



# FAIRPORT HARBOR

## EXEMPTED VILLAGE SCHOOL DISTRICT

*Anchored in Community & Illuminating Futures*

Fairport Harbor Exempted Village  
Board of Education  
Organizational Board Meeting  
January 12, 2026  
Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

### **Oath of Office - administered to the following Board Members, by Mrs. Williamson** **BOARD ACTION 2026-01**

Ms. Coleen Moskowitz

Mr. Timothy Miller

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the Fairport Harbor Exempted Village School District, Lake County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.

### **OPENING OF MEETING**

---

- A. Call to Order - The organizational meeting of the Fairport Harbor Exempted Village School District Board of Education is called to order at 6:09 p.m., at the Fairport Harbor School classroom 107.

The following members were present:

Mr. Levine  
Ms. Maruschak  
Mr. Miller  
Ms. Moskowitz  
Mrs. Neff

### **APPROVE AGENDA** **BOARD ACTION 2026-02**

Moved by Mr. Levine, seconded by Mrs. Neff, for the approval of the Agenda as presented and with such modifications made by the Superintendent.

Roll Call: Ayes: Mr. Levine, Mrs. Neff, Ms. Maruschak, Mr. Miller, Ms. Moskowitz  
Nays: None  
Abstain: None

### **ELECTION OF PRESIDENT** **BOARD ACTION 2026-03**

---

The President Pro Tempore asks for nominations for President of the Board, pursuant to ORC §3313.14 and Board policy BCA. Nominations need not be seconded. After repeating the name(s) of the



**Fairport Harbor Exempted Village  
Board of Education**  
Organizational Board Meeting  
January 12, 2026  
Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

nominee(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time and then declares the nominations are closed.

Mr. Levine nominated \_\_\_Justin Levine \_\_\_ to be President of the Board no other nominations were made.

The Treasurer calls the roll to determine those in favor of the nominee(s) for President of the Board. Each member will respond by stating the name of the preferred nominee.

Mr. Levine responded by stating that Mr. Levine is the preferred nominee  
Ms. Maruschak responded by stating Mr. Levine as the preferred nominee  
Mr. Miller responded by stating Mr. Levine as the preferred nominee  
Ms. Moskowitz responded by stating Mr. Levine as the preferred nominee  
Mrs. Neff responded by stating Mr. Levine as the preferred nominee

The President Pro Tempore declares the nominee who receives a majority vote elected as President of the Board and retains the chair to preside over the election of the Vice President of the Board. The President shall serve as president until such time as a new president is elected.

Roll Call: Ayes: Mr. Levine, Ms. Maruschak, Mr. Miller, Ms. Moskowitz, Mrs. Neff  
Nays: None  
Abstain: None

## **ELECTION OF VICE PRESIDENT BOARD ACTION 2026-04**

The President asks for nominations for Vice President of the Board, pursuant to ORC §3313.14 and Board policy BCA. Nominations need not be seconded. After repeating the name(s), the President asks for further nominations. If there is no response, the President asks a second time and then declares the nominations are closed.

Mrs. Neff nominated Mrs. Neff to be Vice President of the Board, and no other nominations were made.

The Treasurer calls the roll to determine those in favor of the nominee(s) for Vice President of the Board. Each member will respond by stating the name of the preferred nominee.

Mr. Levine responded by stating that Mrs. Neff is the preferred nominee  
Ms. Maruschak responded by stating Mrs. Neff as the preferred nominee



Mr. Miller responded by stating Mrs. Neff as the preferred nominee  
Ms. Moskowitz responded by stating Mrs. Neff as the preferred nominee  
Mrs. Neff responded by stating that Mrs. Neff is the preferred nominee

The President declares Mrs. Neff the majority vote elected as Vice President of the Board.

