



Independent Citizens'
Bond Oversight Committee

ANNUAL REPORT

2019 – 2020



INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS

Marshall Denninger

Taxpayers' Association Representative

Term Expires: June 2021

Angela Dowling

Community At-Large Representative

Term Expires: June 2020

Tony Gitt, Chair

Senior Citizens' Organization

Representative

Term Expires: June 2021

Jordan Lippel

Business Organization Representative

Term Expires: June 2021

Cindy Liu

Parent Representative

Term Expires: June 2021

Greg Ramirez, Vice Chair

Community At-Large

Representative

Term Expires: June 2020

Karen Sylvester

Parent / PTA Representative

Term Expires: June 2021

COMMITTEE RESPONSIBILITIES

To provide oversight in the following ways:

- **Inform the Public**
 - Concerning the District's Measure I expenditures
- **Review Expenditures**
 - District reports reviewed to ensure bond proceeds are spent only for Measure I Purposes
 - Ensure no bond proceeds are used for teacher or administrator salaries
- **Prepare and Present Annual Report**
 - Written report summarizing the Committee's proceedings and activities for the preceding year
 - Affirm that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution
- **Review Audit**
 - Review the independent audit of the previous years' expenditures

COMMITTEE MEETING DATES

2019 – 2020

Thursday, July 25, 2019

Tuesday, August 13, 2019

Special Purpose Meeting

Wednesday, September 18, 2019

Tuesday, October 29, 2019

Special Purpose Meeting

Monday, November 18, 2019

Special Purpose Meeting

Tuesday, February 4, 2020

Thursday, March 5, 2020

Thursday, April 30, 2020

Wednesday, May 13, 2020

MEASURE I

BACKGROUND

On November 4, 2014, the voters of the Conejo Valley overwhelmingly approved Measure I, a \$197 million general obligation bond to support school renovation and modernization projects in the Conejo Valley Unified School District. The District currently operates 31 sites with total buildings in excess of 2 million square feet.

OVERSIGHT COMMITTEE

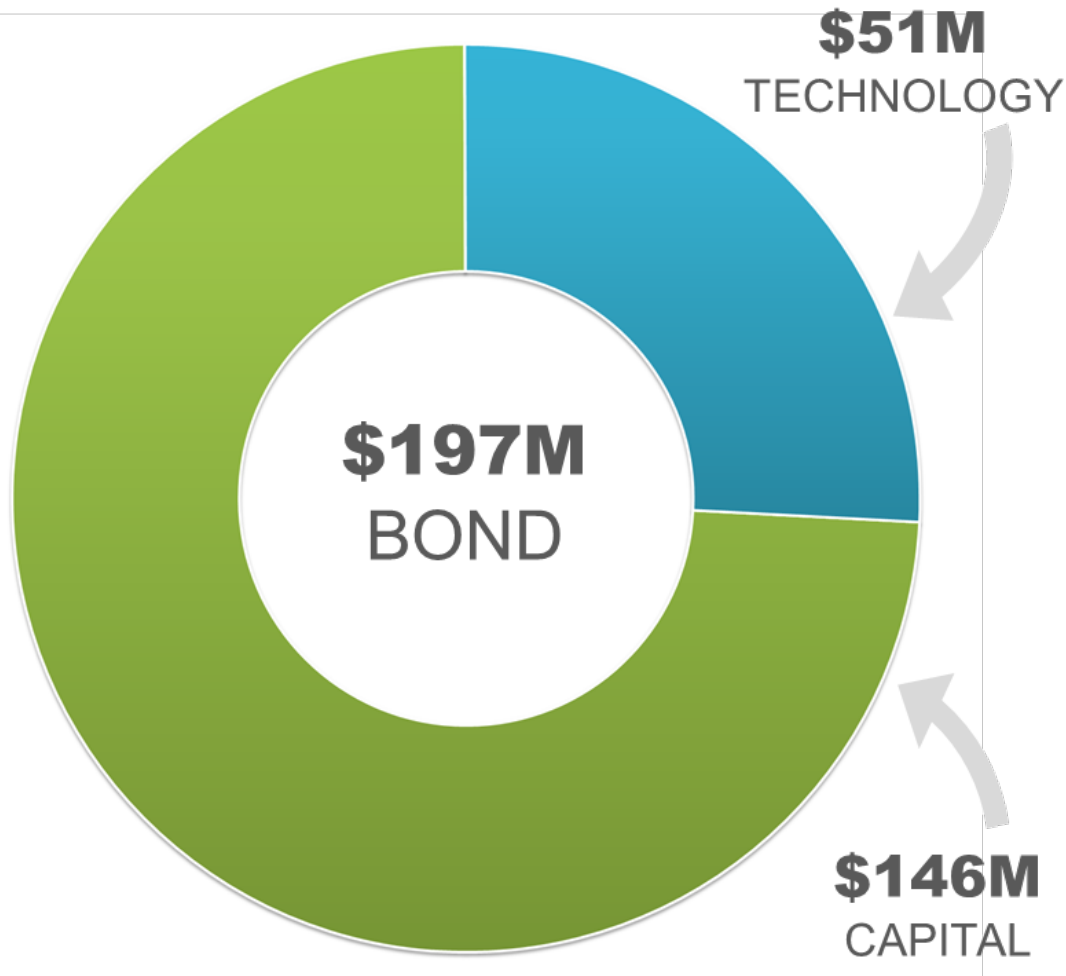
CA state law requires an Independent Citizens Bond Oversight Committee be established to monitor the expenditures in view of what was promised to the voters.

MEASURE I BALLOT LANGUAGE

To upgrade/maintain Conejo Valley schools with funding that cannot be taken by the State, shall Conejo Valley Unified School District upgrade all science/career training labs, update/maintain classroom technology and network infrastructure, provide safe, well maintained classrooms, repair/replace electrical, plumbing/roofing, repair, construct, acquire/equip sites/facilities, and improve school safety/security by issuing \$197 million in bonds, at legal rates, with citizens' oversight, annual audits, no money for administrators, and without increasing current tax rates?

