

**District Athletic Coaching Certificate**

I. Florida State University Schools establishes this policy for the issuance of District Athletic Coaching Certificates to individuals who are not otherwise certified under state educator certification requirements but who serve or will serve as athletic coaches within the district.

**II. Scope**

This policy applies to all non-instructional or community coaches employed by the district to serve in athletic coaching positions. It does not apply to employees who already hold a valid Florida Educator's Certificate, as those individuals are already eligible to coach under state law.

**III. Eligibility Requirements**

A. To be eligible for a District Athletic Coaching Certificate, an applicant must:

1. Be at least 18 years of age.
2. Possess a high school diploma or equivalent.
3. Hold valid cardiopulmonary resuscitation (CPR) issued by the American Heart Association or the American Red Cross and First Aid certification and received training about the dangers of drug use including performance enhancing drugs prior to beginning coaching duties.
4. Undergo and successfully pass all background screenings.
5. Complete the following Accredited courses through the National Federation of High Schools Association (NFHS):
  - Concussions in Sports
  - Heat Illness Prevention
  - Emergency Action Planning for After-School Programs
  - Sudden Cardiac Arrest
  - Building and Maintaining Positive Culture

**IV. District Athletic Coaching Certificate**

1. The District Athletic Coaching Certificate is valid only within the Florida State University Schools District and cannot be transferred to another district or the Florida Department of Education.
2. The certificate shall be valid for three (3) school years from the date of issuance.

3. Within one (1) month of being issued a District Athletic Coaching Certificate, the coach must apply for a Temporary Athletic Coaching Certificate through the Florida Department of Education.
4. The coach must complete the three required Florida DOE coaching courses and CPR within the three-year certification period:
  - Care and Prevention of Athletic Injuries (60 hours or 3 semester hours)
  - Coaching Theory (60 hours or 3 semester hours)
  - Theory & practice of a Specific Sport (60 hours or 3 semester hours)
  - First Aid and CPR (coursework or certification renewal as applicable)

**V. Renewal Requirements**

- A. To renew a District Athletic Coaching Certificate, the individual must:
  1. Maintain valid CPR and First Aid certification;
  2. Complete or show progress toward completing the three required DOE courses if not already finished; and
  3. Remain in good standing with the district and free from disciplinary action related to coaching duties.

**VI. Administration**

- A. The Athletic Director and Certification Department shall jointly oversee the certification process.
- B. Records of all District Athletic Coaching Certificates shall be maintained by the Certification Department.
- C. The Director or designee shall establish administrative procedures to implement this policy.

**VII. Termination or Revocation**

- A. The District reserves the right to revoke a District Athletic Coaching Certificate for:
  - Failure to comply with certification or training requirements;
  - Violation of district athletic or conduct policies; or
  - Any act deemed detrimental to the welfare or safety of students.