



26-005RFP - Consultant Services for Primary Insurance

Project Overview

Project Details	
Reference ID	26-005RFP
Project Name	Consultant Services for Primary Insurance
Project Owner	Chrissie Bryant
Project Type	RFP
Department	Finance
Budget	\$0.00 - \$0.00
Project Description	The Manor Independent School District (MISD) requests Manor Independent School District ("District") is accepting proposals from qualified, independent consulting firms to provide primary insurance consulting services on an as-needed basis under a multi-year contractual agreement. Services may include, but are not limited to, consulting related to Property Insurance, Automobile and School Liability, Privacy and Information Security, and UIL Insurance – Student All Day Coverage, in accordance with the terms, conditions, and requirements set forth in this Request for Proposals ("RFP"). The District reserves the right to award portions of the work to different vendors, to make an award to a single vendor or to make no award in connection with this solicitation. All responses are to be uploaded to Euna only (no hard copies accepted) and addressed to: MANOR INDEPENDENT SCHOOL DISTRICT Chrissie Bryant, Purchasing Coordinator Manor Independent School District 10335 US Hwy 290E Manor, TX 78653 E-Mail: Purchasing@manorisd.net
Open Date	Jan 26, 2026 11:30 PM CST
Close Date	Feb 23, 2026 2:00 PM CST



Highest Scoring Supplier	Score
RHSB Insurance	84.25 pts

Seal status

Requested Information	Unsealed on	Unsealed by
Addenda (Signed)	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
Technical Response & Proposal Acknowledgement	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
FORM A: Company Information & Antitrust Form	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
FORM B: Pricing & Service Affirmation	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
FORM C: Price Sheet	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
FORM D: Certificate of Insurance	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
FORM E: SWMVBE Certification	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
Vendor Certification Form	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
EDGAR Certification Form	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
Conflict of Interest Questionnaire (CIQ)	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
Certificate of Interested Parties (Form 1295)	Feb 24, 2026 10:43 AM CST	Chrissie Bryant



W9	Feb 24, 2026 10:43 AM CST	Chrissie Bryant
Financial Statements	Feb 24, 2026 10:43 AM CST	Chrissie Bryant



Project Criteria

Criteria	Points	Description
Required Forms	Pass/Fail	
A - Pricing / Fee Structure	30 pts	
A-1 - Evaluation of proposed pricing, fee structure, and disclosure of all fees and commissions, including competitiveness, completeness, and overall reasonableness provided in Form C – Price Sheet.	30 pts	
B - Reputation of Proposer and Services	15 pts	
B-1 - Experience with similar engagements, Texas public school districts, references, and overall reputation within the insurance consulting industry.	15 pts	
C - Quality of Services	15 pts	



C-1 - Overall quality of proposed consulting services, methodology, expertise of assigned personnel, and demonstrated approach.	15 pts	
D - Extent to Which Services Meet District Needs	20 pts	
D-1 - Degree to which the proposed services meet the requirements outlined in the Scope of Work and RFP specifications.	20 pts	
E - Past Relationship with Manor ISD	4 pts	
E-1 - Prior experience and performance with Manor ISD. Proposers with no prior relationship will receive a neutral score.	4 pts	
F - HUB / SWMVBE Compliance	1 pts	
F-1 - Impact on Manor ISD's ability to comply with laws related to Historically Underutilized Businesses, based on Form E – SWMVBE/HUB Certification.	1 pts	
G - Total Long-Term Cost to the District	10 pts	



G-1 - Total long-term cost of services, including potential future, indirect, or lifecycle costs.	10 pts	
H - Texas-Based Business Status	0 pts	
H-1 - Whether the Proposer or parent company has a principal place of business in Texas or employs at least 500 persons in Texas. (Informational only)	0 pts	
I - Other Relevant Factors	5 pts	
I-1 - Any additional factors specifically identified elsewhere in this RFP that provide value to Manor ISD.	5 pts	
Total	100 pts	



Scoring Summary

Active Submissions

	Total	Required Forms	A - Pricing / Fee Structure	A-1 - Evaluation of proposed pricing, fee structure, and disclosure of all fees and commissions, including competitiveness, completeness, and overall reasonableness provided in Form C – Price Sheet.	B - Reputation of Proposer and Services
Supplier	/ 100 pts	Pass/Fail	/ 30 pts	/ 30 pts	/ 15 pts
RHSB Insurance	84.25 pts	Pass	25.75 pts	25.75 pts	12.75 pts
USI Southwest, Inc.	79 pts	Pass	19.5 pts	19.5 pts	14.75 pts
Streamline Risk	70 pts	Pass	28.5 pts	28.5 pts	6.75 pts



	Total	Required Forms	A - Pricing / Fee Structure	A-1 - Evaluation of proposed pricing, fee structure, and disclosure of all fees and commissions, including competitiveness, completeness, and overall reasonableness provided in Form C – Price Sheet.	B - Reputation of Proposer and Services
Supplier	/ 100 pts	Pass/Fail	/ 30 pts	/ 30 pts	/ 15 pts
Consultants					



	B-1 - Experience with similar engagements, Texas public school districts, references, and overall reputation within the insurance consulting industry.	C - Quality of Services	C-1 - Overall quality of proposed consulting services, methodology, expertise of assigned personnel, and demonstrated approach.	D - Extent to Which Services Meet District Needs	D-1 - Degree to which the proposed services meet the requirements outlined in the Scope of Work and RFP specifications.
Supplier	/ 15 pts	/ 15 pts	/ 15 pts	/ 20 pts	/ 20 pts
RHSB Insurance	12.75 pts	14.25 pts	14.25 pts	17.5 pts	17.5 pts
USI Southwest, Inc.	14.75 pts	13.5 pts	13.5 pts	18 pts	18 pts
Streamline Risk Consultants	6.75 pts	10.25 pts	10.25 pts	12.5 pts	12.5 pts



	E - Past Relationship with Manor ISD	E-1 - Prior experience and performance with Manor ISD. Proposers with no prior relationship will receive a neutral score.	F - HUB / SWMVBE Compliance	F-1 - Impact on Manor ISD's ability to comply with laws related to Historically Underutilized Businesses, based on Form E – SWMVBE/HUB Certification.	G - Total Long-Term Cost to the District
Supplier	/ 4 pts	/ 4 pts	/ 1 pts	/ 1 pts	/ 10 pts
RHSB Insurance	1.75 pts	1.75 pts	0.25 pts	0.25 pts	8.25 pts
USI Southwest, Inc.	3 pts	3 pts	0.25 pts	0.25 pts	6 pts
Streamline Risk Consultants	1.5 pts	1.5 pts	0.5 pts	0.5 pts	7.75 pts



	G-1 - Total long-term cost of services, including potential future, indirect, or lifecycle costs.	H - Texas-Based Business Status	H-1 - Whether the Proposer or parent company has a principal place of business in Texas or employs at least 500 persons in Texas. (Informational only)	I - Other Relevant Factors	I-1 - Any additional factors specifically identified elsewhere in this RFP that provide value to Manor ISD.
Supplier	/ 10 pts	/ 0 pts	/ 0 pts	/ 5 pts	/ 5 pts
RHSB Insurance	8.25 pts	0 pts	0 pts	3.75 pts	3.75 pts
USI Southwest, Inc.	6 pts	0 pts	0 pts	4 pts	4 pts
Streamline Risk Consultants	7.75 pts	0 pts	0 pts	2.25 pts	2.25 pts