

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, January 13, 2026
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 2/24/2026

1. CALL TO ORDER

Board President Van Dam called the closed session to order at 4:37 PM and the regular meeting to order at 5:32 PM.

2. ROLL CALL

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Dr. Melissa LaBelle, Assistant Superintendent for Instructional Services; and Juan Pablo Herrera, Assistant Superintendent for Business Services

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation-Goals – District Superintendent*
Government Code section 54957
- c) *Conference with Legal Counsel-Existing Litigation – Government Code Section 54956.9(d)(2) or (3):*
 - *Case Number. 2025CUCR048682*
 - *Case Number: 2025CUPP056602*
- d) *Conference with Legal Counsel-Anticipated Litigation – Government Code Section 54956.9(d)(2) or (3): Potential Cases = 1*

- e) *Confidential Student Matters: Government Code Section 49060 = 2*
 - *Special Education Final Settlement & Release Agreement No. 2025090132*
 - *Special Education Final Settlement & Release OAH Case No. 2025101159*

5. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Van Dam reconvened the meeting to open session at 5:32 PM, recognized the presence of a Board quorum and announced the following: 1) The Board took action in closed session to approve the Final Settlement & Release Agreement No. 2025090132. The vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0; and 2) The Board took action in closed session to approve the Final Settlement & Release Agreement No. 2025101159. The vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0.

6. PLEDGE OF ALLEGIANCE

Dan Wolowicz led the Pledge of Allegiance.

7. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 55

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the agenda with the reordering of items 11 and 19 to follow item 9.

8. APPROVAL OF MINUTES – MOTION NO.56

On a motion by Amy Adams and second by Robert Perez, the Board unanimously approved the minutes of the December 15, 2025 Regular Meeting.

9. REPORT FROM STUDENT REPRESENTATIVES

No reports.

11. REPORT FROM SUPERINTENDENT

a) Superintendent's Student Leadership Forum

The Superintendent's Student Leadership Forum participants shared a brief overview of their year-end projects and received a pin they can place on their graduation stole.

19. ACCEPTANCE OF THE 2024-2025 DISTRICT AUDIT REPORT – MOTION NO.57

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously accepted the District's Audit Report for the fiscal year 2024-2025. According to the California Education Section 41202, the District must be audited each fiscal year by an independent auditing firm, and a report must be submitted to the Governing Board as well as County and State agencies. The auditing firm of Clifton Larsen Allen, Certified

Public Accountants, has completed the audit and a complete report is on file at the District Office. Taylor Ulrich, partner from Clifton Larsen Allen, presented and reviewed the report, stating that the District received an unmodified opinion, which means it is a clean audit and that the District is in line with all the proper rules and regulations.

10. PUBLIC COMMENT

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

12. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Robert Perez congratulated the Superintendent's Student Leadership Forum participants for their presentations and accomplishments; and reported that he and his family had a wonderful holiday season.

Amy Adams reported on the following: services available to students at the District wellness centers and recent basketball games.

Dan Burchfield reported on the following: announced some recent basketball games and his role as FDR in the upcoming local production of *Annie*.

Ute Van Dam reported on the following: attended the holiday coat donation; and the recent Peach Hill' Terrific Kids awards presentation.

13. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

14. CONSENT-ACTION – MOTION NO. 58

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the following consent action items by a roll call vote.

- a) Classified Employment Report No. 01-13-26-07
- b) Certificated Employment Report No. 01-13-26-06
- c) Student Teaching Agreements/MOUs: 1) CSUN; and 2) CLU (2 agreements)
- d) Payment of stipends
- e) Student Overnight Trip(s): MHS Wrestling, Clovis, CA January 8-9, 2026
- f) Updated Annual Standard Resolutions due to changes in personnel
- g) Agreements for services for the 2025-2026 school year:
 - 1. Oak Grove Center - 2025-26 - total cost \$176,285.40
 - 2. VCOE Foster School Agreement - 2025-26 - total cost \$21,700.00
 - 3. VCOE Hearing Conservation Agreement - 2025-26 - total cost \$5,000.00
 - 4. VCOE Triton Agreement - 2025-26 - total cost \$62,083.00

4. Independent Consultant Agreement for Design Professional Services - Ruhnaau Clarke Architects (2025-26 CMS Flooring Project) - total cost \$38,000.00
- h) Acceptance of donations:
1. Zumalu (dba Kona Ice of Thousand Oaks)
-\$85.00 - Flory Academy - FAST Account
 2. Yan N. Linn & Zin Sanda Myint
-\$100.00 - Flory Academy - Stem Lab
 3. Yan N. Linn & Zin Sanda Myint
-\$100.00 - Flory Academy - Library
 4. Charities Aid Foundation America
-\$250.00 - Flory Academy - FAST Account
 5. Kroger
-\$41.76 - Flory Academy - Falcon Account
 6. Graphic Consultants, Inc.
-\$300.00 - Mesa Verde Middle School - Mountain Bike Club
- i) Ratification of warrants issued through December 31, 2025
- j) Ratification of purchase orders and food service purchase orders in the total amount of \$511,346.81: 2025-2026; B Series: B26-00221 - B26-00223; CO Series: CO26-00159 - CO26-00187; F Series: F26-00024 - F26-00026; P Series: P26-00737 - P26-00830; TP: Series: TP26-00062 - TP26-00063.

BUILDING PROGRAM

PERSONNEL

15. PUBLIC HEARING – 2025-2026 MEA CONTRACT REOPENERS

The Moorpark Educators Association (MEA) would like to open negotiations with the Moorpark Unified School District for the 2025-2026 school year. Since this is a successor agreement, MEA intends to review all articles of the contract with a focus on the articles indicated below. A public hearing will be held at 5:30 PM regarding MEA's contract, including the items noted below. Members of the public may express their opinions on the reopeners by following Board procedures for public comment.

- Article III: Association Rights
- Article V: Working Hours and Calendars
- Article VII: Class Size
- Article XVI: Salary Schedule
- Article XVII: Insurance and Benefits
- Article XX: Site-Based Management

Hearing Opened: 6:00 PM Hearing Closed: 6:02PM

16. PROPOSED NEW JOB DESCRIPTION – MOTION NO. 59

A First Reading was held on the proposed new classified job description: Health Specialist.

Following the First Reading, and on a motion by Nathan Sweet and second by Robert Perez, the Board unanimously waived the Second Reading and adopted the proposed new job description as written.

INSTRUCTION

17. WILLIAMS QUARTERLY REPORT DISCLOSURE

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Williams Uniform Complaints filed for the period of October 2025 through December 2025. Attached is the Moorpark Unified School District's January 2026 Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

BUSINESS

18. RESOLUTION, OBSERVATION OF THE HOLIDAY OF LINCOLN'S BIRTHDAY – MOTION NO. 60

On a motion by Amy Adams and second by Nathan Sweet, the Board unanimously approved Resolution No. 2025-2026-05, Observation of the Holiday of Lincoln's Birthday.

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, February 10, 2026 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 61

On a motion by Robert Perez and second by Amy Adams, the Board unanimously adjourned the regular meeting at 6:14 PM.

UTE VAN DAM
BOARD PRESIDENT

ROBERT PEREZ
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

1/13/26