

**Parma School District** **Form E**  
**Formal Observation Summary- Tiers 1, 3, 4 and (Tier 2, once every 3 years)**

Teacher \_\_\_\_\_ School \_\_\_\_\_

Tier \_\_\_\_\_ Grade Level \_\_\_\_\_ Subject(s) \_\_\_\_\_

Observer \_\_\_\_\_ Date \_\_\_\_\_

- Teachers new to the profession and/or new to the district are primarily responsible for ten components in the four domains
- Second year teachers to the profession are primarily responsible for six additional components.(16 total)
- Third year teachers to the profession and Tier 2 teachers, once every 3 years, are responsible for all components in all four domains.

Levels: U=Unsatisfactory      B=Basic      P=Proficient      D=Distinguished

<b>Evidence of Teaching</b>				
<b>Domain 1: Planning and Preparation</b>				
1a Demonstrating Knowledge of Content and Pedagogy				
1b Demonstrating Knowledge of Students				
1c Setting Instructional Outcomes				
1d Demonstrating Knowledge of Resources				
1e Designing Coherent Instruction				
1f Designing Student Assessment				
<b>Evidence:</b>				
<b>Domain 1: Planning and Preparation Rating:</b>	<b>U</b>	<b>B</b>	<b>P</b>	<b>D</b>
<b>Domain 2: The Classroom Environment</b>				
2a Creating an Environment of Respect and Rapport				
2b Establish a Culture of Learning				
2c Managing Classroom Procedures				
2d Managing Student Behavior				
2e Organizing Physical Space				
<b>Evidence:</b>				
<b>Domain 2: The Classroom Environment Rating</b>	<b>U</b>	<b>B</b>	<b>P</b>	<b>D</b>

<b>Domain 3: Instruction and Use of Assessment</b>				
3a Communicating with students				
3b Using Questioning and Discussion Techniques				
3c Engaging Students in Learning				
3d Using Assessment in Instruction				
3e Demonstrating Flexibility and Responsiveness				
<b>Evidence:</b>				
<b>Domain 3: Instruction and the Use of Assessment Rating</b>	<b>U</b>	<b>B</b>	<b>P</b>	<b>D</b>
<b>Domain 4: Professional Responsibilities</b>				
4a Reflecting on Teaching				
4b Maintaining Accurate Records				
4c Communicating with Families				
4d Participating in a Professional Community				
4e Growing and Developing Professionally				
4f Showing Professionalism				
<b>Evidence:</b>				
<b>Domain 4: Professional Responsibilities Rating</b>	<b>U</b>	<b>B</b>	<b>P</b>	<b>D</b>

Administrator Comments:

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher's Signature signifies *agreement* \_\_\_\_\_  
Date \_\_\_\_\_

Teacher's Signature signifies *disagreement* \_\_\_\_\_  
Date \_\_\_\_\_

\*Summary of Formal Observation forms to be submitted to Personnel File at the end of 1<sup>st</sup> semester and 2<sup>nd</sup> semester form before April 30.

\*Teacher may submit documentation to support and/or refute summary to personnel file.