The Committee hereby affirms that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

BOND SCHEDULE



BOND SCHEDULE

2015: 1st Issue for \$37M

2018: 2nd Issue for \$50M

2021: 3rd Issue Target*

2024: 4th Issue Target*

**Subject to change*

KEY COMMITTEE HIGHLIGHTS

- **Bylaw Updates**

- Recommended the amended member qualifications, term clarifications, new member orientation, and meeting frequency, which were approved by the Board of Education on January 21, 2020.

- **Audit Review**

- Committee reviewed the audit and then met with the Auditor to discuss the Bond audit details and the audit process. Committee plans to meet with the new Auditor prior to start of audit to establish additional report details.

- **Member Application Process**

- Committee formulated a formal timeline to solicit applications and determine membership to ensure a solid committee composition is in place by the start of the fiscal year.

KEY COMMITTEE HIGHLIGHTS

- **Site Visits**

- Committee visited recently completed and projects in progress at various school sites:
 - Newbury Park High School – Aquatic Facility Renovation
 - Madroña Elementary – Playground & Outdoor Learning Area
 - Acacia Elementary – Exterior Landscape & Safety Improvements
 - Glenwood Elementary – Exterior Landscape & Safety Improvements
 - Thousand Oaks High School – Library Renovation

- **Expenditure Summary Document**

- At the request of the Committee, the District added a cumulative summary of expenses by site for ease of public viewing project information.

EXPENDITURE SUMMARY EXAMPLE



MEASURE I

TOTAL BOND EXPENDITURE SUMMARY CAPITAL MODERNIZATION AND TECHNOLOGY ENDOWMENT



ALL SITES (A - Z): THRU 03/31/20

SITE NAME	BOND ALLOCATION	CURRENTLY ENCUMBERED	TOTAL EXPENDITURES	REMAINING BOND ALLOCATION
ACACIA MAGNET				
CAPITAL	2,600,000.00	-	1,015,924.93	1,584,075.07
ENDOWMENT	680,144.00	36,536.91	178,296.32	465,310.77
ACACIA MAGNET	3,280,144.00	36,536.91	1,194,221.25	2,049,385.84
ASPEN ELEMENTARY				
CAPITAL	2,600,000.00	118,512.30	1,066,841.93	1,414,645.77
ENDOWMENT	766,625.00	27,460.40	198,774.86	540,389.74
ASPEN ELEMENTARY	3,366,625.00	145,972.70	1,265,616.79	1,955,035.51
BANYAN ELEMENTARY				
CAPITAL	2,600,000.00	-	563,920.81	2,036,079.19
ENDOWMENT	893,717.00	44,098.50	234,527.28	615,091.22
BANYAN ELEMENTARY	3,493,717.00	-	1,127,841.62	2,036,079.19
CENTURY ACADEMY				
CAPITAL	1,000,000.00	190,529.24	680,221.29	129,249.47
ENDOWMENT	262,000.00	6,981.86	98,400.43	156,617.71
CENTURY ACADEMY	1,262,000.00	197,511.10	778,621.72	285,867.18
COLINA MIDDLE				
CAPITAL	7,500,000.00	303,770.01	984,134.50	6,212,095.49
ENDOWMENT	2,017,670.00	68,769.00	524,050.24	1,424,850.76
COLINA MIDDLE	9,517,670.00	372,539.01	1,508,184.74	7,636,946.25
CONEJO ELEMENTARY				
CAPITAL	2,600,000.00	114,000.00	1,248,549.70	1,237,450.30
ENDOWMENT	735,778.00	26,514.62	194,846.91	514,416.47
CONEJO ELEMENTARY	3,335,778.00	140,514.62	1,443,396.61	1,751,866.77

EXPENDITURE DETAIL EXAMPLE



MEASURE I

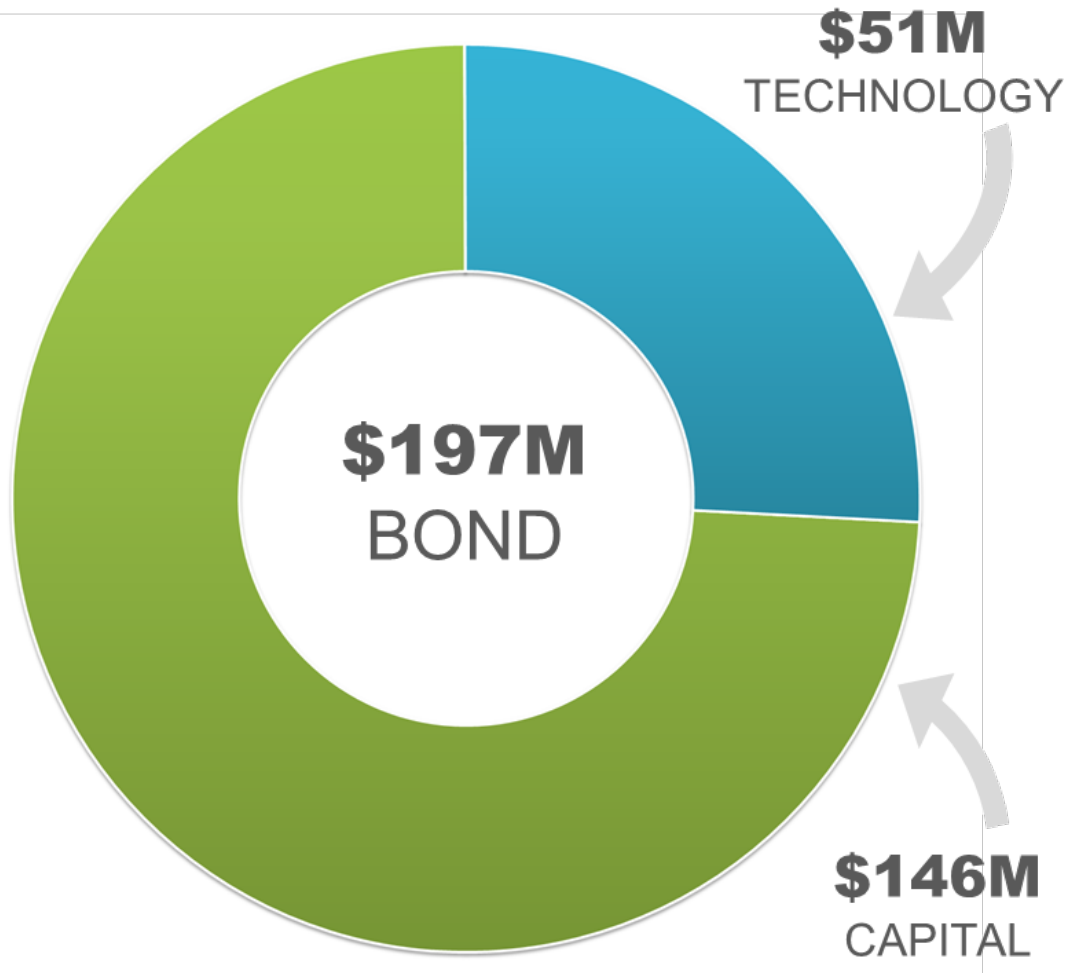
TOTAL BOND EXPENDITURE SUMMARY CAPITAL MODERNIZATION AND TECHNOLOGY ENDOWMENT



ALL SITES (A - Z): THRU 03/31/20

SITE NAME	BOND ALLOCATION	CURRENTLY ENCUMBERED	TOTAL EXPENDITURES	REMAINING BOND ALLOCATION
LADERA STARS ACADEMY				
CAPITAL				
MMR 0FCA Facility Condition Assessment - School Dude		-	5,516.13	
MMR I00A Modernization General Professional Services		-	20,495.04	
MMR IKEQ Kitchen Upgrade		-	8,288.58	
ITNI ITEQ Technology Equipment Upgrades		-	68,576.31	
ITNI ITIN Technology Infrastructure		-	156,964.55	
MMR I10A Asphalt		-	169,902.23	
MMR I10B Flooring		-	32,605.09	
MMR I10C Electronic Marquee		-	5,000.00	
MMR I10D Modernization		-	505,312.48	
SS I10E Storm / Slope Renovation		-	44,148.11	
MMR I10F HVAC		-	30,906.00	
MMR I10G Painting		-	68,318.79	
MMR I10J Playground Equipment/ADA		-	193,477.00	
PM 0000 Program Management		-	42,108.90	
CAPITAL	2,600,000.00	-	1,351,619.21	1,248,380.79
ENDOWMENT				
A Computers		-	29,339.17	
B Tablets / Laptops		22,450.94	76,829.49	
C Audio Visual		-	28,469.05	
D Printers / Accessories		-	3,263.00	
E Software		-	-	
F Installation Services		-	23,717.49	
G Charging Stations		-	7,688.12	
H Miscellaneous		-	37.26	
I Electrical Engineering		-	-	
J Gen/Civil Engineering		-	-	
K Robotics		-	-	
L Science Equipment		-	-	
M Accessories		278.85	1,419.53	
ENDOWMENT	599,765.00	22,729.79	170,763.11	406,272.10
LADERA STARS ACADEMY	3,199,765.00	22,729.79	1,522,382.32	1,654,652.89

