

Date: February 10, 2026  
Where Held: School Library/Media Room  
Members Present: V. Nolan, D. Brean,  
J. Wratten  
Student Board Member: Absent  
Others Present:  
Ronald Wheelock, Superintendent  
Tiffany Lopesz, Business Manager  
Christa Case, District Clerk  
Community Members

Type of Meeting: Regular Meeting  
Presiding Officer: V. Nolan  
Members Absent: B. Whitacre, C. Grey

**I. PLEDGE OF ALLEGIANCE & CALL TO ORDER**

Following the pledge, the February 10, 2026 Regular Meeting of the Board of Education was called to order at 7:08 p.m. by Board Vice-President, V. Nolan.

**II. CONSENT AGENDA**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Consent Agenda consisting of Approval of: Minutes dated December 9, 2025 – Regular Meeting; Budget Status Report dated December 31, 2025; Warrants - **General Fund**: Warrant #46 dated December 31, 2025 in the amount \$299,956.84, Warrant #57 dated January 30, 2026 in the amount of \$123,040.83, Warrant #56 dated January 16, 2026 in the amount of \$10,690.24; **Cafeteria Fund**: Warrant #11 dated January 16, 2026 in the amount of \$1,040; **Capital Fund**: Warrant #7 in the amount of \$1,163.79, as attached.

*Motion carried: 3-0*

**III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS**

**A. Additions/Amendments to the Agenda**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Agenda for the February 10, 2026, as amended.

Discussion: Add Executive Session to discuss matters relating to contractual personnel.

*Motion carried: 3-0*

**B. Board Vice-President Communications: - None**

**C. District Clerk Communications:**

- Ms. Case shared the date, time, and location of the OHM BOCES Annual Dinner meeting. Further, she shared that April 28, 2026 has been designated as the date on which each component district will conduct a public meeting to vote on the Tentative 2026-2027 BOCES Administrative Budget and to elect members to the OHM Cooperative Board.

**D. Business Communications:**

- Ms. Lopesz reviewed the buildings and grounds equipment rotation plan. The district plans to purchase a lawn mower. Quotes were discussed.  
- The January 2026 Budget Status report was reviewed.  
- Ms. Lopesz reviewed the 1<sup>st</sup> draft of the tentative 2026-2027 school budget.

**E. Superintendent Communications:**

- Mr. Wheelock shared information learned at the legislative forum.  
- The proposed 2026-2027 school calendar was discussed. The Board opted to follow the OHM BOCES calendar.  
- The March Board of Education meeting will be moved from March 10<sup>th</sup> to March 12<sup>th</sup>.

**IV. PUBLIC FORUM:**

- None

**V. OLD BUSINESS: None**

**VI. NEW BUSINESS:**

**A. CSE Recommendations**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the provision of services as recommended by the Committee on Special Education for the following numbers: 12252; 12199; 12413; 12413, as attached.

*Motion carried: 3-0*

**B. Approval of Appointment of Superintendent Search Consultant**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education appoint Patricia N. Kilburn, Ed.D., District Superintendent of Oneida-Herkimer-Madison BOCES, as search consultant effective February 11, 2026, to oversee the process of selection of a Superintendent of Schools for the Brookfield Central School District.

*Motion carried: 3-0*

**C. Personnel: Appointment of Non-Instructional/Instructional Substitute**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jackie Barone as Non-Instructional/Instructional Substitute (Certified) effective February 10, 2026. Jackie holds the following certification: NYS Teaching Assistant, Level III. Salary is per the BTA and/or Non-Instructional Unit Contract.

*Motion carried: 3-0*

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Christa Case, District Clerk

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**D. Personnel: Appointment of Instructional Substitute**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Erin Orth as Instructional Substitute (Uncertified) effective February 10, 2026. Salary is per the BTA Contract.

*Motion carried: 3-0*

**E. Approval of: 1<sup>st</sup> Reading – Policies**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 1<sup>st</sup> Reading of the following policies, as attached:

Policy #5010 – District-Wide Safety Plans and Building Level Emergency Response Plans

Policy #5041 – Purpose Use and Administration of District Digital Information Systems

Discussion: Mr. Wheelock summarized changes in proposed policies.

*Motion carried: 3-0*

**F. Approval of: Combination for Esports**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the combination with Madison Central School District for Esports for the 2025-2026 school year.

Discussion: One student is participating.

*Motion carried: 3-0*

**G. Personnel: Appointment of Long-Term Substitute Physical Education Teacher (Uncertified)**

Motion was made by D. Brean, seconded by J. Wratten, that Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jack Elliott, to the position of Long-term Substitute Physical Education Teacher (Uncertified), effective January 22, 2026 through June 30, 2026. Salary for this position is \$200 per day.

*Motion carried: 3-0*

**VII. Executive Session**

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education enters Executive Session at 8:20 p.m. for the purpose of discussing contractual matters. Tiffany Lopesz was invited to attend Executive Session.

*Motion carried: 3-0*

School Board Vice-President, V. Nolan appointed Ronald Wheelock as Clerk Pro Tem in the absence of the District Clerk.

Board Member, D. Brean moved, seconded by Board Member, J. Wratten that the Board returns to open session at 9:20 p.m.

*Motion carried: 3-0*

No action was taken by the Board following Executive Session.

**VIII. Adjournment**

Motion was made by School Board Member, D. Brean, seconded by J. Wratten, that the Board adjourn the February 10, 2026 meeting at 9:41 p.m.

*Motion carried: 3-0*