

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, MARCH 3, 2026

TIME: 6:00 P.M.

Time: _____

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Morris County Vocational School District Board of Education has caused adequate and electronic notice of this meeting to be published by having the date, time and place thereof posted on the District website, sent to the Clerk of the Board of County Commissioners and the Clerk of the Township of Denville at the same time. The Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.”

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Paul Velez
_____ Dr. Nancy Gartenberg

Superintendent: _____ Dr. Anita Champagne
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative _____ Miss Harshini Chavan

Press: _____

Visitors: _____

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

- 2025-2026 Student Safety Data System Report (August – December 2025) Mark Menadier
- Education and Learning Academy Little Learners Program Samantha Shane
- Special BOE Meeting Date TBD
- Student BOE Representative Report Harshini Chavan

Information Only:

- MCST Security and Fire Drill Logs and Student Incident Report (Attachment #1)
- MCCTI Security and Fire Drill Logs and Student Incident Reports (Attachment #2)
- HIB Report (Attachment #3)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

IX. MINUTES

1. Motion to approve the minutes of the Regular Meeting of the Board of Education of February 10, 2026 as submitted. (Attachment #4)
2. Motion to approve the closed session of the Regular Meeting of the Board of Education of February 10, 2026 as submitted.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of January 2026. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of January 31, 2026, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #5)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 31, 2026, no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending January 31, 2026. (Attachment #6)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #7)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for March 4, 2026 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2025/2026 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #8)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #9)
5. Motion to approve the submission of a Budget Amendment to the FY26 Perkins Postsecondary Grant to reallocate \$26,711.00 of existing funds.
6. Motion to approve the submission of a Budget Amendment to the FY26 Perkins Secondary Grant to reallocate \$36,500.00 of existing federal funds and \$30,700.00 of existing reserve funds.
7. Motion to accept the donation of a 2012 Subaru Forester with an estimated value of \$2,500.00 from Frank Cuccio, Oak Ridge, New Jersey, for use in the Auto Service Technology Program, with a letter of appreciation to the donor.
8. Motion to accept the donation of a 2006 Jeep Grand Cherokee with an estimated value of \$2,000.00 from Edward Strocchia, Wharton, New Jersey, for use in the Auto Service Technology Program, with a letter of appreciation to the donor.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #10)

2. Motion to approve the attached list of field trips for the 2025-2026 school year. (Attachment #11)
3. Motion to approve the attached 2025-2026 Student Safety Data System Report for the period August 28, 2025 through December 31, 2025. (Attachment #12)
4. Motion to approve the attached Education and Learning Academy Little Learners Program for local community pre-school students ages two to five years old accompanied by their parents to be held on Fridays from 9:45 - 10:30 a.m. in the Education and Learning Academy classroom at the Morris County School of Technology. (Attachment #13)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to accept the resignation due to retirement of Janet Kelly, School Counseling Office Secretary, effective May 1, 2026.
2. Motion to accept the resignation of Stephen Petonak as Red Cross Club Advisor effective March 5, 2026.
3. Motion to accept the resignation of Nelson Villalta, part-time School Bus Driver, effective February 9, 2026.
4. Motion to confirm and approve an unpaid leave of absence under the Federal Family Leave Act for Shoba Subbuswamy, Mathematics Teacher, effective February 26, 2026 with an anticipated end date of April 9, 2026.
5. Motion to approve the participation of the following staff members in the Accelerate Your Future: Career and College Readiness Expo on Saturday, April 18, 2026 for a maximum of 6 hours each at their hourly rate:

Angela Bernardino
Ashley Brooks
Marisa Dillon
Mary Hammond
Jennifer Katz
Colleen Pascale
MyChelle Perez
Michael Romano

6. Motion to approve the appointment of Katherine Ilardi and Shoba Subbuswamy as Co-Advisors for the Hindu Heritage Club effective March 4, 2026.
7. Motion to approve the appointment of Stephen Petonak and Katherine Turnbull as Co-Advisors for the Red Cross Club effective March 6, 2026.

8. Motion to confirm and approve the appointment of the following faculty members to teach additional blocks of instruction for the period February 26, 2026 with an anticipated end date of April 9, 2026 (excluding days of Spring Break):

<u>Name</u>	<u># of Blocks</u>	<u>Compensation</u>
Binah Ezra	1	10% of annual salary (prorated)
Timothy Gordon	1	10% of annual salary (prorated)
Kathleen Harrington	1	10% of annual salary (prorated)
Katherine Ilardi	2	20% of annual salary (prorated)
Laura Ingrassia	1	10% of annual salary (prorated)

9. Motion to approve the appointment of Michael Brinster as a part-time Adult Continuing Education Intro to Electrical Trades Instructor effective March 4, 2026, through June 30, 2026, for a maximum of 55 hours at the rate of \$35.00 per hour.
10. Motion to approve the appointment of Thomas Van Houten as a part-time Adult Continuing Education Intro to Electrical Trades Instructor, effective March 4, 2026, through June 30, 2026, for a maximum of 55 hours at the rate of \$35.00 per hour.
11. Motion to approve the appointment of Rosemary Cortez as a part-time ESL/Basic Skills (IET QuickBooks) Instructor effective March 4, 2026, through June 30, 2026, for a maximum of 50 hours at the rate of \$40.00 per hour with funding provided by the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
12. Motion to approve the appointment of Alicja Nowicka as a part-time Substitute ESL/Basic Skills Instructor effective March 4, 2026, through June 30, 2026, for a maximum of 50 hours at the rate of \$38.00 per hour with funding provided by the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

Motion by: _____ Seconded by: _____ Roll Call: _____

XIV. HEARING OF THE PUBLIC

XV. OLD BUSINESS

- Board of School Estimate: March 25, 2026 at 4:00 p.m. (Knox Room, County Administration Building)
- Career Pathways Night: May 7, 2026, MCST Gymnasium and Cafeteria, at 5:30 p.m.
- Senior Sports Award Ceremony: June 4, 2026, MCST, at 6:30 p.m.
- Share-Time Completers Ceremony: June 5, 2026, County College of Morris, at 1:00 p.m.
- Graduation: June 15, 2026, Mennen Arena, at 3:00 p.m.

XVI. NEW BUSINESS

- Next Regular Board Meeting: April 14, 2026 at 6:00 p.m.
- Career and College Expo: April 18, 2026, MCCTC, at 9:30 a.m.
- District-Wide Freshman Orientation: May 16, 2026, MCCTC, at 9:00 a.m.

XVII. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter(s):

Legal

which fall(s) within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter(s) which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter(s), which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter(s) under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

Time Recessed: _____ Time Reconvened: _____

Motion to return to public meeting.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

ROLL CALL: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Velez
_____ Dr. Nancy Gartenberg

XVIII. ADDITIONAL BUSINESS

XIX. ADJOURNMENT

Motion to adjourn the meeting. Time: _____

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____