

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President

**Monica Madrigal Lopez**, Clerk

**Rose Gonzales**, Member

**MaryAnn Rodriguez**, Member

**Brian Melanephy**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**

Superintendent

**Valerie Mitchell, MPPA**

Assistant Superintendent,  
Business & Fiscal Services

**Natalia Torres, Ed.D.**

Assistant Superintendent,  
Human Resources

**Aracely Fox, Ed.D.**

Assistant Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING

Wednesday, August 7, 2024

5:00 PM - Open Meeting

7:00 PM - Return to Regular Board Meeting

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

August 7, 2024

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:00 p.m.

Present: Trustees Brian Melanephy, MaryAnn Rodriguez, Rose Gonzales, Monica Madrigal Lopez, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Ismael Sosa Villalobos, 5th grade student at Driffill School, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Ariya Catalina Febrian, 4th grade student at Soria School, read the district's Mission and Vision Statement in English. Guadalupe Soto, 5th grade student at Driffill School, read the district's Mission and Vision Statement in Spanish.

### **A.4. Presentation on ELOP/Summer Programs**

Dr. Ginger Shea, Director, Enrichment & Specialized Programs, and Dr. Sarah Lepe, Manager, Special Programs, provided an overview of the activities of the district's ELOP summer programs.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion #24-01 Adoption of Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: MaryAnn Rodriguez

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

### **A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

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**A.7. Closed Session**

The Board convened to closed session at 5:37 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:  
Conference with Legal Counsel
  - Existing Litigation:
    - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
    - Case #2023-CUOE015904  
OAH Case #2024040469
  - Anticipated Litigation:
    - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases
  
2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
Conference with Labor Negotiator:  
Agency Negotiators: OSD Assistant Superintendent, Human Resources,  
and Garcia Hernandez & Sawhney, LLP  
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-  
Administrators, Classified Management, Confidential
  
3. Pursuant to Section 54957 of the Government Code the Board will consider  
personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release

**A.8. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:02 p.m.

**A.9. Report Out of Closed Session**

President Robles-Solis reported on the following action taken in closed session:

Motion #24-02 Approval of Final Settlement Agreement OAH Case #2024040469

Mover: Rose Gonzales

Secunder: Brian Melanephy

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales,  
MaryAnn Rodriguez

Motion Result: Passed

**A.10. Introduction of Newly Appointed Oxnard School District Administrators (DeGenna)**

The newly appointed Oxnard School District administrators were introduced to the Board of Trustees:

- Brandon Arevalo, Manager, Special Education

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- Maria Baro, Principal, Ramona
- Leticia Batista, Assistant Principal, Brekke/Ritchen
- Raudel Flores, Manager, Mental Health
- Jordan Rouss, Assistant Principal, Lopez
- Jamie Scharich, Assistant Principal, Lemonwood
- Carlos Valdovinos, Principal, Lemonwood

## **Section B: PUBLIC COMMENT/HEARINGS**

### **B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Jasmine Duron re: agenda item #C.29 - Agreement w/ STAR of CA/ERA Ed

## **Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #24-03 Approval of Consent Agenda as Presented

Mover: Monica Madrigal Lopez

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

### **C.1. 2023-2024 Quarterly Report on Williams Instructional Materials and Facilities, Quarter 4 (Fox/Thomas)**

### **C.2. Enrollment Report (Mitchell)**

As presented.

### **C.3. Approval and Adoption of the June 2024 Semi-Annual Implementation Program Update as an Adjustment to the Enhanced Master Construct Program (Mitchell/Miller/CFW)**

As presented.

### **C.4. Approval of Resolution No. 23-27 Making Revised Environmental Findings to the CEQA Report in Connection with the Proposed Reconstruction of Fremont Middle School (Mitchell/Miller/CFW)**

As presented.

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- C.5. Approval of the District’s Submission of the 2024-25 Consolidated Application for Funding (Mitchell/Núñez)**  
As presented.
- C.6. Purchase Order/Draft Payment Report #24-01 (Mitchell/Reyes)**  
As presented.
- C.7. Approval of the 2023-24 Quarterly Report on Williams Uniform Complaints, Fourth Quarter (Torres)**  
As presented.
- C.8. Personnel Actions (Torres/Fuentes)**  
As presented.
- C.9. Establishment and Increase of Hours of Positions (Torres/Fuentes)**  
As presented.

