

**JACKSON TOWNSHIP BOARD OF EDUCATION  
OFFICIAL REORGANIZATION BOARD MEETING  
JANUARY 7, 2026  
CENTRAL OFFICE, 151 DON CONNOR BLD, JACKSON NJ - CONFERENCE ROOM**

**Reorganization Meeting - Jackson Township Board of Education**

**Meeting called to order at 5:30 PM**

**1. Opening of Meeting**

**Procedural: A. Call to Order by the Secretary of the Board**

The Reorganization Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the Board Secretary/Business Administrator, Daniel Baginski at 5:30 P.M. in the Conference Room at Central Office, 151 Don Connor Blvd, Jackson, NJ.

**Procedural: B. Salute to the Flag**

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, Mr. Baginski made the following statement: "This Reorganization meeting was duly authorized and is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

**Procedural: C. Call of the Roll**

**Members present**

Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

**Members absent**

Megan Gardella

**Also present**

Mrs N. Pormilli, Superintendent of Schools; Mr. R. Rotante, Assistant Superintendent; Dr. L. Godlesky, Assistant Superintendent, and Mr. D. Baginski Business Administrator/Board Secretary, Ms. P. Blood, State Appointed Monitor

**Action: D. Certification of Election Results**

Dan Baginski announced the Official Election Results from the Ocean County Clerk's office for the November 4th, 2025 School Board Election

- Megan Gardella received 14,272 votes for a 3 year term
- Allison Barocas received 12,649 votes for the 3 year term
- These results are certified by the County Board of Elections

**2. Administration of the Oath of Office or Affirmation**

Procedural: A. Administration of the Oath of Office or Affirmation to New Members

Mr. Baginski administered the Oath of Office and swore in elected Board Member Allison Barocas as a member of the Jackson Board of Education. He noted Mrs. Gardella will be sworn in at the January 21, 2026 BOE Meeting.

**3. Election of Officers**

**Action, Procedural: A. Nomination and Election for Office of the President**

Motion to nominate and elect the President of Jackson Township Board of Education.

Mrs. Kas nominated Mrs. Gardella for President.

Seeing no additional nominations, the Board Secretary closed the nominations for President and proceeded with the roll call vote for President nominee, Mrs. Gardella.

Motion by Tina Kas, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes for Mrs. Gardella as President: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

Votes Received: Six Yes Votes for Mrs. Gardella.

**MRS. GARDELLA WAS ELECTED PRESIDENT OF THE BOARD**

**Procedural: B. New President takes the Chair**

**Action: C. Nomination and Election for Office of the Vice-President**

Mrs. Kas nominated Mr. McCarron for Vice President.

Seeing no additional nominations, the Board Secretary closed the nominations for Vice President and proceeded with the roll call vote for Vice President nominee, Mr. McCarron.

Motion by Tina Kas, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes for Mr. McCarron as Vice President: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

Votes Received: Six Yes Votes for Mr. McCarron

**MR. MCCARRON WAS ELECTED VICE PRESIDENT OF THE BOARD**

In the absence of newly elected President, Mrs. Gardella, the meeting was turned over to newly elected Vice President, Mr. McCarron.

**4. Approval of Agenda**

**Action: A. Approval of Agenda**

Motion to approve the reorganization agenda with addenda as submitted by the Superintendent of Schools.

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

**5. Code of Ethics**

**Procedural: A. Code of Ethics Discussion**

Mr. McCarron turned the meeting over to Mrs. Pormilli for the Code of Ethics Discussion.

Mrs. Pormilli noted that Mr. Zitomer, Board Attorney will present the Board of Education Code of Ethics at a future meeting. The Board was provided with an overview of the Code in Board Docs and all of the Board members have been on the Board for prior terms and the code has not changed so they are all familiar with it. She turned the meeting back to Mr. McCarron.

#### **6. Organizational Meeting Required Actions**

##### **Action: A. Approve the following motions on Organizational Meeting Requirements**

Based on the recommendation of the Superintendent of Schools, the following organizational meeting requirement actions 6B through 6W are presented to the Board of Education for approval.

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

##### **Information: B. School Ethics Act and Code of Ethics for Board Members**

The Board of Education reaffirms the School Ethics Act and Code of Ethics for School Board Members.

*Document: SchoolEthicsAct\_Code of Ethics\_for 1-7-26 Agenda*

##### **Information: C. Electronic Recording of Meetings**

The Board of Education authorizes the use of electronic equipment to record all official board meetings for the period of February 1, 2026 through January 31, 2027 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.

##### **Information: D. Disseminating the Annual Notice**

The Board of Education designates the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.

##### **Information: E. Official Newspaper of the Board of Education**

The Board of Education designates the Asbury Park Press as official newspaper of the Board of Education.

##### **Information: F. Board's Rules, Regulations, Policies, Curriculum and Employee Labor Contracts**

The Board of Education reaffirms the Board's Rules and Regulations, Policies, Curriculum and Employee labor contracts as they now exist.

##### **Information: G. Robert's Rules of Order**

The Board of Education reaffirms the Robert's Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.

##### **Information: H. Appointments of Committees**

The Board of Education recognizes appointments of committees by the Chair.

##### **Information: I. Designation of Official Banks**

The Board of Education designates the following banks as official banks of the Jackson Board of Education for the period of February 1, 2026 through January 31, 2027:

- Ocean First Bank\*
- Bank of America
- New Jersey ARM
- NJ Cash Management Fund
- TD Bank
- U.S. Bank
- BciCapital/First Hope Bank
- Sterling National Bank
- BNY Mellon
- JP Morgan Chase

##### **Information: J. Direct Deposit**

#### **RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN AUTHORIZING DIRECT DEPOSIT OF EMPLOYEES' COMPENSATION**

**WHEREAS**, on March 14, 2013, Governor Chris Christie signed N.J.S.A. 52:14-15h, which requires direct deposit for all State employee compensation on and after July 1, 2014 and allows counties, county colleges, municipalities, and local school districts to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014 into law; and

**WHEREAS**, P.L. 2013 c. 38 further provides that a local school district is authorized to grant an exemption from the requirements adopted pursuant thereto, on such terms and conditions as the district may deem necessary, which exemption includes seasonal and temporary employees as may be deemed necessary; and

**WHEREAS**, the Jackson Township Board of Education has implemented this system since May 2014 as part of its payroll account procedures for all School District employees; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Jackson and the County of Ocean, New Jersey, as follows:

1. The Jackson Township Board of Education authorizes the Business Administrator/Board Secretary to continue to implement a system for direct deposit of net pay for all employees, pursuant to N.J.S.A. 52:14-15h.
2. The Board Secretary and the Board Attorney shall take all further action necessary to effectuate the direct deposit of net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee.
3. The Board shall make available for such employees who have net pay directly deposited as described hereinabove, all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information.
4. The Board is authorized to grant an exemption from the requirements adopted pursuant to N.J.S.A. 52:14-15h, on such terms and conditions as the Board may deem necessary.
5. The Board is authorized to grant an exemption for seasonal and temporary employees as the Board may deem necessary.
6. The Board's current designated banking institution is Ocean First Bank which shall implement the direct deposit program for banking purposes.

**Information: K. Official Meeting Schedule**

The Board of Education sets the January 2026 - January 2027 official Board of Education meeting schedule as follows.

Date	Type of Meeting	Time	Location
January 7, 2026	Reorganization	5:30 PM	Administration Building
January 21, 2026	Business	6:30 PM	JTMS Fine Arts Auditorium
February 18, 2026	Business	6:30 PM	JTMS Fine Arts Auditorium
March 18, 2026	Business/Adopt Tentative 26-27 Budget	6:30 PM	JTMS Fine Arts Auditorium
April 29, 2026	Business / 26-27 Budget Hearing	6:30 PM	JTMS Fine Arts Auditorium
May 20, 2026	Business	6:30 PM	JTMS Fine Arts Auditorium
June 17, 2026	Business	6:00 PM	JTMS Fine Arts Auditorium
July 15, 2026	Business	6:00 PM	JTMS Fine Arts Auditorium
August 19, 2026	Business	6:00 PM	JTMS Fine Arts Auditorium
August 26, 2026	Business Personnel only	6:00 PM	Administration Building
September 16, 2026	Business	6:30 PM	JTMS Fine Arts Auditorium
October 14, 2026	Business/ State of the Schools	6:30 PM	JTMS Fine Arts Auditorium
November 18, 2026	Business	6:30 PM	JTMS Fine Arts Auditorium
December 16, 2026	Business	6:30 PM	JTMS Fine Arts Auditorium
January 6, 2027	Reorganization	5:30 PM	Administration Building
January 20, 2027	Business	6:30 PM	JTMS Fine Arts Auditorium

**Information: L. Appointment of General Legal and Labor Counsel**

The Board of Education appoints the firm of Schenck, Price, Smith & King, LLP, as general legal and labor counsel to the Board of Education for the period of February 1, 2026 through January 31, 2027, in accordance with the terms of the annual retainer agreement.

