



Executive Committee

MEETING AGENDA

Date: February 27, 2026
Time: 8:30 – 10:00 a.m.
Location: LEARN, Room 216/ 44 Hachetts Hill Road, Old Lyme, CT 06371

***Amended 2/25/2026, This agenda was updated to include Items 7 and 8, Administrative Appointments to OTL and SSS.**

Present: Robert Mitchell, Chair; Dale Bernardoni, Vice Chair; Jennifer Favalora, Fiscal Officer; Beverly Washington, Secretary; Maryann O'Donnell, Superintendent of Schools Clinton; Dr. Cynthia Ritchie, Superintendent of Schools New London **(Via Teams)**; and Kate Ericson, LEARN Executive Director

Not Attending:

Meeting began at 8:34 a.m.

1. Review March 2026 Board of Directors' Agenda

Executive Director Ericson reviewed the March 2026 agenda with the Executive Committee and noted the non-renewal process for the agency. While districts have until May 1, 2026 to complete required actions, LEARN continues to target the March Board meetings to complete this process to ensure a timely and orderly review.

2. Regional Shared Service Solutions (RSSS) Update

The Executive Committee received an update on the RSSS program. The program continues to thrive, reflecting sustained engagement and ongoing collaboration among participating districts.

3. RESC Alliance Legislative Update

Executive Director Ericson shared with the Executive Committee the promising legislation around Education Cost Sharing (ECS) funding and fully implementing the student-centered funding model. Not only does this legislation support all traditional public school districts, it also supports magnet schools.

4. Bid Waiver Request: Indeed (Recruitment Advertising)

Motion to approve the bid waiver pursuant to LEARN Purchasing Policy 3323 to purchase recruitment advertising with Indeed in the amount of \$39,000.00 for FY26.

- **Presented by Robert Mitchell**
- **Second by Beverly Washington**
- **Motion Passed, unanimously**

5. Bid Waiver Request: Pentera Software

The Executive Committee noted that consideration of the bid waiver request for Pentera software was postponed.

6. Bid Waiver Requests: Tri-Share Daycare Providers

Executive Director Ericson informed the Executive Committee, in accordance with LEARN's Purchasing Policy, that LEARN is serving as the Fiscal Agent for the Connecticut Office of Early Childhood in support of the Tri-Share Child Care Program. In this role, LEARN is responsible for the collection and disbursement of funds, which will exceed \$20,000 annually to more than 70 childcare centers across the state serving eligible families. She noted that LEARN's Business Office has consulted with auditors to ensure the allocation of these funds is handled transparently and in alignment with Board policy. The Committee was informed of this work as recommended by the auditors.

7. *Appointment to Leadership Position: Educational Consultant, Office of Teaching and Learning (OTL)

Motion to approve the appointment of Pamela Santerre to the position of Educational Consultant for the Office of Teaching and Learning, at step 1 of the Administrators' Contract, with an annual salary of \$110,813.00.

- **Presented by Robert Mitchell**
- **Second by Dale Bernardoni**
- **Motion Passed, unanimously**

8. *Appointment to Leadership Position: Supervisor, Student Support Services

Motion to approve the appointment of Jen Cimmino to the position of Special Education Supervisor for Student Support Services, at step 3 of the Administrators' Contract, with an annual salary of \$116,992.00.

- **Presented by Beverly Washington**
- **Second by Dale Bernardoni**
- **Motion Passed, unanimously**

9. Annual Report—Board Participation

Executive Director Ericson presented on including Executive Committee member quotes in the *LEARN 2026 Annual Report*. The intent of these quotes would be to highlight the Board’s awareness, support, and advocacy for the agency. The Executive Committee expressed support for this approach.

10. LEARN Updates

Executive Director Ericson updated the Committee on the Middle School Design project. A cross-district team of administrators and educators are helping to guide the overall construction and development of the school schedule and student opportunities. Additionally, the Regional Multicultural Magnet School (RMMS) will host the Child and Family Agency, in conjunction with an e-sports tournament. The CFA program serves as a parent academy, offering support on challenges of raising adolescents, including social media and other relevant topics.

11. Adjournment

Motion to adjourn at 9:50 a.m.

- **Presented by Beverly Washington**
- **Second by Robert Mitchell**
- **Motion Passed, unanimously**

Respectfully submitted by: Jamella A. A. Etienne