

Poland Local Schools BOE

Board of Education Regular Meeting Minutes

Wednesday, January 21, 2026 – 6:00 p.m.

Dobbins Board of Education Room, 3030 Dobbins Rd, Poland, Ohio 44514

Mission Statement

“Educate, empower and inspire every student at every opportunity”

I. Call to Order

- A. The Regular Meeting of the Board of Education was called to order at 6:00 p.m. by President Polis.
- B. Roll Call:
 - Mrs. Erin Memo – present
 - Mr. Troy Polis – present
 - Mr. Gregg Riddle – present
 - Mr. Jeff Sabrin – present
 - Mr. Larry Warren – present

Also present: Andy Tommelleo, Interim Superintendent; Jeanette Medina, Treasurer/CFO; Maria Hoffmaster, Deputy Superintendent; Matt McKenzie, Director of Operations; Patrice Almasy, Secretary to the Superintendent.

II. Presentations/Discussions

- A. Legislation Update – Treasurer Jeanette Medina provided an update on new Ohio legislation regarding school funding that will start in tax year 2026. She explained the mechanisms behind several house bills and how they will affect Poland’s funding and millage rates.

III. Public Participation

- A. No public participation

IV. Motion to remove item from Superintendent's Consent Agenda to be considered separately

Motion by Mr. Riddle, seconded by Mr. Sabrin to approve a separate resolution for item #2 in Superintendent's Consent Agenda to be considered separately. **(#2026-09)**

Motion carried 5-0.

V. Treasurer/CFO's Requests of Consent

Motion to approve the financial items as presented in the agenda. **(#2026-10)**

- A. APPROVE the minutes of the December 9, 2025 Special Meeting and the December 11, 2025 Regular Meeting
- B. APPROVE the Financial Reports of December 2025 as presented
- C. APPROVE the updated Substitute Wage Document Effective 1/1/2026 to comply with Ohio's minimum wage increase to \$11.00 on 1/1/2026.

Motion by Mr. Riddle, seconded by Mr. Sabrin. Motion carried 5-0.

VI. Superintendent's Requests of Consent

Motion to approve the following items as presented in the agenda. **(#2026-11)**

- A. HR/Staffing recommendations – items 1, 3 and 4
- B. Student Services recommendations – items 5-6
- C. Curriculum recommendations – items 7-10
- D. Operations recommendations – items 11-12

Motion by Mr. Riddle, seconded by Mr. Sabrin. Motion carried 5-0.

VII. Superintendent's Requests Not Included in Consent

HR/Staffing

Motion to approve item 1 as presented in the agenda. **(#2026-12)**

- A. APPROVE the revisions to the Compensation and Benefit Guidelines Handbook for Administrators and Non-Bargaining Unit Employees on file at the Board Office.
 - Treasurer Medina reported that this change is to add the new Fiscal Support Specialist position to the handbook and to change the title only of the current fiscal support staff to be consistent with the title of the new position.

Motion by Mr. Sabrin, seconded by Mrs. Memo. Motion carried 5-0.

Motion to approve item 2 as presented in the agenda. **(#2026-13)**

B. APPROVE the following classified employee for the 2025-2026 school year with receipt of all required reports on file:

- Christy Fox - Fiscal Support Specialist Effective Date 2/2/26

Motion by Mr. Riddle, seconded by Mr. Warren. Motion carried 5-0.

Motion to consider the retirement of Athletic Director. **(#2026-14)**

C. ACCEPT the certified retirement of Athletic Director, Brian Banfield effective the end of the 2025-2026 school year. Retirement date will be 7/1/26. All required paperwork is on file in the Board Office

Mr. Riddle wished to vote on this item separately to acknowledge Mr. Banfield's years of service and dedication to Poland Schools. Plans to replace him will start soon with hopes that Mr. Banfield will aid in the transition employed by Poland through the MVRCOG.

Motion by Mr. Sabrin, seconded by Mr. Riddle. Motion carried 5-0.

VIII. Poland Board of Education Policies

A. First reading of the Poland Board of Education Policies as presented on the agenda. Second reading and approval will be at the February 4, 2026 regular scheduled meeting.

IX. Informational Items

- The 2026-2027 and 2027-2028 Poland School calendars were discussed. The calendars will be voted on at the next regular meeting.

X. Reports/Presentations

- Foundation - Mr. Larry Warren – Reminder that the recognition banquet will be held on March 12, 2026 at the Holy Family Parish Center. Tickets are \$50 for adults and can be purchased online at the Poland Schools Foundation website.
- Legislation – Mr. Gregg Riddle
- Student Achievement - Mr. Jeff Sabrin – Senior Rashmeet Kaur received the YWCA's Young Women With a Bright Future Award, which honors female students who exemplify leadership, creativity, service to community and school and strong academic achievements.

XI. Executive Session

Motion to enter executive session to consider the employment of a public employee.
(#2026-15)

Motion by Mr. Riddle, seconded by Mr. Warren. Motion carried 5-0.

The Board entered executive session at 7:26 p.m. and returned at 8:20 p.m.

XII. Reconvene to Regular Session and Adjourn Meeting

Motion to reconvene to regular session and adjourn meeting (#2026-16)

Motion by Mr. Riddle, Seconded by Mrs. Memo. Motion carried 5-0.

Meeting adjourned at 8:21 p.m.

XIII. Announcement

The next scheduled regular and/or work session will be held on February 4, 2026 at 6:00 p.m.

The next scheduled regular session will be held on February 18, 2026 at 6:00 p.m.

Approved by the Board of Education on: _____

President, Board of Education: _____ Date: _____

Treasurer/CFO: _____ Date: _____