

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Monica Madrigal Lopez**, Clerk  
**Rose Gonzales**, Member  
**MaryAnn Rodriguez**, Member  
**Brian Melanephy**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Superintendent  
**Valerie Mitchell, MPPA**  
Assistant Superintendent,  
Business & Fiscal Services  
**Natalia Torres, Ed.D.**  
Assistant Superintendent,  
Human Resources  
**Aracely Fox, Ed.D.**  
Assistant Superintendent,  
Educational Services

## MINUTES REGULAR BOARD MEETING Wednesday, August 21, 2024

**5:00 PM - Open Meeting**  
**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

August 21, 2024

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

Trustee Madrigal Lopez called the meeting to order at 5:00 p.m.

Present: Trustees Brian Melanephy, MaryAnn Rodriguez, Rose Gonzales, and Monica Madrigal Lopez. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Peyton Worrell and Francisco Amezcuita, 4th grade students in Ms. Lang's class at Ritchen School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Josiah Johnson, 5th grade student in Mrs. Ullrich's class at Ritchen School, read the district's Vision Statement in English. Joshua Napoles, 5th grade student in Mrs. Garcia's class at Ritchen School, read the district's Vision Statement in Spanish. Nicholas Jones, 5th grade student in Mrs. Garcia's class at Ritchen School, read the district's Mission Statement in English and Spanish.

### **A.4. Presentation by Ritchen School**

Nauman Zaidi, Principal, Ritchen School, provided a presentation about Ritchen.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted with the following amendment:

- Item C.11 - Approval of Agreement #24-96 – Provocative Practice (Fox)– item to be moved to a future meeting

Motion #24-10 Adoption of Agenda as Amended

Mover: MaryAnn Rodriguez

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

### **A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

### **A.7. Closed Session**

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The Board convened to closed session at 5:22 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM  
Case #2023-CUOE015904

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of  
Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,  
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-  
Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider  
personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

- Public Employee Evaluation

- District Superintendent
- Public Employee Appointment
  - Assistant Principal, Elementary
  - Manager, Special Programs (ELOP)
  - Manager, Special Education

**A.8. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:03 p.m.

**A.9. Report Out of Closed Session**

Trustee Madrigal Lopez reported on the following actions taken in closed session:

Motion #24-11 Appointment of Jennifer Branstetter Flores as Manager, Special Programs  
(ELOP)

Mover: MaryAnn Rodriguez

Seconder: Brian Melanephy

Moved To: Appoint

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

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Motion #24-12 Appointment of Kirsten Walker as Manager, Special Education

Mover: MaryAnn Rodriguez

Seconder: Rose Gonzales

Moved To: Appoint

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**A.10. Introduction of Newly Appointed Oxnard School District Administrators (DeGenna)**

The newly appointed Oxnard School District administrators were introduced to the Board of Trustees:

- Hilary Anderson, Assistant Principal, Marina West
- Gerardo Herincx, Assistant Principal, Soria
- Terry Lopez, Principal, Marina West
- George Uduigwome, Manager, Special Education

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

There were no comments.

**Section C: CONSENT AGENDA**

The consent agenda was approved as amended.

Motion #24-13 Approval of Consent Agenda as Amended

Mover: MaryAnn Rodriguez

Seconder: Rose Gonzales

Moved To: Approve as Amended

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**C.1. Request for Approval of Out of State Conference Attendance (DeGenna/Jefferson)**

For Sarah McGraw, Speech-Language Pathologist, to attend the American Speech-Language-Hearing Association's (ASHA) 2024 Annual Convention, December 5-7, 2024 in Seattle, WA, in the amount not to exceed \$2,500.00, to be paid from OSSA Funds (\$1,500.00) and Title II Funds (\$1,000.00).

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**C.2. Ratification of Allocations of Contract Contingency #16 as found in Amendment #001 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)**

To ratify the Allocation #16 Approval Documents as presented and the distributions of the funds reported for the Rose Avenue Elementary School Reconstruction, under the Master Construct & Implementation Funds Program. The contingency fund began with a fund balance of \$797,667.00. There have been allocations totaling \$616,505.99, leaving a fund balance of \$181,161.01.

**C.3. Increase of Hours and Reduction of Hours of Positions (Torres/Fuentes)**

As presented.

**C.4. Personnel Actions (Torres/Fuentes)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.5. Approval of Amendment #1 to Agreement #24-53, Franklin Covey Education (DeGenna)**

To cover additional professional development training needs for the 2024-2025 school year, in the amount of \$25,000.00, to be paid out of the Supplemental Concentration Fund.

**C.6. Approval of Agreement #24-91 – Art Trek, Inc. (Fox/Blevins)**

To provide art lessons to Kamala School students to allow teachers to Power Planning, August 22, 2024 through June 30, 2025, in the amount of \$10,093.75, to be paid out of Title III Funds.

**C.7. Approval of Agreement #24-92 – Disciplina Positiva, Inc. (Fox/Blevins)**

To provide a series of 6 parent workshops to teach families about positive discipline founded on mutual respect, August 22, 2024 through June 30, 2025, in the amount not to exceed \$16,000.00, to be paid out of Title III Funds.

**C.8. Approval of Agreement #24-93 - Ventura County Office of Education/SELPA (Fox/Nocero)**

To provide behavior consultation to support classroom management skills and behavior management in the classroom, August 26, 2024 through June 30, 2025, in the amount of \$200,000.00, to be paid out of MAA Funds.

**C.9. Approval of Agreement #24-94, California Association for Bilingual Education (CABE) (Fox/Ruvalcaba)**

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To support Plaza Comunitaria, a Spanish literacy program for adults, September 1, 2024 through June 30, 2025, in the amount not to exceed \$11,500.00, to be paid out of Title III Funds.

**C.10. Approval of Agreement #24-95, California Association for Bilingual Education (CABE) Project 2Inspire (Fox/Ruvalcaba)**

To provide Parent Leadership classes by a CABE-trained parent specialist, August 22, 2024 through June 30, 2025, in the amount of \$25,500.00, to be paid out of Title I Funds.

**C.11. Approval of Agreement #24-96 – Provocative Practice (Fox)**

Item pulled at Adoption of Agenda.

**C.12. Approval of Agreement #24-97 – Professional Tutors of America Inc. (DeGenna/Jefferson)**

To provide a range of services for the Special Education Department that may include Behavior Intervention, Counseling & Guidance, Language Speech Development & Remediation, Occupational Therapy, Vocational Education & Career Development, Compensatory Education – Academic Tutoring, Vision Services, and Academic Achievement Test, August 22, 2024 through June 30, 2025, in the amount not to exceed \$150,000.00, to be paid out of Special Education Funds.

**C.13. Approval of Agreement #24-98 – Dr. Olvera Psychology (DeGenna/Jefferson)**

To provide psychological and educational consulting services for the Special Education Department, September 1, 2024 through June 30, 2025, in the amount not to exceed \$30,000.00, to be paid out of Special Education Funds.

**C.14. Approval of Agreement #24-100 – Tri-Signal Integration, Inc. (Mitchell/Miller)**

To provide Annual Fire Alarm System Test and Inspection services for Oxnard School District, August 22, 2024 through June 30, 2025, in the amount of \$70,715.00, to be paid out of Routine Restricted Maintenance Funds.

**C.15. Approval of Agreement #24-102 – Nate's Place, A Wellness and Recovery Center (Fox/Nocero)**

To provide support and services to 6th – 8th grade students who are at risk of substance abuse and mental health disorders, August 22, 2024 through June 30, 2025, at no cost to Oxnard School District.

**C.16. Approval of Agreement #24-103 – Walter D. Schwartz (Torres)**

To provide services related to collective bargaining training and facilitation services during negotiations, August 22, 2024 through June 30, 2025, in the amount not to exceed \$30,000.00 including travel/lodging expenses, to be paid out of the General Fund (Negotiations).

**C.17. Approval of Agreement #24-104 – Leadership Associates, LLC (Torres/Carroll)**

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To provide up to five (5) days of executive advising services to the Director, Certificated Human Resources, September 1, 2024 through June 30, 2025, in the amount of \$11,250.00, to be paid out of the Unrestricted General Fund.

**C.18. Approval of Agreement #24-105 – Leadership Associates, LLC (Torres)**

To provide up to five (5) days of executive advising services to the Assistant Superintendent, Human Resources, September 1, 2024 through June 30, 2025, in the amount of \$11,250.00, to be paid out of the Unrestricted General Fund.