**Section C: APPROVAL OF AGREEMENTS**

- C.10. Approval of Agreement No. 24-26 with Community Action Partnership of San Luis Obispo (CAPSLO) for Supplying Snacks to CAPSLO Preschool Students at Harrington School (Mitchell/Corona)**  
For the purpose of supplying breakfast, lunch and snacks to their preschool program at Harrington School, August 8, 2024 to June 30, 2025, CAPSLO will reimburse the District for the cost of the meals and snacks provided.
- C.11. Approval of Agreement #24-31 – Curriculum Associates, LLC (Fox/Ruvalcaba)**  
To provide virtual training on Strategies modules to teachers new to Ellevation or teachers who need a refresher course, district-wide, September 1, 2024 through June 30, 2025, in the amount of \$3,750.00, to be paid out of Title III Funds.
- C.12. Approval of Agreement #24-35 – Nancy Paulson (Fox/Shea)**  
To conduct math training for the after-school program staff, August 8, 2024 through June 30, 2025, in the amount not to exceed \$32,300.00, to be paid out of Expanded Learning Opportunities Program Funds.
- C.13. Approval of Agreement #24-36 – SchoolPRPro (Fox/Shea)**  
To provide virtual support for communication surveys and crisis communication for the Oxnard School District, August 8, 2024 through June 30, 2025, in the amount not to exceed \$10,000.00, to be paid out of Supplemental Concentration Funds.

- C.14. Approval of Agreement #24-60 – Dr. Cory Hills / Percussive Storytelling (Fox/Shea)**  
To conduct workshops where students will create original stories, set them to music, and perform them for their classmates as part of the Expanded Learning Opportunities Programs and during the school day, August 8, 2024 through June 30, 2025, in the amount not to exceed \$237,624.00, to be paid out of ELOP Funds (\$126,800.00) and Title I Funds (\$110,824.00).
- C.15. Approval of Agreement #24-65 with the California Teachers Association (CTA) for Maritza Avila to Serve as a Full-Time CTA Board Member from the 2024-25 through the 2026-27 School Years (Torres/Carroll)**  
For Maritza Avila to Serve as a full-time CTA Board Member from the 2024-25 through the 2026-27 School Years, as presented.
- C.16. Approval of Agreement #24-73, Ventura County Public Health (Fox/Nocero)**  
To provide free nutrition education and health promotion services for children and families at various Oxnard School District sites, August 8, 2024 through June 30, 2025, at no cost to Oxnard School District.
- C.17. Approval of Agreement #24-75 – Dynamic Education Services, Inc. (DeGenna/Jefferson)**  
To develop and implement successful year-round Non-Public Agency (NPA) or Compensatory services throughout Oxnard School District, August 8, 2024 through June 30, 2025, in the amount not to exceed \$150,000.00, to be paid out of Special Education Funds.
- C.18. Approval of Agreement #24-78 – PRIDE Learning Co. (DeGenna/Jefferson)**  
To provide reading, writing, and comprehension support to students selected or assigned by the Special Education Department, August 8, 2024 through June 30, 2025, in the amount of \$50,000.00, to be paid out of Special Education Funds.
- C.19. Approval of Agreement #24-79 – HopSkipDrive, Inc. (Mitchell/Galvan)**  
To provide supplemental transportation and coordination services to the Oxnard School District Transportation Department due to driver shortage, August 8, 2024 through June 30, 2025, in the amount not to exceed \$150,000.00, to be paid out of the General Fund.
- C.20. Approval of Agreement #24-80– Interface Children and Family Services (Fox/Nocero)**  
To provide trained staff to work with school administrators and staff to coordinate and facilitate Youth Services, Family Violence Intervention Services, and Mental Health Services, August 8, 2024 through June 30, 2025, at no cost to Oxnard School District.
- C.21. Approval of Agreement #24-81, WestEd - Workshops (Fox/Ruvalcaba)**  
To provide two 90-minute in-person parent workshops to empower families on how to have conversations about race in their homes, October 1, 2024 and November 14, 2024, in the amount of \$6,000.00, to be paid out of Supplemental Concentration Funds.

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- C.22. Approval of Agreement #24-82, WestEd (Fox/Ruvalcaba)**  
To provide professional development, coaching, technical assistance, and ongoing support during the implementation of Academic Parent Teacher Teams, August 8, 2024 – June 30, 2025, in the amount of \$54,000.00, to be paid out of Supplemental Concentration Funds.
- C.23. Approval of Agreement #24-83 – CJ Seto Support Services, LLC (Torres/Magaña)**  
To conduct chemical inventories at Frank, Fremont, and Lopez Intermediate Schools, and Chavez, Driffill, Lemonwood, Marshall, Curren, Soria, and Kamala K-8 schools, August 8, 2024 through June 30, 2025, in the amount of \$19,340.00, to be paid out of Safety Credits.
- C.24. Approval of Agreement #24-84 – Ventura County Office of Education - Special Education Transportation Services 2024-2025 (DeGenna/Jefferson)**  
To provide Transportation Services for Special Education students as needed during the 2024-2025 school year, August 8, 2024 through June 30, 2025, in the amount of \$314,480.00, to be paid out of Special Education Funds.
- C.25. Approval of Agreement #24-85 – Hip Hop Mindset (Fox/Shea)**  
To provide photography and videography services covering school events, district events, and any other events requested by the district, as well as to manage and post content on the District's social media platforms, August 8, 2024 through June 30, 2025, in the amount not to exceed \$75,000.00, to be paid out of Expanded Learning Opportunities Program Funds.
- C.26. Approval of Agreement #24-86 – Push Play P.E (Fox/Haber)**  
To provide on-site professional learning to K-8 teachers at Sierra Linda, August 12, 2024, in the amount of \$3,000.00, to be paid out of Title IV Funds.
- C.27. Approval of Agreement #24-87 – VCOE – SELPA Physical Therapy Services (DeGenna/Jefferson)**  
To provide Physical Therapy Specialist Services to the Special Education Services Department, August 8, 2024 through June 30, 2025, in the amount not to exceed \$77,200.00, to be paid out of Special Education Funds.
- C.28. Approval of Agreement #24-88 - VCOE SELPA – Orientation and Mobility Specialist Services 2024-2025 (DeGenna/Jefferson)**  
To provide Orientation and Mobility Specialist Services to the Special Education Services Department, August 8, 2024 through June 30, 2025, in the amount not to exceed \$44,000.00, to be paid out of Special Education Funds.
- C.29. Approval of Agreement #24-89 – STAR of CA/ ERA Ed. (Fox/Shea)**  
To provide supplemental staffing to the Expanded Learning Opportunities Program on an “as needed” basis, August 8, 2024 through June 30, 2025, in the amount not to exceed \$1,025,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

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## **Section C: RATIFICATION OF AGREEMENTS**

### **C.30. Ratification of Agreement/MOU #24-72, Ventura County Office of Education (Fox/Ruvalcaba)**

For VCOE to reimburse Oxnard School District for all supplementary services provided to eligible migrant students and/or eligible parents/guardians eligible to receive services, July 1, 2024 through June 30, 2025.

### **C.31. Ratification of Agreement #24-74 - Ventura County Office of Education, Special Circumstances Paraeducator Services – SCP (5 students) (DeGenna/Jefferson)**

To provide exceptional services to special education students that consist of support from Special Circumstances Paraeducators (SCP's) during the 2023-24 school year, including Extended School Year, for students #JV120313, #MP111618, #LJ071616, #EA061212, and #AP092219, in the amount of \$76,500.00, to be paid out of Special Education Funds.

### **C.32. Ratification of Agreement #24-76, Nigro & Nigro, PC – District's Measure D Building Bond Audit Services (Mitchell/Nuñez)**

For providing audit services relative to the District's Measure D Bond Building Fund for 2023-24 fiscal year, March 1, 2024 through March 31, 2025, in the amount not to exceed \$4,500.00, to be paid out of the Unrestricted General Fund.

### **C.33. Ratification of Agreement #24-77 – Every Special Child, LLC (DeGenna/Jefferson)**

For providing temporary staffing services to Oxnard School District students consistent with the student's Individualized Education Program (IEP) in the areas of Paraprofessionals, Speech Language Pathologist/Speech Language Pathologist Assistant, Special Education Teacher/DHH Teacher/VI Teacher, School Psychologist, and Occupational Therapist, July 1, 2024 through June 30, 2025, in the amount not to exceed \$1,000,000.00, to be paid out of Special Education Funds.

## **Section D: ACTION ITEMS**

### **D.1. Approval of Management and Confidential Employee Compensation/Salary Schedules for the 2024-25 School Year Effective, July 1, 2024 (Torres)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of Management and Confidential Employee Compensation/Salary Schedules for the 2024-25 School Year, Effective, July 1, 2024.