BOND SCHEDULE



BOND SCHEDULE

2015: 1st Issue for \$37M

2018: 2nd Issue for \$50M

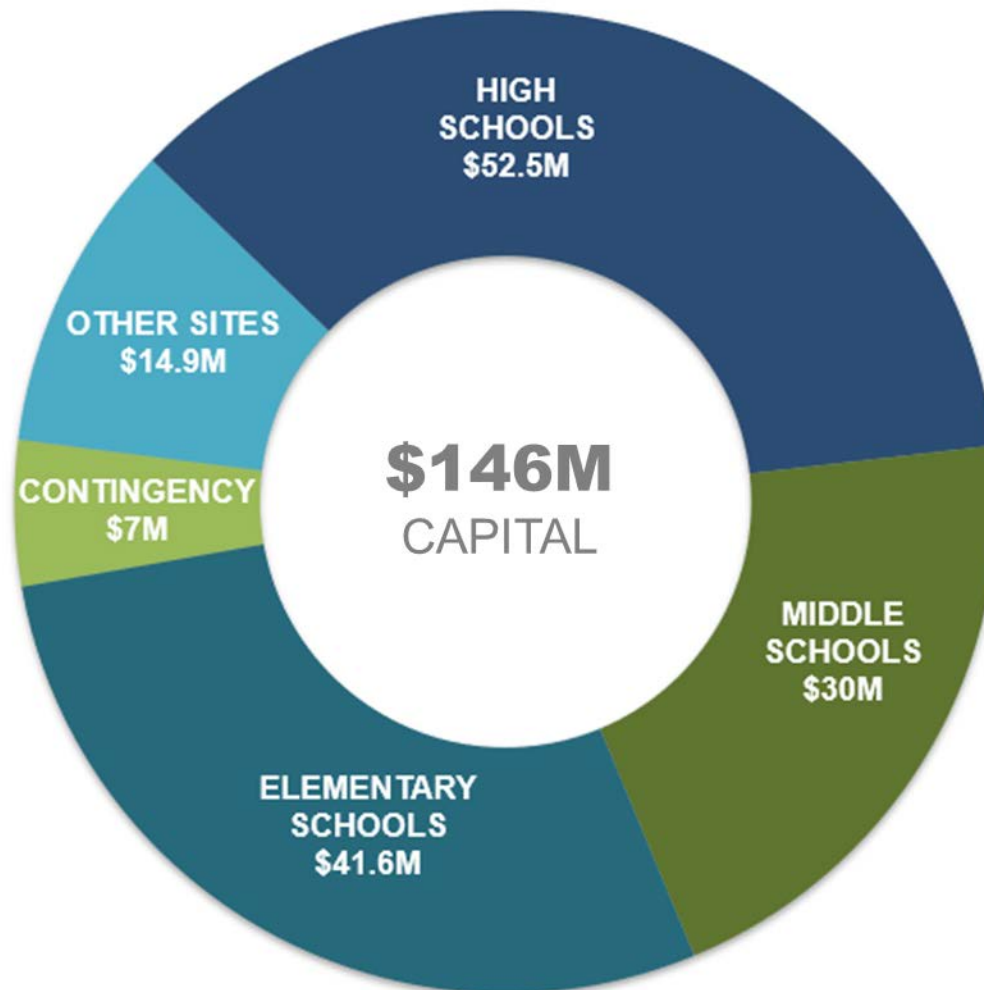
2021: 3rd Issue Target*

2024: 4th Issue Target*

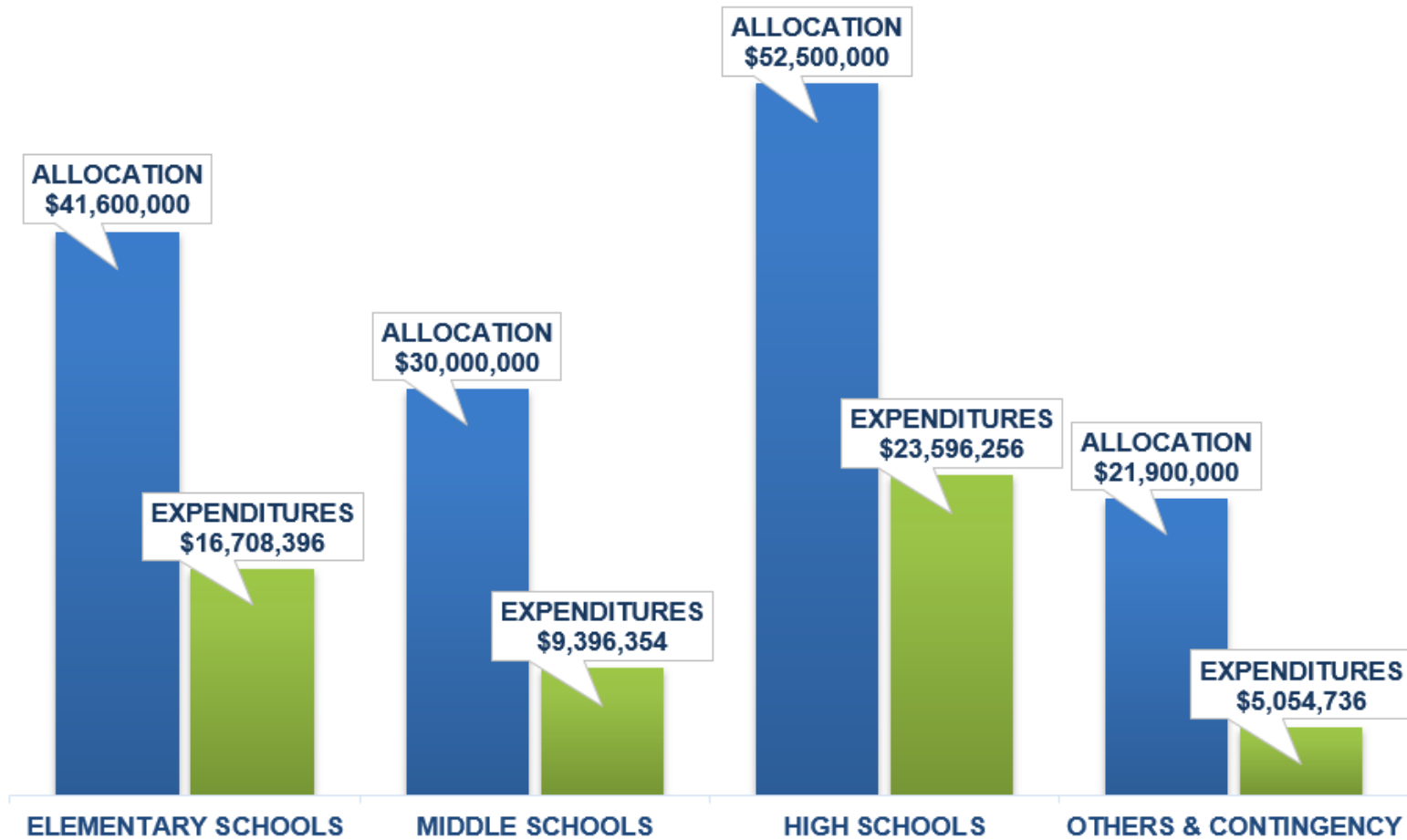
**Subject to change*

CAPITAL ALLOCATION SUMMARY

CAPITAL BREAKDOWN



CAPITAL EXPENDITURE SUMMARY



TOTAL \$54,755,742

CAPITAL CATEGORIES

ITNI: Instructional Technology and Network Infrastructure

- Improvements of technology and network infrastructure in the classrooms.
- Incorporate modern instruction technology to prepare students for 21st century careers.
- Technology endowment fund will support installations, maintenance and further upgrades.

SMCL: Science, Mathematics and Career Preparation Labs

- Adaptation of classrooms for hands-on science, mathematics and collaborative learning in conjunction with basic technology infrastructure.
- Upgrades of specialized instructional classrooms to support career technical education in growing fields such as engineering and biotech.

MMR: Modernization, Maintenance and Repairs

- Necessary improvements to provide safe and well-maintained campuses.
- Aging schools built in the 1960's and 70's require significant modernization, maintenance and repairs to service future generations.
- Upgrades, repairs, and/or replacement of electrical, plumbing, roofing, HVAC, lighting, cabinetry, flooring, playgrounds, landscapes, and updated structures.

SS: Safety and Security

- Safety & Security of children is the highest priority.
- Secure campuses are essential in creating successful learning environments.
- Upgrades, repairs, and/or replacement of fencing, main point of entries, security cameras, monitoring systems, alarms, and internal communication systems.

