

South Milwaukee Recreation Department's Summer Day Camp



PARENT HANDBOOK SUMMER 2026

JUNE 15-AUGUST 21, 2026

Registration Opens March 1, 2026

WELCOME TO SM REC DAY CAMP

Summer Day Camp 2026

Welcome to another summer here with South Milwaukee Recreation Department's Summer Day Camp! As we look to continue to build and grow our Summer Day Camp, we look forward to helping our campers grow and learn this summer as well. We hope you choose to spend your summer with us!

Our day camp gives our campers the amazing opportunity to spend their summer in an environment that's perfect for kiddos ages 4-12. We feature a variety of activities including arts and crafts, a multitude of group games, field trips, and swimming almost every day.

Registration opens Sunday, March 1st!

Camp Located at Rawson Playground, Field, & Gym

Ages 4-12

Full Day Camp - <i>(Weeks 1, 8, 9, & 10)</i>	Mon -Fri 7:00-5:30 pm	Drop Off Pick up	RW Door #1 RW Door #1	Begins 7:00am by 5:30 pm
Afternoon Camp - <i>(Weeks 2-7)</i>	Mon-Thu 12:00-5:30 pm Friday 7:00am-5:30pm	Drop Off Pick up	RW Door #4 RW Door #1	12:00 pm by 5:30 pm

Inclement Weather Drop-Off/Pick-Up: Rawson Door #4 (West Side, off of 15th Ave.)



Summer Day Camp

Pricing and Registration

Week #1 June 15, 16, 17, 18, 19

Mon—Fri 7:00—5:30 pm
 Activity Code: DC400.401
 Fee: \$128R/\$138NR

Bring a bag lunch all week

Week #2 June 22, 23, 24, 25, 26

Monday 7:00—5:30 pm
 Tuesday—Thu 12:00-5:30 pm
 Friday 7:00—5:30 pm
 Activity Code: DC400.402
 Fee: \$92R/\$102NR

Bring a bag lunch on June 22

Week #3 June 29, 30, July 1, 2, 3

Mon-Thu 12:00-5:30 pm
 Friday 7:00-5:30 pm
 Activity Code: DC400.403
 Fee: \$82R/\$92NR

Week #4 July 6, 7, 8, 9, 10

Mon-Thu 12:00-5:30 pm
 Friday 7:00-5:30 pm
 Activity Code: DC400.404
 Fee: \$82R/\$92NR

Week #5 July 13, 14, 15, 16, 17

Mon—Thu 12:00-5:30 pm
 Friday 7:00-5:30 pm
 Activity Code: DC400.405
 Fee: \$82R/\$92NR

Week #6 July 20, 21, 22, 23, 24

Mon—Thur 12:00-5:30pm
 Friday 7:00-5:30 pm
 Activity Code: DC400.406
 Fee: \$82R/\$92NR

Wk #7 July 27, 28, 29, 30, 31

Mon —Thu 12:00-5:30 pm
 Friday 7:00-5:30 pm
 Activity Code: DC400.407
 Fee: \$82R/\$92NR

Week #8 August 3, 4, 5, 6, 7

Mon—Fri 7:00-5:30 pm
 Activity Code: DC400.408
 Fee: \$128R/\$138NR

Bring a bag lunch all week

Week #9 Aug 10,11,12,13,14

Mon—Fri 7:00-5:30 pm
 Activity Code: DC400.409
 Fee: \$128R/
 \$138NR

Bring a bag lunch all week

Week #10 Aug 17,18,19,20,21

Mon—Friday 7:00-5:30 pm
 Activity Code: DC400.410
 Fee: \$128R/
 \$138NR

Bring a bag lunch all week

EARLY BIRD

Rawson Gym

Enter Rawson Door 4, off 15th Ave.
 7:00-7:50 am

If your child is going to **SUMMER SCHOOL** and you are looking for program prior to the start of the summer school day, then this program is for you! If your child is also registered for the Summer Fun Camp, your child will meet with other campers at a specified location in the lunch room after classes are done. After lunch, campers will be escorted to the **Rawson Gym** for the rest of the camp day.

