

PLAINVIEW-OLD BETHPAGE CENTRAL SCHOOL DISTRICT
106 Washington Avenue, Plainview, New York 11803
Office of Business and Finance

Request for Board of Education Approval to Accept Donations

Donor Contact Information/email: _____

Description and purpose of Item(s) to be donated: _____

Will there be any installation costs? ☐ NO ☐ YES _____
If yes, please explain.

Will there be maintenance costs? ☐ NO ☐ YES _____
If yes, please explain.

Pursuant to Board Policy #1800 (Donations, Gift and Grants) The Board reserves the right to refuse any gift that does not contribute to the District's goals or that would deplete District resources.

Submitted By (Print Name): _____

Approval of Assistant Superintendent for Business _____

Date approved by Board of Education: _____

No donated item may be accepted or installed on school premises prior to the Board's approval.

Requests for approval from the Board of Education to accept a donation on behalf of the District must be in writing. Once completed, email this form and any supporting documentation to the office of the Assistant Superintendent for Business.

Those considering making gifts to the District should note that the District does not place a monetary value on donated items and while the District will attempt to comply with any stated preferences of the donor's use of the item(s) by a particular program/grade/school, it reserves the right to reassign and/or reallocate such donations as it deems appropriate to best serve the interests of the District.