

Berclair Elementary School Family Engagement Policy

The family engagement policy was **jointly developed with parents to establish the expectation for parental involvement**. This plan contains details that outline the Memphis Shelby County School's Family Engagement Policy #4.502. A copy of this plan is provided to all parents in the school, the community, and posted on the school's website.

At Berclair Elementary School, we want each student to have a successful learning experience. Because the students and parents are top priority, it is important that the school staff, community, and parents work together.

To build a strong relationship between home, community, and school, Berclair Elementary will provide the following:

- Convene an **Annual Title I meetings** where all parents are **informed about Title I requirements, school participation, their right to be involved**, parents right to know, and volunteer opportunities.
- Convene a **flexible number of parent meetings** with flexible times available, (morning, afternoon, and evening) which allow an **organized, ongoing and timely way** where parents are familiarized with the curriculum, given tips to assist their child at home, discuss the forms of academic assessment used to measure student progress, (report cards, Istation, iStudy, Formative Assessment, Reading and Math baseline assessments) discuss the importance of weekly communication between the teacher and parent by using the Weekly Folders, and inform parents of the proficiency levels students are expected to meet.
- Provide **timely information about parent programs**.
- Hold parent conferences where the teacher will discuss student progress and explain as outlined in the Parent/Student/School compact as needed.
- Provide **opportunities for regular meetings to formulate suggestions, to participate in decisions relating to the education of their children and respond to any suggestions as soon as practicably possible**.
- Update the school website which outlines school programs, parenting programs, and events.
- Students are provided with school agendas, which outline school programs, parent programs and events.
- Meet with leadership council to review, plan, and make suggestions to improve the current **Family Engagement Plan/Policy and Parent/Student/School compact (Both jointly developed with parents)**
- Provide a **description and explanation of curriculum, academic assessment, and proficiency levels**.
- Parent training in technology, how to assist their child with homework, and other academic areas.
- Convene an annual ELL parent meeting (if necessary) where all ELL parents will receive information on assisting their children in attaining English proficiency and in achieving academic success.
- Provide training for teachers, parents, and the other staff, in how to reach out to, communicate with, and work with parents as equal partners.
- Provide opportunities for you to get involved and share the responsibility of promoting success in our children.

Make every effort to communicate with parents in an understandable format and language. Encourage parents to take an active role in school improvement. By making suggestions to improve our school, we can continue progress at Berclair Elementary School. If you have any questions, comments, or suggestions, please contact Mrs. Arnold at 416-8573 or arnoldta@scsk12.org.

(Revised with no revisions May 23, 2025)