



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

January 12, 2026
ANNUAL TAX BUDGET MEETING AT 4:45 P.M.
Board of Education Meeting: 5:00

BOARD OF EDUCATION MEETING MINUTES

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING

- A. The meeting was called to Order by Board President-pro-tempore, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Oath of Office 3-Year Term Board of Education Members
January 12, 2026 through December 31, 2028.**
 - 1. Jill Acuff, Northwestern Local Schools**
 - 2. David DeHart, Clark-Shawnee Local Schools**
 - 3. John Kitchen, Southeastern Local Schools**
 - 4. Katie Krupp, Northeastern Local Schools**
 - 5. Stephanie Stephens, Springfield City Schools**

D. Roll Call

Present:

_____ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/12/2026–12/31/2028
_____ Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Dave DeHart, Clark-Shawnee Local Schools, Term: 1/12/2026–12/31/2028
_____ Mr. John Kitchen, Southeastern Local Schools, Term: 1/12/2026–12/31/2028
_____ Ms. Katie Krupp, Northeastern Local Schools, Term: 1/12/2026–12/31/2028
_____ Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026

_____ Mrs. Stephanie Stephens, Springfield City Schools, Term: 1/12/2026–12/31/2028
_____ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

E. Welcome, Recognition of Guests

II. ORGANIZATIONAL MEETING

A. ELECTION OF 2026 BOARD OF EDUCATION PRESIDENT
Nominations for Board of Education President

SCCTC RESOLUTION NUMBER: 01-26

Mr. Keith Culp nominated and Mr. John Kitchen seconded Jamie Callan for Board of Education President.

Mr. Matthew Mills moved to close nominations for President and Mr. David DeHart seconded.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0.

Vote by member for President by Candidate name:

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz

Motion carried, 9-0.

B. SWEARING IN OF 2026 BOARD OF EDUCATION PRESIDENT

C. ELECTION OF 2025 BOARD OF EDUCATION VICE-PRESIDENT
Nominations for Board of Education Vice-President

SCCTC RESOLUTION NUMBER: 02-26

Mr. Keith Culp nominated and Mr. David DeHart seconded Mr. Matthew Mills for Board of Education Vice-President.

Mr. John Kitchen moved to close nominations for Vice-President and Mr. Stan Wenclewicz seconded.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0.

Vote by member for Vice-President by Candidate name:

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Stephens, Wenclewicz
Abstain: Mills
Motion carried, 8-0-1.

D. SWEARING IN OF 2026 BOARD OF EDUCATION VICE- PRESIDENT

III. BOARD/DISTRICT COMMUNICATIONS

A. Superintendent's Update

Ms. Patrick presented the OFCC revision of enrollment and financial impact. Board agreed with modifications to follow up with NOI.

B. Executive Director Update

C. Curriculum Director Update

D. IT Director

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 03-26 - Adoption of the minutes of the December 8, 2025 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Matt Mills moved and Mr. Keith Culp seconded adopting the minutes of the December 8, 2025 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz

Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 04-26 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. John Kitchen seconded the Board of Education adopt the Financial Items A-E.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz

Motion carried, 9-0

- A. Approve December Financials as presented.
- B. Approve FY26 Tax Budget.
- C. Authorize the Treasurer to request/collect all monies as available.
- D. Establish Audit/Finance Committee Meeting, to be held prior to the March 2025 Board of Education Meeting at 4:45 p.m.
- E. Approve the establishment of petty cash as follows:

<u>Petty Cash Change Funds</u>	<u>Amount</u>	<u>Maximum Expenditure</u>
School Cashier	\$100	Change given as needed
Food Truck	\$500	Change given as needed
Culinary Arts	\$100	Change given as needed

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Maximum Expenditure</u>
Treasurer's Office	\$250	\$100

SCCTC RESOLUTION NUMBER 05-26 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEMS A-B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp and Ms. Stephanie Stephens seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-B.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0

A. PROCEDURE

1. Approve day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. Any changes to the board meeting schedule will be published on the district website.

The following dates are proposed to be held at 5:00 PM at Springfield-Clark Career Technology Center Board Office unless otherwise noted:

February 9, 2026	(Second Monday)	Location: SCCTC Jaguar Room
February 23, 2026	(Fourth Monday)	
March 9, 2026	(Second Monday)	
Audit/Finance Committee Meeting 4:45 PM		
March 23, 2026	(Fourth Monday)	
April 13, 2026	(Second Monday)	
April 27, 2026	(Fourth Monday)	
May 11, 2026	(Second Monday)	
May 18, 2026	(Third Monday)	(Fourth Monday is Memorial Day)
June 8, 2026	(Second Monday)	
June 22, 2026	(Fourth Monday)	
July 6, 2026	(First Monday)	
August 10, 2026	(Second Monday)	
August 24, 2026	(Fourth Monday)	
September 14, 2026	(Second Monday)	
September 28, 2026	(Fourth Monday)	
October 12, 2026	(Second Monday)	
October 26, 2026	(Fourth Monday)	
November 9, 2026	(Second Monday)	(Capital Conference Nov 15-17)
November 23, 2026	(Fourth Monday)	
December 14, 2026	(Second Monday)	
January 11, 2027	(Second Monday)	2027 Organizational/Regular Meeting

2. Approve waiving of reading of previous meeting minutes at each meeting.
3. Approve attendance for in-state professional meetings for staff, Administrators, and Board members with supervisor approval (where applicable) without additional board action.
4. Approve mileage reimbursement for CTC staff at IRS rate 72.5 cents per mile effective January 1, 2026. This is an increase of 2.5 cents from 2025 of 70 cents per mile.
5. Authorize the Superintendent, on behalf of this Board, to make offers of employment directly to candidates for either teaching or non-teaching positions and to acknowledge acceptance of such offers on behalf of the Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the

employment shall be deemed effective as of the date and time as stated in the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board of who has not satisfied any other prerequisite to employment created by law or Board Policy.

6. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees on behalf subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed accepted as of the date and time of the Superintendent's acceptance.

B. APPOINTMENTS

1. Appoint Jamie Callan as 2026 representative to the Enterprise Zone Committee.
2. Appoint Keith Culp, 2026 OSBA Delegate; and Matt Mills, 2026 OSBA Alternate
3. Appoint Keith Culp as the 2026 OSBA Legislative Liaison
4. Appoint Stanley Wenclewicz as the 2026 OSBA Student Achievement
5. Appoint 2026 Board of Education Sub-Committees:
 - a. 2026 Curriculum/New Program Innovation Committee: Jill Acuff, David DeHart, Pam Noeth, Michelle Patrick, Michelle Carn
 - b. 2026 Facilities Committee: Stephanie Stephens, David DeHart, Matthew Mills, Keith Culp, Michelle Patrick, Julie Wallace, Brian Hibbs
 - c. 2026 Finance Committee: Jamie Callan, John Kitchen, Katie Krupp, Stanley Wenclewicz, Michelle Patrick, Brian Hibbs, Julie Wallace
6. Appoint Treasurer as District Records Officer.
7. Appoint Chad Mossing, Executive Director; Dr. Pam Noeth, Senior Director of Curriculum, Innovation & Instruction; Susie Riegle, Clark County ESC Administrator; and Marian West, Clark County ESC Administrator, as Title IX Coordinators.
8. Appoint Chad Mossing, Executive Director; Dr. Pam Noeth, Senior Director of Curriculum, Innovation & Instruction; Jennifer Shaffer, Director; Susie Riegle, Clark County ESC Administrator, as Investigators.
9. Appoint Chad Mossing, Executive Director, as Compliance Officer.
10. Appoint Jennifer Shaffer, Director of CTE & Student Development, as Homeless Liaison.
11. Appoint Michelle Patrick, Superintendent, as the Purchasing Agent for the Springfield-Clark Career Technology District for the calendar year 2026.

SCCTC RESOLUTION NUMBER 06-26 – ADMINISTRATIVE, ITEMS C-G

Mr. John Kitchen moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar-Administrative, Items C-G.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0

C. AFFILIATIONS

1. Approve OSBA Membership at the cost of \$4,597 for 2026. (FY25 \$4,264).

D. FINAL READ

1. Approve the final read of Seedfolks by Paul Fleishman, ISBN 0-06-447207-8, for use with English Language Learner Students. Curriculum review provided.

E. DONATION

1. Approve the donation of a 1986 Corvette, valued at approximately \$7,500, from Pamela and George Scott Noeth to the Auto Body program.

F. PURCHASE

1. Approve the services and equipment purchase from Direct Mechanical as presented for replacement and installation of heat exchange temp sensors at the estimated cost of \$4,218.00 and heat exchanger gasket replacement at an estimated cost of \$16,822.00. Total estimated cost of \$21,040.00. Comparison estimates are also provided.
2. Approve the services purchase from Point-to-Point for Chilled Water System Adjustments at the estimated cost of \$7,800.00 as presented.

G. POLICY WAIVE FIRST READ

1. Waive the first read of po5111.01 - HOMELESS STUDENTS.

SCCTC RESOLUTION NUMBER 07-26 – ADMINISTRATIVE, ITEM H

Mr. David DeHart moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Item H.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0

H. POLICY FINAL

1. Approve po5111.01 - HOMELESS STUDENTS

SCCTC RESOLUTION NUMBER 8-26 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-D.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Matt Mills and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Items A-B.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0

A. ESC SUBSTITUTES

1. Approve the ESC substitute list as presented.

B. STUDENT WORKERS

1. Approve the hiring of Taylor Clausen, Maylin Bacon Velasquez, and Eva Grafton, Veterinary Sciences students, to provide ongoing care of animals in the Veterinary Science lab at the Ohio State minimum wage, currently \$11.00 per hour.

C. PUBLIC MEETING TO CONSIDER RE-EMPLOYMENT

1. Public hearing of public notice dated January 7, 2026 to Ohio Revised Code Section 3307.353 to consider the re-employment of Dave Saunders, who will be retired under the State School Employees Retirement System and who is seeking re-employment with the Board. Official Board action anticipated on consideration of re-employment of Mr. Saunders in an hourly role as needed to occur at the Board's regular public meeting on February 9, 2026.

D. SALARY SCHEDULE

1. Approve the Exempt Grid 2025-2028 as presented.

SCCTC RESOLUTION NUMBER 9-26 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Matt Mills and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Item E.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz
Motion carried, 9-0

E. HIRING

1. Approve the hiring of Dale Tunnell, Custodian, Step 8 \$25.05 per hour, effective December 29, 2025. Successful BCI/FBI background check is on file.
2. Approve the hiring of Alana Grilliot, Custodian, Step 1 \$20.81 per hour, effective January 5, 2026. Successful BCI/FBI background check is on file.
3. Approve the hiring of Ava Caudill, Driver Education Instructor, at the rate of \$25.00 per hour, on an as needed basis. Successful BCI/FBI background check is on file.
4. Approve the hiring of Rhaelyn Richards, Accounts Payable, Step 3, \$55,310 prorated to \$23,825.85 for 112 days in the 2025-2026 school year, effective January 26, 2026. Successful BCI/FBI background check

SCCTC RESOLUTION NUMBER 10-26 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS F-G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Keith Culp and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar Personnel Items F-G.

Roll Call: Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Krupp, Mills, Stephens, Wenclewicz

Motion carried, 9-0

F. RESIGNATION

1. Accept the resignation of Dale Tunnell, Custodian, effective January 7, 2026.
2. Accept the resignation of Robert King, Math Instructor, for purposes of retirement. Effective May 31, 2026.

G. DOCK

1. Approve 2.5 dock days for Maintenance Staff (a Classified Position), Joshua Smith. Specific dates are; 0.5 day on December 17, 2025, 1 full day on December 18, 2025, and 1 full day on December 19, 2025.

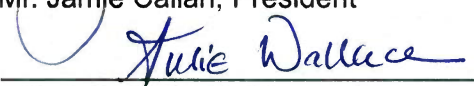
VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Board Discussion on CTE Dinner

VII. ADJOURNMENT of Regular meeting

Mr. David DeHart moved and Mr. John Kitchen seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 6:18 p.m.

Signed:  Date: 2/9/26
Mr. Jamie Callan, President

Attest:  Date: 2/9/26
Mrs. Julie Wallace, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held February 9, 2026 at 5:00 p.m.

COMING UP AT SCCTC

JANUARY

- 9 Quarter 2 Report Cards Online
19 MLK Jr. Day - No School

FEBRUARY

- 6 Quarter 3 Interims Online
9 BOE Meeting 4:00 Honoring CTE Month at 4:00 with Meeting at 5:00 p.m. -
13 Staff Professional Development - No School for Students
16 Presidents Day - No School
24 BOE Meeting 5:00 p.m.

MARCH

- 9 BOE Meeting 5:00 p.m. (Audit/Finance Committee 4:45 p.m.)
13 Senior Showcase
23 BOE Meeting 5:00 p.m.