PM: Program Management

- Salaries and Benefits for staff that plan and manage bond projects

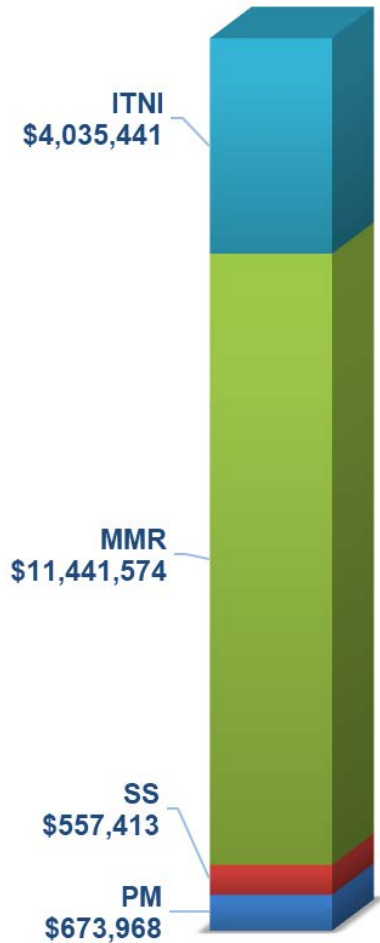
CAPITAL EXPENDITURES DISTRICT WIDE



Instructional Technology and Network Infrastructure	\$4,857,426
Science, Mathematics and Career Preparation Labs	\$1,575,500
Modernization, Maintenance and Repairs	\$44,239,461
Safety & Security	\$1,831,542
Program Management	\$2,251,813
Total	\$54,755,742

ELEMENTARY SCHOOL PROJECTS

PROJECT SPENDING 2015 - 2020



TOTAL \$16,708,396

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2019 – 2020 PROJECT HIGHLIGHT EXAMPLES



