

Homewood-Flossmoor Community High School  
Personnel Committee Agenda  
March 3, 2026 - 9:00 am  
Superintendent's Conference Room

1. Call to Order
2. [Approval of Minutes of the Personnel Committee Meeting of January 16, 2026](#)
3. Comments
4. Old Business
5. New Business
  - a. Tuition for Pathways Teaching Endorsement Program Agreement
  - b. AP/IB Proctor Recruitment
  - c. AllOne Health Renewal
  - d. Request for the following sixth assignments:
    - i. One (1) 0.1 FTE for Scriptwriting and Directing
    - ii. One (1) 0.1 FTE for Engine Repair
    - iii. One (1) 0.1 FTE for Engine Performance/Automotive Electrical
    - iv. One (1) 0.1 FTE for AP English Literature and Composition
  - e. Request for four (4) 1.0 FTE Dean Assistant Positions
  - f. Non-School Sanctioned Student Trips
  - g. heyC AI Modern Staff Development
6. Move into Executive Session pursuant to 5 ILCS 120/2(c) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District.
7. Approval of Closed Meeting Minutes of January 16, 2026
8. Return to Open Session
9. Adjournment

# **Approval of Minutes of the Personnel Committee Meeting of January 16, 2026**

MINUTES OF PERSONNEL COMMITTEE MEETING  
Homewood-Flossmoor High School, 999 Kedzie, Flossmoor, IL  
January 16, 2026

The meeting was called to order at 9:05 a.m.

In attendance for all or part of the meeting were:

Members

Dr. Jennifer Norrell, Superintendent  
Ms. Pam Jackson, Board Member  
Mr. Nathan Legardy, Board Chair  
Dr. Camille O'Quin, Board Member

Participants

Dr. Jennifer Norrell, Superintendent  
Ms. Jalitza Martinez, Assistant Superintendent for Staff  
Services

Ms. Beth Larocca, community member and Mr. Asa Gordon, Director of Career Pathways and Workforce Development Gordon were also present in the audience.

Approval of Minutes. The November 11, 2025 meeting minutes stand approved as presented.

Comments. Ms. Larocca inquired whether the tuition for Early Childhood Development discussed at the previous meeting and reflected in the November 11<sup>th</sup> minutes applies to courses required for teacher certification. Ms. Martinez clarified that the tuition supports the College and Career Pathways endorsement. Ms. Larocca also asked about the proposed revision to Policy 5:240 (Suspension), also reflected in the November 11<sup>th</sup> minutes, which would allow the Superintendent to suspend an employee without pay for up to ten school days, rather than the current three days. Ms. Jackson explained that the change aligns with state law and reflects practices in most districts.

Old Business: None

New Business:

Tuition for Pathways Teaching Endorsement Program Agreement

Ms. Martinez stated this item has been tabled while revisions are currently being made to the agreement.

Staffing 26/27

Ms. Martinez informed the committee that, as previously shared, approximately six additional teachers will be added next year to support advanced coursework. With the new block schedule, Compass will be reallocated to support students during a period opposite their lunch. This adjustment allows the district to retain staff to cover the anticipated 56 Compass sections. Compass rates will be negotiated, and postings are expected to be released within the next week. This was presented as an informational item only, requiring no board action.

Executive Session. The committee moved into Executive Session at 9:09 a.m., pursuant to 5 ILCS 120/2(c) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District.

Return to Open Meeting. The committee returned to open session at 10:13 a.m.

Adjournment. The meeting adjourned at 10:13 a.m.