



GUNNISON WATERSHED SCHOOL DISTRICT

Vacancy Notice

Building Manager

Duties and responsibilities:

- Hiring, training, supervising, and evaluating custodial staff and contract services
- Budget management and Purchase Order requests
- Hold weekly meetings with Building Administration
- Performs daily custodial duties
- Assists in summer turnover
- Snow removal team member for snow removal at all district sites
- Assist other leads as a sub or aid when needed at other sites
- Serves “on call” for building emergencies, events, and other duties
- Provide excellent customer service
- Communicate with students, staff, and general public in positive and friendly manner
- Grounds
 - Including, but not limited to; Mowing, weed whacking, field painting, gardening, landscaping, fence repair and installation, event setup/breakdown, pest management, grounds equipment upkeep, and other duties.
- Maintenance Assistant
 - Assist maintenance staff with general repairs and building maintenance, equipment upkeep, large projects, installations, and other duties

Qualifications:

Must possess a High School diploma or equivalent, knowledge of custodial operations, knowledge of grounds operations, ability to perform general maintenance, be in good physical condition, able lift 50 lbs and assist in heavier lifting, excellent people skills, have a valid driver's license, have supervision training experience, and have knowledge of safety practices for physical activities, chemical usage, heavy equipment, and maintenance procedures.

Compensation:

- Wage range is based upon experience and qualifications
- 14 paid holidays and 12 paid annual leave days per year
- 10 vacation days earned after the first full year of employment.
- Position is 260 days with life insurance, health insurance, PERA retirement
- Access to additional voluntary benefits such as dental and vision insurance, retirement plans, and Health Care FSA is available.

Location:

This position is located at Crested Butte Community School

HOW TO APPLY - :

Applicants: please submit Cover letter, Application, Applicant Oath, Current Resume
Applications can be found on District website www.gunnisonschools.net/join-our-team

Email PDF attachments to: kfuller@gunnisonschools.net