Roll Call: Ayes: Mr. Levine, Ms. Maruschak, Mr. Miller, Ms. Moskowitz, Mrs. Neff  
Nays: None  
Abstain: None

#### APPROVE TIME, DATE, AND LOCATION OF REGULAR MEETINGS BOARD ACTION 2026-05

Moved by Mr. Miller, seconded by Mrs. Neff, that the regular meetings of the Fairport Harbor Board of Education be held on the **underlying dates** and that these meetings and work sessions normally be held in the Fairport Harbor School Classroom 107, located at 345 Vine Street, Fairport Harbor at 6:00 p.m., pursuant to ORC §3313.15 and Board policy BCA. Board meeting dates and locations are subject to change. Dates listed with an asterisk (\*) denotes exceptions to the regular schedule.

| Date               |
|--------------------|
| January 12, 2026*  |
| February 24, 2026  |
| March 24, 2026     |
| April 28, 2026     |
| May 26, 2026       |
| June 23, 2026      |
| July 28, 2026      |
| August 25, 2026    |
| September 22, 2026 |
| October 27, 2026   |



**Fairport Harbor Exempted Village  
Board of Education**  
Organizational Board Meeting  
January 12, 2026  
Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

|                    |
|--------------------|
| November 24, 2026  |
| December 15, 2026* |

Roll Call: Ayes: Mr. Levine, Ms. Maruschak, Mr. Miller, Ms. Moskowitz, Mrs. Neff  
Nays: None  
Abstain: None

**OSBA Delegate and Alternate  
BOARD ACTION 2026-06**

---

Moved by Mr. Miller, seconded by Mr. Levine, to appoint Mr. Miller as the Board's Ohio School Boards Association Capital Conference Delegate and Ms. Moskowitz as the Alternate.

Roll Call: Ayes: Mr. Miller, Mr. Levine, Ms. Maruschak, Ms. Moskowitz, Mrs. Neff  
Nays: None  
Abstain: None

**OSBA Legislative Liaison  
BOARD ACTION 2026-07**

---

Moved by Mr. Miller, seconded by Mrs. Neff, to appoint Mr. Levine as the Board's legislative liaison to the Ohio School Boards Association for the 2026 calendar year, pursuant to ORC §3313.87.

Roll Call: Ayes: Mr. Miller, Mrs. Neff, Mr. Levine, Ms. Maruschak, Ms. Moskowitz,  
Nays: None  
Abstain: None

**OSBA Student Achievement Liaison  
BOARD ACTION 2026-08**

---

Moved by Mr. Miller, seconded by Mr. Levine, to appoint Ms. Moskowitz as the Board's student achievement liaison to the Ohio School Boards Association for the 2026 calendar year, pursuant to ORC §3313.87.

Roll Call: Ayes: Mr. Miller, Mr. Levine, Ms. Maruschak, Ms. Moskowitz, Mrs. Neff  
Nays: None  
Abstain: None

**Consent Calendar**  
**BOARD ACTION 2026-09**

A member of the Board or the Superintendent may request that any item be removed from the consent calendar and voted upon separately.

- A. Moved by Mr. Miller, seconded by Mrs. Neff, that all of the following items that appear in this portion of the agenda constitute the consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.
- a. **Robert's Rules of Order** To adopt Robert's Rules of Order as the parliamentary procedure guidelines for meetings of the Board and of its committees, pursuant to Board policy BCA.
  - b. **Reaffirm Policies** To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to OAC §3301-35-02.
  - c. **Tax Advance** To authorize the Treasurer of the Fairport Harbor School District to request the Lake County Auditor to advance taxes from the proceeds of the tax levies to meet current expenses, as needed, from the period January 1, 2026, through December 31, 2026, pursuant to ORC §321.34.
  - d. **Permit Payment of Purchases** To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate), the payment of debts or claims, and the salaries of the Superintendent, teachers, or other employees; or approving warrants for the payment of any claim from school funds when provisions, therefore, are made in the annual appropriations resolution, pursuant to ORC §3313.18.
  - e. **Permit Necessary Borrowing** To authorize the Treasurer and the President of the Board to borrow necessary money, including borrowing between funds on a temporary basis, prior to the next regularly scheduled Board meeting, pursuant to the provisions of law.
  - f. **Investment of Funds** To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC §§135.14 and 135.142.
  - g. **Substitute Securities** To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.
  - h. **Advisory Committees** To authorize the continuance of the District Records Commission during 2026, as necessary, and to authorize the Board President to make such adjustments in their membership as may be required to fill vacancies or to fulfill the obligations of the committee, pursuant to Board policy BCE and EHA.



# FAIRPORT HARBOR

EXEMPTED VILLAGE SCHOOL DISTRICT

*Anchored in Community & Illuminating Futures*

## Fairport Harbor Exempted Village Board of Education

Organizational Board Meeting  
January 12, 2026

Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

- i. **Legal Counsel** To authorize the Superintendent and Treasurer to utilize the services of the Lake County Prosecutor as legal counsel to the Board and to designate the law firms of Weston Hurd, Squire Patton Boggs, Peters Kalail & Markakis, McGown & Markling, Ennis & Britton and Gingo and Bair LLC, pursuant to Board policy BCG; pursuant to ORC §3313.171; and to authorize the Superintendent and Treasurer to secure necessary legal assistance as conditions require, pursuant to ORC §§309.10, 3313.35 and 3313.18.
- j. **Board Member Compensation** To authorize compensation of the Board members at the rates and for the purposes authorized by ORC §3313.12, pursuant to Board policy BHD.
- k. **OSBA Membership** To join the Ohio School Boards Association pursuant to ORC §3313.87, annual membership dues are \$4,061.00, the OSBA Legal Assistance Fund annual amount is \$250.00.
- l. **Dispense with Reading Board Minutes** To waive the reading of the minutes of the Board, as authorized and governed by ORC §3313.26.
- m. **Authority to File Applications for Projects** To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Fairport Harbor School District, pursuant to Board policy DD.
- n. **Hiring Authority** To authorize the Superintendent to employ personnel between Board meetings, pursuant to ORC §§3313.18, 3313.47, and 3319.01 and Board policy GCD/GDC.
- o. **Resignation Authority** To authorize the superintendent or designee to accept the resignation of any Fairport Harbor Exempted Village School employee by indicating acceptance in writing on the employee's written or printed resignation statement; BE IT FURTHER RESOLVED that the Board of Education determines that a resignation shall be final and irrevocable once the Superintendent or his designee has accepted it.
- p. **Authority to Dock Pay** The Board grants authority to the Treasurer/CFO to, in circumstances in which an employee is absent from work and no allowable leave is available and/or applicable, dock the employee's pay to account for such absence.
- q. **Professional Meetings** To permit the Board Members, Superintendent, and Treasurer to attend necessary local, state, and national meetings within available appropriations, pursuant to ORC §3313.18.
- r. **Board Service Fund** The Board is asked to authorize the Treasurer to establish a Board Member Service Fund not to exceed \$15,000 for expenses incurred by Board members in the performance of their duties for each of the 2026 and 2027 fiscal years, pursuant to ORC §3315.15.
- s. **Public Records** The Board is asked to authorize the Treasurer to attend public records access training required for Board Members for each term of office (ORC 109.43)
- t. **Banking** Authorize the Treasurer to open bank accounts as needed.
- u. **Bids** Authorize the Treasurer to advertise for bids as specified by Law.
- v. **Performance of Duty Policy** the Treasurer is authorized to obtain an employee dishonesty and faithful performance of duty policy in lieu of requiring officers,



# FAIRPORT HARBOR

EXEMPTED VILLAGE SCHOOL DISTRICT

*Anchored in Community & Illuminating Futures*

## Fairport Harbor Exempted Village Board of Education

Organizational Board Meeting  
January 12, 2026

Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

employees, and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties pursuant to board policy, DH.

