MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS

Monday, November 17, 2025 - 7:00 PM Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Gary Fairchild – Board President**.

Board Members Present	Gary Fairchild, TJ Adams, Jason Shirley, Chad Wiggins, Kasey Foster, Tyler Downs and Stephen Edwards – Superintendent of Schools
Board Members Absent	Jason Loper
School Personnel and Guests	Staff: Kristi Gore, Amber Flowers, Jimmy Gaspard, Jimmy Dodson, Leslie Williams, Ashley Powell, Trisha Coody, Lauren McGee, Edna Mattox, Ashley Berryman, Jennifer Hughes, Lela Porterfield, Alice Rawls, Megan Clark and Stephanie Cucancic Guests: Byron Miller, Mackenzie Cucancic, Michael McGee, Ryan McGee, Willie Stark, Kacy Kent Leslie Schrade, W. Cooper Boatner, Jobany Barrientos, Dara Castillo, Adriana Barrientos, Mike Kinnear, Dean Miller, Logan Smith and Casey Liles
Regular Meeting	The Board started the Regular meeting at **7:00PM.**

1. **ORDER OF BUSINESS:**

A. Call to Order
B. Declaration of Quorum
C. Invocation - Logan Smith
D. Pledge to the United States Flag – Jobany Barrientos
E. Pledge to the Texas Flag - Jobany Barrientos
F. Employee of the Month:
   - High School - Jennifer Jones
   - Junior High - Jennifer Hughes, Ashley Berryman, Edna Mattox
   - Elementary - Lauren McGee
G. Public Comments
   - Mackenzie Cucancic – Nurse Wages
   - Mike Kinnear – Agenda item G – JCAD nomination

- Cay Kent – Agenda item G – JCAD nomination
- Willie Stark – Support for Cay Kent, our schools and community
- Dean Miller -Agenda item G – JCAD nomination

2.**CONSENT AGENDA:**

A. Consider and discuss approval of the minutes of the following meetings:
- October 20, 2025 Public Hearing F.I.R.S.T.
- October 20, 2025 Regular Meeting
- October 29, 2025 Special Meeting

B. Possible approval of a donation to KHS Golf in the amount of $1,800 for new golf bags and balls from Athletic Booster Club.

C. Review District Financial Reports

1.Expenditures, Revenue and Cash Position
2.Tax Collections
3.Checks Issued
4.American Express Report
5.Master Card Report

Motion made by Jason Shirley to approve the consent agenda. Second by Tyler Downs. Motion carried 6-0. (Jason Loper – absent)

3.**REGULAR AGENDA** - *Board Discussion, Deliberation, and/or Action*

A. Discussion and possible approval of KCISD tax collection report presented by Perdue Brandon

Motion made by TJ Adams to approve the KCISD tax collection report by Perdue Brandon (Leslie Schkade) as presented. Second by Jason Shirley. Motion carried 6-0. (Jason Loper – absent)

B. Discussion and possible approval of Policy Update 126:
- (LEGAL) policies - review
- (LOCAL) policies

1. BE BOARD MEETINGS
2. BED: BOARD MEETINGS — PUBLIC PARTICIPATION
3. CJ: CONTRACTED SERVICES
4. CJA: CONTRACTED SERVICES /BACKGROUND CHECK AND REQUIRED REPORTING
5. CLE: BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - REQUIRED DISPLAYS
6. CQB: TECHNOLOGY RESOURCES/CYBERSECURITY
7. CQD TECHNOLOGY RESOURCES/ARTIFICIAL INTELLIGENCE

