

OCT 08 2025

= Required Field

Local Agency Information

Funding Source: 2025-2026 State-Funded Universal Pre-Kindergarten

Report Prepared By: Christina M. Guastella, Funded Programs Administrator

Agency Name: Central Islip Union Free School District

Mailing Address: 50 Wheeler Road

Central Islip	NY	11722
City	State	Zip Code

Telephone # of Report Preparer: 631 348-5000, ext. 1017 **County:** Suffolk

E-mail Address: CGuastella@centralislip.k12.ny.us

Project Funding Dates: 7/1/2025 06/30/2026
 Start End

INSTRUCTIONS

- Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance.
- The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting.
- For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF

Subtotal - Code 15			\$846,986
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
UPK Teacher, Kathy Geldmacher	1.00	\$176,188	\$176,188
UPK Teacher, Valerie Jaure	1.00	\$142,428 pro-rated for 35 days; per diem rate of \$712.14	\$24,925
UPK Substitute Teacher (Leave Replacement for 145 days)	145 days	\$225 per diem	\$32,625
UPK Teacher, Laurie Rios	1.00	\$180,013	\$180,013
UPK Teacher, Marisol Carrillo Morezzi	1.00	\$178,284	\$178,284
UPK Teacher, Annemarie Coppelli	1.00	\$129,828	\$129,828
UPK Teacher, Monica Miller	1.00	\$123,741	\$123,741
UPK Administrator, Jasmin Dengeles, will work two summer dates to contact families regarding placement, contact community-based organization directors, and conduct site visits. These two dates for UPK coordination between the district, families, and CBOs are outside of her contractually required days and hours.	2 days	\$691.03 per diem	\$1,382

SALARIES FOR SUPPORT STAFF

			Subtotal - Code 16	\$277,816
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary	
UPK Teacher Aide, Maria Fernandez	1.00	\$60,384	\$60,384	
UPK Teacher Aide, TBD	1.00	\$19,471	\$19,471	
UPK Teacher Aide, Lynn Grasso	1.00	\$40,982	\$40,982	
UPK Teacher Aide, Candelaria Adames	1.00	\$65,630	\$65,630	
UPK Teacher Aide, Monica Blanco	1.00	\$71,878	\$71,878	
UPK Teacher Aide, Jennifer Molina Ruiz	1.00	\$19,471	\$19,471	

PURCHASED SERVICES

			Subtotal - Code 40	\$2,732,379
Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure	
State Funded Universal Pre-Kindergarten Funds				
New, Full-Day UPK				
Universal Pre-K new, full-day services for eligible four-year-olds at Long Island Head Start	Long Island Head Start	\$15,067.30 per student x 42 students	\$632,827	
Universal Pre-K new, full-day services for eligible four-year-olds at THE Nursery School	THE Nursery School	\$15,067.30 per student x 28 students	\$421,884	
Universal Pre-K new, full-day services for eligible four-year-olds at Great South Bay-YMCA	Great South Bay YMCA	\$15,067.30 per student x 54 students	\$813,634	
Universal Pre-K new, full-day services for eligible four-year-olds at Leon Early Childhood Center	Leon Early Childhood Center	\$15,067.30 per student x 54 students	\$813,634	
Field Trips/Assemblies				
Universal Pre-K students will participate in a field trip to a local farm to support a thematic unit on farms/animals; (Alfano students)	Long Island Game Farm	\$25 per student x 108 students	\$2,700	
Universal Pre-K students will participate in a field trip to a local theater to learn how books are stories that can be acted out through live performance. Students will compare printed text to live performance. (Alfano students)	Argyle Theater	\$25 per student x 108 students	\$2,700	
Professional Development				
Universal Pre-K teachers and collaborating providers will participate in inclusivity training to plan using Universal Design for Learning, with the goal of increasing accessibility for all students, especially those with special needs (ongoing training from October 2025-June 2026)	Warren Whitaker, Ph.D	\$3,000 per classroom x 15 classrooms	\$45,000	

SUPPLIES AND MATERIALS

Subtotal - Code 45			\$8,806
Description of Item	Quantity	Unit Cost	Proposed Expenditure
State-Funded Universal Pre-Kindergarten Funds			
Dramatic play centers in 6 UPK classrooms; Vendor: Lakeshore Learning	6.00	\$425.00	\$2,550
Art materials for the Pre-K Art Show; Art kits will include paints, brushes, markers, clay, feathers, construction paper, beads, glue, string, tissue paper; Vendor: Blick Art Materials	108.00	\$37.00	\$3,996
Thematic books for the library area of the UPK classrooms; Vendor: Barnes & Noble	120.00	\$7.58	\$910
SEL play materials for the UPK classrooms; Vendor: School Specialty	54.00	\$25.00	\$1,350

