



# COMPREHENSIVE SAFETY PLAN

ALTUS SCHOOLS  
CSSD

&

ALTUS SCHOOLS  
AUDEO

SY 2025-2026

# COMPREHENSIVE SCHOOL SAFETY PLAN

**Pursuant to Education Code 32280 – 32288**

**EFFECTIVE DATES: SY 2025 – 2026**

## **ALTUS SCHOOLS CHARTER SCHOOL OF SAN DIEGO ALTUS SCHOOLS AUDEO**

10170 Huennekens St.

San Diego, CA 92121

(858) 678-2020

<https://www.altuscassd.com>

Jay Garrity

Administrator of Instructional Services

This document is available for public inspection during regular business hours at Altus Schools Charter School of San Diego and Altus Schools Audeo.

NOTE: Details and tactical information are excluded from the public inspection document. A "Public Inspection Log" will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet.

## COMMITTEE MEMBERSHIP

The California Education Code (sections 32280-32288) outlines the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school.

### EXECUTIVE SAFETY COMMITTEE MEMBERS

Timothy Tuter	Deputy Superintendent School Services	Altus Schools
Tiffany Yandell	Director of Operations and Technology	Altus Schools
Angela Neri	Administrative Support to Superintendent School Services, Board of Directors and Facilities	Altus Schools
Eleanor Pe	Nurse Practitioner	Altus Schools
Jay Garrity	Administrator of Instructional Services	Altus Schools Charter School of San Diego, Altus Schools Audeo
Veronica Radtke	Human Resources Administrator	Altus Schools
Ana Maria Rojas	Student Access and Support Services Administrator	Altus Schools
Rose Mooney	Health Assistant	Altus Schools

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# INITIAL BOARD APPROVAL: JUNE 26,2025

## ALTUS SCHOOLS SAN DIEGO

DBA – ALTUS SCHOOLS AUDEO · ALTUS SCHOOLS CHARTER SCHOOL OF SAN DIEGO

(A California Non-Profit Public Benefit Corporation)

*Tim Morton – Chairman,*

*Scott Barton – Member, Len Hering RADM, USN (ret) – Vice Chair and Member, Chris Megison – Member, Eric Schweinfurter – Member*

### ANNUAL BOARD OF DIRECTORS MEETING MINUTES

**Thursday, June 26, 2025, 8:30 a.m.**

#### **Via Teleconference at**

6965 El Camino Real, Suite D202, Carlsbad, CA 92009, 25104 Creek Hollow Drive, Ramona, CA 92065,  
1063 Cactus Cut Rd, Middleburg, FL, 32068, 3655 S Las Vegas Blvd, Las Vegas, NV 89109, 5183 Mercury Pt, San Diego, CA 92111 and at  
Clairemont RC 4340 Genesee Avenue, Suite 109, SD 92117, College Avenue RC 4585 College Drive, Suite C, SD, 92115, Downtown RC  
1095 K Street Suite A, SD 92101, Euclid RC 220 Euclid Avenue, Suite 80, SD 92114, Lake Murray RC 8776 Lake Murray Blvd., SD, 92119,  
Mira Mesa RC 8290 B, Mira Mesa Blvd., SD 92126, North Park RC 2940 North Park Way, SD 92104, Northgate RC 4125 Alpha Street,  
Suite C, SD, 92113, Old Town RC, 2245 San Diego Avenue, Suite 115, SD 92110, Petco RC 1091 K Street, Suite A101, SD 92101, Point  
Loma RC 3145 Rosecrans Street, Suite D, SD 92110, Scripps Ranch RC 9910 Mira Mesa Blvd, Suite A2, SD 92131, Sorrento Mesa RC  
10170 Huennekens Street, SD, 92121, Tierrasanta RC 10425 Tierrasanta Blvd, Suite 101, SD 92124, Woodman RC 2939 Alta View  
Drive, Suite B/C, SD 92139, and Kearny Mesa RC 7520 Mesa College Drive, SD 92111, La Jolla RC 7458 Girard Avenue, SD 92037,  
Pacific Beach RC 959 Homblend Street, SD 92109,  
Tierrasanta K5 Home School RC 10725 Tierrasanta Boulevard, CA 92124

Access to the live video conference was accessible prior to the start of the meeting at Audeo: <https://www.altusaudeo.com/about/board-of-directors>  
CSSD: <https://www.altuscssd.com/about/board-of-directors>

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#### **1.0 OPEN SESSION**

##### **1.1 Call to Order**

Morton called the meeting to order at 8:32 a.m.

