

SHREWSBURY BOROUGH SCHOOL DISTRICT
January 21, 2026 - Regular Meeting, 6:30 PM
Fern Ross Gymnasium, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

1.0 Opening Procedures

1.1 Call to order – 6:36pm

1.2 Flag salute

1.3 Opening Statement

1.4 "In compliance with Pl 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was advertised in the Asbury Park Press and the Star Ledger on May 21, 2025. A copy of this notice is posted at the entrance to the Shrewsbury Borough School and is posted on the district’s website. A copy of this notice is also on file in the office of the Borough Clerk.

1.5 Roll Call:

| | |
|----------------------------|---------------------------------------|
| Mr. Ngo (President) | Ms. Gourley-Thompson (Vice President) |
| Ms. Choi (arrived 6:38 pm) | Ms. Fiorentini |
| Mr. Galvin | Ms. Gaul-Spitale |
| Ms. Jafolla | Ms. Moore |

Absent: Ms. McCullough

Also Present:

Mr. MacConnell, Superintendent
 Ms. Case, Business Administrator

1.6 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session I

2.1 It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson to move into Closed Executive Session at 6:37 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

| | AYE | NAY | ABSTAIN | ABSENT | COMMENTS |
|----------------------|-----|-----|---------|--------|--------------------|
| Ms. Choi | | | | X | Arrived at 6:38 pm |
| Ms. Fiorentini | X | | | | |
| Mr. Galvin | X | | | | |
| Ms. Gaul-Spitale | X | | | | |
| Ms. Jafolla | X | | | | |
| Ms. McCullough | | | | X | |
| Ms. Moore | X | | | | |
| Ms. Gourley-Thompson | X | | | | |
| Mr. Ngo | X | | | | |

On a voice vote, seven (7) members voted yes, zero (0) members voted no, and two (2) members were absent

2.2 It was motioned by Ms. Gaul-Spitale, seconded by Ms. Gourley-Thompson to reconvene into public session at 6:57 pm.

| | AYE | NAY | ABSTAIN | ABSENT | COMMENTS |
|----------------------|------------|------------|----------------|---------------|-----------------|
| Ms. Choi | X | | | | |
| Ms. Fiorentini | X | | | | |
| Mr. Galvin | X | | | | |
| Ms. Gaul-Spitale | X | | | | |
| Ms. Jafolla | X | | | | |
| Ms. McCullough | | | | X | |
| Ms. Moore | X | | | | |
| Ms. Gourley-Thompson | X | | | | |
| Mr. Ngo | X | | | | |

On a voice vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

3.0 Correspondence to the Board

It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson to approve the following items as listed:

Email received Dec 18, 2025, laura.r.loucks@gmail.com, regarding “Gym Usage”

4.0 Public Participation - Agenda Items Only - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

5.0 Superintendent’s Report - Mr. MacConnell

- Congratulations to Teacher and Educator of the year
- Title I Funded Recess Study Hall & Homework Club Update: Our 2nd year Homework Club has been welcomed by teachers, parents, and students. The addition of Recess Study Hall during middle school recess times
- 1.16.26 Professional Day Update: Last Friday’s professional day was met with much enthusiasm from our staff.
- Staff especially appreciated the time provided to work on individual professional activities. Our iReady professional development session involved updates to the iReady platform and instruction on how to effectively administer the Universal Screener.
- Middle School Peninsula Articulation: Shrewsbury, Fair Haven and Little Silver have joined together for half-day articulation sessions. Yesterday, Miss Cellary and Mrs. Ehlers attended the first sessions for math and science. February’s meeting is devoted to World Language, Art, and Music—senora Roeder, Mrs. Fox, and Mr. Peri will attend. Our middle school teachers are eager for the opportunity to meet up with

neighboring peninsula districts to collaborate, share ideas, and have the opportunity to talk about their subject areas with Peninsula colleagues.

- January and February Community Service Efforts:
 - Fifth Grade Animal Shelter Project: Under the leadership of Miss Cosentino and Miss Petrone, our grade 5 students collected old towels & sheets, pet toys, and pet food for Monmouth County Animal Shelters.
 - Student Council SOUP-er Bowl: With the leadership of Miss Scheuir and Miss Petrone, our Student Council will be conducting a canned soup & food drive to support Lunch Break during the winter months to coincide with Superbowl LX. Students will compete in donating to “support” their choice team—the team with the most donations gets bragging rights.
- Read Across America 2026. This year's theme is “A Reading Revolution” and will kick-off SBS’s celebration of America’s 250th birthday and Shrewsbury’s centennial from March 2nd through March 6th. March 2nd’s National SEL Day will be integrated in Monday’s activities. More details to follow in February.
- Feb 1st - SPTA Sweetheart Dance
- Feb 2nd - Report Cards Published
- Feb. 3rd - Marking Period 3 begins
- Feb. 3rd - Sky Dome Planetarium Assembly (Pre-K-8th)
- Feb. 5th - Coffee and Conversation w/RBR Superintendent Lou Moore 7pm
- Feb. 13th - 12:30 Dismissal/Homework Free Weekend
- Feb. 16th - School Closed - President’s Day
- Feb. 18th - 20th - Conferences
- Feb. 20th - Talent Show 6:30pm
- Feb. 27th - SPTA Boys Glow Party

It was motioned by Ms. Gourley-Thompson, seconded by Ms. Moore to approve the following items as listed:

5.1 The Superintendent recommends that the Shrewsbury School District Board of Education approve the following District HIB Report

| | |
|--------------|------|
| January 2026 | None |
|--------------|------|

5.2 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the submission of the Paraprofessional Statement of Assurance to the County Office for the 2025-2026 school year.