TRAVEL EXPENSES

			Subtotal - Code 46	\$224,659
Position of Traveler	Destination and Purpose	Calculation of Cost	Proposed Expenditures	
State Funded Universal Pre-Kindergarten Funds				
Transportation costs for students attending the District pre-kindergarten program	From student's home to school and return for 180 days; to assist families of students in need of transportation to and from the pre-kindergarten program Vendor: Suffolk Transportation	\$153.77 per day x 180 days x 8 vans	\$221,429	
Field Trips				
(108 students) Students will be picked up at Anthony Alfano Elementary School.	Long Island Game Farm Universal Pre-K students will participate in a field trip to a local farm to support a thematic unit on farms/animals; Vendor: Suffolk Transportation	\$134.56 per bus x 4 hours x 3 buses	\$1,615	
(108 students) Students will be picked up at Anthony Alfano Elementary School.	Argyle Theater Universal Pre-K students will participate in a field trip to a local theater to learn how books are stories that can be acted out through live performance. Students will compare printed text to live performance. Vendor: Suffolk Transportation	\$134.56 per bus x 4 hours x 3 buses	\$1,615	

Employee Benefits			
		Subtotal - Code 80	\$218,604
Benefit		Proposed Expenditure	
Social Security		\$218,604	
Retirement	New York State Teachers		
	New York State Employees		
	Other - Pension		
Health Insurance			
Worker's Compensation			
Unemployment Insurance			
Other(Identify)			

CF121
 ENTRY DATE 12/31/25
 PROJECT 0409267095
 SED CODE 580513030000
 NYC DOC #

GRANTS FINANCE
 PROJECT STATUS REPORT
 UNIVERSAL PRE-K
 CENTRAL ISLIP UFSD

RUN DATE 12/31/25
 GSPS

BUDGET DETAIL INFORMATION

PROF SALARY	15	846,986.00	BEGIN DATE	07/01/25
NON PROF SALARY	16	277,816.00	END DATE	06/30/26
PURCH SERVICES	40	2,732,379.00	AMENDMENT #	
SUPP & MATERIAL	45	8,806.00	CONTRACT #	
TRAVEL EXPENSE	46	224,659.00	STOP DATE	
EMP BENEFITS	80	218,604.00	REFUND CHECK #	
INDIRECT COST	90	0.00	IND COST RATE	2.2
BOCES SERVICES	49	0.00	INT ELIG	N
REMODELING	30	0.00		
EQUIPMENT	20	0.00		

BUDGET SUMMARY INFORMATION

FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
040926	4,309,250.00	2,154,625.00	2,154,625.00
040925	0.00	0.00	0.00
040927	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL	4,309,250.00	2,154,625.00	2,154,625.00

LOG AND CONTRACT DATES

BUDGET	RECEIVED	ENTERED	CONTRACT	APPROVED
INTERIM	12/11/25	12/23/25		
FINAL				

CASH DETAIL

ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD	DT	STAT
123125	683192F	INIT	000	12/25	01	2,154,625.00	040926	123125			ENT

THIS BUDGET HAS BEEN PROCESSED BY THE NEW YORK STATE
 EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY
12234

Grants Finance
Room 510W, Education Building
Tel. (518) 474-4815

Reminder: Record Keeping and Retention

This document is intended as a reminder to local agencies on proper record keeping and retention.

Generally, local agencies must have a proper financial management system in place, along with strong internal controls and written procedures, to properly account for funds received through a grant/grant-contract awarded by NYSED. Additionally, program as well as financial records, including supporting and source documentation, must be maintained and available for review by State and federal representatives or their duly authorized representatives.

In order to meet the requirements of both State and federally funded programs, these records must be kept for a period of six years after the last payment was made unless specified by program requirements or otherwise stated in the grant agreement.¹ Audit or litigation will “freeze the clock” for records retention purposes until the issue is resolved.

Information on records retention may be found in:

- 2 CFR 200.333-337 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards for awards made on/after 12/26/14.
- Parts 74 & 80 of the Education Department General Administrative Regulations (EDGAR), specifically 34 CFR 74.53 & 34 CFR 80.42, for federal awards made prior to 12/26/14.
- Part 76 of the Education Department General Administrative Regulations (EDGAR), specifically 34 CFR 76.730-731.
- Records Retention and Disposition Schedules published by the New York State Archives (http://www.archives.nysed.gov/records/mr_retention.shtml)

Local agencies must retain records² that show the amount of funds by grant, including total cost, how the awardee used the funds, authorizations, obligations, share of costs provided from other sources, as well as compliance with program requirements. In addition, source documents are required to support all transactions entered into the grantee's record keeping system. Source documents that authorize the disbursement of grant funds may consist of purchase orders, contracts, time & effort records, delivery receipts, vendor invoices, travel documentation, and payment documents, including check stubs. More information and examples of the types of documents used to support payment for other types of costs (such as goods, services, travel, utilities, and property leases) may be found in Chapter XII, Section 3 and Section 4.B.1 of the Guide to Financial Operations published by the NYS Office of the Comptroller (<https://www.osc.state.ny.us/agencies/guide/MyWebHelp/>).

¹ For projects awarded under a multi-year grant-contract, all project and contract-related documents (including the contract itself as well as the annual budgets) need to be retained for 6 years following the end of the contract.

² Please refer to 2 CFR 200.302 for a discussion of how federal awards are to be identified and accounted for in the financial management system. Proper accounting of federal funds will help ensure that appropriate and accurate documentation from this system can be provided if/when needed.