

**ABERDEEN SCHOOL DISTRICT NO. 5**  
Regular Meeting of the Board of Directors  
Aberdeen High School  
March 3, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

**Consent Agenda**

1. Minutes
2. Overnight/Out-of-State Trip Requests

Comments from the Board

Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to [schoolboard@asd5.org](mailto:schoolboard@asd5.org).

Presentations

1. [Winter Athletics](#)

Old Business

1. [Policy 5010 Discrimination-Free Workplace](#)

Superintendent Reports

1. [New Clubs](#)
2. 26-27 Budget Update
3. Seismic Safe Schools and Capital Projects
4. Legislative Update
5. Portrait of a Graduate

New Business

1. [Resolution 2026-01 WIAA Authority](#)
2. [Special Education Services](#)
3. [EWU Affiliation Agreement](#)
4. [2026-2027 New Market Agreement](#)
5. [2026-2027 Bates Technical Agreement](#)
6. [Special Services Placement – OT](#)

Board Meeting Agenda  
March 3, 2026

7. [2026 E-Rate RFP](#)
8. [Surplus Vehicles](#)
9. Next Meeting

Executive Session / Closed Session

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5  
BOARD INFORMATION AND BACKGROUND

March 3, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on February 17, 2026, are enclosed for your review and approval.
2. Overnight and Out-of-State Trip Requests
  - a. The AVID class at Aberdeen High School is requesting permission to travel to Eastern Washington to visit several colleges on March 11-13.
  - b. FBLA at Aberdeen High School is requesting permission to travel to Spokane to take part in the state conference on April 21-24.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to [schoolboard@asd5.org](mailto:schoolboard@asd5.org) before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

1. Winter Athletics – Athletics Director Doug Farmer will present information about the 2025-26 winter athletics season. [Enclosure 2](#)

Old Business

1. Policy 5010 – Superintendent Green will present an update to Policy 5010 – Discrimination-Free Workplace for second reading and adoption as revised. [Enclosure 3](#)

### Superintendent Reports

1. New Clubs – Superintendent Green will present information about a new club at Aberdeen High School and a new club at Miller Junior High School for board approval. [Enclosure 4](#)
2. Budget Update – Superintendents Green and Sandstrom will present an update on budget planning for 2026-2027.
3. Seismic Safe Schools and Capital Projects – The superintendents will provide an update on the seismic and other capital projects work taking place in the district.
4. Legislative Update – The superintendents will provide an update on the legislative session currently under way in Olympia.
5. Portrait of a Graduate – The superintendents will provide an update on the work taking place in the district to implement the mission, vision, values and goals embedded in the Portrait of a Graduate.

### New Business

1. Resolution 2026-01 WIAA Authority – Athletic Director Doug Farmer will present Resolution 2026-01 delegating authority for the governance of athletics to the Washington Interscholastic Athletics Association. [Enclosure 5](#)
2. Special Education Services– Director Louderback will present the bid tabulation and recommendation for contracted services for 2026-2027. [Enclosure 6](#)
3. EWU Affiliation Agreement – Human Resources Director Christi Clinkingbeard will present an agreement with Eastern Washington University designating Miller Junior High School as a field experience site for your review and approval. [Enclosure 7](#)
4. 2026-2027 New Market Agreement – Superintendent Green will present renewal of the interdistrict agreement with the New Market Skills Center for 2026-2027 for your review and approval. [Enclosure 8](#)
5. 2026-2027 Bates Technical Agreement -- Superintendent Green will present renewal of the inter-local agreement with Bates Technical College for 2026-2027 for your review and approval. [Enclosure 9](#)
6. Special Services Placement – An agreement with Soliant Health, LLC to place Jenny Hasson in the district as an occupational therapist is presented for your review and approval. [Enclosure 10](#)
7. 2026 E-Rate RFP – Superintendent Sandstrom will present the results and recommendation of the E-Rate bids for your review and approval. [Enclosure 11](#)
8. Surplus Vehicles – Three vehicles in the automotive program at Aberdeen High School are no longer suitable and are recommended to be declared surplus. [Enclosure 12](#)
9. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, March 17, 2026, at Robert Gray Elementary School. The Board's

Board Information  
March 3, 2026

winter workshop is planned for 9 a.m. Saturday, March 7, in the Community Room at Aberdeen High School.

#### Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last xx minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 13](#)

ADJOURN

**ABERDEEN SCHOOL DISTRICT NO. 5**

Minutes of the Regular Meeting of the  
Board of Directors – February 17, 2026

Vice President Suzy Ritter convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, February 17, 2026, at Miller Junior High School. In attendance were Directors Mardi Emard-Colburn, Jeanne Marll and Annica Mizin, along with Student Representatives Kassandra Kumarasinghe and Leticia Alvarenga, Superintendents Lynn Green and Traci Sandstrom and 21 patrons and staff. President Jennifer Durney was excused but was able to join remotely at 5:40 p.m.

The meeting began with the flag salute.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the Consent Agenda, which included the minutes from the regular meeting on February 3, 2026; payroll vouchers 839238 through 839269 for January totaling \$4,281,872.48; General Fund vouchers 839270 through 839271, 839291 and 839293 through 839373 totaling \$866,843.61, ASB Fund vouchers 839276 through 839290 and 839292 totaling \$47,885.09 and Capital Projects Fund vouchers totaling \$475,507.55; overnight and out-of-state trip requests for the boys and girls wrestling teams at Aberdeen High School to travel to Lakewood to participate in the state tournament on Feb. 19-21, and for the boys swim team at Aberdeen High School to travel to Federal Way to participate in the state tournament on Feb. 19-21; accepted gifts to the district for Aberdeen Rotary Business Week at Aberdeen High School of more than \$14,000.00 from Weyerhaeuser, \$937.50, Peak Credit Union, \$1,200.00, Greater Grays Harbor/Timberland Bank, \$2,500.00, Ingram, Zelasko & Goodwin, \$1,000.00, Sierra Pacific Foundation, \$1,000.00, Aberdeen Rotary, \$7,500.00, and Harbor Pacific Bottling, product donations, and accepted a gift of plywood for use in the construction program at Aberdeen High School valued at \$6,996.20 from Hoquiam Plywood.

Student Representatives Kassandra Kumarasinghe and Leticia Alvarenga provided updates on activities and events at the Harbor Learning Center and Aberdeen High School.

Jerry Salstrom, retired district administrator, shared information about the time capsule at Miller Junior High School and the students' efforts to document and celebrate the school's history.

Principal John Meers and Assistant Principal Kasey Robbins presented the annual report and school improvement plan for Miller Junior High School.

Following a presentation by Human Resources Director Christi Clinkingbeard, on a motion by Director Mizin and seconded by Director Marll, the Board adopted an update to Policy 5011 regarding the prohibition on the sexual harassment of staff.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM  
STUDENT  
REPRESENTATIVE

COMMENTS FROM  
THE PUBLIC

MILLER JR. HIGH  
ANNUAL REPORT

POLICY 5011 SEXUAL  
HARASSMENT  
PROHIBITED

Aberdeen School Board Minutes  
February 17, 2026

Following a presentation by Superintendent Green, on a motion by Director Mizin and seconded by Director Marll, the Board voted to continue the second reading of an update to Policy 5010 – Discrimination-Free Workplace.

POLICY 5010  
DISCRIMINATION  
FREE WORKPLACE

Superintendent Sandstrom provide an overview an of the various staff trainings that took place in the district earlier in the day.

PROFESSIONAL  
DEVELOPMENT

The superintendents were joined by Manuel Saldivar-Aguirre of the ESD 112 Construction Services Group who provided an update on the Seismic Safe Schools Program.

SEISMIC AND  
CAPITAL PROJECTS

On a motion by Director Mizin and seconded by Director Marll, the Board adopted the educational specifications report from TCF Architecture for new elementary schools in Aberdeen, including detailed specifications for the new elementary school in South Aberdeen.

NEW ELEMENTARY  
EDUCATION  
SPECIFICATIONS

On a motion by Director Mizin and seconded by Director Marll, the Board adopted a revision in the amount of \$22,500 to the contract with Haley & Aldrich to conduct additional geotechnical analysis at the site for the new Harbor Learning Center.

HALEY & ALDRICH  
REVISION

Superintendent Green shared information about recent events in support of the Career and Technical Education Program, including how the staff and students were able to showcase CTE offerings by hosting an after-hours event for Greater Grays Harbor, Inc.

CTE PROGRAM  
UPDATE

Superintendent Sandstrom provided an update on education-related bills and proposals that are currently under consideration in the Legislature.

LEGISLATIVE  
UPDATE

The superintendents provided an update on the work taking place to implement the mission, vision, values and goals embedded in the Portrait of a Graduate.

PORTRAIT OF A  
GRADUATE

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for January. With 42 percent of the fiscal year elapsed, the district has received 38 percent of expected revenue and incurred 41 percent of budgeted expenses. Under enrollment, she reported the district is trending 3.72 FTE above budget after the February count. Director Louderback reported ending fund balances of \$2,692,719.59 in the General Fund, \$559,444.41 in the Capital Projects Fund, \$536,423.87 in the Debt Service Fund, \$290,924.04 in the Associated Student Body Fund and \$611,694.57 in the Transportation Vehicle Fund.

FISCAL STATUS  
REPORT

Following a presentation by Superintendent Sandstrom, on a motion by Director Mizin and seconded by Director Marll, the Board approved the purchase of 82 printers to replace outdated equipment.

PRINTER PURCHASE

Aberdeen School Board Minutes  
February 17, 2026

Vice President Ritter announced that the next regular meeting is scheduled for 5:30 p.m. Tuesday, March 3, at Miller Junior High School.

NEXT MEETING

At 6:23 p.m., Vice President Ritter recessed the meeting for an executive session expected to last 10 minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

EXECUTIVE SESSION

The meeting reconvened in regular session at 6:33 p.m.

On a motion by Director Marll and seconded by Director Mizin, the Board approved the Personnel Report.

PERSONNEL REPORT

Under certificated matters, the Board approved the retirement of Hoki Moir, a teacher at Miller Junior High School, effective Aug. 15, 2026.

CERTIFICATED

Under classified matters, the board approved leaves of absence for Kristen Robey, a Food Service worker at Aberdeen High School, effective Feb. 2 to April 24, and Mason Campeau, a current-year para-educator at Miller Junior High School, effective Jan. 22 to Feb. 12; approved the hiring of Frank Matthews as a .5 FTE assistant coach for baseball at Aberdeen High School effective March 2, Wendy Clevinger, Samantha Deugan and Breanna Gentry as head coaches for volleyball at Miller Junior High School effective Feb. 23; Lindsey Scott as the head coach and Alan Avalos-Vazquez as assistant coach for boys soccer at Miller Junior High School effective Feb. 23; Breanna Gentry as the head coach and James Daly, Michael Smith and Darcy Williams as assistant coaches for track at Miller Junior High School effective April 6; accepted resignations from Stacy Devall as the head coach for volleyball at Miller Junior High School effective Jan. 30 and Annette Duvall as the head coach for boys soccer at Miller Junior High School effective Feb. 4, and accepted the resignation of Elizabeth Tucker-Jardot as a substitute for the district effective Feb. 4.

CLASSIFIED

On a motion by Director Marll and seconded by Director Eward-Colburn, the Board approved an assignment exception for Matthew Boyes as a special education teacher.

ASSIGNMENT EXCEPTION

There being no further business, the regular meeting was adjourned at 6:34 p.m.

