



TEACHING & LEARNING

EANES ISD

EANES INDEPENDENT SCHOOL DISTRICT Acceleration Academy

Student and Family Handbook



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Program Overview

The Acceleration Academy is a supplemental academic program offered by Eanes Independent School District (Eanes ISD) that allows students to enroll in individual online courses outside of the regular school day/year. The program is designed to support acceleration for students in grades 6-12, flexibility, credit attainment, and individualized learning pathways while maintaining alignment with state and district expectations.

Courses offered through The Acceleration Academy are aligned to the Texas Essential Knowledge and Skills (TEKS) and may be used toward graduation requirements at the student's home campus, subject to Eanes ISD policies and counselor approval.

Students participating in The Acceleration Academy remain fully enrolled at their Eanes ISD campus and are not enrolled in a full-time virtual school. Participation in The Acceleration Academy does not result in a diploma from the program.

Program Purpose

The Acceleration Academy is intended to:

- Provide flexible options for student acceleration
- Support students seeking additional academic challenge
- Offer opportunities to earn credit outside the traditional school schedule
- Ensure alignment with Texas law and district graduation requirements

The program is not intended to replace the comprehensive instructional program provided during the regular school day.

Courses Offered

The Acceleration Academy offers a district-approved selection of TEKS-aligned courses, which may include:

- Core academic courses
- Mathematics acceleration courses
- Elective courses
- Other district-approved offerings



Course availability may vary by semester and year based on enrollment, staffing, and district priorities. Full credit courses have two parts to the course (Part A & B) to gain full credit.

Summer Session	Fall Session	Spring Session
<u>Full Credit Courses (1.0)</u> Math 6 Math 7 Math 8 Geometry Honors Geometry Math Models Principals of Health Science US History	<u>Full Credit Courses (1.0)</u> US History	<u>Full Credit Courses (1.0)</u> US History
<u>Half Credit Courses (0.5)</u> Health Government Economics	<u>Half Credit Courses (0.5)</u> Health Government Economics	<u>Half Credit Courses (0.5)</u> Health Government Economics

Eligibility

Students are eligible to enroll in The Acceleration Academy if they:

- Are currently enrolled in Eanes ISD
- Meet all course prerequisite requirements
- Receive approval from their campus counselor or administrator (student records are reviewed upon registration to check for eligibility)
- Meet all applicable state and district requirements

Enrollment decisions are governed by Texas Education Code, Texas Administrative Code, and Eanes ISD Board policy.

Enrollment Process

Students and parents are responsible for ensuring that enrollment in The Acceleration Academy aligns with graduation requirements, acceleration pathways, and Eanes ISD expectations. Enrollment in the program is optional and requires careful planning to meet all timelines and requirements.

Enrollment Steps



1. Review Available Courses - Families should review the Acceleration Academy course offerings to determine appropriate course selection based on the student's academic plan.
2. Consult with the Campus Counselor - Students must consult with their campus counselor prior to enrollment to confirm eligibility, prerequisite completion, and alignment with graduation requirements. Counselor consultation does not guarantee enrollment.
3. Complete Online Registration - Registration is completed through the district's online registration system, as communicated by Eanes ISD for each session.
4. Submit Payment - Full payment of all applicable course fees is required prior to the first day of the session. Students will not receive access to course materials until payment is received.
5. Receive Course Access and Orientation Materials - Once registration, payment, and required acknowledgments are complete, students will receive access to course materials and program orientation information.

Enrollment Windows and Deadlines

Enrollment for The Acceleration Academy is offered during district-designated registration windows. Registration deadlines are firm and are communicated in advance for each session.

Late registration is not guaranteed and may not be available once a session begins.

Course Load and Concurrent Enrollment Limits

Students may register for more than 1.0 credit through The Acceleration Academy; however, students may actively work in only one Acceleration Academy course at a time.

Once a student begins a course, they must complete that course in full before starting another Acceleration Academy course. Students enrolled in multiple courses are still held to all published timelines, deadlines, and requirements for each course.