##### **1.2 Roll Call**

Members present at the meeting were Scott Barton, Chris Megison, and Tim

Morton. Board Members Absent: Len Hering and Eric Schweinfurter.

Also in attendance: Lynne Alipio, Mary Bixby, Veneeta Chan, Jay Garrity, Angela Neri, Elizabeth Orona, Cathryn Rambo, Tim Tuter, and General Counsel, Paul Minney.

##### **1.3 Establishment of Quorum**

It was moved by Board member Barton and seconded by Board member Megison that the following Directors, constituting a quorum of the Board, were present at the meeting: Scott Barton, Chris Megison, and Tim Morton.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

##### **1.4 Pledge of Allegiance**

Morton led all in the Pledge of Allegiance.

##### **1.5 Approval of Agenda**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Agenda.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

## **2.0 PUBLICCOMMENT**

Public comment for items of interest to the public and within the scope of Altus Schools San Diego Board (non-agenda) shall be no longer than two (2) minutes. Public comment for agenda items shall be no longer than three (3) minutes. Speakers may not yield their time. In meetings held over Zoom, any person who wishes to make a comment on either non-agenda or agenda items shall use the “Raise Hand” feature of Zoom to notify the Board. In accordance with the Brown Act, no discussion or action may occur at this time, but it is the Board’s prerogative to respond or give directions to staff. All public comments will be heard at this point in the agenda as ordered below. Each agenda item being commented on will have a maximum of 20 minutes allotted and each non-agenda item will have a maximum of 10 minutes allotted. If necessary, the Board Chair may equivalently decrease the time for each speaker in order to stay within the allotted maximum.

### **2.1 Non-Agenda Public Comment**

There were no comments from the public.

### **2.2 Agenda Public Comment**

There were no comments from the public.

## **3.0 PUBLIC HEARING - Time Certain 8:35 a.m., or soon thereafter**

*The Governing Board of Directors encourages participation by parents, teachers, and members of the community interested in the affairs of the Altus Schools Audeo and Altus Schools Charter School of San Diego.*

### **3.1 Altus Schools Audeo**

#### **3.1.1 Public Hearing for the 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators**

The Public Hearing opened at 8:36 a.m.

Tim Tuter presented the 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators.

There were no comments from the

public. The Public Hearing closed

at 8:52 a.m.

### **3.2 Altus Schools Charter School of San Diego**

#### **3.2.1 Public Hearing for the 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators**

The Public Hearing opened at 8:53 a.m.

Tim Tuter presented the 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators.

There were no comments from the

public. The Public Hearing closed

at 9:00 a.m.

## **4.0 CLOSED SESSION**

Chairman Morton announced Closed Session and opened for Public Comments. There were no public comments.

#### **4.1 Board Chairman Announcement Regarding Closed Session Items**

- 4.1.1 Conference With Legal Counsel—Anticipated Litigation Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of section 54956.9: (one case)
- 4.1.2 Conference with Labor Negotiators  
Agency Designated Representative: Board Chair  
Unrepresented Employee: Superintendent School Services and Founder

#### **4.2 Public Comment on Closed Session Items**

**MOVE TO CLOSED SESSION at 9:01 a.m.**

#### **5.0 RETURN TO OPEN SESSION at 9:27 a.m.**

- 5.1 Report out of action taken in closed session, if any. No action taken at Closed Session.

#### **6.0 ADMINISTRATIVE ITEMS**

##### **6.1 Approval of Appointment of Tim Morton Board Term III Renewal July 1, 2025 – June 30, 2027**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Appointment of Tim Morton Board Term III Renewal July 1, 2025 – June 30, 2027.

Ayes – 2, Nays- 0, Absent – 2, Abstain – 1, Motioned Approved.

*Abstained: Morton*

##### **6.2 Approval of the Appointment of Scott Barton to Additional Term of Office as Essential to the Continuity of Board Management and Affairs. The Term of Office is From**

##### **July 1, 2025 - June 30, 2027**

It was moved by Board member Megison and seconded by Board member Morton to Approve the Appointment of Scott Barton to Additional Term of Office as Essential to the Continuity of Board Management and Affairs. The Term of Office is From July 1, 2025 - June 30, 2027.

Ayes – 2, Nays- 0, Absent – 2, Abstain – 1, Motioned Approved.

*Abstained: Barton*

##### **6.3 Report on Governance Parental Representative Posting 2025-2026 on Respective School Webpages and Resource Centers on January 10, 2025. Deadline to Submit Application: April 9, 2025**

###### **6.3.1 Altus Schools Audeo**

###### **6.3.2 Altus Schools Charter School of San Diego**

Superintendent Bixby reported that we posted the announcement on all the School's websites and at all resource centers. However, we did not receive applications for the vacant Parent Board Representative Position.

##### **6.4 Approval of Board Meeting Dates for 2025-2026**

Thursday, September 4, 2025, 4:30 pm

Wednesday, October 22, 2025, 8:00 am, Annual Special Workshop/Training Day 1

Wednesday, November 5, 2025, 8:00 am, Annual Special Workshop/Training Day 2

Thursday, December 4, 2025, 8:30 am  
Thursday, February 26, 2026, 8:30 am  
Thursday, March 5, 2026, 8:30 am, Special Meeting for Financial  
Documents Thursday, June 25, 2026, 8:30 am

It was moved by Board member Barton and seconded by Board member Megison to Approve the Board Meeting Dates for 2025-2026.  
Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**6.5 Approval of Board Resolution Number 2025062601 Approving Merger of Altus Schools Audeo into Altus Schools Charter School of San Diego**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Board Resolution Number 2025062601 Approving Merger of Altus Schools Audeo into Altus Schools Charter School of San Diego.  
Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**6.6 Approval of First Amendment to the MOU Regarding Operations Between Altus Schools Southern California and Altus Schools San Diego**

It was moved by Board member Barton and seconded by Board member Megison to Approve the First Amendment to the MOU Regarding Operations Between Altus Schools Southern California and Altus Schools San Diego.  
Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**6.7 Approval of the Revised Job Description for Superintendent School Services and Founder, To Adopt Language More Accurately Describing the Duties and Responsibilities that have Regularly Been Performed by the Superintendent School Services and Founder Throughout Her Employment with Altus Schools San Diego**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Revised Job Description for Superintendent School Services and Founder, To Adopt Language More Accurately Describing the Duties and Responsibilities that have Regularly Been Performed by the Superintendent School Services and Founder Throughout Her Employment with Altus Schools San Diego.  
Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**6.8 Approval of Salary Schedules Effective July 1, 2025**

- 6.8.1 Teacher, Counselor, Nurse; and Psychologist 228 Contract Base Days**
- 6.8.2 Psychologist 208 Contract Base Days**
- 6.8.3 Classified Instructional, Office, and Business Support Services**
- 6.8.4 Certificated and Classified Administrator**
- 6.8.5 Certificated Healthy Youth School Therapist**
- 6.8.6 Administrative Support to Superintendent Services, Board of Directors and Facilities**
- 6.8.7 Data Support Analyst**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Salary Schedules Effective July 1, 2025, Agenda Items 6.8.1 – 6.8.7.  
Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**6.9 Ratification of Salary Schedules Effective July 1, 2025**