5.3 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the 2026-2027 Draft School Calendar.

6.0 Finance & Facilities - Mr. Ngo

Committee Report: The Finance & Facilities Committee met on January 12, 2026

It was motioned by Mr. Ngo seconded by Mr. Galvin to approve the following items as listed:

Board of Education Certification Budget Major/Fund Status for December 2025

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of December 31, 2025, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, Part-time School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the payroll for December 15, 2025 in the amount of \$283,738.36, December 23, 2025 in the amount of \$282,271.37.

6.1 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following minutes as listed:

- 6.1.2 Regular Meeting Minutes, December 17, 2025
- 6.1.3 Executive Meeting Minutes, December 17, 2025

6.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

Transfer of Funds for December 2025 (available for review in the Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved.

Approve Bills List – January 2026

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$228,698.22, January 2026.

Board Secretary’s Monthly Certification for December 2025

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education (Referenced below 6.0) and the Monthly Reconciliation Report (Referenced below 6.0) for December 31, 2025 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

PURSUANT TO N.J.A.C. 6A:20-2.13(d), we certify that as of December 31, 2025, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Shrewsbury School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Treasurer’s Report

PURSUANT TO N.J.A.C. 6A:20-2.13(d), approve the Treasurer’s Report for December 2025.

6.3 The following Fire and Evacuation Drills occurred during **January 2026**:

| School Name | Security Drill Type | Date & Time |
|---------------------------|---------------------|---------------------|
| Shrewsbury Borough School | Lockdown | 1/8/2026 - 8:43 am |
| Shrewsbury Borough School | Fire Drill | 1/15/2026 - 9:06 am |

6.4 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of \$425 from the Shrewsbury Parent Teacher Group for the 3rd grade class trip buses. Account # 95-000-270-162-01-0

6.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of \$20,335 from the Shrewsbury Parent Teacher Group for the 8th grade class trip to Washington, DC. Account # 95-000-270-162-01-0

6.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of \$8,800 from the Shrewsbury Parent Teacher Group for the 7th grade class trip to New York City. Account # 95-000-270-162-01-0

6.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of \$299 from the Foundation for Shrewsbury for membership for ABCYA. Account # 20-001-100-610-01-0

7.0 Curriculum and Instruction - Ms. Gourley-Thompson

Committee Report: The Curriculum and Instruction Committee met on January 12, 2026

It was motioned by Ms. Gourley-Thompson, seconded by Ms. Choi to approve the following items as listed:

7.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following field trips for the 2025-2026 school year:

| Class/Group | Destination | Date(s) | Cost of Trip | Cost of Transportation |
|-------------|--------------------------------|---|--------------|------------------------|
| Grade 4 | Sunrise Assisted Living Center | January 13th, 20th, 28th, February 3rd, 10th, 17th, March 9th, 16th, 23rd, April 14th, 21st, 28th, May 11th, 18th, 2026 | \$0.00 | \$0.00 |

7.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following professional development for the 2025-2026 school year:

| Staff Member | Program/Workshop | Training Date | PD/Travel Cost |
|-----------------|--|-------------------|----------------|
| Laura Fox | Change’s Annual Educator Art Workshop: The Light of Resistance, Lincroft, NJ | January 15, 2026 | \$0.00 |
| Tracey Farnum | iReady Empowering Instruction: Strategies for NJTSS Success Using iReady Literacy Integration for NJ Educators, Monroe, NJ | February 5, 2026 | \$0.00 |
| Kelly Schlosser | iReady Empowering Instruction: Strategies for NJTSS Success Using iReady Literacy Integration for NJ Educators, Monroe, NJ | February 5, 2026 | \$0.94 |
| Kristina Kiely | Quieting the Mind: Treating Anxiety Disorders | February 17, 2026 | \$60.00 |

| Staff Member | Program/Workshop | Training Date | PD/Travel Cost |
|---------------------|---|----------------------|-----------------------|
| | with Mindfulness, Virtual | | |
| Kristina Kiely | Artificial Intelligence (AI): A Threat to Therapy or Powerful Problem Solver, Virtual | February 11, 2026 | \$60.00 |
| Heather Cellary | Peninsula Math Articulation Meeting, Little Silver, NJ | January 20, 2026 | \$0.00 |
| Laura Ehlers | Peninsula Science Articulation Meeting Little Silver, NJ | January 20, 2026 | \$0.00 |

8.0 Personnel - Mr. Galvin

Committee Report: The Personnel Committee met on January 20, 2026

It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson to approve the following items as listed:

8.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve a resolution to authorize the Superintendent, between the date this resolution is adopted and the next meeting of the Shrewsbury Board of Education, to take all actions necessary to protect the interest of the Shrewsbury Borough Public Schools including, but not limited to, employment of services, hiring and firing of employees under their jurisdiction subject to consultation with the appropriate district officials and the Board President and, further subject to ratification of the actions taken at the next regularly scheduled Board meeting to be held February 18, 2026.