Summer School Week #1

T-W-T June 23, 24, 25
 Code: XXE400.401 \$10R/
 \$15NR

Summer School Week #2

M-T-W-T June 29, 30, July 1, 2
 Code: XXE400.402 \$10R/
 \$15NR

Summer School Week #3

M-T-W-T July 6, 7, 8, 9
 Code: XXE400.403 \$10R/\$15NR

Summer School Week #4

M-T-W-T July 13, 14, 15, 16
 Code: XXE400.404 \$10R/
 \$15NR

Summer School Week #5

M-T-W-T July 20, 21, 22, 23
 Code: XXE400.405 \$10R/\$15NR

Summer School Week #6

M-T-W-T July 27, 28, 29, 30
 Code: XXE400.406 \$10R/
 \$15NR



To register please visit this link: smrecdept.org 414-766-5081

CAMP THEMES, DRESS-UP DAYS, FIELD TRIPS, AND DAILY SCHEDULE

2026 Session Dates

Dress Up Days on Thursdays, Field Trip Fridays

<u>WEEK 1</u> June 15-19	Theme: Kick Off to Summer! Dress Up Day: Jersey Day Field Trip: Gastrau's Mini Golf*
<u>WEEK 2</u> June 22-26	Theme: Animal Planet Dress Up Day: Stuffed Animal Day Field Trip: Schlitz Audubon Nature Center*
<u>WEEK 3</u> Jun 29-Jul 3	Theme: Red, White, and BOO! Dress Up Day: Costume Day Field Trip: Field Day/Cookout @ Camp
<u>WEEK 4</u> July 6-10	Theme: Amazing Race Dress Up Day: Beach/Hawaiian Shirts Field Trip: MKE Public Museum*
<u>WEEK 5</u> July 13-17	Theme: Dino Week Dress Up Day: Dino Dress Up Day Field Trip: Mad Scientist @ Camp*
<u>WEEK 6</u> July 20-24	Theme: Superheroes Assemble! Dress Up Day: Superhero Day Field Trip: Marcus - South Shore*
<u>WEEK 7</u> July 27-31	Theme: Splish, Splash, Summer Dress Up Day: Water Fun Day Field Trip: Sheridan Park Pool
<u>WEEK 8</u> August 3-7	Theme: Day Camp's Got Talent Dress Up Day: Rockstar Day Field Trip: MKE Zoo Visitors @ Camp*
<u>WEEK 9</u> Aug 10-14	Theme: Game Show Mania Dress Up Day: Gameshow Host Day Field Trip: Apple Holler*
<u>WEEK 10</u> Aug 17-21	Theme: Wacky Week Dress Up Day: Crazy Dress Up Day Field Trip : Field Day & Family Cookout @ Grant Park

*All Field Trips are Subject to Change

Daily Schedule

(Full Day, No Summer School)

Morning - All Ages

7:00-9:00	Drop-off
9:00-9:15	Opening Ceremony
9:15-9:30	Snack, Bathrooms, Sunscreen
9:30-11:45	Specialty Camps or Small Group Play
11:45-12:00	Bathrooms and wash hands

Afternoon

4-5 YRS	12:00-12:30	Lunch
	12:30-1:00	Change For Swim
	1:00-1:30	Swim
	1:30-2:00	Change from Swim
	2:00-3:00	Quiet Activities/Rest
	3:00-3:30	Snack
6-9 YRS	12:00-12:30	Lunch
	12:30-1:00	Quiet Activities
	1:00-1:30	Change for Swim
	1:30-2:15	Swim
	2:15-2:45	Change from Swim
	2:45-3:00	Quick Group Activity
	3:00-3:30	Snack
10-12 YRS	12:00-12:30	Lunch
	12:30-1:00	Quiet Activities
	1:00-2:00	Group Activities
	2:00-2:15	Change for Swim
	2:15-3:00	Swim
	3:00-3:15	Change from Swim
	3:15-3:30	Snack