- 6.9.1 Resource Center Associate 228 Days**
- 6.9.2 Certificated Teacher Resource 228 Days**
- 6.9.3 Learning Associate**
- 6.9.4 Substitute Teacher**

It was moved by Board member Barton and seconded by Board member Megison to

Approve the Ratification of Salary Schedules Effective July 1, 2025, Agenda Items 6.9.1 – 6.9.4.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

## **6.10 Superintendent School Services and Founder’s Report**

### **6.10.1 Partners and Resources Presentation by Tim Tuter**

It was moved by Board member Barton and seconded by Board member Megison to table agenda item 6.10.1 to the September 4, 2025, Board Meeting.  
Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

### **6.10.2 Graduation Update**

Tim Tuter noted that we had three Graduation Ceremonies this year. We are expecting to Graduate from all Schools, both Corporations, approximately 1,000 students by August 15, 2025.

## **6.11 Strategic Plan Update**

### **6.11.1 Altus Schools Audeo**

6.11.1.1 School Participation Report for the Period of  
2024-2025 Months 7-11: 12/16/2024 –  
5/02/2025

### **6.11.2 Altus Schools Charter School of San Diego**

6.11.2.1 School Participation Report for the Period of  
2024-2025 Months 7-11: 12/16/2024 –  
5/02/2025

Tim Tuter reviewed the School Participation Reports for all Schools.

## **7.0 CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent School Services and Founder recommends approval of all consent agenda items.

### **7.1 Consent Action Items for Altus Schools Audeo and Altus Schools Charter School of San Diego for Each School**

7.1.1 Approval of Board Meeting Minutes for March 6, 2025, and February 27, 2025

7.1.2 Approval of Pupil Attendance Calendar

7.1.2.1 Altus Schools Audeo

7.1.2.2 Altus Schools Charter School of San Diego

7.1.3 Approval of the 2025-202 Consolidated Application

7.1.3.1 Certification of Assurances

7.1.3.2 Protected Prayer Certification

7.1.3.3 Local Control Accountability Plan (LCAP) Federal Addendum Certification

7.1.3.4 Application for Funding

7.1.4 Approval of Amendments to Altus Schools San Diego Board Policies

7.1.5 Approval of the Amendments to Employee Handbook 2025-2026

7.1.6 Approval of Amendments to Student and Parent Handbook 2025-2026

7.1.7 Approval of Comprehensive School Safety Plans

It was moved by Board member Barton and seconded by Board member Megison to  
Approve all Consent Action Agenda Items 7.1.1 – 7.1.7.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

## **8.0 ACTION ITEMS FOR ALTUS SCHOOLS AUDEO AND ALTUS SCHOOLS CHARTER SCHOOL OF SAN DIEGO FOR EACH SCHOOL**

### **8.1 Approval of Proposition 28, Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act Annual Report**

It was moved by Board member Barton and seconded by Board member Megison to Approve Proposition 28, Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act Annual Report.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

### **8.2 Approval to Adopt a State Approved Dyslexia Screener for SY 25-26**

It was moved by Board member Barton and seconded by Board member Megison to Approve to Adopt a State Approved Dyslexia Screener for SY 25-26.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

## **9.0 ACTION ITEMS**

### **9.1 Actions Items for Altus Schools Audeo**

#### **9.1.1 Review and Discuss the Preliminary Operational Budget Assumptions for FY 2025-2026 and Approval of the Preliminary Operational Budget for FY 2025-2026**

The Board Reviewed the Preliminary Operational Budget Assumptions for FY 2025-2026. It was moved by Board member Barton and seconded by Board member Megison to Approve the Preliminary Operational Budget for FY 2025-2026.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

#### **9.1.2 Approval of the 2025-2026 Educational Protection Account (EPA) Resolution and Expenditure Plan**

It was moved by Board member Barton and seconded by Board member Megison to Approve the 2025-2026 Educational Protection Account (EPA) Resolution and Expenditure Plan.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

#### **9.1.3 Approval of 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Approval of 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