8.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the medical leave of Marguerite Welsh from November 24, 2025 - January 26, 2026 for the 2025-2026 school year.

8.3 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the resignation of Christine Mustillo effective January 19, 2026.

8.4 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve Sara Dweck as Track and Field Coach 2 at the stipend of \$2,527 for the 2025-2026 school year.

9.0 Policy - Ms. Moore

Committee Report: The Policy Committee met on January 15, 2026

It was motioned by Ms. Moore, seconded by Ms. Gourley-Thompson, to approve the following items as listed:

9.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following policies for the second reading and adoption.

- Policy & Regulation - 2530 Resource Materials
- Policy & Regulation - 2535 Library Material
- Policy & Regulation - 9130 Public Complaints

9.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following policies for the first reading.

- P 0142.1 Nepotism (M) (Revised)
- P 1220 Employment of Chief School Administrator (M) (Revised)

- P & R 1552 Sexual Harassment – Staff (M) (New)
- P 3362 Sexual Harassment (M) (Abolished)
- R 3362 Sexual Harassment of Teaching Staff Members Complaint Procedure (Abolished)
- P 4352 Sexual Harassment (M) (Abolished)
- R 4352 Sexual Harassment of Support Staff Members Complaint Procedure (Abolished)

10.0 School & Community Relations - Ms. Choi

Committee Report: The School and Community Committee met on January 8, 2026

- Working on batting cage and website updates

11.0 Vote/Roll Call on Agenda Items

| | AYE | NAY | ABSTAIN | ABSENT | COMMENTS |
|----------------------|------------|------------|----------------|---------------|-----------------|
| Ms. Choi | X | | | | |
| Ms. Fiorentini | X | | | | |
| Mr. Galvin | X | | | | |
| Ms. Gaul-Spitale | X | | | | |
| Ms. Jafolla | X | | | | |
| Ms. McCullough | | | | X | |
| Ms. Moore | X | | | | |
| Ms. Gourley-Thompson | X | | | | |
| Mr. Ngo | X | | | | |

On a voice vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

12.0 Unfinished Business - None

13.0 Public Participation - All Topics

- Mr. Daly - Congratulations to new members and thank you as a board for using both gyms. The town has some big dates and wants to include the school in the town festivities.
- Ms. Spirae - Policy interest

14.0 Board President’s Report - Mr. Ngo

- Thank you for coming out and be on the lookout for weather updates.

15.0 Executive II

15.1 It was motioned by Mr. Galvin, seconded by Ms. Choi to move into Closed Executive Session at 7:58 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

| | AYE | NAY | ABSTAIN | ABSENT | COMMENTS |
|------------------|------------|------------|----------------|---------------|-----------------|
| Ms. Choi | X | | | | |
| Ms. Fiorentini | X | | | | |
| Mr. Galvin | X | | | | |
| Ms. Gaul-Spitale | X | | | | |
| Ms. Jafolla | X | | | | |
| Ms. McCullough | | | | X | |

| | | | | | |
|----------------------|---|--|--|--|--|
| Ms. Moore | X | | | | |
| Ms. Gourley-Thompson | X | | | | |
| Mr. Ngo | X | | | | |

On a voice vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

15.2 It was motioned by Ms. Gaul-Spitale, seconded by Ms. Gourley- Thompson to reconvene into public session at 8:57 pm.

| | AYE | NAY | ABSTAIN | ABSENT | COMMENTS |
|----------------------|------------|------------|----------------|---------------|-----------------|
| Ms. Choi | X | | | | |
| Ms. Fiorentini | X | | | | |
| Mr. Galvin | X | | | | |
| Ms. Gaul-Spitale | X | | | | |
| Ms. Jafolla | X | | | | |
| Ms. McCullough | | | | X | |
| Ms. Moore | X | | | | |
| Ms. Gourley-Thompson | X | | | | |
| Mr. Ngo | X | | | | |

On a voice vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

16.0 Adjournment

It was motioned by Ms. Gourley-Thompson, seconded by Mr. Ngo to adjourn the meeting at 8:58 pm.

| | AYE | NAY | ABSTAIN | ABSENT | COMMENTS |
|----------------------|------------|------------|----------------|---------------|-----------------|
| Ms. Barber | X | | | | |
| Ms. Choi | X | | | | |
| Mr. Galvin | X | | | | |
| Ms. Hepburn-Goldberg | X | | | | |
| Ms. McCullough | | | | X | |
| Ms. Moore | X | | | | |
| Mr. Ngo | X | | | | |
| Ms. Gourley-Thompson | X | | | | |
| Ms. Groom | X | | | | |

On a voice vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent