

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 January 27, 2026
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

2. EXECUTIVE SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas, phone	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
	Rose Roman, Executive Assistant to the Superintendent

- A. Call to Order Executive Session
 Board Chair Ivette Pantoja called the meeting to order at 5:20 PM, and moved the Board into executive session under 192.660(2)(d) - Labor Negotiator Consultation

- B. ORS 192.660(2)(e) - Real Property Transaction
 CFO Scott Harrison, Assistant Superintendent Brooke Nova, and District Operations Officer Saideh Haghighi Khochkhou gave a Real Property update on Block 56. Board members asked questions and made comments.

- C. Recess Executive Session
 Board Chair Ivette Pantoja moved the Board out of executive session and recessed the meeting at 5:49 PM.

3. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas, virtual/in-person	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
<u>Student Representatives Present:</u>	Derek Brown, District Information Technology Officer
Hazel Cleveland	Jeff Jones, Director of Business Services
Nicole Ayala Congachi	Rose Roman, Executive Assistant to the Superintendent
Jocelyn Trejo-Reyes	Ciara Hartzell, Technology Support
	Manuel Cota Gomez, Technology Support
<u>Budget Committee Present:</u>	Mary Kay Babcock, HEA President
Dinuka Karunaratne	David Eggleston, HCU President
Robert Knoke	
Maria Mondragon-Almy	
Paul Sander	
Dustin Rose, virtual	

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 6:00 PM
- B. Budget Development Guidelines
Superintendent Travis Reiman discussed the budget development guidelines. Budget committee members and Board members asked questions and made comments.
- C. Budget Development Update
CFO Scott Harrison gave a 2025-26 school year budget update, gave a 2026-27 budget outlook, discussed current year and forecast contingencies, and discussed next steps. Director of Business Services Jeff Jones discussed preliminary 2025-26 enrollment projections, and student weighting and impact to revenue. Board members and budget committee members asked questions and made comments.
- D. Recess Work Session
Board Chair Ivette Pantoja recessed at 6:46 PM.

4. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
<u>Student Representatives Present:</u>	Derek Brown, District Information Technology Officer
Nicole Ayala Congachi	Jeff Jones, Director of Business Services
Jocelyn Trejo-Reyes	Rose Roman, Executive Assistant to the Superintendent
Hazel Cleveland	Ciara Hartzell, Technology Support
	Manuel Cota Gomez, Technology Support
<u>Others Present:</u>	Mary Kay Babcock, HEA President
Aron Carleson, HSF	David Eggleston, HCU President

- A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 7:06 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement.
- C. Recognitions / Proclamations
1. School Board Appreciation Month
Superintendent Travis Reiman read the School Board Appreciation Month Proclamation.
 2. Black History Month
Director Nancy Thomas read the Black History Month Proclamation.
 3. School Counselors Week
Director Mark Watson read the School Counselors Week Proclamation.
- D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Katie Rhyne, to approve the agenda as printed.

The MOTION CARRIED (7-0). Motion approved by unanimous consent. Director Patrick Maguire, Director Katie Rhyne, Director Yessica Hardin Mercado, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

- E. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Patrick Maguire MOVED, SECONDED by Director Yessica Hardin Mercado, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). Motion approved by unanimous consent. Director Patrick Maguire, Director Katie Rhyne, Director Yessica Hardin Mercado, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of December 9, 2025, Board Meeting
2. Approve Minutes of December 15, 2025, Board Meeting
3. Approve Minutes of January 13, 2026, Board Meeting
4. Approve Routine Personnel Matters
5. Approve Policies
 - a. A/B - Board Governance and Operations
 - 1) BCF: Advisory Committees to the Board
Presenter: Francesca Sinapi
 - b. J - Students
 - 1) JHCA: Immunizations, and School Sports Participation, Concussions and Other Brain Injuries
Presenters: Brooke Nova / Saideh Haghighi Khochkhrou
 - 2) JHCD: Medications
Presenter: Brooke Nova
 - 3) JHCD-AR: Medications
Presenter: Brooke Nova
 - 4) JHCD/JHCDA: Medications
Presenter: Brooke Nova
 - 5) JHCD/JHCDA-AR: Medications
Presenter: Brooke Nova
 - 6) JO/IGBAB-AR(1): Educational Records/Records of Students with Disabilities Management
Presenter: Brooke Nova
 - c. K/L: District-Community Relations
 - 1) LBEA: Denial for Virtual Public Charter School Student Enrollment
Presenters: Brooke Nova / Beth Graser

F. Audience Time

No audience members requested to address the Board.

G. Reports

1. Financial Report

Chief Financial Officer Scott Harrison highlighted the records retention process and digitizing process happening in the Business Office.

H. Action Items

1. Approve of New High School Course: AP Seminar

Director Yessica Hardin Mercado MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the proposed course AP Seminar.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne,

Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

2. Approve of New High School Course: Pre-AP Chemistry

Director See Eun Kim MOVED, SECONDED by Director Katie Rhyne, that the Board of Directors approve the proposed course Pre-AP Chemistry.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Director Katie Rhyne thanked Assistant Superintendent Brooke Nova and other staff for the presentation and answering her questions.

3. Accept Annual Comprehensive Financial Report for 2024-2025

Director Yessica Hardin-Mercado MOVED, SECONDED by Director Katie Rhyne, that the Board of Directors accept the Annual Comprehensive Financial Report for 2024-2025.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members asked questions and made comments.

4. Real Property - Purchase and Sale Agreement Final Approval

Director Mark Watson MOVED, SECONDED by Director Katie Rhyne, that the Board of Directors approve the purchase and sale agreement as negotiated.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

5. Approve Student Investment Act Agreement

Brooke Nova discussed the purpose of the presentation, aligned programs and common goals, four buckets of funding, SIA investments, HSD Community Communicated Performance Targets, Strategic Plan Accountability, and 2024-25 Integrated Programs Annual Report. Scott Harrison discussed adjusted integrated programs allocations for 2025-27, and SIA investment comparisons.

Director Katie Rhyne MOVED, SECONDED by Director Yessica Hardin Mercado, that the Board of Directors approve the Student Investment Act Grant Agreement.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Yessica Hardin Mercado, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

Board members asked questions and made comments.

I. Policies - First Reading

Superintendent Travis Reiman presented the policies for first read.

J. Information - Administrative Regulation Update

Superintendent Travis Reiman presented the administrative regulation updates.

K. HCU / HEA Reports

HEA President Mary Kay Babcock provided the HEA report.

HCU President David Eggleston provided the HCU report.

L. Discussion Time

1) Student Representatives' Time

Jocelyn Trejo-Reyes reflected on the Board appreciation gifts

Hazel Cleveland thanked Director Katie Rhyne for being a great mentor.

Nicole Ayala Congachi appreciated the recognition this evening, thanked the Board, announced her full ride scholarship to Yale University and highlighted the college and career fair Friday at Hidden Creek.

2) Superintendent's Time

Superintendent Travis Reiman congratulated CFO Scott Harrison and Director of Business Services Jeff Jones on the ACFR with no findings, thanked Director Hardin Mercado and Director Rhyne for attending the Audit committee meeting and thanked the budget committee members for attending tonight's meeting. He highlighted the OALA conference coming up at GHS, and HSD's Black History Night coming up. He acknowledged that HSD is a safe place and celebrate the Board and thanked them for serving the District. He highlighted the upcoming HSF Gala, and congratulated student rep Nicole on her scholarship.

3) Board of Directors' Time

Director Mark Watson thanked the community for allowing him the opportunity to stay on the Board of Directors, thanked the schools for the gifts, thanked the Nutrition Services department for catering, and highlighted the upcoming HSF gala.

Director Patrick Maguire thanked his Board colleagues.

Director Yessica Hardin Mercado thanked Nutrition Services for dinner, thanked the schools for the swag, and congratulated student rep Nicole on her scholarship.

Director Nancy Thomas thanked student rep Nicole for reminding her why she does this work.

Director Katie Rhyne thanked the schools and teams for the gifts, thanked her colleagues, thanked the student reps, thanked District Equity, Access, Engagement Officer Francesca Sinapi and her team and highlighted the LGBTQ+ PAC, thanked the Cabinet team for making HSD an inclusive place, and highlighted District Communications Officer Beth Graser and the Bond team.

Board Vice Chair See Eun Kim highlighted the gifts, appreciated her Board colleagues for showing up, thanked Superintendent Travis Reiman and the Cabinet for preparing us, and congratulated student rep Nicole on being accepted to Yale.

Board Chair Ivette Pantoja thanked her fellow Board members, highlighted signs, notes and gifts, and highlighted the student representatives. Thanked the Cabinet team, thanked Nutrition services and read a note that they left for the Board.

M. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 8:10 PM.

Two handwritten signatures in black ink. The first signature on the left is 'Ivette Pantoja' and the second signature on the right is 'Roseanna D. Luna'.

Approved February 24, 2026