All Ages

3:30-3:45	Closing Ceremony
3:45-5:45	Pick-Up

***Summer School Days - only Afternoon Schedule**

Summer School Schedule

12:00-12:30	Lunch
12:30-3:00	Activities/Swim
3:00-3:30	Snack
3:30-3:45	Closing Ceremony
3:45-5:30	Pick-up

To register please visit this link: smrecdept.org 414-766-5081

THINGS YOU SHOULD KNOW

IMPORTANT INFORMATION

WHEN WILL FREE HOT LUNCH BE SERVED IN THE HIGH SCHOOL CAFETERIA?

Monday—Friday beginning Tuesday, June 18-July 26; 12:00 noon to 1:00 pm. **Please make sure that you send your child with a lunch when not offered by the school!**

WHAT TO WEAR AND WHAT TO BRING TO CAMP

Please send kiddos in clothes that are ok to get wet and/or dirty throughout the day. Grass and other stains occasionally happen! Most games and activities are outdoors, so we recommend your camper dress accordingly for that day, and that you supply your child with and mosquito repellent and sunscreen. Don't forget to bring a water bottle, snack, bathing suit, towel, & sweatshirt as well!

CLOTHING

As stated above, please dress your child appropriately, based on the weather that day. We will be outside on a daily basis, weather permitting.

SUNSCREEN AND BUG SPRAY As many of the group games and activities will be held outdoors when we have good weather, and campers are recommended to bring and apply sunscreen and bug spray.

PERSONAL ITEMS

All electronic devices including video games, phones, iPad's, etc. are not allowed at camp. Campers will be asked to put them away and not to bring them again, and if they are seen again then they will be confiscated and returned to parents at pick up. We also strongly discourage bringing toys or any personal items that could be lost, broken, or stolen. SM Summer Camp and staff are not responsible for lost, stolen, or damaged items.

ACTIVITIES: Activities will include group games, arts and crafts, educational games, group passive games, and free choice play! All activities will be geared for children ages 4-12 years of age.

POOL TIME: Each age group will have a designated swim time in the Middle School pool during the Summer Camp afternoon. Please send a bathing suit and towel with your camper so they are prepared to swim. Campers wanting to swim in the deep end must take and pass a swim test administered by our certified lifeguards the first day they attend each week. Any campers not wanting to take the swim test or who did not pass can still swim safely in the shallow end. Again, all campers wanting to swim must bring a swimsuit and towel. Campers can also bring goggles, lifejackets, or any other floatation devices that are coast guard safety approved and certified.

SUPERVISION: We pride ourselves on offering a safe camp experience from start to finish! Our staff members are selected for their enthusiasm, maturity, and experience working with children. They go through an extensive training prior at the start of camp, so they are well-prepared to handle the needs of all participants. Our staff will be sensitive and flexible to the many needs of our participants, and please let us know right away if there's anything we can do to better accommodate your campers during their time with us. We want every child to end their week at summer camp with new friends, new knowledge learned, and memories that will last a lifetime! After all... the best memories are made at Camp!

THINGS YOU SHOULD KNOW

DROP OFF AND PICK UP: Camp is held in the **Middle School Multipurpose Room (MPR) or Cafeteria.** Campers arriving at 7:00 am should enter **DOOR #2.** If you will be arriving at 12:00 noon during summer school, please also use **DOOR #2.** Campers will be escorted to the HS cafeteria for lunch, and then back to the MS MPR after lunch by the camp counselors. Pick up begins at 3:30 and is also at **DOOR #2.**

Each morning, please sign-in your camper at the sign in table. During this time, please be sure to relay any notes, notices, or changes in your camper's status to the lead staff and/or the camp supervisor, Dan Miles. Sign in will not begin until the official camp start time of 7:00 AM. Campers must be signed in and out every day, and may not be dropped off without being signed in, unless an alternate arrival form is filled out. The sign out table will be at Door #2 by 3:30 PM every day, and if you are planning on picking up any earlier, please let the staff know at drop off so we can have them ready.

SELF GUIDANCE: All campers must be able to provide self guidance in a group setting. Examples would be: following and staying with the group, using the restroom and washing hands without assistance, eating lunch without assistance, demonstrating good behavior and the ability to listen and follow instructions throughout the day.

ATTENDANCE: This is **NOT** a "drop-in" program. Campers will **NOT** be allowed to leave the early without an Alternate Release form signed by their parent/legal guardian. See page 12 for the early release form.

ALTERNATE PICK UP/RELEASE: Written permission is needed if you wish for your child to leave with someone not on the approved pick-up list, to walk home, or temporarily leave to attend another activity or camp. The written permission must be presented to the camp director at sign in. All parents/guardians must **sign in** their child upon arrival and staff would **sign out** their child upon departure with the camp director.

WHAT IS MY RESPONSIBILITY AS A PARENT?

It is your responsibility to provide our staff with current and relevant information on the physical, mental, or medical information while your child is at camp. If you know your child will not be attending camp, please notify the camp director or call the Recreation Department at (414) 766-5081 at least two hours prior to the start of camp. You may leave a message on the answering machine and the Recreation Department will notify the camp directors.

Please ensure that your child arrives at camp **on time and is picked up on time.** Late pickups beyond the stated end of the program will be charged an additional \$1 per minute for every child waiting. If children are picked up late consistently, they may be dropped from the program without refund.

Finally, it is important that you send your camper ready to play! Comfortable, casual clothing, appropriate for weather conditions and close-toed shoes are a necessity - no sandals.

THINGS YOU SHOULD KNOW

WHAT IF MY CHILD IS INJURED OR BECOMES ILL AT CAMP

If a child is injured or becomes ill during camp, we will notify a parent or guardian and ask that someone pick him or her up from camp. Parents will not be called every time a band aid or ice pack is given. If the parent is not available, the staff will call the emergency contacts listed on the Camper Data Form.

All campers must be fever free for 24 hours before returning to camp. If your child is ill and cannot join us at camp, please call your child's Camp Supervisor after 9am to report the absence. We appreciate your cooperation in keeping our program healthy!

WHAT HAPPENS DURING AN EMERGENCY?

If there is an emergency and you need to speak with your child, call your child's camp supervisor or counselor first. If you don't reach them, call the Recreation Office—we will have your child's Camp Supervisor contact you as soon as possible. Important phone numbers are listed on page 1.

If your child is injured at camp, and requires more than basic first aid, we will take the following steps:

- Paramedics will be called to handle serious accidents. You will be called to inform you of the situation.
- The injured or ill child will be transported to the nearest hospital by paramedics and accompanied by a camp staff member. We'd like to be able to contact you at any time in case of an emergency. If you are not going to be at your regular daytime phone number, please provide an alternate number.

HOW CAN I ARRANGE TO PICK UP MY CHILD EARLY? If you must pick your child up early from camp, we ask that you make these arrangements well in advance. Please fill out an **Early Release Notice Form** and turn it in to your child's counselor to ensure that your child is waiting at the proper location and time you request. We ask that you keep special pick up requests to a minimum so that we do not have to interfere with your child's experience or camp schedule.

PHOTO POLICY: The Recreation Department occasionally takes photos of participants enrolled in camp programs. These photos are used in promotion of the Recreation Department seasonal flyers, program guide, and webpage (www.smrecdept.org). If you do not want your child's picture taken, please notify us immediately.

MOVIES

Campers may occasionally watch movies during the program. We will post a note informing you of the movie that will be shown. We may watch any G-Rated movie at random due to weather or room change.

MEDICATION ADMINISTRATION: Camp follows the same guidelines as the School District of South Milwaukee—make sure you complete the necessary forms. Our camp director and head counselors are all trained to administer medication.

