

The district has installed automated external defibrillators (AED) in certain district locations to assist those on school property requiring immediate medical intervention related to sudden cardiac arrest. The following procedure applies to the use and maintenance of district AED program equipment:

USE OF AED

Only approved AED equipment will be used within the district. The AED and first-aid emergency care kit will be brought to all medical emergencies. The AED should only be used on persons who are at least eight (8) years of age or over 55 lbs. and display all of the symptoms of cardiac arrest. AED programs that include the treatment of children under the age of eight (8) or under 55 lbs. (25 kg) will equip AEDs with pediatric attenuated pads.

The AED will be used only after the following symptoms are confirmed:

- Victim is unresponsive;
- Victim is not breathing or is breathing ineffectively; and
- Victim has no signs of circulation such as pulse and coughing, or movement.

LOCATION OF AED

The district will notify an agent of the emergency communications system or emergency vehicle dispatch center of the existence, location(s) and type of defibrillator(s). During school hours, the AED and first-aid emergency care kit will be at designated locations. These locations will be specific to each school but will allow the device to be easily seen by staff. The locations should allow staff members to retrieve the device outside of normal school hours. After school hours, the AED and first aid emergency care kit may be moved from its designated location by an AED-trained athletic trainer to support athletic department activities on a voluntary basis. A visible sign must be left in the place of the AED, with the phone number of the athletic trainer, clearly indicating they have possession of the AED.

An AED will be placed in the following location(s):

- Maxine Johnson Elementary School
- Parma Middle School West Wing
- Parma High School Gym

ADDITIONAL RESUSCITATION EQUIPMENT

Each AED will have one set of defibrillation electrodes connected to the device and one spare set of electrodes with the AED. One resuscitation kit will be connected to the handle of the AED. This kit contains two pair latex-free gloves, one razor, one set of trauma shears, and one facemask barrier device.

EQUIPMENT MAINTENANCE

All equipment and accessories necessary for supporting a medical emergency response will be maintained in a state of readiness and tested according to the manufacturer’s specifications. The program coordinator or designee will be responsible for having regular equipment maintenance performed according to equipment maintenance procedures as outlined in the operating instructions. Following the use of emergency response equipment, all equipment will be cleaned and/or decontaminated as required. Use and maintenance procedures will be posted with the AED.

MEDICAL RESPONSE DOCUMENTATION

Within 24 hours of a medical event, an accident report form for an accident requiring first-aid of any type will be completed by the responding employee or volunteer and provided to the program coordinator.

In addition, a copy of AED use information will be presented within 48 hours of the emergency to the licensed physician involved in the AED program and local EMS, county, state officials as designated in state AED requirements and local regulations. At a minimum, event information supplied will include any recorded data and all electronic files captured by the AED.

ANNUAL SYSTEM ASSESSMENT

Once each calendar year, the AED program coordinator or designee will conduct and document a system readiness review. This review will include a review of training records, and equipment operation and maintenance records.



LEGAL REFERENCE:

Idaho Code Section 5-337 – Immunity for Use of Automated External Defibrillator (AED)

ADOPTED: March 9, 2015

AMENDED: