



Sworn Statement of Occupancy Living with a Westlake Resident

O.R.C. 3313.64

(This form must be notarized)

TO BE COMPLETED IF LIVING WITH A WESTLAKE RESIDENT:

I _____ do hereby swear and affirm that _____
(Westlake Homeowner/Tenant's Full Name) (Parent(s) or Legal Guardian(s) of student)

and their children listed on page two of this statement are residing at my home/residence.

I _____ certify that I am the (circle one) Owner or Tenant at the address listed below, located in the City of Westlake and that the parent/guardian and student/s listed in this statement are residing at:

Westlake Homeowner/Tenant's Information:

Address: _____
City/Zip Code: _____
Phone Number: _____ Email: _____
What date did the students family move in?: _____
Homeowner/Tenant's Relationship to student?: _____

- Verification of the above address must be provided to attending school to validate residency.
• Homeowner/Tenant must complete this form and it must be notarized.
• Homeowner/Tenant must provide the primary proof of residency and secondary proof of residency from the list below.
• Homeowner/Tenant name must appear on all proof of residency documents.
• Enrolling family must provide proof of address from the acceptable documents listed below.

A. Homeowners/Tenant, Please provide ONE primary proof of residency: (Must be one of the items listed below and must match the Homeowner/Tenant's name and address listed above)

- o Signed Rental Agreement (Entire lease (all pages) and must be signed by landlord and tenant)
o If purchasing a home: Purchase Agreement signed by all parties, closing date listed & letter from Realtor confirming occupancy
o If building a home: Construction contract signed by all concerned parties Homeowner
o Home Mortgage Statement (Current statement within the last 30 days)
o Homeowner Deed

B. Homeowners/Tenant, Please also provide ONE secondary proof of residency: (Must be one of the items listed below and must match the Homeowner/Tenant's name and address listed above)

- o Homeowner Insurance or Renters Insurance Statement/Declaration Page
o Current Utility Bill (qualifying utilities are: Water, Gas, or Electric only, must be a current bill within the last 30 days)
o If a utility bill is not yet available: Letter for Verification of Utility Service: Electric; Water; and Gas)*Cable and telephone bills will not be accepted
o Property tax bill from current calendar year
o Most Recent Pay stub from your employer with current Westlake address

C. Enrolling Family's proof of address: Parent/Guardian must also provide proof of address. (Must be one of the items listed below and must list the Parent/Guardian's name and the address listed above)

- o Official mail with name and address of the above location with the registering parent/guardian's name listed.
o Driver License or other government-issued ID with the parent/guardian's name and address listed at the above location



Name(s) of student(s) to be registered:

Table with 5 columns: (Last), (First), (Middle Initial), (DOB), (Grade). Five rows for student information.

Enrolling family certifies that:

- 1. The above information is true and accurate...
2. I understand and agree that if the above noted address ceases to be my legal primary residence...
3. If it is determined that I am not a resident of the Westlake City School District...

(Enrolling Parent/Legal Guardian Signature) _____ (Date) _____

Homeowner/Tenant of the residence listed on this document must certify, in front of a notary, that the information listed on this form is true.

(Signature Owner/Tenant of Address Above) _____ Date _____

Notary Public section containing: State of _____, County of _____, Before me, a Notary Public... IN TESTIMONY WHEREOF... SEAL: Signature _____ Printed _____ My commission expires _____