CAMPER DATA FORM (health & safety)

The most important thing you need to do before sending your child to camp is... complete and submit your child's Camper Data Form. The Camper Data Form must be on file for every camper by the 1st day of attendance at camp.

THINGS YOU SHOULD KNOW

CAMPER CONTRACT (camper code of conduct)

This contract is to hold campers accountable for the rules that we have in place for a fun and safe summer. A Camper Conduct Contract is required to be signed by campers and parents. The Camper Conduct Contract must be on file for every camper by the 1st day of attendance at camp.

EARLY RELEASE FORM (child going to be picked up early) - A camper may be released early from camp. In order for the staff to release a camper the following information must be filled out and turned in by a parent/guardian.

REGISTRATION FORM (or you may register online—but must also complete the forms) You may register your child NOW online at www.smrecdept.org, by mail or in person at the Recreation Department Office. Camps fill up quickly, so please register early and save money by avoiding the late fee. Camper forms will be found online on the Rec Dept. Webpage. If you have any questions concerning our programs, or suggestions and ideas, please contact us.

FINANCIAL ASSISTANCE

Those students enrolled in the district's Free/Reduced Hot Lunch program qualify for a 20% discount. You must register in the recreation office or call to register to receive this discount.

TAX ID # - Our tax ID# is **39-1155234**

SM Recreation **Department Contacts**

Rec Program Supervisor Dan Miles damiles@sdsm.k12.wi.us (414) 766-5932	Recreation Director Stan Dorff sdorff@sdsm.k12.wi.us (414) 766-5082	Recreation Secretary Nancy Paczocha npaczocha@sdsm.k12.wi.us (414) 766-5081
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THINGS YOU SHOULD KNOW

Campers Code of Conduct

BEHAVIOR CONTRACT

To ensure all campers have a positive experience at Camp, campers will be required to sign a Behavior Contract along with their parent/legal guardian before being allowed to participate in camp. We ask parents/legal guardians to read through the Code of Conduct and Behavior Contract with your children prior to coming to camp. Discuss with your children that good behavior is always required at camp, especially during group activities.

BEHAVIOR

The South Milwaukee Recreation Department expects program participants to always exhibit appropriate behavior. Appropriate behavior is defined as being respectful to oneself and others, using proper language and “safe hands”. “Safe hands” is defined as hands that do not hurt self, others or other objects. The Camper Code of Conduct should be reviewed with your child prior to the first day of camp. This contract is to hold campers and families accountable for the rules that we have in place for a fun and safe summer. A Camper Conduct Contract is required and must be signed by campers and parents and must be on file for every camper by the first day of attendance at camp.

UNDER THE INFLUENCE

Parents or other authorized individuals arriving to pick-up a child must refrain from any drug or alcohol use. If a staff member suspects a parent or other authorized individual may endanger a child’s safety by driving after drug or alcohol use, the police will be notified.

TERMINATION

Failure to abide by program rules and regulations, repetitive, disruptive behavior, children and uncooperative parents, repeated failure to pick-up child at the scheduled time, non-payment of fees and any situation that endangers the health, well-being or safety of others are reasons for termination. Termination may occur at any time if deemed necessary by the Recreation Supervisor.





RESPECT

Treating self and others with dignity and acceptance.

KINDNESS

Being friendly and considerate while displaying empathy and understanding.

RESPONSIBILITY

Being accountable for choices, words, and actions.

HONESTY

Being trustworthy, sincere, and truthful while acting with integrity.

PERSEVERANCE

Pursuing a positive goal and not giving up in spite of challenges.

PARENT/CAMPER CONTRACT

Respect When asked to do something, I will follow directions the first time.

Responsibility It is my responsibility to remain with my group and within eyesight of my counselor at camp and at off-site locations.

Play I will not engage in any horseplay with other campers or counselors. This includes hitting, pushing or any type of aggressive behavior.

Appropriate Language I will refrain from using obscene language or gestures, and I will not discuss inappropriate topics or contribute to demeaning conversations about other campers or staff.

Caring It is important to respect and care for others, including other campers, our staff, our camp, and our equipment and supplies.

What happens if this contract is violated?

If an incident occurs where a child conducts himself/herself in such a manner which jeopardizes their safety, the safety of others, or is not in accordance with the South Milwaukee Recreation Department's Fun Camp Code of Conduct, the following steps will be taken.

First Offense-Staff will document the incident on a Camper Conduct Notice and will review the information with the camper. The camper may be removed from an activity, until he/she is ready to return and participate properly. Staff will review the Camper Conduct Notice with parents at the end of the day.

Second Offense- Staff will document the incident on a Camper Conduct Notice and will review the information with the camper. The camper will be removed from the activity, until he/she is ready to participate properly. A parent or guardian will receive a phone call about the camper's behavior and be informed that the next step will include a suspension.

Third Offense-Staff will document the incident on a Camper Conduct Notice and will review the information with the camper. A parent or guardian will be contacted and asked to pick up the child from camp. The camper will be suspended for the next day that camp meets.

Fourth Offense-Staff will document the incident on a Camper Conduct Notice and will review the information with the camper. A parent or guardian will be contacted and asked to pick up the child immediately. The camper will be dismissed from camp for the remainder of the program.

There is no refund if a camper is suspended or dismissed from camp.

We have read and agree to the above Camper Conduct Contract outlined in these guidelines:

Camper's Signature Date

Parent/Legal Guardian's Signature Date

CAMPER DATA FORM

This form must be completed and submitted the first day of camp in order for your child to attend.

1. Camper's Name _____ Male _____ Fe-
male _____
2. Address _____ City _____
Zip _____
3. Phone # _____ Email Address _____
4. Birth Date ___ / ___ / ___ Age as of first day of camp _____ Grade entering this Fall

5. Pick Weeks Attending Camp: Summer # 1 #2 #3 #4 #5 #6 #7 #8 #9 #10 #11
6. Father's Name (or Legal Guardian #1) _____ Cell

7. Mother's Name (or Legal Guardian #2) _____ Cell

8. Legal Guardian #1 Work # _____ Legal Guardian #2 Work # _____

In the event of injury, illness or emergency, every attempt will be made to contact parents first.

9. Alternate Contact Person: _____ Phone _____
10. Family Physician: _____ Phone _____
11. Medical allergies, illness or other conditions: _____ Current Medications: _____
12. List any other special circumstances camp staff should be aware _____
13. Are all of your school immunizations up to date? _____ Date of last tetanus shot: _____
14. How will your child be picked up from camp? _____
15. Recreational Swim: I grant permission for my son/daughter to participate in recreational swim.

Please circle Yes or No

16. I grant permission for my son/daughter to attend off site activities occurring throughout the summer.

Please circle Yes or No

17. Please indicate your child's appropriate youth t-shirt size yS___ yM___ yL___ yXL___

18. I allow emergency treatment of my son/daughter by a qualified medical professional in the event of a medical emergency.

Signature _____ Date _____

CAMPER DATA FORM - CONTINUED

Child's Name (print): _____

Authorized Pick-Up Policy It is important for us to know who will be picking up your child from camp. Please list all the people authorized to pick your child up from camp, including those in a carpool. If you need to list additional authorized persons, please use a second form.

Primary Person: Name:

Name: _____ Relationship: _____

Address: _____ City: _____ Phone #: _____

Home/Cell Phone #: _____ Work Phone #: _____

Additional Persons:

1) Name: _____ Relationship: _____

Home/Cell Phone #: _____ Work Phone #: _____

2) Name: _____ Relationship: _____

Home/Cell Phone #: _____ Work Phone #: _____

3) Name: _____ Relationship: _____

Home/Cell Phone #: _____ Work Phone #: _____

Authorized person will be required to show proof of identification (driver's license or photo ID) when picking your child up. Your child will not be released to anyone except the individuals listed above.

Signature _____ Date _____