ADJOURN

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Lynn Green, Secretary

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Jennifer Durney, President

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Traci Sandstrom, Secretary



**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team AHS AVID

School Aberdeen High School

Advisor Ashley Kohmeier Phone 360-538-2040 ext 4237

Date(s) of Trip March 11-13, 2026 Destination CWU, EWU, Gonzaga, WSU

Lodging Location Holiday Inn - Spokane Valley Lodging Phone 509-927-7100

Objective of Trip college campus presentations & tours for college bound students

Number of Students 40 Number of Chaperones 3

Cost per Student ~~\$270~~ 350 Cost per Chaperone 350

Funding Source and/or Account Code Weatherway Grant

Type of Transportation BUS Bus form required YES  NO

ASB Approval Ashley Kohl Date 2/19/26

Principal Approval Charm Runko Date 2/19/26

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

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Group/Team FBCLA

School AHS

Advisor Cami Remy Phone 360 538 2040 Ex 4108

Date(s) of Trip 4/21/26 - 4/24/26 Destination Spokane, WA

Lodging Location Davenport Grand Lodging Phone 360-509-458-3330

Objective of Trip FBCLA State Conference

Number of Students 9 Number of Chaperones 2

Cost per Student \$475 Cost per Chaperone 1207

Funding Source and/or Account Code 0124

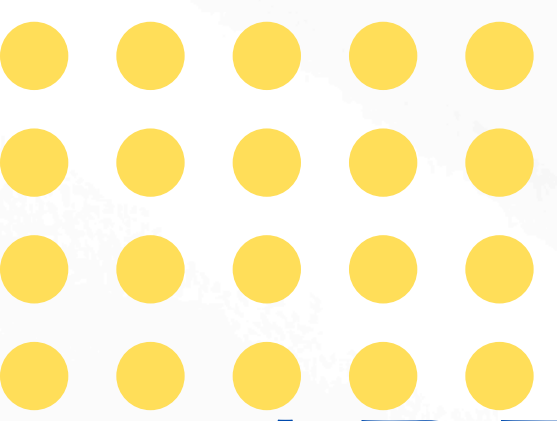
Type of Transportation CTE Vehicle Bus form required YES  NO

ASB Approval Ashley Kohl Date 2/19/26

Principal Approval Alan Porto Date 2/19/26

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)



# ABERDEEN WINTER SPORTS

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183 AHS Kids  
206 MJH Kids  
135 Bus/Van Request





# GIRLS BASKETBALL

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- Year of transition
- 3-15, missed playoffs
- Graduated one Varsity Senior

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# BOYS BASKETBALL

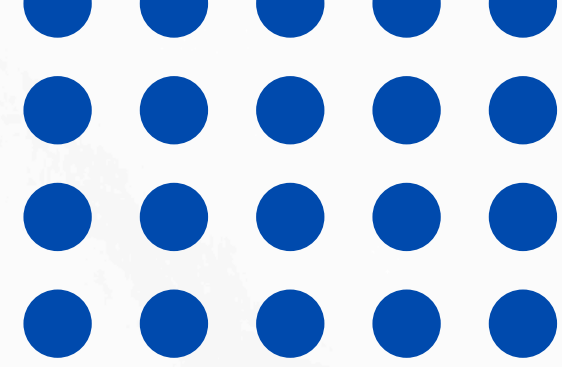
- Injury riddled season
- 8-13, lost in District play-in game



# BOYS SWIM



- Only Centralia has a swim team in our league
- Sent 8 boys to State, Cole Nylander placed 4<sup>th</sup> in the fly
- Rob Burns district coach of the year



# GIRLS BOWLING

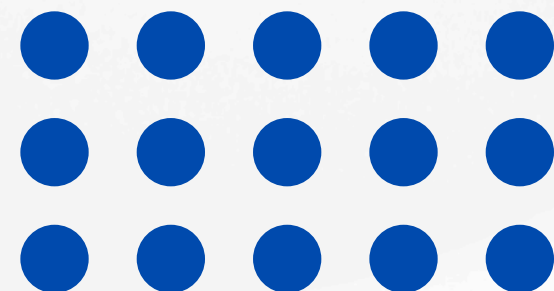


- Bowled at Elma Lanes due to Rainier Lanes shutting down
- Transportation was a huge help getting girls to practice and matches
- Record of 5-4

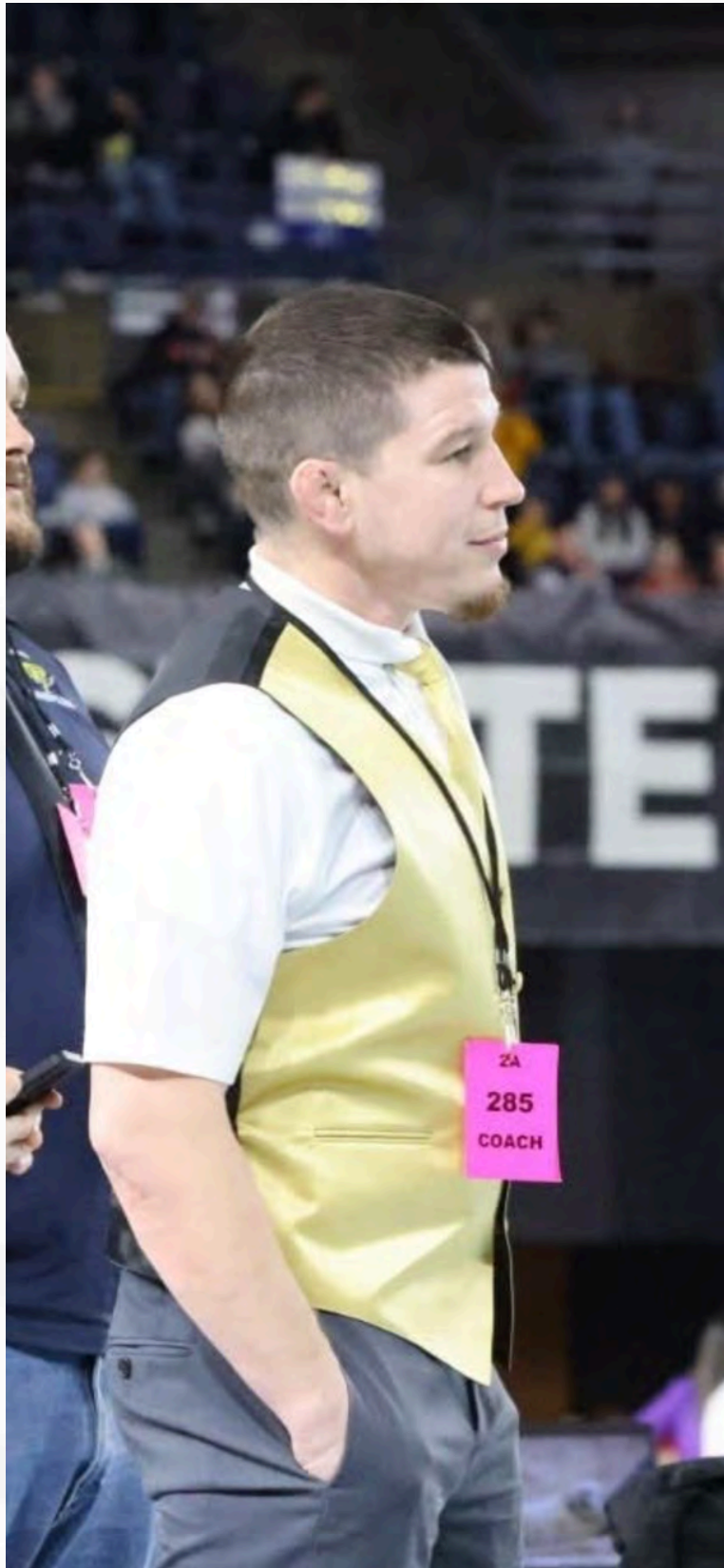
# COMPETITION CHEER

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- **Took third place in the state coed sideline category**

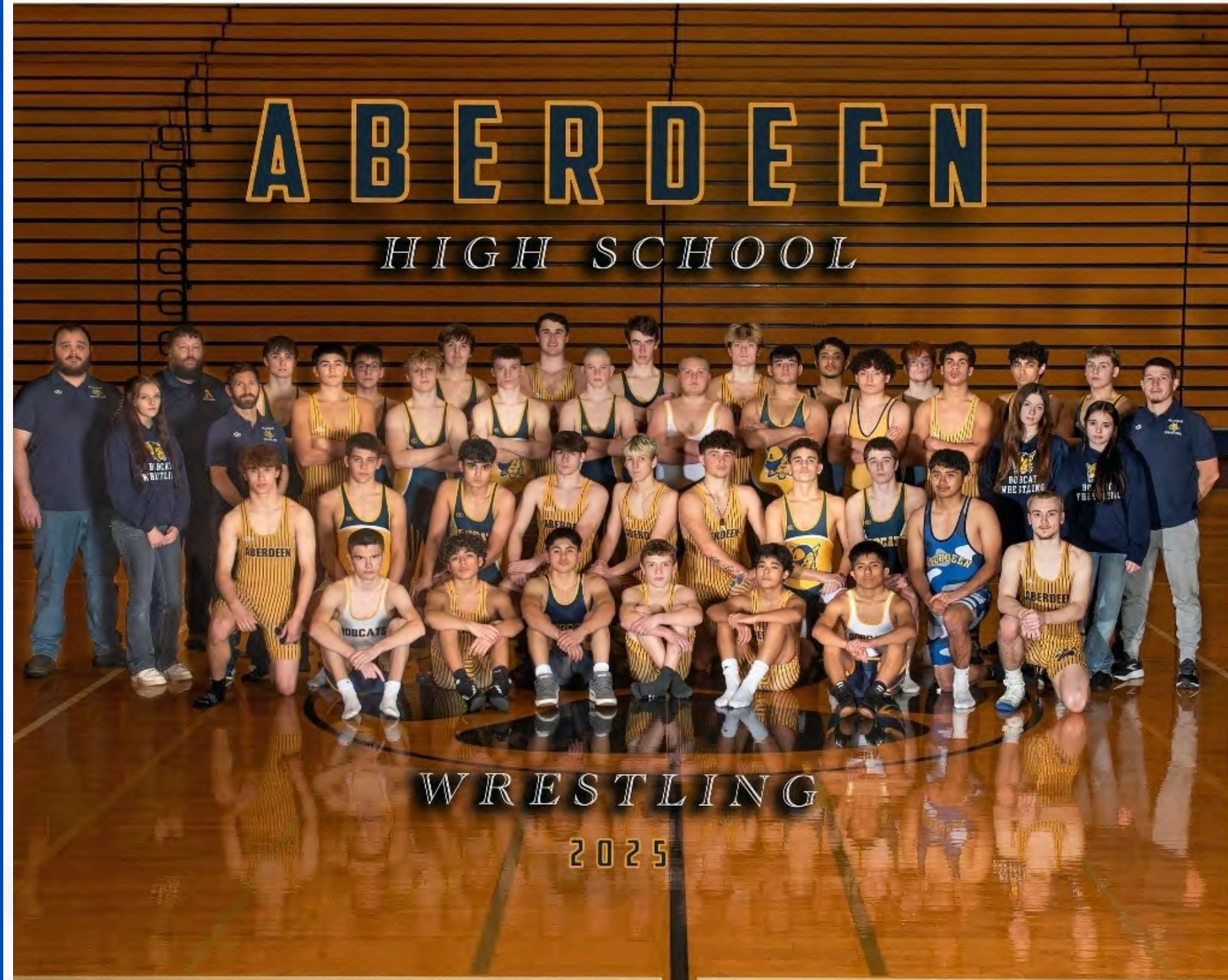


Coach Hatton cleans  
up nicely!