**Section C: RATIFICATION OF AGREEMENTS**

**C.19. Ratification of Amendment No. 001 to Agreement No. 19-179 with Arcadis International Ltd. (formerly known as IBI Group) to Provide Architectural Engineering Services for McAuliffe Elementary School Modernization Project (Mitchell/Miller/CFW)**

For providing Architectural Engineering Services for the McAuliffe Elementary School Modernization Project, in the amount of \$156,636.00, to be paid out of Master Construct and Implementation Funds.

**C.20. Ratification of Amendment No. 001 to Agreement No. 19-180 with Arcadis International Ltd. (formerly known as IBI Group) to Provide Architectural Engineering Services for Ritche Elementary School Modernization Project (Mitchell/Miller/CFW)**

For providing Architectural Engineering Services for the Ritche Elementary School Modernization Project, in the amount of \$156,636.00, to be paid out of Master Construct and Implementation Funds.

**C.21. Ratification of Amendment No. 001 to Agreement No. 23-161 with Flewelling & Moody Architects, Inc. to Provide Architectural Engineering Services for Rose Avenue Elementary School ECDC Project (Mitchell/Miller/CFW)**

For providing Architectural Engineering Services for the Rose Avenue Elementary School ECDC Project, in the amount of \$12,800.00 (including reimbursable expenses), to be paid from Master Construct and Implementation Funds.

**C.22. Ratification of Amendment #001 to Agreement #23-194 with Universal Engineering Sciences to Provide Additional Geotechnical Engineering Services for the Fremont Middle School Reconstruction Project (Mitchell/Miller/CFW)**

To provide additional geotechnical engineering services for the Fremont Middle School Reconstruction Project, in the amount of \$8,250.00, to be paid out of the General Fund.

**C.23. Ratification of Agreement #24-90 – Aequor Healthcare Services LLC (DeGenna/Jefferson)**

To provide a deaf and hard-of-hearing teacher to the Special Education Department, August 15, 2024 through June 30, 2025, in the amount not to exceed \$197,000.00, to be paid out of Special Education Funds.

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- C.24. Ratification of Agreement #24-99 – Epic Special Education Staffing (DeGenna/Jefferson)**  
To provide supplemental staffing to the Oxnard School District on an “as needed” basis, August 14, 2024 through June 30, 2025, in the amount not to exceed \$600,000.00, to be paid out of Special Education Funds.
- C.25. Ratification of Agreement #24-101 – Aspen University (Torres)**  
To complete a practicum/observation experience while continuing to serve OSD students, August 12, 2024 through December 01, 2025, at no cost to Oxnard School District.

## **Section D: ACTION ITEMS**

**D.1. Approval of SPSA's for 2024-2025 school year- School Plans for Student Achievement - 20 schools (Dr. Fox/Thomas)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of the School Plans for Student Achievement (SPSA's) for the 2024-2025 school year for 20 schools.

Motion #24-14 Approval of School Plans for Student Achievement (SPSA's) for the 2024-2025 School Year for 20 Schools

Mover: Brian Melanephy

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**D.2. Approval of Provisional Internship Permits in Special Education, Mild to Moderate Support Needs, for Joaquin Jimenez to Serve as a 6-8 grade Resource Specialist Teacher at Chavez School and for Alberto Cervantes to Serve as a 4-5 grade Resource Specialist Teacher at Chavez and Ramona Schools for the 2024/2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of Provisional Internship Permits in Special Education, Mild to Moderate Support Needs, for Joaquin Jimenez to serve as a 6-8 grade Resource Specialist Teacher at Chavez School and for Alberto Cervantes to serve as a 4-5 grade Resource Specialist Teacher at Chavez and Ramona Schools for the 2024/2025 school year.

