



JOB DESCRIPTION: School Social Worker

Accountability: School Social Workers report either to the Director of Student Support or the Director of School Counseling.

Performance Responsibilities

Tasks for this position may include but are not limited to:

- Providing short-term solution-focused counseling to support students' social and psychological issues that interfere with their academic progression
- Participating in the assessment and development of educational plans for students who receive support services and fulfilling obligations as the result of IEPs, 504 plans, and RTI plans
- Observing and assessing students academically, behaviorally and socially
- Providing direct services to students (individually and in groups) and consulting with staff members, families, and appropriate agencies related to personal, social/emotional, and academic progression
- Providing milieu services with a classroom setting
- Conducting screenings and supporting threat assessments with other members of the Student Services Team
- Facilitating crisis intervention protocols and processes as appropriate, and serving as a member of the school crisis team
- Participating in team meetings involving cooperation with other Student Services Team members, school personnel, and community agencies
- Making referrals to public or private agencies with appropriate follow up
- Serving as a liaison between school, family, and community resources
- Serving as a source of information regarding community resources
- Maintaining appropriate school records and providing written reports and communications as necessary by legal or institutional mandates
- Participating as a resource for in-service training and planning for professional development
- Supervising student social work interns, as appropriate
- Participating in psycho-educational prevention programming
- Providing staff consultation on social-emotional-environmental issues affecting school
- Creating school-wide initiatives to address issues relevant to adolescents, that support the mission of the Student Services Team
- Serving as the homeless youth liaison
- Making home visits when deemed necessary or upon request by administration

- Serving as a Residential Life liaison for support of students' social and psychological issues
- Supporting Alternative Education psycho-educational programming
- Maintaining necessary levels of confidentiality in all aspects of work
- Performing other duties as assigned by the administrative team

Qualifications

- Maintain licensure as a LCSW with the State of Maine
- CADC preferred
- Previous experience working with adolescents in an educational setting, including special education; experience with multi-cultural and residential settings preferred

To apply, please submit the following:

- Letter of interest
- Current resume
- Complete application form (available for download here)
- Three letters of reference, including contact information for each individual
- Copies of all post-secondary transcripts
 - Evidence of a current criminal history records check (CHRC) certificate, required by state law.
 - Unofficial/student-issued transcripts are acceptable for initial application; official transcripts may be requested later.

All materials should be submitted electronically to lisa.estabrook@thorntonacademy.org.

If electronic submission is not possible, papers may be mailed via USPS to:

Lisa Estabrook, Thornton Academy, 438 Main Street, Saco, ME 04072

Thornton Academy is an independent town academy located in Saco, ME, serving a range of students including both publicly funded local students as well as private day students from towns across the region as well as an international boarding program.

The Thornton Academy Board of Trustees has adopted a non-discrimination policy. Thornton Academy considers all applicants without regard to race, age, color, ancestry or national origin, religion, gender, gender identification, sexual orientation, physical or mental disability, marital, veteran, or any other legally protected status.