- Sent 8 boys to state, placed 12<sup>th</sup> as a team
- 2 State Runner-Ups (Landon Hamblin and Ryder Lessard)
- First Boys Wrestlers to make championship match since 2008

# BOYS WRESTLING



# GIRLS WRESTLING



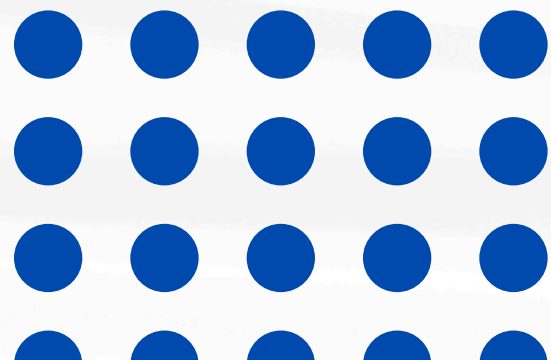
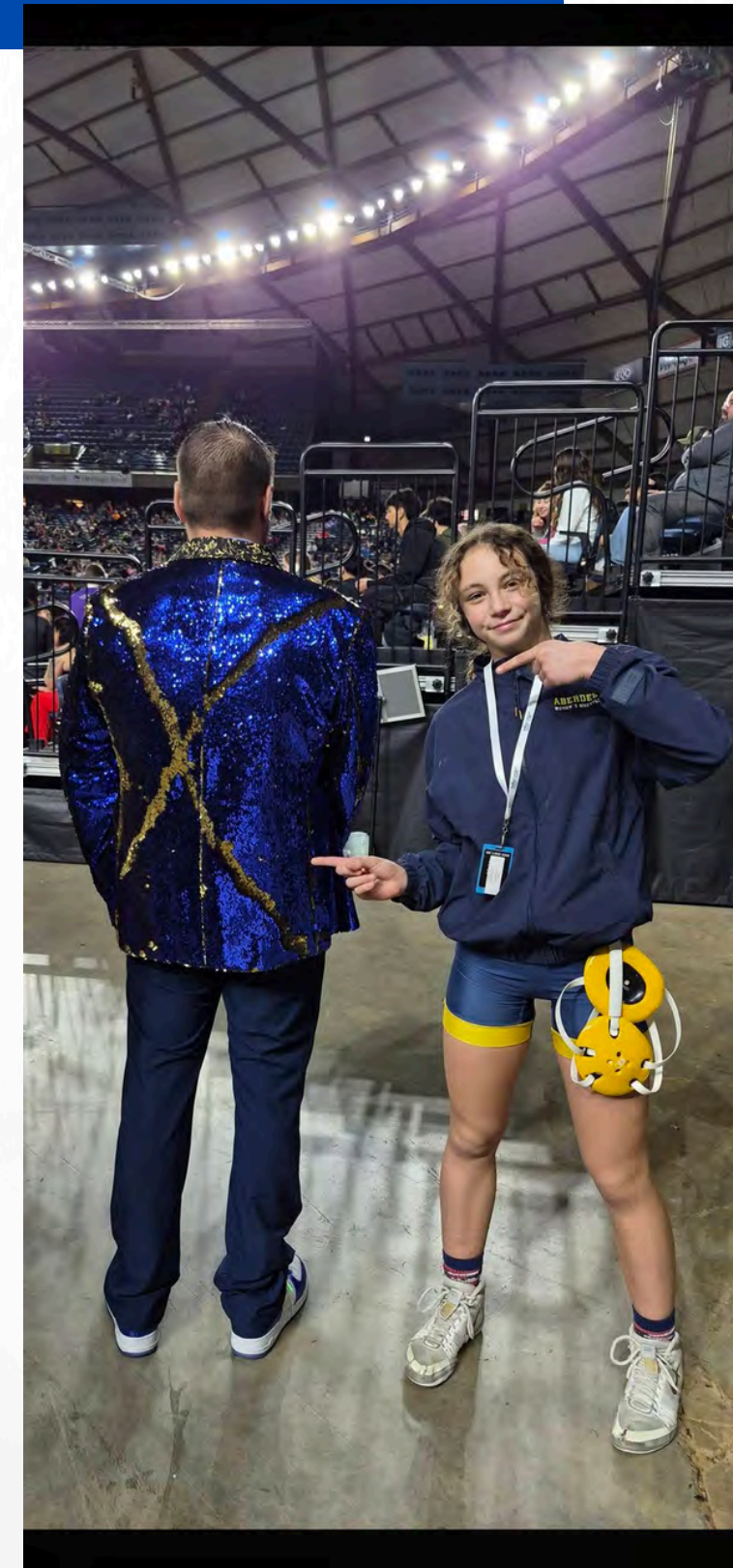
Sent 13 Girls to the State Tournament  
Placed 9<sup>th</sup> as a team

**STATE  
CHAMP!  
1<sup>ST</sup> GIRLS  
WRESTLING  
STATE CHAMP  
IN SCHOOL  
HISTORY**



# COACH YAKOVICH

WIAA 2A Coach of the Year  
and a fancy jacket



# MILLER JH



- MJH Boys Basketball - 82  
split into 7 teams
- MJH Girls Wrestling - 19
- MJH Boys Wrestling - 35
- MJH Girls Basketball - 70  
split into 6 teams

# S P R I N G S P O R T S

## UP NEXT

HS Baseball

HS Softball

HS Track

HS Boys Soccer

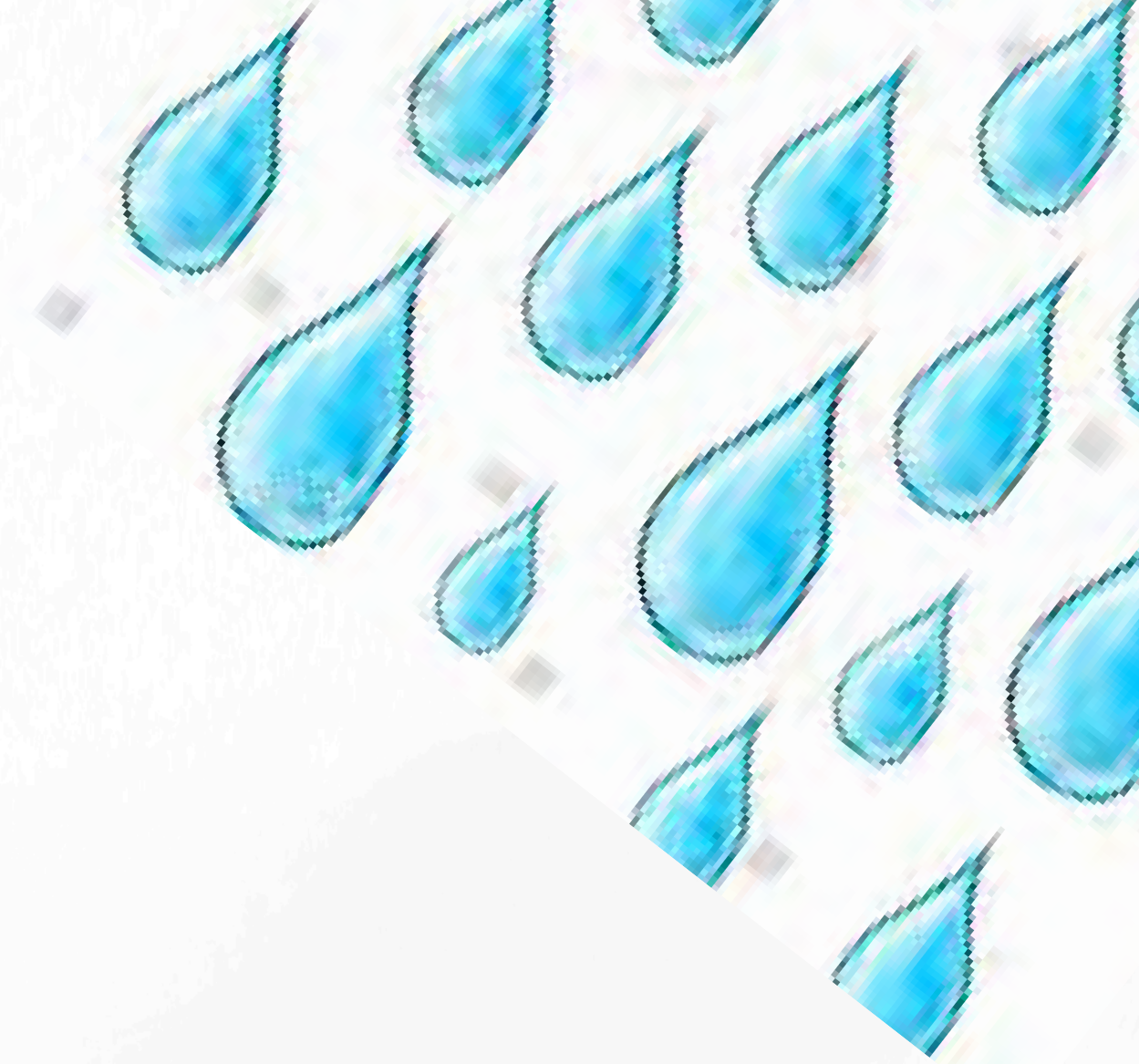
HS Girls Golf

HS Girls Tennis

MJH Boys Soccer

MJH Girls Volleyball

MJH Track



**NONDISCRIMINATION AND AFFIRMATIVE ACTION**  
**DISCRIMINATION-FREE WORKPLACE**

**Definition**

“Protected status” is short for the phrase “age, sex, race, ethnicity, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability.”

**Nondiscrimination**

The district is committed to an educational and working environment free from discrimination and harassment based on a person’s protected status.

The district will not deny any person the benefit of, or subject any person to discrimination in employment, recruitment, promotion, advancement, consideration, or selection in connection with employment based on their protected status.

The district will make all employment decisions in a non-discriminatory manner and will not limit, segregate, or classify any person in a way that could adversely affect their employment opportunities or status based on their protected status.

The district will not enter into any contractual or other relationship that directly or indirectly results in the discrimination of any person in connection with employment based on their protected status.

The district will not grant preferential treatment to applications for employment based on an applicant's enrollment at any education institution or entity that only predominantly admits students based on sex, race, color, or national origin if the giving of such preferences has the effect of discriminating based on sex, race, color, or national origin.

**Equal Employment Opportunity**

The district will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training.

To promote equal employment opportunities, the district will develop a program or plan in accordance with WAC 392-190-0592.

~~The district shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity will be provided without discrimination with respect to race, color, national origin, creed, religion, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, genetic information, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability.~~

~~The superintendent shall designate a staff member to serve as the Compliance Officer.~~

**Affirmative Action**

The district, as a recipient of public funds, is committed to undertake affirmative action, which will make effective equal employment opportunities for staff and applicants for employment. Such affirmative action shall include a review of programs, the setting of goals and the implementation of corrective employment procedures to increase the ratio of aged, persons with disabilities, ethnic minorities, women and Vietnam veterans who are under-represented in the job classifications in relationship to the availability of such persons having requisite qualifications. Affirmative action plans may not include hiring or employment preferences based on gender or race, including color, ethnicity or national origin. Such affirmative action will also include recruitment, selection, training, education and other programs.

The superintendent will develop an affirmative action plan which specifies the personnel procedures to be followed by the staff of the district and will ensure that no such procedures discriminate against any individual. Reasonable steps will be taken to promote employment opportunities of those classes that are recognized as protected groups — aged, persons with disabilities, ethnic minorities and women and Vietnam veterans, although under state law racial minorities and women may not be treated preferentially in public employment.

This policy, as well as the affirmative action plan, regulations and procedures developed according to it, shall be disseminated widely to staff in all classifications and to all interested patrons and organizations. Progress toward the goals established under this policy will be reported annually to the Board of Directors.

**Discriminatory Harassment**

The district prohibits discriminatory harassment in the workplace. Discriminatory harassment is unwelcome or offensive conduct directed toward a person based on their protected status that is sufficiently severe or pervasive to create an environment that a reasonable person would consider intimidating, hostile, or offensive. Petty slights, annoyances, or isolated incidents, unless extremely serious, will not rise to the level of discriminatory harassment.

Harassing conduct may include, but is not limited to, offensive jokes, slurs, epithets, name-calling, physical assaults, threats, intimidation, ridicule, mockery, insults, put-downs, offensive objects or pictures, and interference with work performance.

When the district becomes aware of potential discriminatory harassment, it will promptly investigate the conduct and, as appropriate, take reasonable steps to prevent and promptly correct the harassing conduct.

**Employment of Persons with Disabilities**

In order to fulfill its commitment of nondiscrimination to those with disabilities, the following conditions will prevail:

1. The district will not discriminate against a qualified individual based on their disability, nor will the district limit, segregate, or classify any applicants for employment or any staff member in any way that adversely affects their opportunities or status because of their disability. This prohibition applies to all aspects of employment, from recruitment to

promotions, and includes fringe benefits and other elements of compensation.

2. The district will reasonably accommodate the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship.
  - a. Reasonable accommodations may include making facilities used by staff readily accessible and usable by persons with disabilities, job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters, and other similar actions.
  - b. An undue hardship means an accommodation would be unduly costly, extensive, substantial or disruptive, or would fundamentally alter the nature or operation of the district. In determining whether an accommodation would impose an undue hardship on the district, the district may consider, among other things, the cost of the accommodation, the district's size, the district's financial resources, and the nature and structure of its operations.
3. The district will not use any employment tests or criteria that screen out persons with disabilities unless the tests or criteria are clearly and specifically job-related, and the district will not use such tests or criteria if alternative tests or criteria that do not screen out persons with disabilities are available.
4. While the district may not make pre-employment inquiries as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.
  - A. ~~No qualified person with disabilities will, solely by reason of a disability, be subjected to discrimination, and the district will not limit, segregate or classify any applicants for employment or any staff member in any way that adversely affects his/her opportunities or status because of a disability. This prohibition applies to all aspects of employment from recruitment to promotions and includes fringe benefits and other elements of compensation.~~
  - B. ~~The district will make reasonable accommodation to the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship on the operation of the district program. Such reasonable accommodations may include:~~
    1. ~~Making facilities used by staff readily accessible and usable by persons with disabilities, and~~
    2. ~~Job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters and other similar actions in determining whether or not accommodation would impose an undue hardship on the district, factors to be considered include the nature and cost of the accommodation.~~

- ~~C. The district will not make use of any employment test or criteria that screens out persons with disabilities unless:~~
- ~~1. The test or criteria is clearly and specifically job-related, and~~
  - ~~2. Alternative tests or criteria that do not screen out persons with disabilities are available.~~
- ~~D. While the district may not make pre-employment inquiry as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.~~
- ~~E. Any staff member who believes that there has been a violation of this policy or the law prohibiting discrimination because of a disability may initiate a grievance through the procedures for staff complaints.~~

### **Nondiscrimination for Military Service**

The district will not discriminate against any person who is a member of, applies to be a member, performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service, on the basis of that participation in a uniformed service. This includes initial employment, retention in employment, promotion, or any benefit of employment. The district will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

### **Complaint Procedure**

The district will adopt a complaint procedure in accordance with chapter 392-190 WAC.

Annually, the district will publish a notice of the complaint procedure in a way that is reasonably calculated to inform all employees of it. The district will provide the notice in a language each employee can understand, which may require language assistance in accordance with Title VI of the Civil Rights Act of 1964 for those with limited English proficiency.

The district will not adopt any policy, procedure, or practice that would limit a person's right to file a complaint under the complaint procedure.

### **Compliance Officer**

The superintendent will designate an employee who is responsible for monitoring and coordinating the district's compliance with chapter 392-190 WAC and the guidelines the Office of the Superintendent of Public Instruction has adopted under WAC 392-190-005.

The compliance officer is responsible for ensuring that all complaints filed under the complaint procedure are promptly investigated and resolved.

### **Retaliation Prohibited**

The district will not intimidate, threaten, coerce, or discriminate against any individual who seeks to secure their rights under this policy or chapter 392-190 WAC or because the individual has filed a complaint under the complaint procedure. Further, the district will not tolerate

someone else retaliating against another because they sought to secure their rights under this policy or chapter 392-190 WAC or because they have filed a complaint under the complaint procedure.

Any person who retaliates will be subject to appropriate discipline.

Cross References:	Policy 2030 <u>5011</u> 5270 5407	Service Animals in Schools <u>Sexual Harassment of District Staff</u> <u>Prohibited</u> Resolution of Staff Complaints Military Leave
Legal References:	RCW 28A.400.310 49.60 49.60.030 73.16 RCW 28A.640.020 RCW 28A.642 49.60.180 RCW 49.60.400 WAC 392-190 <del>WAC 392-190-0592</del> 42 USC 2000e1 – 2000e10 20 USC 1681 - 1688 42 USC 12101 – 12213 8 USC 1324 38 USC 4301-4333 29 USC 794 34 CFR 104 38 USC 4212	Law against discrimination applicable to district’s employment practices Discrimination — Human rights commission Freedom from discrimination — Declaration of civil rights Employment and Reemployment Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies Discrimination prohibition Unfair Practices of Employers Discrimination, preferential treatment prohibited Equal Education Opportunity – Unlawful Discrimination Prohibited <del>Public school employment — Affirmative action program</del> Title VII of the Civil Rights Act of 1964 Title IX Educational Amendments of 1972 Americans with Disabilities Act (IRCA) Immigration Reform and Control Act of 1986 Uniformed Services Employment and Reemployment Rights Act Vocational Rehabilitation Act of 1973 Nondiscrimination on the basis of handicap in Programs or activities receiving federal financial assistance Vietnam Era Veterans Readjustment Act of 1974 (VEVRAA)

Adoption Date: 04/17/95

Adopted Combined: 5010, 5011, 5012 – 10/04/05

Revised: 10/04/05, 2/05/08, 11/03/09, 12/01/09; 06/21/11; 12/20/16; \_\_\_\_\_

**Establishing a Club**  
**Request for Approval of ASB Club or Activity**

Name of club or activity requested: Club America

Name of proposed advisor in charge of activities: Jennifer Wright

Describe proposed activities and goals of the club: To promote and uphold principals of limited government, free markets and mainly constitutional rights. We'll be having talks

Describe how many will be raised to fund activities: 200 or 300 will be used, could be more if we gain more people. Or if we do a get together somewhere in Aberdeen to promote

Funds raised will be used to: Support any events we have and buy materials that we need for meetings. Posters and other promotional items needed for the club.

Budget capacity requested: 600 - 650

Submitted by: Allie Twibell (Signature) 1/27/2026 (Date)

APPROVED       NOT APPROVED

Reason not approved: \_\_\_\_\_

Principal: [Signature] Date: 2/4/26

ASB President: [Signature] Date: 2/4/26

ASB Advisor: Ashley Koblmaier Date: 2/4/26

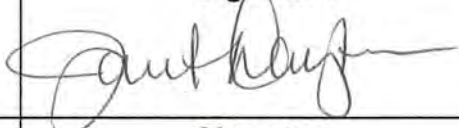
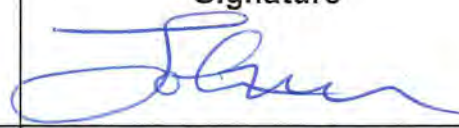

## Application for Student Club

- I. Certificated Staff Advisor: Darcy Williams
- II. Name of Club/Activity: FCA (Fellowship of Christian Athletes)
- III. Regular Meeting Day, Time and Location: Tuesdays  
during 7th grade lunch  
Room 111
- IV. Official Student Club Information
- a. We the students of Miller Junior High, request permission to form a Student Club to serve grade level(s) 7-8.
  - b. Attach a list of the students sponsoring this application.
  - c. This group will be known as: FCA  
and will have as its purpose: To engage, equip, and empower athletes to become fully devoted followers of Jesus Christ.
  - d. Darcy Williams will serve as the advisor for this club for the school year.
  - e. Student Clubs must submit the following with this application:
    - i. A copy of the proposed constitution.
    - ii. A copy of the budget for this club for the school year.

V. Submitted by:

Student Club Representative: Taryn Wallin

Certificated Staff Advisor: Darcy Williams

FOR ASB USE ONLY		
ASB Advisor	Signature	Date
Janet Dayton		1/28/26
Principal Name	Signature	Date
John Meers		2/9/26
ASB Student Representative	Signature	Recorded In Minutes Date
Cason Gill		1/28/26

# ASB CLUB CONSTITUTION AND BYLAWS

## Article I: Name Purpose and Authority

Club Name: FCA (Fellowship of Christian Athletes)

Purpose: To engage, equip, and empower christian athletes to become disciples who make disciples. Disciples are people who are fully devoted followers of Jesus Christ.

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## Article II: Membership

All students enrolled in Miller Junior High School are eligible for membership.

## Article III: Meetings

Meeting Day: Tuesdays

Meeting Time: 7th grade Lunch

## Article IV: Club Officers

The club officers shall consist of the following:

- President - Taryn Wallin
- Vice-President - Josiah Kargbo
- Treasurer - Jacob Young
- Secretary - ~~Aubrey McGowan~~  
Rhemi Warness


## Associated Student Body Club Information Sheet

This form is due to the ASB Secretary by **September 30<sup>th</sup>** of each year

Fiscal Year: 2025-2026

Name of Club: FCA

Certified Club Advisor: Darcy Williams

Signature of Advisor: 

Club President: Taryn Wallin

Club Vice President: Josiah Kargbo

Club Treasurer: Jacob Young

Club Secretary: ~~Aubrey McGowan~~  
Rhemi Warness

Meeting Day and Time: Tuesdays during 7th grade lunch

Site Location: Room 111

Place of Meeting: Miller Junior High

## **Article V: Duties**

The club president will have the following duties:

- To preside over meetings of the club.
- To call special meetings of the club.
- To plan and prepare agendas for the club meetings.

The club vice-president will have the following duties:

- To serve as the club president if the president becomes unable to fulfill his/her duties either temporary or permanently.
- To support the club president.

The club treasurer will have the following duties:

- To maintain complete and accurate record of all club receipts and disbursements.
- To oversee club fundraising efforts.
- To supervise the preparation of the club budget.

The club secretary will have the following duties:

- To maintain accurate minutes of each club meeting.
- To carry out all correspondence for the club.

## **Article VI: Elections**

The club will hold the election of officers once a year. The voting will take place by secret ballot.

## **Article VII: Financial Responsibility**

All groups that fundraise must define their needs and plans for fundraising.

## **Article VIII: Amendments**

Two-thirds majority vote of the members in attendance is required to amend this club.