WALNUT SITE IMPROVEMENTS & PLAYGROUND

Expenditures through 03/31/2020

MIDDLE SCHOOL PROJECTS

PROJECT SPENDING 2015 - 2020



2019 – 2020 PROJECT HIGHLIGHT EXAMPLES



SEQUOIA MIDDLE SAFETY & SECURITY CAMPUS WIDE

Expenditures through 03/31/2020

HIGH SCHOOL PROJECTS

PROJECT SPENDING 2015 - 2020



2019 – 2020 PROJECT HIGHLIGHT EXAMPLES

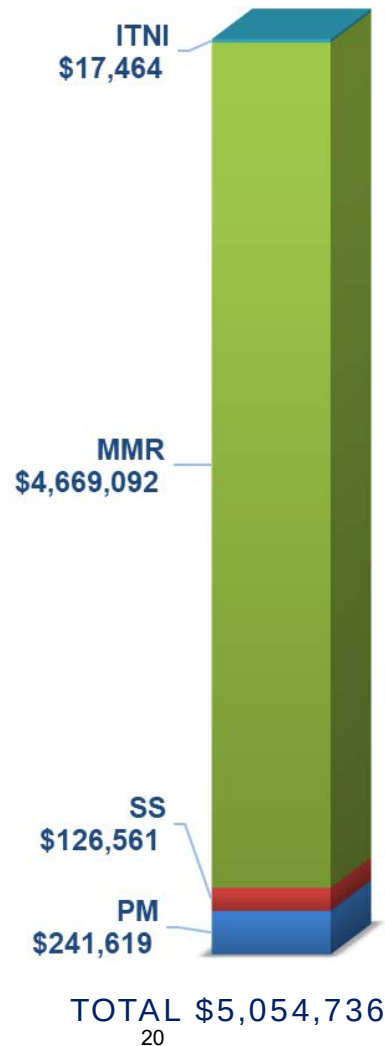


NEWBURY PARK FASCIA & GUTTER REPLACEMENT WESTLAKE HIGH SCHOOL SKYLIGHT REPLACEMENT

Expenditures through 03/31/2020

OTHER DISTRICT SITES PROJECTS

PROJECT SPENDING 2015 - 2020



2019 – 2020 PROJECT HIGHLIGHT EXAMPLES

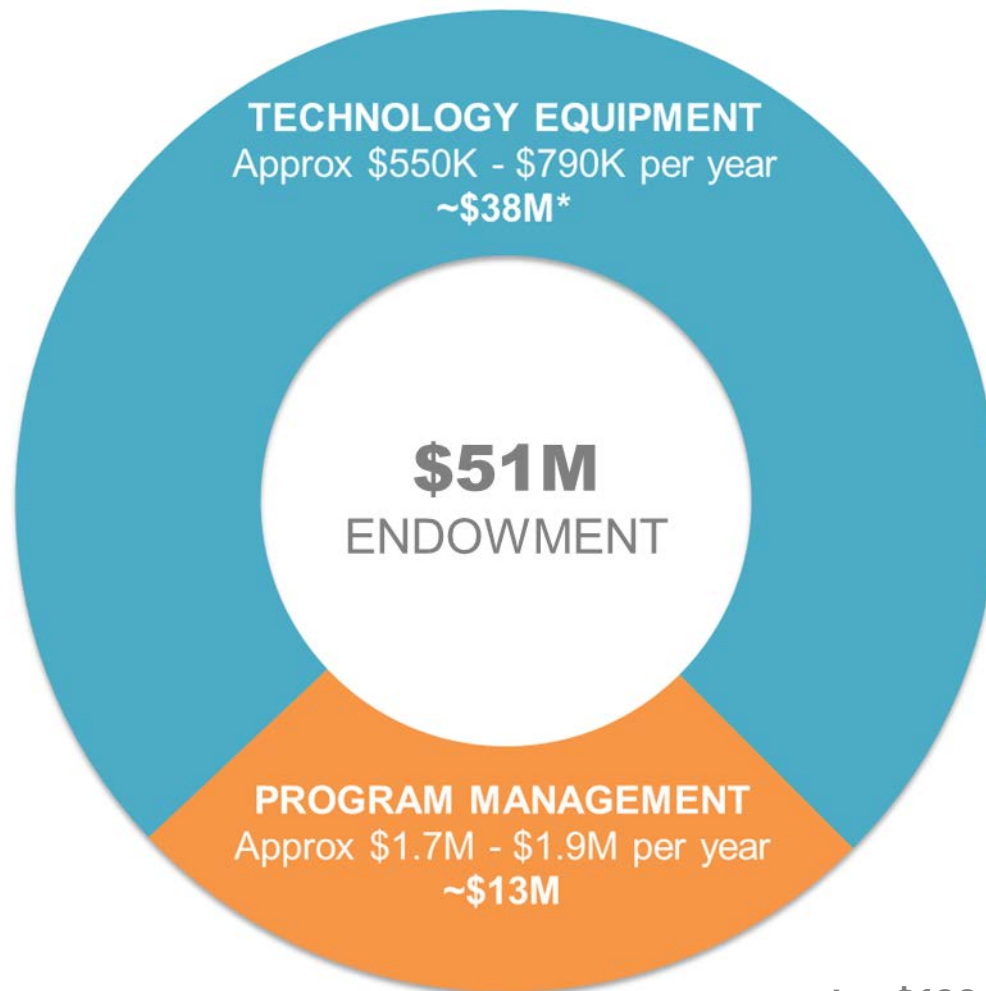


MEADOWS SITE NEW KITCHEN FOR DISTRICT SUPPORTED LUNCH PROGRAM

Expenditures through 03/31/2020

TECHNOLOGY ALLOCATION SUMMARY

ENDOWMENT BREAKDOWN



* ~ \$100 PER STUDENT PER YEAR

TECHNOLOGY CATEGORIES

CATEGORY A - COMPUTERS

Desktop PC's

CATEGORY B - TABLETS/LAPTOPS

iPads, Windows Laptops, Chromebooks

CATEGORY C - AUDIO/VISUAL

Projectors, Interactive Panels, TVs, Document Cameras,
Speakers

CATEGORY D - PRINTERS & PRINT ACCESSORIES

Printers and Toner

CATEGORY E - SOFTWARE

Software that is needed for purchased devices

CATEGORY F - INSTALLATION SERVICES

Installation of AV Equipment

CATEGORY G - CHARGING STATIONS

Charging cabinets/carts for Chromebooks, iPads, Laptops

CATEGORY H - MISCELLANEOUS

Cables, Adapters and Connection Accessories

CATEGORY I - ELECTRICAL ENGINEERING EQUIPMENT

Makerspace Electronics

CATEGORY J - GEN/CIVIL ENGINEERING EQUIPMENT

Makerspace Kits

CATEGORY K - ROBOTIC EQUIPMENT

Robotic Electronics and Equipment

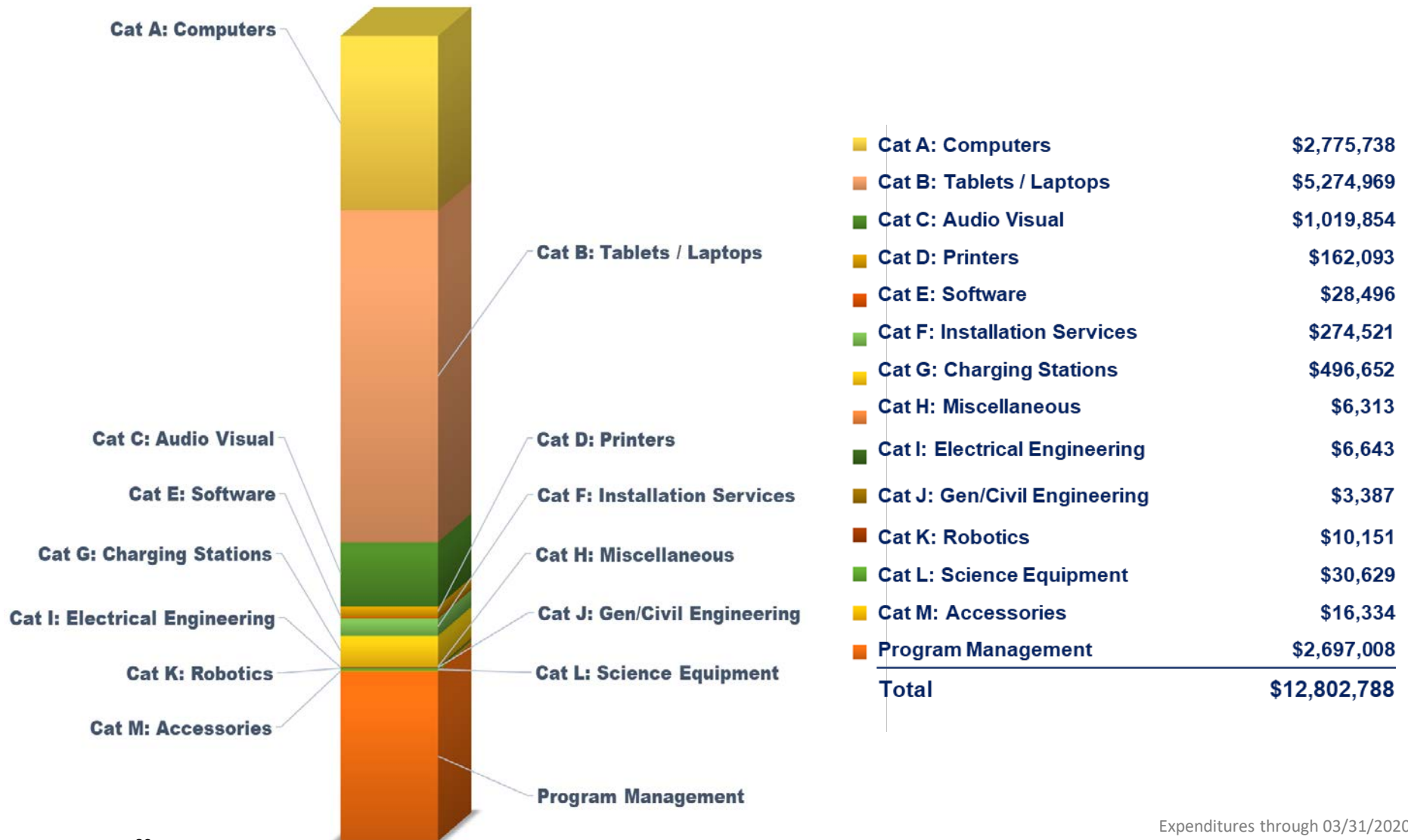
CATEGORY L - SCIENCE EQUIPMENT

Technology Science Equipment

CATEGORY M - ACCESSORIES

Keyboards, Mice, Display Mounts, Tablet Cases,
Accessories

TECHNOLOGY ENDOWMENT DISTRICT WIDE



TECHNOLOGY CATALOG



Conejo Valley Unified School District

Technology Catalog

2019-2020

All prices include tax & shipping.

