



DAVINCI
ACADEMY

DaVinci Academy
REQUEST FOR PROPOSAL

**REQUEST FOR PROPOSAL
FOR A ROOF REPLACEMENT**

2221 Grant Ave.
Ogden, UT 84401

March 2, 2026

The DaVinci Academy of Science and the Arts (hereafter “DaVinci”) is requesting proposals for the replacement of the roof of our “Little DaVinci” Building located at 2221 Grant Ave. Ogden, UT. The school is requesting competitive proposals from responsible and qualified contractors.

The purpose of this RFP is to solicit sufficient information regarding this project so that the School may accurately evaluate the proposals received. This RFP contains sufficient detail regarding the project. Any questions concerning this project should be directed to:

Simon Post
DaVinci Academy
Office: 801-409-0708
Email: simon.post@davinciacademy.org

*No other members of the school should be contacted concerning this RFP during the selection process. Failure to comply with this requirement may result in disqualification.

An electronic copy of the proposal shall be submitted to Simon Post @
simon.post@davinciacademy.org

Bids are due no later than **3:00 pm MST Tuesday, March 17th, 2026**. Proposal **must** be signed by an official of the company authorized to bind the company and the proposal for a period of 30 days. Proposals submitted after this deadline will be rejected.

Upon review by DaVinci, the firm best meeting the needs of the project team will be awarded the contract to replace the roof at “Little DaVinci”. The award will be based equally on fees as well as relevant experience. DaVinci reserves the right to accept or reject any or all proposals or any part of any proposal if it is deemed to be in the best interest of the school to do so.

If it becomes necessary to revise this RFP in whole or in part, an addendum will be provided to all bidders who received the original RFP.

Request for Proposal for Roof Replacement DaVinci Academy of Science and the Arts

I. Project Description

DaVinci desires to replace the roof of our existing facility located at 2221 Grant Ave. The roof is roughly ~13,614 square feet of space. Bids will be considered for both mechanical and fully adhered systems. Warranty options for the bids will also be a part of the consideration.

II. Scope of Work/Fee Proposal

For a Mechanically attached system we would propose

Removal of existing membrane.

Remove and replace any rotted insulation- Per Sq Ft Price added

Install taper insulation in areas of ponding water.

Install new 80 Mil Mechanically attached membrane over 1/2" high density coverboard.

Install New membrane up and over parapet wall.

Install new membrane wrap at all HVAC ducts

Install new flashing at HVAC Units

Install new Penetration flashings.

Install new 24 Gauge Kynar Coated Standing seam metal coping with hold down clip.

For a Fully Adhered system we would propose

Removal of existing membrane.

Remove and replace any rotted insulation- Per Sq Ft Price added

Install taper insulation in areas of ponding water.

Install new 60 Mil Fully Adhered membrane over 1/2" high density coverboard.

Install New membrane up and over parapet wall.

Install new membrane wrap at all HVAC ducts

Install new flashing at HVAC Units

Install new Penetration flashings.

Install new 24 Gauge Kynar Coated Standing seam metal coping with hold down clip.

III. Schedule

- March 2, 2026 RFP Released and advertised
- March 17, 2026 Responses due no later than 3:00 PM MT
- March 26, 2026 Final selection and approval
- May 1, 2026 Begin replacement of roof (estimated date)

IV. Evaluation Criteria

Please note that the Contractor should submit **two separate documents**. The first document should be the narrative portion of the RFP explaining contractor qualifications, and the second

document should be the cost proposal. Failure to submit them separately could result in a disqualification from consideration.

Criteria Unrelated to Cost

- Experience and qualifications of offeror, as it pertains to charter schools (40 pts)
- Ability to meet the requirements of the RFP (20 pts)

Criteria Related to Cost

- The criteria in this section is based on price range, type of roof system and any warranties that may be included. (40 pts)

*Note: Total points available based on Evaluation Criteria: 100 pts