[Production of evidence; means of production](#)

[Employment of personnel to supervise attendance](#)

[County community school](#)

[Absences](#)

[Children ages 6-18; compulsory full-time attendance](#)

[Supervisors of attendance](#)

[Truants](#)

[Failure to comply; complaints against parents](#)

[School attendance review boards](#)

[Improvement of student attendance](#)

[Compulsory continuation education](#)

[Community day schools](#)

[Unexcused absences as cause of failing grade](#)

[The Ralph M. Brown Act](#)

[Chronic truancy; parent/guardian misdemeanor](#)

[Parent/guardian duty to supervise and control minor child; criminal liability for truancy](#)

[Peace officers](#)

[Driving privileges; minors; suspension or delay for habitual truancy](#)

[Compulsory school attendance; eligibility for aid](#)

[Juvenile hearing officer](#)

[Habitually truant minors](#)

## Students

### DISTRICT SCHOOL ATTENDANCE REVIEW BOARD

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#### **Management Resources**

California Department of Education  
Publication  
Court Decision

Website

Website

Website

Website

Website

#### **Description**

*School Attendance Review Boards Handbook & Forms,*  
rev. 2018

[\*L.A. v. Superior Court of San Diego County \(2012\) 209  
Cal.App.4th 976\*](#)

[\*CSBA District and County Office of Education Legal  
Services\*](#)

[\*Attendance Works\*](#)

[\*California Association of Supervisors of Child Welfare  
and Attendance\*](#)

[\*California Department of Education\*](#)

[\*CSBA\*](#)

#### **Cross References**

#### **Policy**

5030

5112.5

5113

5113

5113.1

5113.1

5113.11

5117

5117

5125

5125

5126

5126

5131

5131.2

5131.2

5137

5141.6

5141.6

5145.3

5145.3

5146

5147

9320

9321

9321-E(1)

9321-E(2)

9322

#### **Description**

[\*Student Wellness\*](#)

[\*Open/Closed Campus\*](#)

[\*Absences And Excuses\*](#)

[\*Absences And Excuses\*](#)

[\*Chronic Absence And Truancy\*](#)

[\*Chronic Absence And Truancy\*](#)

[\*Attendance Supervision\*](#)

[\*Interdistrict Attendance\*](#)

[\*Interdistrict Attendance\*](#)

[\*Student Records\*](#)

[\*Student Records\*](#)

[\*Awards For Achievement\*](#)

[\*Awards For Achievement\*](#)

[\*Conduct\*](#)

[\*Bullying\*](#)

[\*Bullying\*](#)

[\*Positive School Climate\*](#)

[\*School Health Services\*](#)

[\*School Health Services\*](#)

[\*Nondiscrimination/ Harassment\*](#)

[\*Nondiscrimination/ Harassment\*](#)

[\*Married/ Pregnant/ Parenting Students\*](#)

[\*Dropout Prevention\*](#)

[\*Meetings And Notices\*](#)

[\*Closed Session\*](#)

[\*Closed Session\*](#)

[\*Closed Session\*](#)

[\*Agenda/ Meeting Materials\*](#)

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**Policy**

**Adopted:** March 28, 2019

**Revised:** 02/26/2026;

**PASADENA UNIFIED SCHOOL DISTRICT**

Pasadena, California