Version 20.01

(Last Update: 1/21/2020)

CHROMEBOOKS / WINBOOKS

Non-Touch Dell Chromebook 3100

All Purpose Model = \$318 CDW-G ITEM #5512257

Description: Celeron N4000 Processor, 4GB RAM, 32 GB SSD, two USB C ports, two USB 3.0 ports and includes Google license and enrollment.

Warranty: 3 Years Mail-In

Life Span: 4 Years



Touch Dell Chromebook 2-in-1 3100

All Purpose Model = \$369 CDW-G ITEM #5512275

Description: Celeron N4000 Processor, 8GB RAM, 64 GB SSD, two USB C ports, two USB 3.0 ports and includes Google license and enrollment.

Warranty: 3 Years Mail-In

Life Span: 4 Years



Touch Dell 3190 2-in-1 Convertible Winbook

All Purpose Model = \$455 CDW-G ITEM #5211581

Description: Intel N5000 Processor, 8GB RAM, 128GB SSD, One HDMI port, and two USB 3.0 ports.

Warranty: 3 Years Mail-In

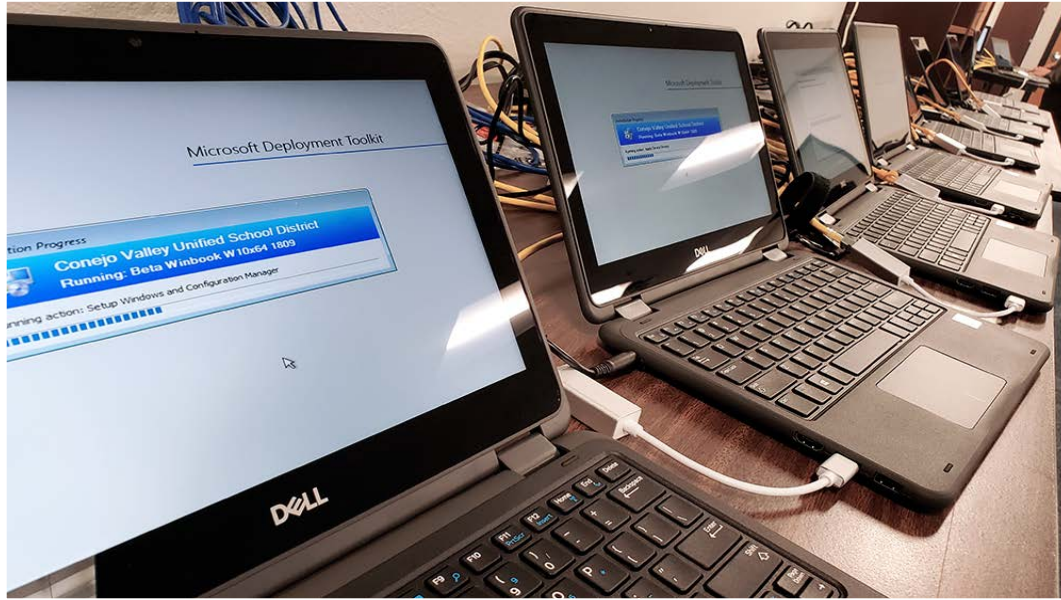
Life Span: 4 Years



Optional Add-Ons:

- USB-C to HDMI Adapter + \$19 CDW-G ITEM #3813119
- Logo Etching + \$11 CDW-G ITEM #1461344
- Take Home License + \$15 CDW-G ITEM #5423783

TECHNOLOGY DEVICES



PROGRAM MANAGEMENT

HOW ARE PROJECTS MANAGED?

Planning & Facilities

- All Capital Projects Program Management is handled by department staff
 - Develop cost estimates for projects and scope of work
 - Develop master schedule per project
 - Provide contract management, including Bid & Award per Public Contract Code
 - Oversee projects, conduct final inspections, and close projects
 - Conduct internal project audits
 - Liaison with the California Division of State Architect

Technology Services

- All Technology Endowment Equipment orders are managed by department staff
 - Provide technology input to schools
 - Initiate and receive the technology orders
 - Work with vendors on pricing
 - Receive the orders, sets up the devices, and deploy at school sites
 - Provide continuous support

PROJECTS IN DESIGN

Upcoming Projects

- Century Academy Modernization
- Redwood Middle School Modernization
- Colina Middle School Modernization
- Los Cerritos Middle School Modernization
- Newbury Park High School New Classroom Building
- Westlake High School New STEM Classroom Building

Construction Costs

- Increased labor and construction material costs are an ongoing concern for future Measure I capital projects

