Staples-Motley School District

School Board Minutes

Meeting #13 - Monday, February 17, 2026 @ 6:00pm - District Office

1. **Meeting was called to order by Chair Wright at 6:00pm**
   a. Roll call was taken, members Wright, Frisk, Reeck, Trout and Reese were present, comprising a quorum. Member Freeman was absent. Also present were Superintendent Tappe, Business Manager Hill, Principal Ferdon, Principal Koenigs, Recording Clerk Larson, Staples World Editor Anderson, staff and community members. The Pledge of Allegiance was recited.
   b. **Motion** by Reeck, second by Frisk, to approve the addition of item 4f to the agenda. **MC**
   Motion by Trout, second by Reese, to adopt the agenda. **MC**
2. **Chair Wright recognized those in attendance.**
3. **School/Community Forum**
   a. Public Discussion of the Commissioner's Review and Comment report as required by M.S.123B.71, Subd. 12
4. **Consent Agenda**
   a. Approve minutes from the February 2, 2026 Board Meeting
   b. Approve the fundraiser request from National Honor Society
   c. Approve the retirement of Denise Trettel, Transportation, effective 5-22-2026 - *Thank you Denise for your 17 years of service to the Staples-Motley School District.*
   d. Approve the list of spring coaches for 2026
   e. Approve the hire of Chelsea Hahn, MS/HS full time food service
   f. Approve the Penmac Service Agreement
   Motion by Trout, second by Frisk, to approve the consent agenda. **MC**
5. **Donations and In-Kind Contributions**
   a. **Motion** by Reeck, second by Frisk, to approve the Resolution to accept Grants and Donations in the amount of $21,500. **MC**
   Thank you to Staples-Motley Area Arts Council for their generous donation.
6. **Finance Items**
   a. Financial Report by Business Manager Hill
      i. Current Budget Update - 2025-2026 Revised Budget Update
   b. **Motion** by Reeck, second by Trout, to approve the January disbursements. **MC**

General Fund	$ 596,933.69
Food Service	$ 68,326.37
Community Service	$ 16,047.87
Construction Fund	$ 9.02
Debt Service	$ 3,615,765.00
Fund 21 Student Activities	$ 4,423.68
Fund 45	$ 0.00

   c. **Motion** by Reese, second by Wright, to approve the January receipts. **MC**

General Fund	$ 1,314,273,.58
Food Service	$ 76,419.98
Community Service	$ 39,488.45
Construction Fund	$ 0.00
Debt Service	$ 83,850.27
Fund 21 Student Activities	$ 4,314.29
Fund 45	$ 0.00

   d. **Motion** by Frisk, second by Trout, to approve the revised 2025-2026 budget. **MC**

e. **Motion** by Reeck, second by Frisk, to approve the resolution approving the Long-Term Facility Maintenance program budget and authorizing the inclusion of a proportionate share of those projects to Freshwater Education District #6004 in the District's application for fiscal year 2028 LTFM revenue. **MC**
Roll Call Vote: In favor - Reeck, Reese, Trout, Frisk, Wright. Absent - Freeman

7. **Cabinet Presentation** by Food Service Director Vangsness
8. **Other**
   a. **Motion** by Trout, second by Frisk, to approve the 2025-2027 negotiations settlement of the non-certified staff group. **MC**
   b. **Motion** by Reeck, second by Wright, to approve the sealed bids for miscellaneous items. **MC**
9. **Reports**
   a. School Board:
      i. Freshwater - 1-28-2026 Minutes
      ii. Sourcewell - 12-16-2025 Minutes
   b. Elementary Principal - Report by Principal Koenigs
   c. Middle/High School Principal
   d. Activities/Community Ed Director - CEAC Minutes 2-12-2026
   e. SMEA
   f. Superintendent - Report by Superintendent Tappe
   g. Other
10. **Motion** by Reeck, second by Trout, to adjourn the meeting at 7:14pm. **MC**

Upcoming Meetings & Events:
February 23, 2026 - Finance Committee Meeting; District Office @ 2pm *(Freeman/Reeck)*
February 23, 2026 - Community Open House; Middle/High School @ 6pm - 8pm
February 27, 2026 - Absentee voting opens
March 2, 2026 - School Board Meeting/Work Session; District Office @ 6pm
March 9, 2026 - Policy Committee Meeting; District Office @ 8am *(Reese/Trout)*
March 23, 2026 - School Board Meeting; District Office @ 6pm
April 3, 2026 - All offices Closed/No School
April 6, 2026 - School Board Meeting/Work Session; District Office @ 6pm
April 14, 2026 - Election Day