Motion #24-04 Approval of Management and Confidential Employee Compensation/Salary Schedules for the 2024-25 School Year Effective, July 1, 2024

Mover: Rose Gonzales

Seconder: Brian Melanephy

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Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

**D.2. Approval of Revised 2023-24 Compensation for Management and Confidential Employees (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the revised 2023-24 compensation for Management and Confidential Employees.

Motion #24-05 Approval of Revised 2023-24 Compensation for Management and Confidential Employees

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

**D.3. Approval of a Provisional Internship Permit in Special Education, Mild to Moderate Support Needs, for Raul Sandoval to Serve as a 6th-8th grade Resource Specialist Teacher at Kamala School for the 2024/2025 School Year (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of a Provisional Internship Permit in Special Education, Mild to Moderate Support Needs, for Raul Sandoval to serve as a 6th-8th grade Resource Specialist Teacher at Kamala School for the 2024/2025 School Year.

Motion #24-06 Approval of a Provisional Internship Permit in Special Education, Mild to Moderate Support Needs, for Raul Sandoval to Serve as a 6th-8th grade Resource Specialist Teacher at Kamala School for the 2024/2025 School Year

Mover: Rose Gonzales

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

**D.4. Approval of New Job Description: Teacher on Special Assignment (TOSA) – Expanded Learning Opportunities Program (ELOP) Support (Torres/Fox)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the new Job Description: Teacher on Special Assignment (TOSA) - Expanded Learning Opportunities Program (ELOP) Support.

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Motion #24-07 Approval of New Job Description: Teacher on Special Assignment (TOSA) - Expanded Learning Opportunities Program (ELOP) Support

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

## **Section E: APPROVAL OF MINUTES**

### **E.1. Approval of Minutes (DeGenna)**

The Board approved the minutes of the May 15, 2024 Regular Meeting, as presented.

Motion #24-08 Approval of Minutes - May 15, 2024 Regular Board Meeting

Mover: Brian Melanephy

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Ana DeGenna

- Summer Activities
- OSD Student Profile
- Speed of Trust Training - Maintenance & Operations Staff
- AVID Summer Institute - San Diego
- UnboundEd Institute - Washington DC
- New Administrators' Boot Camp
- New Teacher Training - August
- Site Leadership Retreat
- Annual OSD Welcome Back Event - Keynote Speaker Ken Williams

### **G.2. Trustees' Announcements (3 minutes each speaker)**

MaryAnn Rodriguez

- welcome to new administrators
- summer programs look amazing
- can't wait for the new year to start

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Monica Madrigal Lopez

- welcome to new administrators
- thank you to Dr. Shea and Dr. Lepe, and everyone that made summer programs possible

Rose Gonzales

- thank you to students that spoke today
- retirees mentioned in agenda - thank you for their years of service - thank you to four preschool teachers in particular
- attended all summer program sites - thank you to Olympians, principals, Dr. Shea and Dr. Lepe
- attended Night Out through Carriage Square Neighborhood Council
- wishes staff a great school year
- encourages everyone to continue to take care of their wellbeing
- thank you to everyone for all they do for our students

Brian Melanephy

- enjoyed attending CLSBA Equity Conference in Monterey

Veronica Robles-Solis

- the reason for being on the Board is to move policy forward for the benefits of the students
- appreciates summer ELOP programs
- thank you to Trustee Melanephy for information re: CLSBA Conference
- looking forward to new school year and to seeing staff at the Welcome Back Event
- reminder to all to drive safely at school sites, especially the first couple of days of school

### **G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 7:40 p.m.

Motion to adjourn

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Monica Madrigal Lopez, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Motion Result: Passed

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August 7, 2024

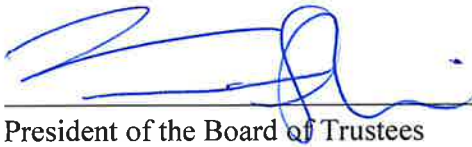
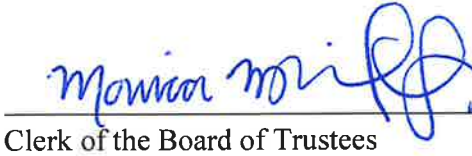

Ana DeGenna, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 16<sup>th</sup> day of October, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of August 7, 2024, on motion by Trustee RODRIGUEZ, seconded by Trustee GONZALES.

Signed:

  
\_\_\_\_\_  
President of the Board of Trustees  
\_\_\_\_\_  
Clerk of the Board of Trustees  
\_\_\_\_\_  
Member of the Board of Trustees  
\_\_\_\_\_  
Member of the Board of Trustees  
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Member of the Board of Trustees