



NEW STUDENT REGISTRATION | EARLY CHILDHOOD CENTER

NAME OF STUDENT		REGISTERING FOR WHAT GRADE
SCHOOL YEAR	START DATE FOR VAN WERT CITY SCHOOLS	

Preschool - For information on registering a preschool age child, contact the Van Wert Early Childhood Center, located at 1120 Buckeye Dr., Van Wert, OH 45891. Phone (419) 238-0384.

Kindergarten - Kindergarten registration for the 2026-2027 school year will take place at the Van Wert Early Childhood Center located at 1120 Buckeye Drive, Van Wert, OH 45891. To attend kindergarten, a child must have attained the age of five on or before the first day of the district's school year (August 19, 2026). No child shall be admitted to first grade who has not successfully completed kindergarten.

There is no kindergarten screening prior to the beginning of the school year. Kindergarten screenings are conducted within the first six weeks of the school year while the children are in school.

The following documents are required at the time of registration:

- Completed Registration Packet
- Child's Official Birth Certificate
- Child's Immunization Records
- Parents/Guardians Photo ID Copy
- Custody DeCree
- Court Orders (If Applicable)
- Grandparent POA or Caretaker Authorization (If Applicable)
- Proof of Residency in the Van Wert City School District for parent/legal guardian (consisting of a deed, building permit, rental agreement, tax statement, voter registration, or completion of Form 5111 F2)

When the school is in receipt of registration forms, parent/guardian will receive an email from FinalForms, our online forms and data management service, instructing them to follow the link to set up a login and password. Parent/Guardian will then complete the online forms. The FinalForms link can also be found on our website, vwcs.net, under Parents – FinalForms.

The student will not be officially registered until the parent/guardian completes the above process.

If you have any questions, please call (419) 238-0384.



EARLY CHILDHOOD CENTER REGISTRATION FORM

STUDENT'S LAST NAME	FIRST NAME	FULL MIDDLE NAME	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
ADDRESS		CITY, STATE, ZIP	PRIMARY PHONE NUMBER
FATHER'S NAME		ADDRESS, CITY, STATE, ZIP (IF DIFFERENT FROM STUDENT)	PHONE NUMBER
EMPLOYER			PHONE NUMBER
MOTHER'S NAME		ADDRESS, CITY, STATE, ZIP (IF DIFFERENT FROM STUDENT)	PHONE NUMBER
EMPLOYER			PHONE NUMBER
PRIMARY EMAIL ADDRESS			

STUDENT HISTORY

STUDENT'S DATE OF BIRTH	PLACE OF BIRTH (CITY & STATE)	GRADE (CURRENT SCHOOL YEAR)
MOTHER'S MAIDEN NAME	HAS THE STUDENT EVER REGISTERED OR ATTENDED VAN WERT CITY SCHOOLS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
CHECK THE LANGUAGE SPOKEN IN YOUR HOME <input type="checkbox"/> ENGLISH <input type="checkbox"/> SPANISH <input type="checkbox"/> OTHER _____	RACIAL/ETHNICITY- SELECT ALL THAT APPLY <input type="checkbox"/> WHITE <input type="checkbox"/> HISPANIC/LATINO <input type="checkbox"/> MULTIRACIAL <input type="checkbox"/> BLACK <input type="checkbox"/> NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER <input type="checkbox"/> ASIAN <input type="checkbox"/> AMERICAN INDIAN/ALASKAN NATIVE	
IS THE STUDENT OF HISPANIC/LATINO HERITAGE? (i.e., OF CUBAN, MEXICAN, PUERTO RICAN, SOUTH OR CENTRAL AMERICAN, OR OTHER SPANISH CULTURE OR ORIGIN, REGARDLESS OF RACE.) <input type="checkbox"/> YES <input type="checkbox"/> NO		

SPECIAL SERVICES

IS THE STUDENT ON AN IEP? <input type="checkbox"/> YES <input type="checkbox"/> NO	IS THE STUDENT ON A 504 PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO
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PRESCHOOL HISTORY (FOR INCOMING KINDERGARTENERS ONLY)