8. CSA: FACILITY STANDARDS — SAFETY AND SECURITY
9. CV - FACILITIES CONSTRUCTION
10. DBD: EMPLOYMENT REQUIREMENTS AND RESTRICTIONS— CONFLICT OF INTEREST
11. DEC: COMPENSATION AND BENEFITS — LEAVES AND ABSENCES
12. DFBB: TERM CONTRACTS — NONRENEWAL
13. DGBA: PERSONNEL - MANAGEMENT RELATIONS/EMPLOYEE COMPLAINTS/GRIEVANCES
14. DH: EMPLOYEE STANDARD OF CONDUCT
15. EEP: INSTRUCTIONAL ARRANGEMENTS — LESSON PLANS
16. EFA: INSTRUCTIONAL RESOURCES/INSTRUCTIONAL MATERIALS
17. EHBA: SPECIAL EDUCATION - VIDEO/AUDIO MONITORING
18. EIA: ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS
19. FA: PARENT RIGHTS AND RESPONSIBILITIES
20. FEF: ATTENDANCE - RELEASED TIME
21. FFAC: WELLNESS AND HEALTH SERVICES/MEDICAL TREATMENT
22. FFB: STUDENT WELFARE - CRISIS INTERVENTION
23. FFF: STUDENT WELFARE - STUDENT SAFETY
24. FFG: STUDENT WELFARE - CHILD ABUSE AND NEGLECT
25. FNG: STUDENT RIGHTS AND RESPONSIBILITIES/ STUDENT AND PARENT COMPLAINTS/GRIEVANCES
26. FO: STUDENT DISCIPLINE
27. GF: PUBLIC COMPLAINTS
28. GKA: COMMUNITY RELATIONS/CONDUCT ON SCHOOL PREMISES

Motion made by Jason Shirley to approve Policy Update 126 as presented. Second by Chad Wiggins. Motion carried 6-0. (Jason Loper – absent)

C. Discussion and possible approval of resolution concerning the review of the District's Policy CDA: Investment Policy and Investment Strategy, with no changes for the 2025-2026 school year.

Motion made by Jason Shirly to approve the Resolution for Policy CDA as presented. Second by TJ Adams. Motion carried 6-0. (Jason Loper – absent).

D. Discussion and possible approval of the Extracurricular Status of the local 4-H Organization

Motion made by Chad Wiggins to approve the Extracurricular Status of the local 4-H Organization as presented. Second by Tyler Downs. Motion carried 6-0. (Jason Loper – absent)

E. Discussion and possible approval of County Extension Agents Caitlin Gallegos (Agriculture &

Natural Resources) and Twana Wilson (Family & Consumer Health) for the 2025–2026 school year.

Motion made to approve the County Extension Agents Caitlin Gallegos and Twanna Wilson for the 2025-2026 school year. Motion carried 6-0. (Jason Loper – absent)

F. Discussion and possible approval of the 2026-2027 Board of Director's ballot for Newton CAD.

G. Discussion and possible approval of the 2026-2027 Board of Directors ballot for Jasper County Appraisal District.

H. Discussion and possible approval of a Climbing Wall and Mat package for the elementary campus at a cost of $11,377.00.

I. Discussion and possible approval of a budget amendment(s) for the 2025-2026 school year.

J. Discussion and possible action regarding facility projects and planning.

4. **REPORTS AND COMMUNICATIONS:**

A. Superintendent Updates

- Veterans Day Program — November 11, 2025
- Financial audit firm name change - from JR Edwards to Marino CPA firm
- CTE methods of administration audit by TEA

B. **CAMPUS UPDATES**

1. Kirbyville High School Updates
   - Enrollment
   - Attendance
   - Discipline
   - Grades — Honor Roll/Failures
   - Special Events and Activities

2. Kirbyville Junior High Updates
   - Enrollment
   - Attendance
   - Discipline
   - Grades — Honor Roll & Failures
   - Special Events & Activities 3.

4. Kirbyville Elementary Updates
   - Enrollment
   - Attendance
   - Current Events
   - Discipline
   - Academics 16
   - Academics 26

5. **EXECUTIVE SESSION:** *The board may meet in closed session as allowed by Gov. Code 551 to address topics under the statute. All action will be in open session.*

A. Board of Trustees entered into executive session at **8:36pm**.
B. Discussion of the October Intruder Detection Audit (IDA) for the JH campus.
C. Board of Trustees returned to open session at **9:38pm**.

6.**PERSONNEL MATTERS:**

A. Employment Recommendation(s)

Motion made by Jason Shirley to approve Director of Special Services. Second by Chad Wiggins. Vote carried 6-0. (Jason Loper – absent).

B. Positions, Vacancies, Assignments, Resignations and Terminations

C. Other

7.**ADJOURN:** Meeting adjourned at **9:39pm**.

President, Board of Trustees

Jason W. Loper

Secretary, Board of Trustees

December 15, 2025
Date Minutes Approved