# Aberdeen School District Miller Junior High ASB

## MEETING MINUTES

<b>Date of Meeting:</b>	1/28/2026		
<b>Time:</b>	7:21	<b>Adjourned:</b> 7:34	
<b>Minutes Prepared By:</b>	renata		

### Attendees: List Names Below

Renata <i>renata</i>	Logan <i>Logan P.</i>
Taryn <i>Taryn W</i>	
Casen <i>Casen</i>	
Sophia <i>Sophia N</i>	
Ellery <i>Ellery Lertz</i>	
Adam	
Danika <i>Danika</i>	
Emma	

### Agenda and Notes, Decisions, Issues

<p><b>Agenda:</b></p> <ol style="list-style-type: none"> <li>1. Review and approve the last meeting's notes</li> <li>2. Approve new club</li> <li>2. Spirit Week Posters?</li> <li>3. Spirit Week Assembly games</li> <li>4. February Dance Friday 13th</li> </ol> <ol style="list-style-type: none"> <li>A. Theme?</li> <li>B. Photo both?</li> <li>C. Chaperones</li> </ol>	<p>1. Notes Motion: Taryn Seconded: Danika Approved: All</p> <p>2. New club Motion: Casen Second by: Emma Approved: majority approved</p>
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- D. Workers
- E. Games?
- F. Music? Casen send Meers and me the list by FRIDAY!

**Decor**

**Administration**

Games: Whole class games- Ellery working on that.  
Decore: Danika  
Music: Casen



Games for dance: none  
We chose to do none

**OLD BUSINESS**

Disco Ball  
Card Reader

**NEW BUSINESS**

Last dance of the year is April 24th!

 	
<b>Next meeting</b> <b>(Date/Time/Place)</b>	February 11, 2026 Room 121



## SCHOOL BOARD RESOLUTION FORM

DUE ANNUALLY BY THE SECOND FRIDAY IN JUNE

School District Type (select one):  Public  Private  Charter  Tribal

School District Name: Type School District Here

Resolution # (optional): Type # Here

Date: Type Date Here

Schools Approved for WIAA Membership: Type Schools Here

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided. The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

### DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

### INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE & MEMBERSHIP BILLING

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools based on tiered billing rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities in which registered WOA officials officiate, and which are authorized and offered by School Board approval and listed on the school's WIAA membership form.

Member schools will be billed in August according to the Membership Fee Structure outlined in the handbook of the upcoming school year. Labor and Industries (L&I) fees will be included on the bills sent out to each member school at that time. Per Rule 3.6.4: Member school service and Labor and Industries fees are due November 1. Schools that fail to submit service and L & I fees by December 1 will be excluded from participation in regular season contests and culminating events until fees are remitted and be assessed a \$100.00 late fee.

*By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.*

Superintendent/Head of School: Type Name Here

Signature: \_\_\_\_\_

School Board President (if applicable): Type Name Here

Signature: \_\_\_\_\_

Board Recommendation for 2025-2026 Special Education Contracted Services RFP

Provider	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Average Total Score
AMN Healthcare	23	23	21	22	21	22
Adelphi Education	24	22.5	18.5	21	22	21.6
Epic Special Education Staffing	24	22	20	21	21	21.6
Gifted Healthcare	25	21	18	22	22	21.6
Orange Tree Staffing	21	23	19	22	22	21.4
Presence Learning	18	23	20	23	23	21.4
EDU Healthcare	20	22	19	22	23	21.2
ESS Clinical	22	22	18	22	22	21.2
(the) Stepping Stones Group	23	23	19	19.5	20	20.9
CoreMedical Group	25	20	21	19	19	20.8
American Medical Staffing	23	20	19	20	20	20.4
GHR Education	23	19	18	20	20	20
Parallel Learning	20	20	20	19	19	19.6
Applied ABC	22	19	19	18	18	19.2
CareStaff Partners	21	21	18	18	18	19.2
Sunbelt Staffing	22	19	19	18	18	19.2
Tact Staff	20	18	18	18	18	18.4
Maxim Healthcare	19	19	19	17	17	18.2
National Recruiting Consultants, LLC	19	17	16	18	18	17.6
Novo Staffing	21	17	18	16	16	17.6
EdTheory	9	9	9	9	9	9

Late Arrivals - Not Eligible for Scoring
Pediatric Developmental Services
Green Speech Therapy

Received 9:43AM, 2/18/2026  
 Received 11:08AM, 2/19/2026

Contract Extensions from 25/26 to 26/27
Pioneer Healthcare Services, LLC

Recommend extending contract with new rates submitted on 2/13/2026

Bids received as of 1:00PM Tuesday, Feb 17, were reviewed by Elyssa Louderback, Christi Clinkingbeard, Stefanie Lamont, Courtney Sandstrom and Amber Diel. Pending contract negotiations, the team recommends that the eleven highlighted firms be offered contracts with the district for the 2026-2027 school year.



Contract#

## EDUCATION AFFILIATION AGREEMENT

This Agreement is made and entered into by and between **Eastern Washington University ("EWU")**, located at 526 5<sup>th</sup> St, Cheney, WA 99004 and the Field Experience/Internship/Practicum Site (i.e., School District/College/Educational Setting), Aberdeen School District known as "**Field Experience Site**", located at Miller Jr High School.

The purpose of this Agreement is to cooperate in providing field experiences ("Program") for students (known as "candidates") in the School of Education at EWU. The School of Education offers multiple internship and field experiences courses, which have different expectations and responsibilities. The beginning part of this affiliation agreement outlines the general expectations between a Field Experience Site and the EWU School of Education. Specific program responsibilities can be found in the appendices attached hereto and incorporated herein.

In consideration of the mutual benefits of such a field experience program, the parties to this Agreement agree that the Program shall be covered by and subject to the following conditions and the applicable program requirements ("EWU Requirements") below and in the appendices:

### A. MUTUAL RIGHTS AND RESPONSIBILITIES

1. The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. Neither party will discriminate, to the extent required by state and federal law, on the basis of race, religion, color, national origin, citizenship or immigration status, marital status, sex, sexual orientation, gender identity, age, genetic information, pregnancy, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability.
2. The number of internship/field experience hours/days spent by a candidate at the Field Experience Site is determined by EWU program requirements and, if applicable, accreditation or program approval requirements.
3. Before publishing any scholarly work (e.g., journals, dissertation, etc.) material based on a candidate's experience at The Field Experience Site under this Agreement, EWU students and staff must follow all requirements as outlined under Institutional Review Board (IRB) requirements and obtain prior written approval from the Field Experience Site and EWU. Personally identifiable information regarding any Field Experience Site students will not be published or included in any scholarly work.
4. The parties shall conduct themselves in accordance with all applicable professional organizational standards of conduct, including, but not limited to:
  - U.S. Department of Education (ED)
  - Washington State Department of Early Learning (DEL)
  - Washington State Office of Superintendent of Public Instruction (OSPI)
5. The parties shall ensure candidates are placed in settings where they can be objectively evaluated.

6. EWU and Field Experience Site will instruct their respective faculty, staff, and students participating in the Program to maintain confidentiality of student and patient information as required by law, including, but not limited to the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and by the respective policies and procedures of EWU and Field Experience Site.
  - a. If EWU is sharing student education records, as defined by FERPA, with the Field Experience Site beyond a student's name, enrolment status, and contact information, Field Experience Site agrees to the following:
    - i. The Field Experience Site must keep the student education records confidential and not disclose, transfer, or sell such information unless such disclosure is required by law.
    - ii. The Field Experience Site must establish and implement minimum physical, electronic, and managerial safeguards for maintaining the confidentiality of the information provided by EWU. Field Experience Site must exercise due care and take commercially best efforts to protect the security of EWU's confidential information. Access to the information must be restricted to only those authorized staff, officials, and agents of the Field Site who need it to perform their official duties.
    - iii. If the Field Experience Site or its agents detect a compromise or potential compromise in the security of the student education records such that the information may have been accessed or disclosed without proper authorization, the Field Experience Site must notify EWU of such incident no later than 48 hours after it is detected. Field Site must then take corrective action as soon as practicable to eliminate the cause of the breach. Field Experience Site must cooperate with EWU in providing any notices required by applicable state or federal law.
    - iv. Confidential information will be provided via email or a secured file transfer mechanism between the parties. The Field Experience Site will not have access to any EWU systems.
      1. Examples of confidential student education records include, but are not limited to, student identification numbers, date of birth, social security numbers, criminal background checks, immunization records, or grade information.
    - v. The Field Experience Site will not share any confidential information with EWU. Both parties agree EWU is not a business associate of Field Experience Site. The Field Experience Site will not share any confidential information with EWU employees and faculty.

## **B. EWU RESPONSIBILITIES**

1. Assure continuing compliance with the educational standards established by the professional accrediting association. EWU will be responsible for instruction and administration of the EWU students' academic education program.
2. Determine the EWU students' final grade for the field experience.
3. If required by the Field Experience Site, for EWU students who will be in contact with Site students/clients, EWU will request that the candidate provide documentation of current immunizations and MMR directly to the Field Experience Site.
4. Comply with and ensure, to the extent possible, that candidates comply with the policies and procedures established by the Field Experience Site. EWU will notify each EWU student of his/her status and responsibilities pursuant to this Agreement. This includes notification to candidates of the need to procure the insurance coverage required by the Field Experience Site as identified below prior to being admitted to the Field Experience Site.

5. Encourage each EWU candidate participating in the field experience program to acquire comprehensive health and accident insurance that will provide continuous coverage of such candidate during his or her participation in the field experience program. EWU will inform candidates that they are responsible for their own health needs, health care costs, and health insurance coverage.

### **C. FIELD EXPERIENCE SITE RESPONSIBILITIES**

1. Submit required reports on each EWU candidate's performance and evaluate the candidate in accordance with EWU's policy, which shall be provided to Field Experience Site.
2. Assist/cooperate in the collection of data/research which helps EWU evaluate its programs and potential success of its candidates.
3. Retain full and sole responsibility for the care rendered to Site students/clients and maintain the quality of client care without relying on the candidates' field experience activities for staffing purposes.
4. If the candidate is new to the Field Experience Site, provide an orientation for the candidate covering the rules, policies, procedures, facilities, and equipment.
5. Maintain an environment free from recognized hazards and ensure a healthy and safe environment for all students and members of its community.
6. Notify EWU as soon as possible of any problems arising with the candidates or field experience program. Field Experience Site will have the right to take immediate interim action to correct a situation where a candidate's actions endanger site student/client care. As soon as possible thereafter, Field Experience Site will notify EWU of the action taken. Field Experience Site will cooperate in providing information about the candidate's actions to EWU. All final resolutions of the candidate's academic status in such situations will be made solely by EWU after reviewing the matter and considering whatever written factual information Field Experience Site provides to EWU; however, Field Experience Site reserves the right to terminate the use of its facilities by a particular candidate where necessary to maintain its operation free of disruption and to ensure quality of student/client care.
7. Provide a copy of this agreement to the administration where candidate is placed.

### **D. CONFIDENTIALITY/DATA PRACTICES/SAFEGUARDING OF INFORMATION.**

Both parties

acknowledge that some of the material and information that may come into their possession or knowledge in connection with this Agreement or its performance may consist of Confidential Information. Each party agrees to hold such information confidential, to release it only to authorized employees requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without the other party's express written consent or as provided by law. Field Experience Site is considered a "school official" under FERPA and agree to comply with the requirements of FERPA and its related regulations governing the use and redisclosure of personally identifiable information for education records.

### **E. LIABILITY COVERAGE PROVISIONS**

1. Neither party to this Agreement shall be responsible for damage to persons or property resulting from the negligence on the part of the other party, or its employees, agents, or officers. Neither party will be considered the agent of the other and neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

2. EWU and its officers, employees, and agents, while acting in good faith within the scope of their official EWU duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92), and successful claims against EWU and its employees, officers, and agents in the performance of their official EWU duties in good faith under this Agreement will be paid from the tort claims liability account as provided in RCW 4.92.130.
3. Field Experience Site shall maintain general liability and professional liability insurance with minimum limits of \$1,000,000 each claim and \$2,000,000 in the aggregate to cover its employees, officers, and agents in the performance of this Agreement, and further provide the means for defense and payment of claims that may arise against such individuals. Field Experience Site shall provide proof of such insurance to EWU upon execution of this Agreement.
4. If required by the Field Experience Site for participation in the Program, students will be required to have professional liability insurance with minimum limits of \$1,000,000 each claim and \$3,000,000 in the aggregate while participating in the Program. Certificates of such coverage will be provided to the Field Experience Site upon request.
5. Each party agrees to provide a certificate of insurance or statement of self-insurance upon request of the other party.

**F. TERM.** This Agreement shall commence on the date of the last signature and continue thereafter from year to year. The Agreement shall be reviewed no later than five (5) years from its effective date, or earlier at the request of either party.

**G. TERMINATION.** This Agreement may be canceled by giving the other party with at least ninety (90) days advance, written notice of its intention to terminate. Should notice of intent to terminate be provided while a candidate(s) is already enrolled and participating in the field experience(s), the termination date shall automatically be extended until such candidate(s) finish their already scheduled experience. No new candidates shall be scheduled after the date of the notice of intent to terminate.

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, EWU may terminate the Agreement at any time, subject to renegotiation at EWU's discretion under those new funding limitations and conditions.

**H. NOTICE.** The following persons shall be the point of contact for all notices and communications regarding the performance of this Agreement. All notices, demands, requests, or other communications required to be given or sent by EWU or Field Experience Site will be in writing and transmitted by email or facsimile, mailed by first-class mail, postage prepaid, or by hand delivery to:

Field Experience Site	EWU
Contact Name: <i>Christi Chinkerybeard</i>	Procurements & Contracts
Name of Site: <i>Miller Jr High School</i> (Field Experience Site/College)	Eastern Washington University 218 Tawanka Hall Cheney, WA 99004-2456
Address: <i>100 E Lindstrom</i>	Email: <a href="mailto:purchasing@ewu.edu">purchasing@ewu.edu</a>
City, State, Zip: <i>Aberdeen WA 98500</i>	Phone: (509) 359-2253
Email: <i>lchinkerybeard@asmc.org</i>	Fax: (509) 359-7984
Phone: <i>360 538-2003</i>	
Fax: <i>360 538-2014</i>	

Each party may designate a change of address by notice in writing. All notices, demands, requests, or communications that are not hand-delivered will be deemed received three (3) days after deposit in the U.S. mail, postage prepaid.

**I. AMENDMENTS.** This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind

each of the parties.

- J. ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided for in this Agreement.
- K. GOVERNING LAW AND VENUE.** The parties' rights and obligations under this Agreement will be construed in accordance with, and any claim or dispute relating thereto will be governed by, the laws of the State of Washington.
- L. SURVIVAL.** EWU and Field Experience Site expressly intend and agree that the confidentiality provisions set forth in section D and the liability coverage provisions set forth in section E of this Agreement will survive the termination of this Agreement for any reason.
- M. ORDER OF PRECEDENCE.** Any conflict or inconsistency in this Agreement and its attachments will be resolved by giving the documents precedence in the following order:
1. **Applicable state of federal laws and regulations;**
  2. This Agreement;
  3. Appendices to this Agreement which are attached and incorporated herein.
- N. SEVERABILITY.** If any provision of this Agreement, or any other agreement, document or writing pursuant to or in connection with this Agreement, shall be held to be wholly or partially invalid or unenforceable under applicable law, said provision will not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.
- O. WAIVER.** Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed as a modification of the terms of this Agreement unless stated to be such in writing and signed by an authorized representative of the party.
- P. INSPECTION.** Field Experience Site will permit, on reasonable notice and request, the inspection of field and related facilities by agencies charged with responsibility for accreditation of EWU or an EWU program.
- Q. ELECTRONIC SIGNATURES.** A manually signed copy of this Agreement any amendments or other transaction documents delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy.
- R. APPROVAL.** This Agreement shall be subject to the written approval of EWU's authorized representative and shall not be binding until so approved.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the persons signing below, who warrant they have the authority to execute this Agreement.

Eastern Washington University

Field Experience Site

EWU Contract Administrator	Field Experience Site Contract Manager
By: _____ Name, Title	By: <u>Christi Clinkingbeard, HR Director</u> Name, Title
Signature: _____	Signature: <u>Christi Clinkingbeard</u>
Date: _____	Date: <u>2/18/24</u>

## **APPENDIX 1**

### **Additional Terms for Field Experience Sites providing Field Placement Experiences for EWU Initial Certification and Add-On Teacher Candidates (items pertaining only to initial certificates include asterisks)**

#### **A. MUTUAL RIGHTS AND RESPONSIBILITIES**

1. \*The parties agree to cooperate in jointly planning a field experience program, assigning practicum and student teaching candidates, selecting faculty members who serve as Field Supervisors ("FS") and Mentor Teachers ("MT"), and evaluating EWU candidates.
2. Visits by EWU staff to the Field Experience Site for the purposes of planning and evaluating the field experience program, discussing candidate performance, learning new skills, and arranging for additional field experiences will be welcomed.
3. EWU and Field Experience Site will instruct their respective faculty, staff, and students participating in the field experience program, to maintain confidentiality of student information as required by law, including but not limited to the Family Educational Rights and Privacy Act (FERPA), and by the respective policies and procedures of EWU and Field Experience Site.
4. EWU, at its discretion, will assign candidates to participate in field experiences at Field Experience Site. Before agreeing to take candidates, the Field Experience Site may ask for certain documentation regarding the candidates, such as immunization records or criminal background checks. EWU will inform candidates that they must provide the information requested by the Field Experience Site if they wish to participate in the field experience program at the Field Experience Site. Field Experience Site may refuse to allow candidates to participate at Field Experience Site for any lawful reason.

#### **B. EWU RESPONSIBILITIES**

1. Plan and administer the field experience program, while encouraging Field Experience Site staff participation. EWU will provide information to Field Experience Site concerning its curriculum and the professional and academic credentials of its faculty for the candidates at the Field Experience Site.
2. \*Designate an appropriately qualified and credentialed Field Supervisors ("FS") to coordinate and act as the liaison with Field Experience Site. The FS will arrange the schedule of candidate assignments in cooperation with the Field Experience Site.
3. Select for participation in the field experience program only those candidates who have successfully completed all prerequisite training requirements for the field experience program.

4. Provide the Field Experience Site with the names of candidates and information regarding the prior experience as well as materials for the evaluation of the candidates. EWU is responsible for supplying any additional information required by Field Experience Site as set forth in this Agreement, prior to the arrival of candidates. EWU will notify Field Experience Site in writing of any change in a candidate's status.
  
5.
  - i. Inform each candidate who may be placed at Field Experience Site to obtain his/her criminal history background record from the Washington State Patrol and Federal Bureau of Investigation, pursuant to RCW 28A.410.010, RCW 43.43.834, RCW 43.43.838, and RCW 43.215.215 (if applicable), and to authorize EWU to transmit verification of clearance, if required, to the Field Experience Site. The fingerprint and character clearance must be current at all times during the field experience for candidates who do not hold a valid Washington certificate.
  - ii. Before the start of training at the Field Experience Site, EWU will provide Field Experience Site with the names of any candidates who have failed to provide the requested records, or who refuse to authorize the release of records to Field Experience Site.
  - iii. The candidates will be informed that, whether or not they agree to obtain the record and agree to release it to EWU and Field Experience Site, Field Experience Site may conduct the background inquiry directly and the Field Experience Site may refuse placement of a candidate who does not provide the requested records or who has a record of prior criminal conduct.
  - iv. Field Experience Site understands and agrees that any information forwarded to it by EWU has been procured through this process. EWU is unable to certify the veracity of the records provided as part of this process.

### **C. FIELD EXPERIENCE SITE RESPONSIBILITIES**

1. Designate a MT to act as liaison with EWU and to provide the candidate and EWU with feedback on the candidate's performance. Field Experience Site will ensure that the MT meets the professional and academic credentials listed below. Field Experience Site will notify EWU in writing of any change or proposed change in the MT or Administrator (principal, PA, AP, or other designee). The MT shall meet the following qualifications:
  - i. Fully certificated school personnel with a minimum of three years of successful full-time teaching experience in the role they are supervising per WAC 181-78A-264(3)(iii).
  - ii. \*Trained in coaching and/or mentoring adults or willing to complete the EWU-provided mentoring module.
  - iii. Identified as instructional leaders and willing and capable of mentoring teacher candidates.
  - iv. \*Highly effective as evidenced by the mentors having received level 3 or above on both criteria 3 (recognizing individual student learning needs and developing strategies to address those needs) and criteria 6 (using multiple student data elements to modify instruction and improve student learning) on their most recent comprehensive performance evaluation per RCW 28A.405.100
  - v. \*Exemplify excellence in teaching by demonstrating a positive impact on student learning.
  - vi. \*Interested in supervising pre-service candidates as part of their responsibility to the profession.
  - vii. \*Strong communicator and can work as an effective team member with the administration and FS.
  - viii. Knowledgeable of current best practices.

- ix. Committed to spending time with the candidate in planning and evaluation.
- x. Sensitive to, and appreciative of, all children's exceptionalities and ethnic, cultural, and language diversities.
- xi. \*Sensitive to the needs of a beginning teacher, such as the need to experiment with teaching techniques suggested in EWU courses and/or by the FS.
- xii. Practice culturally responsive best practices when working with the EWU candidate.

2. \*The MT shall have the following duties and responsibilities:

- i. Become familiar with field experience requirements through review of the applicable EWU handbook.
- ii. If without mentoring/coaching training, take the EWU-provided mentor/coach training.
- iii. Accept the candidate as a professional colleague.
- iv. Introduce the candidate to students as a professional member of the classroom teaching team.
- v. Acquaint the candidate with appropriate school and Field Experience Site policies and procedures, school personnel, materials, resources, and programs.
- vi. Schedule regular weekly mentoring/coaching time with candidate.
- vii. Engage in specific and planned activities with the candidate.
- viii. Review candidate's daily and long-range unit/lesson plans.
- ix. Participate in evaluating the candidate's progress with FS through completion of the mid-term and final evaluations.
- x. Collaborate with candidate and FS in the establishment of a schedule for expanding teaching responsibilities.
- xi. Encourage the candidate to be creative and try new strategies; recognize that the candidate may need to organize the teaching/learning within the classroom in a different manner.
- xii. Be prepared to provide time for the candidate to be left in complete charge of the classroom.

3. The Administrator shall have the following duties and responsibilities:

- i. Welcome the candidate to the building and ensure he/she is cognizant of established Field Experience Site policies and procedures.
- ii. Observe the candidate on one or more times and provide written or verbal feedback.
- iii. Assist in the resolution of any problem that may arise and, when necessary, assist the FS and MT in counseling a candidate.
- iv. Contact, in advance if possible and appropriate, the Program Director prior to removing any candidate whose performance, attitude, or behavior is clearly inadequate or inappropriate for the situation.
- v. Provide support to the candidate, MT, and FS.

4. Provide candidates with a desirable field experience within the scope of services provided by Field Experience Site. Provide a student caseload appropriate to the candidates' level and ability and of adequate size and variety to ensure the field experience.

5. Provide the candidates with instruction and practical experience on new equipment and techniques as acquired. Field Experience Site will make available to candidates - basic supplies and equipment

necessary for care of students/clients and the field experience. Within the limitation of facilities, Field Experience Site will make available office and conference space for candidates and, if applicable, EWU faculty.

6. \*Not use candidates as substitute teachers, unless they have received an Intern Substitute Teacher Certificate per WAC 181-79A-231(6) and EWU Intern Substitute Policy, which allows them to substitute only in the classroom where assigned, for no more than three consecutive days, no more than ten days total, and if such certificate is supported by the Field Experience Site. If candidate is eligible for an Emergency Substitute Certificate, it is the district's responsibility to follow the guidelines per OSPI guidelines. The limitations listed above still apply unless otherwise agreed to in advance.

#### **D. OPERATIONAL DETAILS**

1. EWU and Field Experience Site agree that contemporaneous with or following execution of this Agreement and within the scope of its provisions, EWU may develop letter agreements with Field Experience Site to formalize operational details of the field experience program. These details include, but are not limited to, the following:
  - i. Beginning dates and length of experience (to be mutually agreed upon before the beginning of the field experience program);
  - ii. Number of candidates eligible to participate in the field experience program;
  - iii. Specific days, hours and locations for the field experience program;
  - iv. Specific learning objectives and performance expectations for candidates;
  - v. Specific allocation of responsibilities for the FS, MT, Administrator, and any other persons who will be supervising candidates under this Agreement;
  - vi. Deadlines and format for candidate progress reports and evaluation forms.

Any such letter agreements will be considered attachments to this Agreement, will be binding when signed by authorized representatives of each party, and may be modified by subsequent letter agreements signed by authorized representatives of each party.

**Appendix Two**  
**EWU Program Requirements**

**Undergraduate Programs**

<b>Early Childhood Education and Blended Early Childhood and Special Education - Undergraduate</b>	
Hours	Minimum 180 hours in a P-3 setting plus Minimum of 450 hours in a K-3 setting
Length of Field Experience Requirements	Quarter 1 P-3 – 9+ hrs/wk Quarter 2 P-3 or P-3 SPED classroom – 9+ hrs/wk Quarter 3 K-3 – 9+ hrs/wk Quarter 3 K-3 – 9+ hrs/wk Quarter 4 K-3 – 9+ hrs/wk Quarter 5 K-3-full-time
Clearance Requirements	Background Check Fingerprint Clearance
Field Experience Requirements (include assessments)	Tests -Applicable WEST-E/NES test(s) Toward the end of the experience, the mentor may provide the candidate with opportunities to observe in other classrooms. Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.
Other Requirements of Field Experience, if applicable	Candidates may have two placements: Placement 1- Quarter 1 & 2 Placement 2 - Quarter 3-5 If a mentor would like to host for all five quarters, that can be arranged.
Remuneration Provided	10 clock hours per quarter \$125 honorarium at conclusion of student teaching Principals receive <b>either</b> \$25 honorarium <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.

**Elementary Education - Undergraduate**

Hours	J- Minimum of 450 hours in a K-8 <sup>th</sup> grade setting
Length of Field Experience Requirements	Quarter 1 K-8 – 9+ hrs/wk Quarter 2 K-8 – 9+ hrs/wk Quarter 3 K-8 – 9+ hrs/wk Quarter 4 K-8 - full time
Clearance Requirements	Background Check Fingerprint Clearance

Field Experience Requirements (include assessments)	Tests-Applicable WEST-E/NES/ACTFL test(s) Toward the end of the experience, the mentor may provide the candidate with opportunities to observe in other classrooms. Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.
Remuneration Provided	10 clock hours per quarter \$125 honorarium at conclusion of student teaching Principals receive <b>either</b> \$25 honorarium <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.

<b>Secondary Education or K-12 certificates- Undergraduate</b>	
Hours	- Minimum 450 hours in a 5 <sup>th</sup> -12 <sup>th</sup> grade setting (or K-12, if applicable)
Length of Field Experience Requirements	Quarter 1 - 9+ hrs/wk Quarter 2 -18+ hrs/wk Quarter 3 - full time
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	Tests-Applicable WEST-E/NES/ACTFL test(s) Toward the end of the experience, the mentor may provide the candidate with opportunities to observe in other classrooms. Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.
Remuneration Provided	10 clock hours per quarter \$125 honorarium at conclusion of student teaching Principals receive <b>either</b> \$25 honorarium <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.

<b>Reading, Writing &amp; Literacy (K-12 endorsement) - Undergraduate</b>	
Hours	- Minimum of 450 hours in a K-12 setting
Length of Field Experience Requirements	Quarter 1 - 9+ hrs/wk Quarter 2 - 3+ hrs/wk Quarter 3 - 9+ hrs/wk Quarter 4 - 18+ hrs/wk Quarter 5 - full time
Other Requirements of Field Experience, if applicable	Candidates may have two placements: Placement 1- Quarter 1 & 2 Placement 2 – Quarter 3-5 If a mentor would like to host for all five quarters, that can be arranged.
Clearance Requirements	Background Check Fingerprint Clearance
Field Experience Requirements (include assessments)	Tests-Applicable WEST-E/NES/ACTFL test(s) Toward the end of the experience, the mentor may provide the candidate with opportunities to observe in other classrooms. Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.
Remuneration Provided	10 clock hours per quarter \$125 honorarium at conclusion of student teaching Principals receive <b>either</b> \$25 honorarium <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.

<b>Elementary/ Special Education Dual – Undergraduate</b>	
Hours	Minimum of 180 hours in a special education classroom plus an optional additional student teaching quarter in special education Minimum of 450 hours in a K-8 <sup>th</sup> grade setting
Length of Field Experience Requirements	2 Quarters in SPED classrooms (different placements) 9+ hrs/wk * Quarter 1 K-8 – 9+ hrs/wk Quarter 2 K-8 – 9+ hrs/wk

	<p>Quarter 3 K-8 – 9+ hrs/wk  Quarter 4 K-8 - full time  *SPED placements may run concurrently with general education placements.</p>
Other Requirements of Field Experience, if applicable	Candidates will have three placements.
Clearance Requirements	Background Check Fingerprint Clearance
Field Experience Requirements (include assessments)	<p>Tests-Applicable WEST-E/NES/ACTFL test(s)  Toward the end of the experience, the mentor may provide the candidate with opportunities to observe in other classrooms.  Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</p>
Remuneration Provided	<p>10 clock hours per quarter  \$125 honorarium at conclusion of student teaching  Principals receive <b>either</b> \$25 honorarium <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.</p>

**Transition to Teaching - Undergraduate**

Hours	- Minimum of 540 hours in a K-8 <sup>th</sup> grade setting
Length of Field Experience Requirements	<p>Quarter 1 K-8 -10-20 hrs/wk                      Quarter 2 K-8 -10-20 hrs/wk                      Quarter 3 K-8 - full-time</p> <p>Optional Add-On Endorsement (ELL, SPED, Bilingual)                      Quarter 1 Endorsement Area -10 hrs/wk                      Quarter 2 Endorsement Area -10 hrs/wk</p>
Clearance Requirements	Background Check Fingerprint Clearance
Field Experience Requirements (include assessments)	<p>Tests-Applicable WEST-E/NES/ACTFL test(s)</p> <p>Toward the end of the experience, the mentor may provide the candidate with opportunities to observe in other classrooms.</p> <p>Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</p>
Remuneration Provided	<p>10 clock hours per quarter</p> <p>\$500 academic year minimum honorarium per candidate</p>

**Career & Technical Education Initial Certificate-Graduate**

Hours	Minimum of 120 hours and completion of required internship tasks
Length of Field Experience Requirements	To be completed over 2 accelerated academic sessions
Clearance Requirements	Valid, current Teaching Certificate OR completion of OSPI fingerprinting/background clearance requirements for K-12 schools on record with WA State E-Cert
Field Experience Requirements (include assessments)	Complete tasks required of internship courses. Log internship hours via program timelog

**Master In Teaching - Graduate**

Hours	Minimum of 450 hours in a classroom meeting their certification route
Length of Field Experience Requirements	Quarter 1 - 2.5+ days/week Quarter 2 – 3+ days/week Quarter 3 - full time

**Clearance Requirements** Background Check Fingerprint Clearance

Field Experience Requirements (include assessments)	Tests-Applicable WEST-E/NES/ACTFL test(s) Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms. Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.
Remuneration Provided	Quarter 1-10 clock hours and \$99 honorarium Quarter 2 -10 clock hours and \$200 honorarium Quarter 3 -10 clock hours and \$300 honorarium Principals receive <b>either</b> \$25 honorarium <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.

### APPENDIX THREE

#### Add-on Endorsement Programs (requires initial teaching certificate)

<b>Health &amp; Physical Education – Graduate Program (only)- MEd + Certificate</b>	
Health & PE Graduate students complete two separate internships (one in health and one in PE).	
Hours (per internship)	Total of 18 hours over 6-week course
Length of Field Experience Requirements	3 hours/week
Mentor Qualifications	Site and mentor must be pre-approved by the HPE grad program directors. Ideally the site is a K-12 classroom and mentor is a certified K-12 health and/or physical education teacher ( <i>rare exceptions of non-school settings/instructors might be approved</i> ). Mentors should provide instructional and management feedback to the candidate.
Clearance Requirements	Background Check Fingerprint Clearance
Field Experience Requirements (include assessments)	This hybrid internship course will employ a variety of instructional strategies. During this class, students will participate in online discussion, using online and in print resources as well as engage in a field experience under a certified Health/Physical Educator. The student will create a 3-day health or PE segment for the placement.

<b>Career &amp; Technical Education Administrator Certificate-Graduate</b>	
Hours   Minimum of 200 hours and completion of required internship tasks	
Length of Field Experience Requirements	To be completed over 6 accelerated academic sessions Cohorted to start Fall quarter and run through the end of Spring quarter
Clearance Requirements	Hold a Residency, Continuing, or Professional Administrator Certificate OR Three years of experience as a certified CTE teacher, CTE administrator, CTE counselor, or CTE occupational information specialist, or CTE career guidance specialist
Field Experience Requirements (include assessments)	Complete tasks required of internship courses. Log internship hours via program timelog

<b>English Language Learners Certificate-Graduate</b>	
Hours	Minimum of 36 hours and completion of required internship tasks
Length of Field Experience Requirements	To be completed over 2 accelerated academic sessions
Clearance Requirements	Valid, current Teaching Certificate required.
Field Experience Requirements (include assessments)	Complete tasks required of internship courses. Log internship hours via program timelog. Mentor must be 3 years certified in English Language Learning.

<b>M.Ed. in Special Education</b>	
Hours	Minimum of 180 hours in a K-12 public school setting that provides special education services to students with disabilities
Length of Field Experience Requirements	Internship #1: 60 hours Internship #2: 60 hours Internship #3: 60 hours
Clearance Requirements	Background Check Fingerprint Clearance
Field Experience Requirements for Selection of the Mentor Teacher	The mentor teacher (MT) must be identified by the student enrolled in the M.Ed. special education program. The mentor teacher must be currently certified in special education, have three years of teaching experience in special education, and currently serve as a special education provider.

<b>Library Media Certificate-Graduate</b>	
Hours	Minimum of 36 hours and completion of required internship tasks
Length of Field Experience Requirements	To be completed over 2 accelerated academic sessions
Clearance Requirements	Valid, current Teaching Certificate required.
Field Experience Requirements (include assessments)	Complete tasks required of internship courses. Log internship hours via program timelog. Mentor must be 3 years certified as School Librarian or a Classified Library Clerk.