- w. **Liability Insurance** To authorize the Treasurer to renew liability insurance for Fairport Harbor Exempted Village School District.
- x. **Purchasing** Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$25,000 without prior approval of the board. (Policy DJC, DJF-R).
- y. **Change Orders** Authorize the Treasurer to approve change orders for the PK-12 facility up to \$50,000 without prior approval of the board.
- z. **Appointment to Positions for the 2026** It is the recommendation of the Superintendent to appoint Building Principals, Personnel, and other designees to work collaboratively in the following positions:
  - 1. Title IX Investigators - Mrs. Elmore and Dr. Norris, and/or the current building principals
  - 2. Title IX Coordinators - MrS. Elmore
  - 3. Title IX Decision Maker - Mr. Ken Bernacki, and/or the current Pupil Services Director
  - 4. Title IX Appeal Decision Maker - Mr. Bill Billington, Superintendent
  - 5. Anti-Harassment Grievance Officer -Bill Billington. Superintendent
  - 6. 504 Compliance Officer - Mrs. Elmore, principal, and or the current Pupil Services Director
  - 7. Civil Rights Coordinator - Dr. Norris, principal
  - 8. Homeless Liaison - Mrs. Elmore, and or the current Pupil Services Director
  - 9. District Safety Compliance Officer for Public Employee Risk Reduction Act - Victoria DePasquale
  - 10. ADA Compliance Officer - Bill Billington, Superintendent
  - 11. Harassment Compliance Officer - Steve Norris, principal, and Heidi Elmore, principal
  - 12. Civil Rights/Title VI Compliance Officer - Bill Billington, Superintendent
  - 13. Equal Employment Opportunity Compliance Officer - Bill Billington, Superintendent
- aa. **Mileage Reimbursement** Set the mileage rate for 2026 at the IRS approved rate.
- bb. **Disposal** Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
- cc. **Property Complaints** Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, and present evidence relating to the value of such properties.



# FAIRPORT HARBOR

## EXEMPTED VILLAGE SCHOOL DISTRICT

*Anchored in Community & Illuminating Futures*

### Fairport Harbor Exempted Village Board of Education

Organizational Board Meeting  
January 12, 2026

Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

**dd. Credit Card Compliance Officer** Designate Cindi Clair, Executive Administrative Assistant to the Superintendent, as the District's credit card compliance officer in accordance with HB 312 and Board Policy DJH

**ee. Meeting Notice** Designates the District's website and a notice posted outside the central office building as a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings per Board Policy BDDA.

Roll Call: Ayes: Mr. Miller, Mrs. Neff, Mr. Levine, Ms. Maruschak, Ms. Moskowitz,  
Nays: None  
Abstain: None

### Adjournment

### BOARD ACTION 2026–10

---

Moved by Ms. Moskowitz, seconded by Mr. Miller, to adjourn the meeting at \_6:21\_p.m.

Roll Call: Ayes: Ms. Moskowitz, Mr. Miller, Mr. Levine, Ms. Maruschak, Mrs. Neff  
Nays: None  
Abstain: None

### Announcement

Our next regularly scheduled Board meeting is February 24, 2026, held in the Fairport Harbor School Classroom 107, located at 345 Vine Street, Fairport Harbor, at 6:00 p.m. We encourage members of the public to continue to take advantage of our virtual option of viewing and participating in our Board meetings.

Dates listed with an asterisk (\*) denote exceptions to the regular schedule.

| Date               |
|--------------------|
| January 12, 2026 * |
| February 24, 2026  |
| March 24, 2026     |
| April 28, 2026     |
| May 26, 2026       |



# FAIRPORT HARBOR

EXEMPTED VILLAGE SCHOOL DISTRICT

*Anchored in Community & Illuminating Futures*

## Fairport Harbor Exempted Village Board of Education

Organizational Board Meeting  
January 12, 2026

Immediately following the Tax Budget  
Fairport Harbor School Classroom 107

|                    |
|--------------------|
| June 23, 2026      |
| July 28, 2026      |
| August 25, 2026    |
| September 22, 2026 |
| October 27, 2026   |
| November 24, 2026  |
| December 15, 2026* |

Date Approved 2/24/2026

\_\_\_\_\_  
Justin Levine, Board President

\_\_\_\_\_  
Sherry Williamson, Treasurer