MEETING MINUTES

Lake Windward Governance Council

Date | *time* 1/23/2026 | 7:10am | *Location* PLC

SGC Member Attendance

Lauren Busing, Principal	**ü**	Kelly O'Connor, Appointed Staff	**ü**
Cassie Arnold, Parent	**ü**	Melissa Odell, Parent	**ü**
Tarran Craver, Community Member		Jan Palermo, Appointed Staff	**ü**
Kristen McNeely, Teacher	**ü**	Catherine Stubbs, Parent	**ü**
Christina Nickel, Teacher	**ü**	Kendall Tatum, Community Member	

Guest Attendance: Katie Lawson

7:15am	Call to Order	Jan Palermo
7:15am	Action Item: Approve Agenda	Jan Palermo
7:15am	Action Item: Approve October Meeting Minutes	Jan Palermo
7:16am	Discussion Item: Planning for Parent/Teacher SGC Elections	Lauren Busing
7:18am	Discussion Item: Planning for Annual Budget Approval	Lauren Busing
7:27am	Discussion Item: Charter Dollar Expenditure Proposals	Lauren Busing
7:30am	Discussion Item: Strategic Monitoring Update	Lauren Busing
7:46am	Discussion Item: Midyear Data Dig	Lauren Busing
7:50am	Discussion Item: Principal's Update	All Members
7:52am	Discussion Item: Draft Next Meeting's Agenda	All Members
7:56am	Action Item: Meeting Adjournment	Jan Palermo

Meeting Minutes

7:15
Call to Order
Jan Palermo called the meeting to order.

7:15
Action Item: Approve Agenda
- **Motion to approve the agenda:** Cassie Arnold
- **Seconded by:** Christina Nickel
- **Vote:** All in favor

7:15
Action Item: Approve October Meeting Minutes
- **Motion to approve October minutes:** Katie Stubbs
- **Seconded by:** Kristen McNeely
- **Vote:** All in favor

7:16

Discussion Item: Planning for Parent/Teacher SGC Elections

Kristen McNeely will be rolling off, so we will need one teacher. We will also need one community member and one parent as Tarran and Cassie will be rolling off as well.

We will be receiving and email and yard signs to advertise. Please start to advertise to anyone who is interested! If you attend any of the LWE events coming up such as Mother Son game night or Girls Gala, please feel free to make connections if anyone would like to join SGC!

7:18

Discussion Item: Planning for Annual Budget Approval

We are in the middle of budget season. Our budget is open, which means by 2.3.26, I am supposed to receive my allotments. This means we will receive the projected teachers we will have in each grade level. We have a projected enrollment of 675 which is more than they projected last year. This projected number is a lot closer to what

COSA just ended and we have another handful of students from the community who will be at Lake Windward. We have a few families who have moved out of district but have used COSA to stay at Lake Windward. We have about 20 students who will be COSA students.

Our budget is based off of the number of students. We receive $120 per student at our school. This is down from $130 That is the difference of about $6,500 for a school year. We are so thankful to have PTO and SGC to help support our school.

Budgets are due on February 20th to finalize budget. Changes could be made by the summertime, which could include purchasing a half position such as a paraprofessional. Depending on the school level, schools felt different impacts with budget. For about 10 years, elementary schools were given a flex position. For LWE, this is how we had a second CST. For elementary schools, the flex position will go down to a teacher's salary. These are the two biggest impacts with budget for elementary.

7:27

Discussion Item: Charter Dollar Expenditure Proposals (principal)

I wanted to update everyone on the long throw projector. I met with the company, and the price went up $4,000 due to tariffs. SGC approved $20,000 to pay for this, and the school will make up the remaining $4,000. I have approved the quote, put in the facilities alterations request and all steps have been taken and we are waiting for the final approval from the county.

7:30

Discussion Item: Strategic Monitoring Update

This is a midyear update on our Strategic Goals. We are on track to meeting our Milestones proficiency ELA goal by looking at our mid-year i-Ready data. We are waiting to take the WriteScore next week for the writing data point to see the whole picture.

We have met our Ensure Impactful Programming goal by meeting the number of students qualified for advanced/accelerated math this school year. We do not have a midyear metric for strengthen work force engagement as a county. I sent out mid-year intent form and as of right now, we have all staff members returning unless they are retiring. We have four teachers retiring and a paraprofessional. We know this could change by May, but this is our midyear indicator. I also took two years of school satisfaction survey data from surveys that you can find at the bottom of every employee's email signature. We have over 90% of surveys come back very satisfied!

7:46

Informational Item: Midyear Data Dig

Our CCRPI score was published from last year. The state sets specific targets for each group and subgroup of students. We can happily report that we met our targets in every subgroup. The closing gaps score does go up and down throughout the years. The bar continues to get higher every time you meet a goal. We are particularly proud of our readiness score which includes students who are at or above grade level, student attendance, and participation in fine arts.

7:50

Informational Item: Principal's Update

Please take the climate survey. We have upcoming events in Mother Son Game Night, Girls Gala, and we have started to advertise ECW in March. Last year, we discussed a parent night for GMAS right before milestones.

7:52

Informational Item: Draft Next Agenda

Teams meeting to approve annual budget.

7:53

Discussion Item: Next Meetings

- **New meeting date:** February 15, 2026 at 7:15

7:56

Action Item: Meeting Adjournment

- **Motion to adjourn:** Christina Nickel
- **Seconded by:** Melissa Odell
- **Vote:** All in favor
- **Meeting adjourned at:** 7:56AM