Motion #24-15 Approval of Provisional Internship Permits in Special Education, Mild to Moderate Support Needs, for Joaquin Jimenez to Serve as a 6-8 grade Resource Specialist Teacher at Chavez School and for Alberto Cervantes to Serve as a 4-5 grade Resource Specialist Teacher at Chavez and Ramona Schools for the 2024/2025 School Year

Mover: MaryAnn Rodriguez

Seconder: Brian Melanephy

Moved To: Approve

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**D.3. Approval of Variable Term Waivers for Pupil Personnel Services Credentials in School Counseling for Nicolette Coppola and Hayley Prushansky to Serve as Behavior Specialists in the Special Education Department for the 2024/2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of Variable Term Waivers for Pupil Personnel Services Credentials in School Counseling for Nicolette Coppola and Hayley Prushansky to serve as Behavior Specialists in the Special Education Department for the 2024/2025 school year.

Motion #24-16 Approval of Variable Term Waivers for Pupil Personnel Services Credentials in School Counseling for Nicolette Coppola and Hayley Prushansky to Serve as Behavior Specialists in the Special Education Department for the 2024/2025 School Year

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**D.4. Ratification of Agreement # 24-106 With City of Oxnard Regarding Off Site Improvements for Rose Avenue Elementary School(Mitchell)**

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, recommended the Board's ratification of Agreement # 24-106 with the City of Oxnard regarding off site improvements for Rose Avenue Elementary School, to provide for the construction of the off-site portion of the improvements to allow the school site to connect to the water, sewer, storm water and other City operated systems. The Agreement also provides for certain sidewalk and street improvements to be constructed by the District. The City requires that the District provide certain insurance, bonding, warranties and other commitments in the amount not to exceed \$250,000 for the construction of the required improvements, permit fees and other related costs to be paid out of the Master Construct Funds.

Motion #24-17 Ratification of Agreement # 24-106 With City of Oxnard Regarding Off Site Improvements for Rose Avenue Elementary School

Mover: Brian Melanephy

Seconder: MaryAnn Rodriguez

Moved To: Ratify

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

## **Section F: BOARD POLICIES**

### **F.1. First Reading - E 9270 Conflict of Interest (Mitchell)**

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, presented E 9270 Conflict of Interest for first reading. The revised policy will be presented for second reading and adoption at the September 4, 2024 Regular Board meeting.

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Dr. Ana DeGenna

- 1st Day of School
- OSD Student Profile
- Child Nutrition Services Summer Feeding Program 2024
- OSD Welcome Back Event
- Orenda Keynote
- New Hires 2024-25 School Year

### **G.2. Trustees' Announcements (3 minutes each speaker)**

MaryAnn Rodriguez

- appreciated Ritchen taking parents' input into consideration
- welcome to all new administrators
- enjoyed visiting schools on first day

Brian Melanephy

- enjoyed having principals present and hearing about SPSA's
- thank you to parents for their support
- appreciates principals
- impact of each person at schools on the students

Rose Gonzales

- thank you to Mr. Zaidi, his students, families and staff members that attended
- welcome to new administrators
- thank you to all for work on SPSA's
- attended Ramona's first day of school - wants to acknowledge their leadership, office staff, teachers and parents for their work that day
- thank you to families for everything they do to get their students to our schools

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August 21, 2024

Monica Madrigal Lopez

- thank you to Ritchen family
- thank you to Ms. Thomas and principals for work on SPSA's
- thank you to principals for their work in engaging families
- thank you to families for trusting us with their students
- thank you to everyone that keeps our schools running

**G.3. ADJOURNMENT**

Trustee Madrigal Lopez adjourned the meeting at 7:51 p.m.

Motion to adjourn

Mover: Brian Melanephy

Secunder: Rose Gonzales

Moved To: Adjourn

Ayes: 4 - Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

Ana DeGenna, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

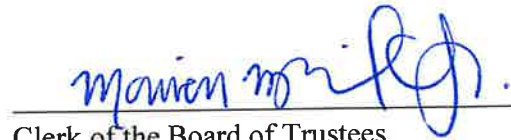
August 21, 2024

By our signature below, given on this 16<sup>th</sup> day of October, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of August 21, 2024, on motion by Trustee RODRIGUEZ, seconded by Trustee GONZALES.

Signed:



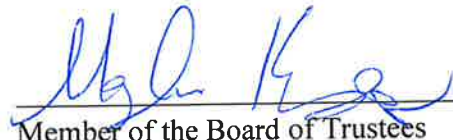
\_\_\_\_\_  
President of the Board of Trustees



\_\_\_\_\_  
Clerk of the Board of Trustees



\_\_\_\_\_  
Member of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees