



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, February 9, 2026 at 6:30 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: On file

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with fourth grader Lauren Wilkins leading all in the Pledge of Allegiance.

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the January 12, 2026 Regular Board Meeting minutes.

APPROVED: MINUTES

December 2025 Warrant Review

Upon a motion made by Mrs. Personale, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the December Warrants.

APPROVED: DECEMBER WARRANTS

A-60 General ACH 9012038 - 9012098
A-66 General ACH 9012099 -9012151
A-62 General IH 21968 – 21974, 22028
A-68 General IH 22029 - 22035
A-61 General CCP 21975 - 22027
A-67 General CCP 22036 - 22116
C-12 Cafeteria 3630 - 3643
C-13 Cafeteria 3644 - 3665
F-15 Federal ACH 9000568 - 9000569
F-16 Federal CCP 1023 - 1024
F-17 Federal CCP 1025 - 1026
H-10 Capital CCP 752
H-12 Capital CCP 753 - 754

January 2026 Warrant Review

Upon a motion made by Mr. Polimeni, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the January Warrants.

APPROVED: JANUARY WARRANTS



- A-71 General ACH 9000570-9012108
- A-78 General ACH 9012152-9012203
- A-73 General IH 22117-22123
- A-77 General IH 22207-22213
- A-74 General 16844760 Manual 9058533929
- A-72 General CCP 22124-22206
- A-79 General CCP 22214-22285
- C-15 Cafeteria 3666-3699
- F-18 Federal ACH 9000570-9000572
- F-19 Federal CCP 1027-1028
- H-13 Capital CCP 755
- H-15 Capital CCP 756-757

Strategic Plan Update

Mr. Matt Schrage, Assistant Superintendent for Instruction, provided the Board of Education an update on the District's Strategic Plan goals. The presentation highlighted activities to date and outlined a series of next steps.

Tax Certiorari

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved voting on the Tax Certiorari.

APPROVED: TAX CERTIORARI

WHEREAS, Wanda Polisseni ("Petitioner") filed tax certiorari petitions challenging the assessment of its property located at 4275 County Route 16, in the Town of Canandaigua (Tax Map Parcel No. 126.16-1-2.000) for the 2024-25 and 2025-26 tax years; and

WHEREAS, Petitioner has proposed settlement of such proceedings upon the following terms:

- No adjustment will be made to the 2024 tax year assessment
- Reduce the 2025 tax year assessment to \$5,397,500.00
- Waive all real property tax refunds for 2025

WHEREAS, the Town of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Petitioner in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jenny Tessoroff	Voting Yes

Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Consensus Agenda

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda and Supplemental.

APPROVED: CONSENSUS AGENDA AND SUPPLEMENTAL

Business

1. 2026-2027 School Calendar

of the 2026-2027 school calendar.

2. Agreement

an agreement with Educational Data Services, Inc. to participate in the cooperative bidding program for the 2026-2027 school year.

3. 2025-2026 Health Services

health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. The rate is \$1,035.08 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2025-2026 school year. The total number of students for the 2025-2026 school year is 63.

4. Field Trip- Final Approval

the request of Mrs. Marissa Logue, Academy Principal, for final approval of the below field trip:

- DECA State Conference, Rochester, NY- March 4-6, 2026 (*initial January 12, 2026*)

5. Field Trips- Initial Approval

the request of Mrs. Marissa Logue for initial approval of the below field trips:

- IB Spanish, Puerto Rico- November 6-11, 2026
- Class of 2027, New York City, NY- November 14-16, 2026

6. Athletic Trip- Final Approval

the request of Mrs. Caroline Chapman, Athletic Director, for final approval of the below field trips:

- Varsity Cheer- Orlando, Florida- March 12-16, 2026 (*initial December 8, 2025*)
- Boys Varsity Lacrosse- Sudbury, Massachusetts- March 20-21, 2026 (*initial November 17, 2025*)
- Girls Varsity Lacrosse- Long Island, New York- March 28-30, 2026 (*initial November 17, 2025*)
- Varsity Baseball- Orlando, Florida- March 27-April 1, 2026 (*initial October 20, 2025*)

7. Annual Election and Budget Vote

pursuant to Section 2606 of the Education Law that the date of May 6, 2025 be designated as the day of registration for the School Board Election and Budget Vote to be held on Tuesday, May 19, 2026;



that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m. on May 5, 2026; and that the Board of Registration consist of Lisa Brunelli and Aline Clement.

That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Primary-Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Annual School Board Election and Propositions for Budget Vote and other Approved Propositions will be held on Tuesday, May 19, 2026 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.

8. New Scholarship

the request of Mrs. Marissa Logue for a new scholarship in the amount of \$500, Constantino Financial Hustle Scholarship. The recipients of this scholarship will be one female and one male student who exhibits hard work exemplifying grit, resilience, and determination. They will be actively engaged in school activities, including athletics.

9. Spring Semester 2026- Student Teacher Placements-Amendment

the request of Mrs. Emily Bonadonna, Primary School Principal, for the following update from the previously approved request of December 8, 2025:

- Abigail Mincer, SUNY Geneseo with Abbey Baccari- January 21-March 13, 2026

10. Surplus Books science books

the request of Mrs. Marissa Logue to declare as surplus, the following science books:

- 31 copies of McDougal Littell Earth Science textbooks
- 58 copies of AMSCO Earth Science Review Books

11. Sick Bank Reserve

of the days in the Sick Bank Reserve have dropped below 25. As per Sick Bank Reserve Guidance, the Board is authorizing a contribution of 65 days to the reserve.

12. New Club

a new club at the Academy: **French Club**. Students will learn about French culture, cuisine, langue, and improve their French language skills. The unpaid advisor is Spencer Sherwood.

13. Uncollected Taxes for 2025-2026

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items has been certified to the Board of Education, and since the collector has affixed her affidavit to such statement and filed a statement accounting for handling of the tax warrant and list as follows:

NAME OF TOWN	TAX TO BE RETURNED	6% INTEREST	TOTAL
Canandaigua City	669,475.57	40,168.53	709,644.10
Canandaigua Town	839,795.22	50,387.71	890,182.93
Farmington	53,225.83	3,193.55	56,419.38
East Bloomfield	0.00	0.00	0.00
Bristol	6,373.34	382.40	6,755.74
Hopewell	124,503.90	7,470.23	131,974.13
Gorham	0.00	0.00	0.00
South Bristol	0.00	0.00	0.00



Total	\$1,693,373.86	\$101,602.43	\$1,794,976.29
Tax Levy			\$54,100,482.57
Library Levy			\$1,027,564.00
Less Star Reimbursement			\$2,433,417.27
Plus Chargeback			\$4,517.43
Plus Omitted STAR			\$0.00
LESS: small claims			
LESS: assessor's error		\$142.17	
		<u>Total Adjustments</u>	\$142.17
plus/minus rounding			<u>1.75</u>
Tax to be collected			\$52,699,006.31
Tax collected 96.7867%			<u>\$51,005,632.45</u>
			<u>\$1,693,373.86</u>
Unpaid taxes to be returned:			
City Treasurer		\$669,475.57	
County Treasurer		<u>\$1,023,898.29</u>	
TOTAL			<u>\$1,693,373.86</u>

AND WHEREAS, the district treasurer has verified the accuracy and signed the report of the collector;

THEREFORE, BE IT RESOLVED, that the Board of Education accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant, directs that the lists of the delinquent tax items with the addition of 6% penalty be certified to the offices of the City and County Treasurers.

14. Internal Audit Risk Assessment

of the 2025-26 Internal Audit Risk Assessment Report.

15. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of October 9, December 2, 5, 10, 11, 16, 17, 18, 19, 22, 29, 31, January 4, 5, 6, 7, 8, 9, 12, 13, 16, 20, 22, 23, 27,

Personnel

1. Non-Instructional Personnel

A. Retirement

resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lynne Sigl	Typist	1/30/2026	19
Kelly Smith	Registered Nurse	6/30/2026	24
Anne Zimmerman	Library Aide	6/26/2026	22



B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Laura Steiner	School Monitor	Resignation	1/23/2026
Desiree Davies	School Monitor	Resignation	2/11/2026

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Douglas Kipferl	Custodial Worker	1/27/2026	\$16.00/hr.
Brianna Taylor	School Monitor	2/3/2026	\$16.00/hr.
Andrea Pauly-Brown	Substitute Teacher Aide	2/3/2026	\$16.00/hr.
Kristal Hubbs	Teacher Aide	2/3/2026	\$16.75/hr.
Anne Zimmerman	Substitute Teacher Aide	9/1/2026	\$16.00/hr.
Shannon Valeria	School Bus Monitor	2/5/2026	\$16.00/hr.
Mercede Bell	School Bus Monitor	2/10/2026	\$16.00/hr.

D. Classification of Position

- 1) in order to stay in compliance with Civil Service, the Board of Education approves the classification of eight (8) positions of Teacher Aide.

2. Instructional Personnel

A. Resignation

- 1) of Kaitlin LaFave, Assistant Principal at the Academy, from the District effective end of business February 13, 2026.
- 2) of Dana Olson, Speech & Language Therapist at the Middle School, from the District effective end of business February 27, 2026.
- 3) of Darryl Newton, Contract Substitute Teacher at the Primary School, from the District effective end of business February 3, 2026.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Jacob Gruendike who received his Bachelor's degree in Social Studies: Adolescence Education from SUNY Fredonia where he also earned his Master's degree in Literacy. He has been working in education since 2022. He was an Interim Substitute for the District in the 2024-2025 school year and a Long-Term Substitute for the 2025-2026 school year. Mr. Gruendike is appointed to a 1.0 FTE, non-tenured, Social Studies Teacher for the 2026-2027 school year.

<u>Name</u>	<u>Certification</u>	<u>Appt. Effective</u>	<u>Step/Rate</u>
Jacob Gruendike	Social Studies 7-12	7/1/2026-6/30/2027	Step 2



2) Substitute Assistant Principal

the following individual for a Substitute Assistant Principal position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Michele Maloney	Assistant Principal	Academy	2/10/2026

3) Interim Substitute Teacher

the following individuals to Interim Substitute Teacher positions for the period of time indicated at the agreed upon rate:

Jenna Tenney, Primary School – 3/25/2026 – 6/26/2026
Roberta Bittel, Academy – 3/23/2026 – 5/29/2026

4) Contract Substitute Teachers

the following individual to a Contract Substitute Teacher position for the 2025 – 2026 school year at the contractual rate:

Tom Reynolds, Middle School; Effective 1/20/2026

5) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Jessica Avery
Laine Havens
Mary Jo Foster
Brett Bower

6) Stipend Position 2025-2026 School Year

the following individual to a stipend position at a pro-rated rate in accordance with contract:
MS Team Leader- Owasco; Rachel Ludwig; Effective 1/19/2026

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on February 6, 2026. The Committee reviewed a clean Internal Audit Risk Assessment and state and federal grand update.

Policy Committee

Mrs. Beth Thomas reported out on behalf of the Policy Committee which met on January 21, 2026. The below was presented as a First Reading.

- > First Reading- 3180 Non-Resident Students



District Committee Reports

Character Education Committee

Mr. Milton Johnson reported out on behalf of the Character Education Committee which met on January 21, 2026. The Committee received updates from each of the buildings.

Council for Instructional Excellence (CIE)

Mrs. Beth Thomas reported out on behalf of CIE which met on January 14, 2026. The Committee received a presentation on professional development and a curriculum review cycle update.

Upcoming Events

- January 27- 4th & 5th Grade Chorus Concert
- February 1- UPK Application Opens
- February 2- Elementary Band & Orchestra Informance I
- February 2- Elementary Band & Orchestra Informance II
- February 6, 7, 8- Middle School Musical
- February 9- Board of Education Meeting
- February 10- Frieda O'Hanlon Oral Spelling Contest
- February 12- Middle School Small Ensemble Concert
- February 16-20- February Break- No School
- February 26- District Orchestra Concert
- February 27- School Board Candidate Petitions Available
- February 27- UPK Application Deadline

Adjournment

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:01 p.m. The next Regular meeting will be on March 2, 2026 at 6:30 p.m.

Respectfully submitted,

Matt Fitch
District Clerk Pro Tem