### **9.2 Actions Items for Altus Schools Charter School of San Diego**

#### **9.2.1 Review and Discuss the Preliminary Operational Budget Assumptions for FY 2025-2026 and Approval of the Preliminary Operational Budget for FY 2025-2026**

The Board Reviewed the Preliminary Operational Budget Assumptions for FY 2025-2026. It was moved by Board member Barton and seconded by Board member Megison to Approve the Preliminary Operational Budget for FY 2025-

2026.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**9.2.2 Approval of the 2025-2026 Educational Protection Account (EPA) Resolution and Expenditure Plan**

It was moved by Board member Barton and seconded by Board member Megison to Approve the 2025-2026 Educational Protection Account (EPA) Resolution and Expenditure Plan.

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**9.2.3 Approval of 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators**

It was moved by Board member Barton and seconded by Board member Megison to Approve the Approval of 2025-2026 Local Control Accountability Plan (LCAP) with Local Control Funding Formula (LCFF) Budget Overview for Parents and Presentation of Dashboard Local Indicators

Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

**10. BOARD ANNOUNCEMENTS AND COMMENTS**

From time to time, the Board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

There were no Announcements or Comments.

**11. ADJOURNMENT**

It was moved by Board member Megison and seconded by Board member Barton to Adjourn the Meeting. Ayes – 3, Nays- 0, Absent – 2, Abstain – 0, Motioned Approved.

# AMENDED AND APPROVED: FEBRUARY 26, 2026

## ALTUS SCHOOLS SAN DIEGO

DBA – ALTUS SCHOOLS AUDEO · ALTUS SCHOOLS CHARTER SCHOOL OF SAN DIEGO  
(A California Non-Profit Public Benefit Corporation)

*Tim Morton – Chairman, Len Hering RADM, USN (ret) – Vice Chair and Member,  
Scott Barton – Member, Chris Megison – Member, Eric Schweinfurter - Member*

### REGULAR BOARD OF DIRECTORS MEETING MINUTES

**Thursday, February 26, 2026, 8:30 a.m.**

**Via Teleconference at**

6965 El Camino Real, Suite D202, Carlsbad, CA 92009, 1063 Cactus Cut Rd, Middleburg, FL, 32068, 722 W California Avenue, Vista, CA 92083,  
25104 Creek Hollow Drive, Ramona, CA 92065

and at

*Clairemont RC 4340 Genesee Avenue, Suite 109, SD 92117, College Avenue RC 4585 College Drive, Suite C, SD, 92115,  
Downtown RC 1095 K Street Suite A, SD 92101, Euclid RC 220 Euclid Avenue, Suite 80, SD 92114, Lake Murray RC 8776 Lake Murray Blvd., SD,  
92119, Mira Mesa RC 8290 B, Mira Mesa Blvd., SD 92126, North Park RC 2940 North Park Way, SD 92104, Northgate RC 4125 Alpha Street, Suite C,  
SD, 92113, Old Town RC , 2245 San Diego Avenue, Suite 115, SD 92110, Petco RC 1091 K Street, Suite A101, SD 92101, Point Loma RC 3145  
Rosecrans Street, Suite D, SD 92110, Scripps Ranch RC 9910 Mira Mesa Blvd, Suite A2, SD 92131, Sorrento Mesa RC 10170 Huennekens Street, SD,  
92121, Tierrasanta RC 10425 Tierrasanta Blvd, Suite 101, SD 92124, Woodman RC 2939 Alta View Drive, Suite B/C, SD 92139, and Kearny Mesa RC  
7520 Mesa College Drive, SD 92111, La Jolla RC 7458 Girard Avenue, SD 92037, Pacific Beach RC 959 Hornblend Street, SD 92109,  
Tierrasanta TK5 Home School RC 10725 Tierrasanta Boulevard, CA 92124*

Access to the live video conference was accessible prior to the start of the meeting at

Audeo: <https://www.altusaudeo.com/about/board-of-directors>

CSSD: <https://www.altuscassd.com/about/board-of-directors>

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#### 1.0 OPEN SESSION

##### 1.1 Call to Order

Board Chairman Morton called the meeting to order at 8:30 a.m.

