

## **CACPCS Title I Parent and Family Engagement Policy**

This policy describes the means by which CACPCS will carry out its parent and family engagement requirements pursuant to the school's mission and the Every Student Succeeds Act Section 1116(c).

Each school year CACPCS school leadership and the Parent Advisory Committee (PAC) jointly develop and distribute to parents and family members of its scholars a written Parent and Family engagement policy, agreed upon by such parents. This policy describes the following:

- how parents will be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand;
- how the parent and family engagement policy will be made available to the local community; and
- how and when the policy will be updated to meet the changing needs of parents and the school.

To involve parents in the Title I, Part A programs, the following practices have been established:

- The school will convene an annual meeting in the Fall of each year to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program as per the Every Student Succeeds Act Section 1116[c][1].
- The school offers a range of meetings, workshops or parent groups for Title I, Part A parents, that convene flexibly in the mornings, evenings or Saturdays to allow as many parents to participate as possible.
- The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy through surveys, parent focus groups and PAC meetings.
- The school provides parents of Title I, Part A students with timely information about Title I, Part A programs through parent notices, weekly family bulletins and meetings with teachers and/or school leadership.
- The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet during its yearly Open House in the fall and during Academic Parent Teacher Team or Parent-Teacher meetings throughout the year.
- If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children during Academic Parent Teacher Team meetings, one-on-one meetings with teachers, individual meetings with school leadership, Individual Education Plan meetings, and/or Scholar Success meetings.

- The school engages Title I, Part A parents in meaningful interactions with the school. The Compact (*see Appendices*) supports a partnership among staff, parents, scholars and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:
- The school provides Title I, Part A parents with assistance in understanding the state’s academic content standards, assessments, and how to monitor and improve the achievement of their children during the Fall Open House and throughout the year during Academic Parent Teacher Team meetings.
  - During Academic Parent Teacher Team Meetings, the school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement.
- With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners during staff orientation during the summer and during Half Day professional development sessions throughout the school year.
- The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities like parent workshops, parent groups and staff and parent appreciation events to encourage and support parents in more fully participating in the education of their children.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand.
- The school provides support for parental involvement activities requested by Title I, Part A parents through the efforts of the Community School Director, Assistant Community School Director, Life Coach Director and Life Coaches.
- The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

This policy was adopted by the Children’s Aid College Prep Charter School on August 31, 2022 and will be in effect for the period of August 31, 2025-August 31, 2026. The school will distribute the policy to parents on or before October 30, 2025.

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**Ms. Drema Brown, CACPCS Head of School**