**Principal Certificate-Graduate**

Hours	Minimum of 540 hours (270 in school/270 out of school) and completion of required internship tasks
Length of Field Experience Requirements	To be completed over 6 accelerated academic sessions Cohorted to start Fall quarter and run through the end of Spring quarter
Clearance Requirements	Valid, current Teaching Certificate required. Master's Degree in Education or related field Overall cumulative GPA of 3.0 in last 90 quarters or 60 semester-graded post-secondary credit hours.
Field Experience Requirements (include assessments)	Complete tasks required of internship courses. Log internship hours via program timelog. Mentor must be 3 years certified as building principal.



Matt Ishler  
Executive Director

Chris Bradshaw  
Director, Student Services [www.newmarketskills.org](http://www.newmarketskills.org)

Main: 360.570.4500  
Fax: 360.570.4502

7299 New Market Street SW Tumwater, WA 98501-6536

**AGREEMENT  
FOR INTERDISTRICT COOPERATIVE EDUCATIONAL SERVICES  
2026-2027 SCHOOL YEAR**

This Agreement is hereby entered into by and between New Market Skills Center, Tumwater School District No. 33, Thurston County No. 34, Washington, collectively referred to as the "**SERVING DISTRICT**," and

**Aberdeen School District, Grays Harbor County hereinafter** referred to as the "**PARTICIPATING DISTRICT**".

The purpose of this Agreement is to utilize interdistrict cooperation, authorized by RCW 28A.335.160, RCW 28A.225.250, and Chapter 392-135 WAC, to provide educational programs not otherwise available to students residing in the Participating District and to avoid duplication of specialized programs and facilities. These objectives will be achieved by the attendance of the Participating District's students in courses offered at New Market Skills Center (NMSC).

This Agreement is for the 2026-2027 school year, and it was approved by each respective Board of Directors on the date indicated below. NMSC anticipates serving an estimated number of between 1-5 students from **PARTICIPATING DISTRICT** for the 2026-2027 school year. It is understood that students attending NMSC from the **PARTICIPATING DISTRICT** will be funded for all NMSC classes up to 1.6 full time equivalents as determined by the Office of the Superintendent of Public Instruction per RCW 28A.245.020.

In addition, as directed by NMSC's Administrative Council and in accordance with WAC 392-600-030(7), it is hereby understood and agreed that for the 2026-2027 school year the **PARTICIPATING DISTRICT**, due to its status as a non-consortium district, will be required to pay a \$300 per FTE student per year fee, with said fee to be placed in the **SERVING DISTRICT'S** Capital Investment Fund. This fee will be reviewed annually by the NMSC's Administrative Council.

This agreement also provides NMSC permission to access student address information from the data resource management center of the **PARTICIPATING DISTRICT** to be used for mailing newsletters, program brochures, summer school information, and student information.

\_\_\_\_\_  
PARTICIPATING DISTRICT  
Superintendent  
Date of School Board Approval \_\_\_\_\_

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
CHAIR, ADMINISTRATIVE COUNCIL  
New Market Skills Center

2/5/2026  
\_\_\_\_\_  
Date

***Expanding High School Opportunities Since 1986***

Bates Technical College  
Interlocal Cooperative Agreement for Educational Services  
2026-2027  
With Aberdeen School District #14005

This agreement is entered into by and between Bates Technical College, Pierce County, Washington, which is hereinafter referred to as the "College" and Aberdeen School District #14005 hereinafter referred to as the "District."

WHEREAS, each school district in the state of Washington is authorized by state statute to participate in interlocal agreements to secure educational opportunities, including vocational education programs, not otherwise provided; and

WHEREAS, the District has determined that certain students may advantageously be enrolled in the College's educational program;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree that:

1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty one years of age is enrolled in the district, and has not yet earned the credits required for, or received, a high school diploma, or fulfilled the requirements of their individual education program. Eligibility shall be established by the District. Qualifications for admission into the College program shall be determined by the College.
2. The District may approve the eligible student to enroll at the College and no costs will be paid to the College by the District unless otherwise agreed upon by both parties; the duration of the approval will be for one College school year only. The College shall not charge tuition or student services and activities fees to eligible students. Students will be responsible for payment of applicable lab, supply, and consumable textbook fees.
3. Upon reentering the District, the student's transcript will be reviewed for determination of high school credits earned.
4. Transportation to and from the College is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect the enrollment at the College of District secondary students under the Running Start program or of district students who are receiving special educational services.
6. If a dispute arises under this Agreement, the parties agree that the venue to resolve the dispute is Pierce County.
7. The duration of the Agreement is September 1, 2026-August 31, 2027.
8. The College agrees to comply with all reporting requirements of WAC 392-121-187 and RCW 39.34.040. Basic education monies shall be allocated and paid as provided in WAC 392-121-187.
9. The parties appoint the College as the administrator, who shall be responsible for administering this Agreement. No power or authority of acquiring, holding and disposing of real and personal property has been given or relinquished by the parties entering into this Agreement.
10. This Agreement constitutes the entire agreement of the parties, and no other promise or agreement has been made that is not contained in this Agreement. Each party acknowledges that they have fully read this Agreement.

\_\_\_\_\_  
Christine Winskill, Executive Director of Finance  
Bates Technical College

\_\_\_\_\_  
Superintendent Lynn Green  
Aberdeen School District #14005

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

### PROVIDER PLACEMENT DETAILS:

**Provider Name:** Soliant Health LLC

**Term:** February 25, 2026 – July 31, 2026

**Services Provided:** Occupational Therapist

**Hours:** not to exceed 600 hours

### RATE & PAYMENT DETAILS:

**Contracted Employee:** Jenny Hasson

**Position:** OT – Remote

(Example: OT, PT, PTA, SLP, Psychologist)

**Bill Rate:** \$ 96/hour

**Payment:** Invoices submitted by the 5<sup>th</sup> of the month, paid after the 2<sup>nd</sup> Board meeting of the month

### ADDITIONAL INFORMATION:

**Comments:**

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**VENDOR:** Soliant Health, LLC

**ABERDEEN SCHOOL DISTRICT**

**By:** \_\_\_\_\_  
*Victoria Wood*

**By:** \_\_\_\_\_  
Superintendent or Designee

**Date:** \_\_\_\_\_  
Victoria Wood  
Division Director  
February 26, 2026 20:10 UTC  
IP: 38.104.182.226

**Date:** \_\_\_\_\_

## Board Recommendation Erate 2026

### Actions:

Bids were opened, read and reviewed at 2:00pm on 2/20/2026 by Matt Mahon & Amber Diel.

The recommendation is that the board award the E-Rate bid for Network Wireless Access Point Equipment to Tommy TQL in the amount of \$62,801.50.

The District's anticipated cost will be 15% of the bid amount, with E-Rate paying the other 85% using Service Provider Invoicing (SPI) per E-Rate processes. (Form 470, #260014480)

This project will replace and update all wireless network access points across the district.

Bidder	Qualifying documents			Price	Cost of Equipment (45)	Integr. w/existing Architecture (25)	Technical Specs/Mgmt. (15)	Customer References/Prior Experience (15)	Total (100)
	Bid Form (Y/N)	Susp/Debar Cert. (Y/N)	E-Rate SPIN Verif. & Billing Acknwl. Form (Y/N)						
Tommy TQL (ubiquiti)	Y	Y	Y	\$62,801.50	45	25	15	15	100
CDW-G (extreme networks)	Y	Y	Y	\$169,489	15	20	10	15	60
SHI - not a qualifying bid	Y	N	Y	N/A					0
Zones - not a qualifying bid	Y	N	N	N/A					0



# Aberdeen School District

216 North G Street  
Aberdeen, WA 98520  
**360-538-2000**  
Fax 360-538-2014  
[www.asd5.org](http://www.asd5.org)

**Office of the Superintendent**  
360-538-2002

**Traci Sandstrom**  
Co-Superintendent  
Teaching and Learning  
Technology  
360-538-2123

**Lynn Green**  
Co-Superintendent  
Career & Technical Education  
360-538-2038

**Elyssa Louderback**  
Business & Operations  
360-538-2007

**Christi Clinkingbeard**  
Human Resources  
360-538-2003

**Stefanie Lamont**  
Special Education  
360-538-2017

TO: Traci Sandstrom, Co-Superintendent  
Board of Directors, ASD5

FROM: Lynn Green, CTE Director/Co-Superintendent

RE: Surplus Vehicles

DATE: February 25, 2026

The following vehicles have been utilized in the automotive program at Aberdeen High School. All of these vehicles have water leaks and are missing parts that are no longer available. Cost to repair these vehicles is beyond the value to the automotive program to continue using them for training. For this reason, I recommend these items for surplus.

2003 PT Cruiser VIN #3C8FY68B43T512832  
Value: \$50.00-\$100.00 (scrap)

2005 PT Cruiser VIN #3C3EY55X85T348063  
Value: \$50.00-\$100.00 (scrap)

2001 Dodge Caravan VIN #2B8GP44G31R198763  
Value: \$50.00-\$100.00 (scrap)

Thank you for your consideration.

**CERTIFICATED**

**RETIREMENT:** We recommend the Board approve the following certificated retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Alison Cline	Harbor Learning Center	Teacher	07/01/26

**CLASSIFIED**

**SUPPLEMENTAL CONTRACT:** We recommend the Board approve the following classified supplemental contract:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Caden West	Aberdeen High School	Piano Accompanist	2025-26

**LEAVE OF ABSENCE:** We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Holly Houston	District	RBT	01/13/26-02/23/26

**EXTRA-CURRICULAR HIRES:** We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Chase Bowes	Aberdeen High School	Assistant Football Coach	08/19/26
Steve Reed	Aberdeen High School	Head Track Coach – CYO	03/02/26
Todd Bridge	Aberdeen High School	Assistant Track Coach	03/02/26
Erin Pehl	Aberdeen High School	Assistant Track Coach	03/02/26
Harley Revel	Aberdeen High School	Assistant Track Coach	03/02/26
Macoy Gronseth	Aberdeen High School	Head Girls’ Golf Coach	03/02/26
Jimmy McDaniel	Aberdeen High School	Head Fastpitch Coach	03/02/26
Kyra Gallinger	Aberdeen High School	Assistant Fastpitch Coach .5 FTE	03/02/26
Brandon Siano	Aberdeen High School	Assistant Fastpitch Coach	03/02/26
Craig Yakovich	Aberdeen High School	Assistant Fastpitch Coach .5 FTE	03/02/26
Tamar Yakovich	Aberdeen High School	Assistant Fastpitch Coach	03/02/26
Ashley Kohlmeier	Aberdeen High School	Head Girls’ Tennis Coach	03/02/26
Kyle Guggisberg	Aberdeen High School	Assistant Girls’ Tennis Coach	03/02/26
Larry Fleming	Aberdeen High School	Head Boys’ Soccer Coach	03/02/26
Romeo Sanchez	Aberdeen High School	Assistant Boys’ Soccer Coach	03/02/26
Layne Bruner	Aberdeen High School	Head Baseball Coach	03/02/26
Ashton Williamson	Aberdeen High School	Assistant Baseball Coach	03/02/26
Tye Williamson	Aberdeen High School	Assistant Baseball Coach .5 FTE	03/02/26
Stacy Devall	Miller Jr. High	Head Volleyball Coach	02/23/26
Annette Duvall	Miller Jr. High	Head Volleyball Coach	02/23/26
Jason Garman	Miller Jr. High	Head Volleyball Coach	02/23/26
Trina Wallin	Miller Jr. High	Head Boys’ Soccer Coach	02/23/26

**EXTRA-CURRICULAR LEAVE OF ABSENCE:** We recommend the Board approve the following extra-curricular leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Desiree Glanz	Aberdeen High School	Head Track Coach	03/02/26-05/30/26