##### 1.2 Roll Call

Members present at the meeting were Scott Barton, Len Hering, Chris Megison, Tim Morton.

Board Members Absent: Eric Schweinfurter

Also in attendance: Wade Aschbrenner, Lynne Alipio, Mary Bixby, Veneeta Chan, Jay Garrity, Angela Neri, Liz Orona, Aaron Smith, Tim Tuter, Tiffany Yandell, General Counsel, Paul Minney and Anthony Serrao with Young Minney & Corr.

##### 1.3 Establishment of Quorum

Board member Barton moved and Board member Megison seconded that the following Directors, constituting a quorum of the Board, were present at the meeting: Scott Barton, Len Hering, Chris Megison, and Tim Morton.

Ayes – 4, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

##### 1.4 Pledge of Allegiance

Board Chairman Morton led all in the Pledge of Allegiance.

##### 1.5 Approval of Agenda

Board member Barton moved and Board member Megison seconded to approve the Agenda.

Ayes – 4, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

## 2.0 PUBLIC COMMENT

Public comment for items of interest to the public and within the scope of Altus Schools San Diego Board (non-agenda) shall be no longer than two (2) minutes. Public comment for agenda items shall be no longer than three (3) minutes. Speakers may not yield their time. In meetings held over Zoom, any person who wishes to make a comment on either non-agenda or agenda items shall use the "Raise Hand" feature of Zoom to notify the Board. In accordance with the Brown Act, no discussion or action may occur at this time, but it is the Board's prerogative to respond or give directions to staff. All public comments will be heard at this point in the agenda as ordered below. Each agenda item being commented on will have a maximum of 20 minutes allotted and each non-agenda public comment will have a maximum of 10 minutes allotted. If necessary, the Board Chair may equivalently decrease the time for each speaker in order to stay within the allotted maximum.

### 2.1 Non-Agenda Public Comment

There were no comments from the public.

### 2.2 Agenda Public Comment

There were no comments from the public.

## 3.0 CLOSED SESSION

### 3.1 Board Chairman Announcement Regarding Closed Session Items

Chairman Morton announce Closed Session and opened for Public Comments.

### 3.2 Public Comment on Closed Session Items

There were no public comments.

### MOVE TO CLOSED SESSION at 8:37 a.m.

3.2.1 Conference with Legal Counsel--Anticipated Litigation Significant Exposure to Litigation Pursuant to Paragraph (2) Or (3) Of Subdivision (d) Of Section 54956.9: (one case)

## 4.0 RETURN TO OPEN SESSION at 9:31 a.m.

### 4.1 Report out of Action taken in closed session, if any.

Board Chairman Morton reported that, following Closed Session, it voted unanimously to affirm its action regarding one employment complaint, with Board Members Barton, Hering, Megison, and Morton voting in favor and Board Member Schweinfurter absent.

## 5.0 ADMINISTRATIVE ITEMS

### 5.1 Governance Parental Representative Posting 2026-2027 on Respective School Webpages and Resource Centers on February 4, 2026. Deadline to Submit Application: May 5, 2026.

#### 5.1.1 Altus Schools Audeo

#### 5.1.2 Altus Schools Charter School of San Diego

Board Chairman Morton provided an informational report regarding the annual publication of the vacancy for the **Parent Board Representative** position for the 2026-2027 school year. The posting was published on February 4, 2026, on the respective school webpages and at resource centers for all the Altus Schools operated by Altus Schools San Diego.

**No action required or taken by the Board.**

### 5.2 California Fair Political Practices Commission Statement of Economic Interest – Form 700 Annual Filing

Board Chairman Morton provided an informational reminder regarding the Statement of Economic Interest (Form 700) filing requirement administered by the California Fair Political Practices Commission. Board Members were reminded that Form 700 must be filed **annually**, with a filing deadline of **April 1**.