DOES THE STUDENT HAVE PRESCHOOL EXPERIENCE?	OFFICE CODES
<input type="checkbox"/> HEAD START - 1 YEAR	800010
<input type="checkbox"/> HEAD START - 2 OR MORE YEARS	800015
<input type="checkbox"/> PRESCHOOL - OTHER THAN HEAD START (EXAMPLE: VANTAGE, FIRST UNITED METHODIST, WEE CARE, ETC.) - 1 YEAR OR LESS	800020
<input type="checkbox"/> PRESCHOOL - OTHER THAN HEAD START (EXAMPLE: VANTAGE, FIRST UNITED METHODIST, WEE CARE, ETC.) - 2 OR MORE YEARS	800025
<input type="checkbox"/> PRESCHOOL (OTHER SETTING) - 1 YEAR OR LESS	800030
<input type="checkbox"/> PRESCHOOL (OTHER SETTING) - 2 OR MORE YEARS	800035
<input type="checkbox"/> NO PRESCHOOL EXPERIENCE	800040



KINDERGARTEN TRANSPORTATION INFORMATION

NAME OF STUDENT		DATE OF BIRTH	
PARENT/GUARDIAN NAME			
ADDRESS	CITY	STATE	ZIP
PHONE NUMBER	PRIMARY EMAIL ADDRESS		
PRESCHOOL CURRENTLY ATTENDING			

There is no kindergarten screening prior to the beginning of the school year. Kindergarten screenings are now conducted within the first six weeks of the school year while the children are in school. The only state mandated requirement is that your child is five years of age on or before the first day of the district's school year (August 19, 2026). A child who is six years of age on or before December 1, must go on to Kindergarten.

BUS SERVICES AVAILABLE

Kindergarten children must either be brought to school, or picked up and dropped off at one of our district shuttle locations listed below. Please check the appropriate option that you believe you may be using for transportation.

- PARENT TRANSPORTATION AM PM TRINITY GLOBAL CHURCH
- JUBILEE PARK WESLEY UNITED METHODIST CHURCH
- OHIO CITY CHURCH WEE CARE LEARNING CENTER** AM PM
- OLYMPIC LANES *(CHILD MUST BE ENROLLED AT WEE CARE)*
- PROSPECT AVE COUNTRY ROUTE PICK-UP
- SF GOEDDE BUILDING COUNTRY ROUTE DROP-OFF
- TRINITY FRIENDS CHURCH

 PARENT/GUARDIAN SIGNATURE

 DATE



PARENTAL CONSENT FORMS (STUDENTS TRANSFERRING IN)

NAME OF STUDENT		GRADE
SCHOOL DISTRICT AND BUILDING LAST ATTENDED		
LAST DAY IN ATTENDANCE AT PREVIOUS SCHOOL		
SCHOOL'S ADDRESS		CITY/STATE/ZIP
SCHOOL'S PHONE NUMBER	SCHOOL'S FAX NUMBER	

You are authorized to release all appropriate school records to:

- | | |
|---|--|
| <input type="checkbox"/> Van Wert Early Childhood Center (PS–KG)
Attn: School Secretary
1120 Buckeye Dr
Van Wert OH 45891
419-238-0384 (Office)
419-238-2137 (Fax) | <input type="checkbox"/> Van Wert Elementary School (1-5)
Attn: School Secretary
10992 St Rt 118
Van Wert OH 45891
419-238-1761 (Office)
419-238-5055 (Fax) |
| <input type="checkbox"/> Van Wert Middle School (6-8)
Attn: School Secretary
10694 St Rt 118
Van Wert OH 45891
419-238-0727 (Office)
419-238-7166 (Fax) | <input type="checkbox"/> Van Wert High School (9-12)
Attn: School Secretary
10708 St Rt 118
Van Wert OH 45891
419-238-3350(Office)
419-238-0526 (Fax) |

Specific records/data to be released:

- Attendance records
- Birth Certificate
- Custody/court placement documentation
- Health & Immunization records
- Individualized Education Program (IEP)
- Multi Factored Evaluations/Psychological Evaluations
- Standardized test scores
- Transcript of grades and credits earned

 PARENT/GUARDIAN SIGNATURE

 DATE