**Information: M. Appointment of Special Education Counsel**

The Board of Education appoints Comegno Law Group, Moorestown, New Jersey as Special Education Counsel for the period of February 1, 2026 through January 31, 2027, in accordance with the terms of the retainer agreement on file with the Business Administrator.

**Information: N. Appointment of Broker of Record for Employee Benefits**

The Board of Education appoints Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2026 through January 31, 2027 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.

**Information: O. Appointment of Broker of Record for Property, Casualty and Worker's Compensation Insurance and Student Accident Insurance**

The Board of Education appoints Glenn Insurance, Inc., Absecon, New Jersey, as Broker of Record for Property, Casualty and Worker's Compensation Insurance and Student Accident Insurance for the period of February 1, 2026 through January 31, 2027 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.

**Information: P. Appointment of Treasurer of School Funds**

The Board of Education appoints George Stone as Treasurer of School Funds for the period of February 1, 2026 through January 31, 2027, at a salary of \$8,328.00.

**Information: Q. Appointment of Board Auditor**

The Board of Education appoints the firm of Jump, Perry and Company, LLP as Board Auditor for the period July 1, 2026 through June 30, 2027 to conduct the July 1, 2025 - June 30, 2026 audit in the amount of \$47,500.00.

**Information: R. Appointment of District Architect of Record**

The Board of Education appoints Spiegle Architectural Group, Inc. Architect, as District Architect of Record for the period of February 1, 2026 through January 31, 2027, in accordance with the terms of the professional services contract.

**Information: S. Appointment of Assistant Business Administrator/Board Secretary**

The Board of Education appoints Alexandria (Sandy) Patterson, Assistant Business Administrator/Board Secretary as the Qualified Purchasing Agent for the period of February 1, 2026 through January 31, 2027.

**Information: T. Appointment of the Public Agency Compliance Officer**

The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designates Bonnie McCann, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.

**Information: U. Appointment of Director-Buildings & Grounds**

The Board of Education designates Anthony Bruno, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2026 through January 31, 2027:

- a. AHERA Representative
- b. Asbestos Management Officer
- c. Designated Person
- d. District Safety Coordinator
- e. EPA Designated Point of Contact
- f. Indoor Air Quality Point of Contact
- g. Integrated Pest Management Coordinator
- h. Lead Paint Removal and Restoration

**Information: V. Acknowledge receipt of procedures regarding "over expenditure of funds"**

The Board of Education acknowledges receipt of procedures regarding "over expenditure of funds" N.J.A.C. 6A:23A16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.

*Document: Overexpenditure of Funds\_Financial Reports Policy for 1-7-26 Agenda*

**Information: W. Authorization of the Superintendent to sign and file grant applications**

The Board of Education authorizes the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.

**7. Public Forum**

**Action, Information: A. Open Public Forum**

Motion to Open Public Forum

Mr. McCarron made the following statement: "Please sign in and state your name and whether or not you are a Jackson resident. Each person has a maximum of three minutes to speak. No person may speak more than once on a topic until all others have been heard."

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

No one came forward to speak at open public forum.

**Action, Information: B. Close Public Forum**

Motion to Close Public Forum

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

**8. Board Comments**

Information: A. Board Comments

Mrs. Kas congratulated Mr. McCarron on his Vice President appointment. She also congratulated Mrs. Barocas on her additional 3 year appointment to the Board.

Mrs. Blood wished everyone a Happy New Year.

**9. Adjournment to Executive Session**

Action: A. Adjournment to Executive Session

Motion to move that the Board of Education enter into Executive Session for the purpose of discussing a personnel matter, as permitted under N.J.S.A. 10:4-12(b)(8)

The Board entered Executive Session at 5:41 pm

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

**Members present at Executive Session**

Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

**Members absent**

Megan Gardella

**Also present**

Mrs N. Pormilli, Superintendent of Schools

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Michael Walsh, Brian McCarron, Tara Rivera, Allison Barocas, Tina Kas

**10. Adjournment of Reorganization Meeting**

Action: A. Adjournment of Reorganization Meeting

Motion by Tara Rivera, second by Michael Walsh.

Final Resolution: MOTION CARRIED

Yes: Erica Osmond, Brian McCarron, Tara Rivera, Allison Barocas, Megan Gardella, Tina Kas

Meeting adjourned at 6:35pm.



Daniel Baginski  
Business Administrator/Board Secretary