It was noted that the San Diego County Clerk of the Board will send an email to all the Board Members with instructions to file form 700 electronically through the County's eDisclosure system. Assistance with completing the form is available upon request prior to the filing deadline.

**No action required or taken by the Board.**

**5.3 Approval of the Annual Audit of K-12 Schools Multi-year Agreement SY 2025-2026 through 2029-2030 between Altus Schools San Diego and Wilkinson Hadley King & Co., LLP**

Board member Barton moved and Board member Hering seconded to approve the Annual Audit of K-12 Schools Multi-year Agreement SY 2025-2026 through 2029-2030 between Altus Schools San Diego and Wilkinson Hadley King & Co., LLP.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

**5.4 Approval of Referral Protocols for Addressing Student Health Concerns Policy 3346**

Board member Barton moved and Board member Hering seconded to approve the Referral Protocols for Addressing Student Health Concerns Policy 3346.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

**5.5 Superintendent School Services and Founder’s Report**

**5.5.1 Altus Charter Schools Western Association of Schools and Colleges (WASC) System Wide Accreditation Self-Study Report**

Superintendent Bixby reported that Altus Schools is currently in the process of its Western Association of Schools and Colleges (WASC) visitation. It was noted that Altus Schools is the first multi-school system-wide Accreditation Self-Study Report for a full accreditation term.

**5.5.2 Mid-Year Update to the Local Control and Accountability Plan (LCAP) Presentation by Tim Tuter**

**5.5.2.1 Altus Schools Audeo**

**5.5.2.2 Altus Schools Charter School of San Diego**

Tim Tuter presented the Mid-Year Update to the Local Control and Accountability Plan (LCAP) for both Altus Schools Audeo and Altus School Charter School of San Diego.

**5.6 Strategic Plan Update**

**5.6.1.1 Audeo Charter School**

**5.6.1.1.1 School Participation Report for the Period of 2025-2026**

**Months 4-6: 9/22/2025 – 12/12/2025**

**5.6.1.2 The Charter School of San Diego**

**5.6.1.2.1 School Participation Report for the Period of 2025-2026**

**Months 4-6: 9/22/2025 – 12/12/2025**

Superintendent Bixby reported that during the LCAP presentation given by Tim Tuter, it was presented that our Student Productivity goals are being met.

**6.0 CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent School Services and Founder recommends approval of all consent agenda items.

**6.1 Consent Action Items for Altus Schools Audeo and Altus Schools Charter School of San Diego for Each School**

**6.1.1 Approval of Board Meeting Minutes for December 4, 2025, and January 28, 2026**

**6.1.2 Consideration and Approval of Ratification of Lease Amendments 6.1.2.1 APN: 350-612-16-00**

**6.1.3 Approval of Student Wellness Policy 1930 Amendments**

**6.1.4 Approval of Education for Homeless Children and Youth Policy 1952 Amendments**

**6.1.5 Approval of Education for Foster and Mobile Youth Policy 1954 Amendments**

**6.1.6 Approval of Immigration Enforcement Activity Policy 1956 Amendments**

**6.1.7 Approval of Suicide Prevention Policy 3345 Amendments**

**6.1.8 Approval of Administration of Medication Policy 5090 Amendments**

**6.1.9 Approval of Comprehensive School Safety Plan Amendments**

**6.1.9.1 Altus Schools Audeo**

### **6.1.9.2 Altus Schools Charter School of San Diego**

Board member Hering moved and Board member Megison seconded to approve the Consent Action Items 6.1.1 – 6.1.9.2. Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

### **7.0 BOARD ANNOUNCEMENTS AND COMMENTS**

From time to time, the Board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

Board Chairman Morton reminded the Board Members that the next Special Board Meeting is scheduled on March 5, 2026, 8:30 a.m.

### **8.0 ADJOURNMENT**

Board member Hering moved and Board member Megison seconded to Adjourn the Meeting at 10:00 a.m.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.