



Monday, Nov 17, 2025

Agenda

Meeting Start Time: 7:03pm

Approval of minutes from October- Sara Ortega

Motion to approve: Jen Stelzer

Second motion: Rebecca DeJong

President's Report – Sara Ortega

- District:
 - Student coats are available through the district office upon social worker request
 - Schools are discouraged from maintaining their own “food pantry” for families in need, and are instead encouraged to direct families to community organizations.
 - H&S Audit fieldwork began on 11/3/2025, and they may be requesting further information from certain schools.
- Celebrations:
 - Fun Run/Fall Fundraiser
 - SFCP Veterans Day
 - Teacher Appreciation
- Upcoming Important Dates:
 - Upcoming Events:
 - DNO - Culver's 11/20
 - Movie Night - See Committee report below
 - Breakfast Buddies - 12/10, 2/20, 4/29
- 2026/27 H&S Positions/Succession Planning
- Odds and Ends
 - Reminder to inform Exec Board and Front Office when scheduling events
 - Eagle Extra - Deadline **TUESDAYS at NOON**
 - No December Meeting
 - 2026 H&S Meeting Dates (all at 7pm)
 - January 26
 - February 23
 - March 16

- April 20
- May 18

Vice President's Report – Michelle Shields

- Succession Planning will take place in January

Treasurer's Report – Rebecca de Jong

- Bank balance as of October 31, 2025: **\$29,983.82**
- October Transactions of note:
 - DNO: Dairy Queen = \$207.47
 - School Supplies Kits = \$1,092.06
 - Adult Social: VFW deposit = \$300Outstanding Fall reimbursements - please turn in

Motion to Approve: Sara Ortega

Second Motion: Jen Stelzer

Secretary's Report – Christina Porter

- Total Students: 446 (as of 11/4/2025)
- Y&O: 335
- Staff: 95 (will get number from Jen Stelzer)
- All Grade Level Totals K-5:
 - K- 72
 - 1- 91
 - 2- 66
 - 3- 80
 - 4- 70
 - 5- 68

Principal's Report – Tracey Ratner

- Fun Run and Veterans Day notes were taken for the following school year
- PBIS - first trimester assembly to celebrate
 - Lego League pictures
- Morning drop off went well
- Incident after school - the student is okay

Committee Reports-

- Adult Social:

We are in the planning process and need some additional help!

There are lots of opportunities to help. Both small and larger jobs are available, so please take a look at where we could use some help. Soliciting donations /sponsorship is the largest need right now.

If you can, please share our Sign Up Genius so we can make our Adult Social run as smoothly as possible:

<https://www.signupgenius.com/go/4090844A9A72FA2FA7-57623211-adult#/>

Link to Donations Info:

<https://docs.google.com/document/d/1TFmJGe6ow0A6djMybVHm7n796Z6rK2DfITfTB9AEbRo/edit?tab=t.0>

- School Supplies: We will ask teachers to update their supply lists for the 2026-2027 school year. We can then get started setting up the online ordering form and working out any pricing issues.
- Movie Night:
 - A blurb will be going out in the Eagle Extra this week and next week for our PJ party movie night on December 4th (cap of 225 total).
 - We have flyers going out this week as well.
 - Can we get an additional email home closer to the date if we feel we need to get the word out?
- Book Fair - January
 - Scholastic (STEM-themed books and kits)
 - Jan 27th set up; open January 28th and Open House (Jan 29th)
- Staff Gift Cards; Cheddar Up is open and paper forms due December 5th
 - Gift cards are handed out to staff a couple of days before the break
- Science Fair save the date
 - Thursday, February 26th 5:30-7:30
 - We have three parent "scientists" for the community tables

Motion to Adjourn: Jen Stelzer

Second Motion: Rebecca Morrissey

Meeting End Time: 7:44

Next Meeting January 26, 2026 at 7pm (Delayed a week due to MLK Holiday)