PROJECTS IN DESIGN



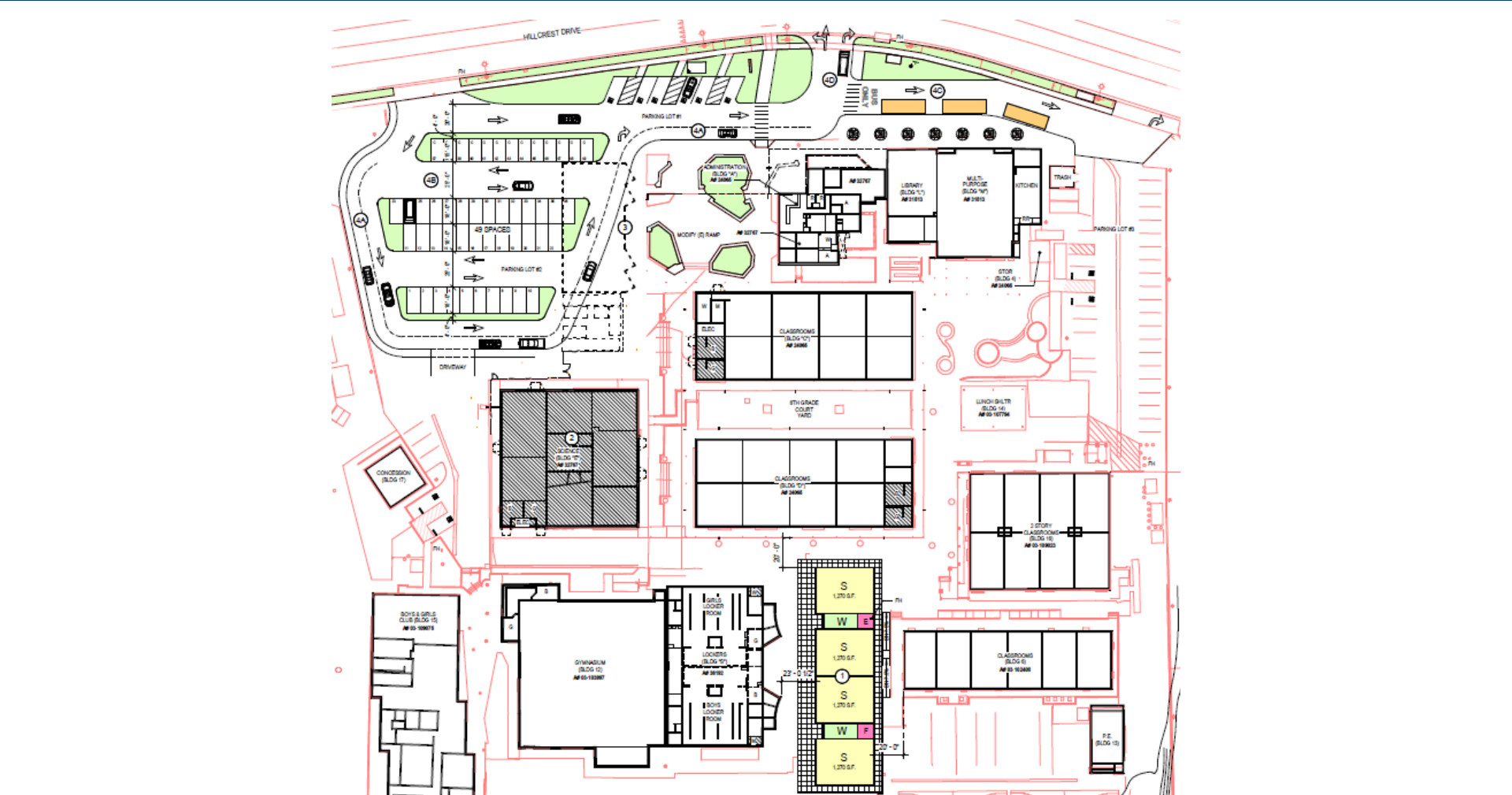
**CENTURY ACADEMY
\$2.8M MODERNIZATION**

PROJECTS IN DESIGN



**REDWOOD MIDDLE SCHOOL
\$4M MODERNIZATION**

PROJECTS IN DESIGN



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**COLINA MIDDLE SCHOOL
\$4.5M MODERNIZATION**

PROJECTS IN DESIGN



**LOS CERRITOS MIDDLE SCHOOL
\$2.5M MODERNIZATION**

PROJECTS IN DESIGN



**NEWBURY PARK HIGH SCHOOL
\$10M NEW STEM BUILDING**

PROJECTS IN DESIGN



**WESTLAKE HIGH SCHOOL
\$13.6M NEW STEM BUILDING**

MEASURE I PROJECTS

Measure I Master Plan



● About Master Planning

● Site Surveys

● Final Master Plans

Project Expenditure Summaries

Measure I Project Expenditures

Details of all Measure I Facilities Modernization and Construction Projects for all District owned sites.

[Living Document](#)

As of 03.31.20

[Measure I Expenditure Summary by Site](#)

As of 03.31.20

[View a Measure I Bond Breakdown Infographic](#)

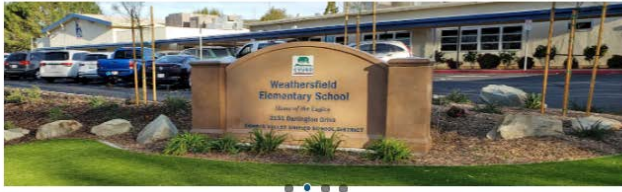
As of 9.30.19

[**http://www.conejousd.org/Measure-I-Citizens-Bond-Oversight-Committee**](http://www.conejousd.org/Measure-I-Citizens-Bond-Oversight-Committee)

FIND US ONLINE!

MEASURE I CITIZENS' BOND OVERSIGHT COMMITTEE

Measure I Citizens' Bond Oversight Committee



About Measure I

Committee Information and Bylaws

Committee Meetings 2019/2020

Committee Agendas and Minutes

Financial Reports

Presentations

Presentations

[Measure I - BOE Update 02-18-20](#)
[Measure I - CBOC Update 02-04-20](#)
[Measure I - Technology Catalog 01-27-2020](#)
[Measure I - Major Summer Projects Review 2019](#)
[Measure I - Major Projects Review 2019](#)
[Measure I - Fall Update 10-02-2018](#)
[Measure I - Series B Sale Report 08-21-2018](#)
[Measure I - Update 11-07-2017](#)
[Measure I - Master Plan Presentation 05-16-2017](#)
[Measure I - March 2017 Update 02-21-2017](#)
[Measure I - Master Planning Presentation 01-10-2017](#)
[Measure I - Technology Presentation 01-10-2017](#)
[Measure I - Update 11-08-2016](#)

ALSO ON...TWITTER!



Measure I CVUSD

@MI_CVUSD

<http://www.conejousd.org/Measure-I-Citizens-Bond-Oversight-Committee>

