

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
February 4, 2026**

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:00pm.

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Gale Bradford
Clark	Ms. Lorraine j. Aklonis
Cranford	Ms. Jess Soltys
Elizabeth	Mr. Jerry Jacobs*
Garwood	Ms. Christine Guerriero
Hillside	Ms. Laquana Best
Kenilworth	
Linden	
Mountainside	Ms. Dana Guidicipietro
New Providence	Ms. Amy Lepre
Plainfield	Ms. Nicole Turant
Rahway	Ms. Jennifer Moteiro
Roselle	Dr. Courtney Washington*
Roselle Park	Ms. Michael-Anne Regan
Scotch Plains/Fanwood	
Springfield	
Summit	
Union	
U. C. Vo-Tech	
Westfield	Ms. Julie Steinberg*
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

*arrived during Superintendent Report

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only – None

MINUTES:

4. It was moved by Ms. Moteiro seconded by Dr. Guidiciopietro, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of January 14, 2026

(Att. 1)

Abstain:

Soltys
Guerrero
Jacobs
Turant
Washington
Regan

SUPERINTENDENT REPORT:

It was moved by Dr. Guidiciopietro, seconded by Ms. Guerrero, and carried by unanimous voice vote, to approve the following:

5. Motion to approve the Report of the Superintendent for February 2026 (Att. 2)

- Non-Public Services presented an overview of their program

FINANCE:

It was moved by Ms. Bradford, seconded by Ms. Best, and carried by roll call vote, to approve items #6-9:

6. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated December 2025 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 1/31/26 (Att. 4)
Check Register for the month ended in 1/31/26 (Att. 5)
Budget adjustments and line item transfers for January 2026 (Att. 6)
7. Motion to approve the attached check register for the School Lunch Account January 2026 (Att. 7)

FINANCE (Cont'd):

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of January 2026
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
9. Motion to extend the lease agreement between A.M. School Associates and the Union County Educational Services Commission for Hillcrest Academy's North Campus located at 2630 Plainfield Avenue in Scotch Plains, NJ for the period July 1, 2026 through June 30, 2028 at the following yearly rents:

<u>Term</u>	<u>Amount</u>
July 1, 2026 to June 30, 2027	\$217,859
July 1, 2027 to June 30, 2028	\$222,216

(Att. 8)

Ayes: Bradford, Aklonis, Soltys, Jacobs, Guerriero, Best, Guidici Pietro, Lepre, Turant, Moteiro, Washington, Regan & Steinberg

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Guerriero, seconded by Ms. Lepre, and carried by roll call vote, to approve items #10-13:

10. Motion to approve the operation of UCESC Extended School Year Programs from Monday, June 29, 2026 to Friday, August 7, 2026 (Closed July 3rd, 2026)
11. Motion to approve the School Safety Data System Report for Period # 1 (September 1, 2025 - December 31, 2025) for all UCESC schools
12. Motion to approve the Memorandum of Understanding between Rutgers School of Dental Medicine and Crossroads School from 9/1/25 until 6/30/26

(Att. 9)

(Att. 10)

PROGRAMS (Cont'd):

13. Motion to approve the renewal of the Memorandum of Understanding for Project Search Program
(Att. 11)

Ayes: Bradford, Aklonis, Soltys, Jacobs, Guerriero, Best, Guidici Pietro, Lepre, Turant, Moteiro,
Washington, Regan & Steinberg

Nays: None Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Dr. Washington, and carried by roll call vote, to
approve items #14-17:

14. Motion to approve the attached Emergency/Negotiated contracts dated February 4, 2026
(Att. 12)
15. Motion to approve Amendments to Existing Transportation Contracts dated February 4, 2026, in
accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for
adjusted miles
(Att. 13)
16. Motion to approve the Emergency Contractor Payments dated January 2026
(Att. 14)
17. Motion to approve the results of Special Education Transportation Bid dated January 27, 2026
(Att. 15)

Ayes: Bradford, Aklonis, Soltys, Jacobs, Guerriero, Best, Guidici Pietro, Lepre, Turant, Moteiro,
Washington, Regan & Steinberg

Nays: None Abstain: None

POLICIES AND REGULATIONS:

It was moved by Ms. Bradford, seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve item #18:

18. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption:

P0142.1	NEPOTISM
R1552	SEXUAL HARASSMENT STAFF
P1552	SEXUAL HARASSMENT STAFF
P3362	SEXUAL HARASSMENT (M)
R3362	SEXUAL HARASSMENT (M)
R4532	SEXUAL HARASSMENT OF SUPPORT STAFF MEMBERS COMPLAINT PROCEDURES
P4532	SEXUAL HARASSMENT (M)

Ayes: Bradford, Aklonis, Soltys, Jacobs, Guerriero, Best, Guidici Pietro, Lepre, Turant, Moteiro, Washington, Regan & Steinberg

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Guerriero, seconded by Ms. Soltys, and carried by roll call vote, to approve item #19:

19. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 16)**

Ayes: Bradford, Aklonis, Soltys, Jacobs, Guerriero, Best, Guidici Pietro, Lepre, Turant, Moteiro, Washington, Regan & Steinberg

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Lepre, seconded by Ms. Moteiro, and carried by roll call vote, to approve item #20:

20. Motion to approve the personnel agenda dated February 4, 2026 as recommended by the Superintendent

(Att. 17)

Ayes: Bradford, Aklonis, Soltys, Jacobs, Guerriero, Best, Guidici Pietro, Lepre, Turant, Moteiro, Washington, Regan & Steinberg

Nays: None

Abstain: None

SUSPENSION/HIB REPORT:

It was moved by Ms. Best, seconded by Ms. Steinberg, and carried by voice vote, to approve the following:

21. Motion to approve the Suspension/HIB Report for January 2026

(Att. 18)

OLD BUSINESS: None

NEW BUSINESS: Change April meeting to April 15th, 2026.
May 21st, 2026 for Foundation Staff Night Out

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a **Budget Hearing** will be at 7:00 p.m., **Wednesday, March 4, 2026** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Ms. Bradford seconded by Ms. Guerriero and carried by unanimous voice vote, the meeting was adjourned at 7:40 p.m.

A handwritten signature in black ink, appearing to read "Eric Larson". The signature is written in a cursive style with a large, looping initial "E".

Eric Larson, Board Secretary