Concurrent active enrollment in more than one Acceleration Academy course is not permitted.

Course sequencing and participation are subject to:

- Counselor review

- Program guidelines
- Administrative oversight

Eanes ISD reserves the right to limit participation or adjust course sequencing based on student progress, readiness, and overall academic load.

Course Start Dates and Completion Timeline

Courses in The Acceleration Academy begin on district-established start dates. A student's course completion window begins on the date the student is granted access to course materials.

This completion window includes:

- All required coursework
- All assessments
- The comprehensive final exam

All course requirements must be completed by the published course end date. Failure to complete all requirements within the completion window will result in the student not earning course credit, unless an approved extension is granted.

Extensions

Students may request one (1) one-week extension per course.

- Extensions are not automatic and must be requested in accordance with district procedures.
- A non-refundable extension fee is required at the time of request.
- Only one extension is permitted per course.
- No additional extensions will be granted for any reason.

An approved extension provides an additional seven (7) calendar days to complete all remaining course requirements, including the final exam.

Registration for additional Acceleration Academy courses does not pause or extend the completion timeline for an active course.

Attendance, Participation, and Engagement

The Acceleration Academy requires consistent and timely student engagement. Participation in the program is contingent upon meeting minimum engagement expectations.

Initial Engagement Requirement

Students must demonstrate active engagement in their course by the third day of the session. Engagement includes, but is not limited to:

- Logging into the course platform
- Accessing course materials
- Submitting assignments or assessments

Students who do not engage in coursework by the third day of the session will be unenrolled from the course. Students unenrolled for failure to meet this requirement are not eligible for a refund.

Progression in Two-Part Courses

For courses structured in two parts (e.g., Part A and Part B):

- Students must successfully complete Part A by the end of the first session.
- Students who do not complete Part A within the first session will not be permitted to continue into the second session.

Enrollment in the second session is contingent upon timely completion of Part A and compliance with all program timelines and requirements.

Course Fees and Payment

Participation in The Acceleration Academy requires payment of a per-course enrollment fee.

- The cost is \$300 per 0.5-credit course or \$600 for a 1.0-credit course.
- Payment in full is required at the time of registration. Students will not be granted access to course materials until payment has been received.

Refund Policy

Course fees may be refunded only if a student withdraws on or before 4:00 PM on the third day of the session.

- No refunds will be issued after 4:00 PM on the first Wednesday of the session, regardless of participation, pacing, or academic performance.
- Students withdrawn for failure to meet engagement or acknowledgment requirements are not eligible for a refund.

Fee Waivers

Eanes ISD may offer fee waivers for The Acceleration Academy.

- Fee waivers are not automatic and are subject to district guidelines.
- Students and families seeking a fee waiver must discuss eligibility with the campus counselor after registration.
- Approval of a fee waiver does not alter course timelines, expectations, or program requirements.

Course Drops and Withdrawals

A student may request to drop an Acceleration Academy course without academic penalty provided that the final exam has not been accessed.

Once a student has accessed the final exam, the course may no longer be dropped, and a grade will be recorded in accordance with district policy.

Refund Eligibility

- Drop requests must be submitted on or before 4:00 PM on the third day of the session to be eligible for a refund.
- No refunds will be issued after 4:00 PM on the third day of the session, regardless of participation, pacing, or academic performance.
- Students withdrawn for failure to meet engagement requirements or required acknowledgments are not eligible for a refund.

Course Materials and Technology Requirements

Students enrolled in The Acceleration Academy must use their district-issued iPad and district-assigned school email account to access course materials, communicate with instructors, and complete coursework.

Students are responsible for ensuring:

- Consistent access to their school-issued iPad
- Use of their Eanes ISD school email account for all program communication
- Reliable internet access sufficient to complete online coursework and assessments

Additional materials, such as calculators or course-specific supplies, may be required depending on the course.

Eanes ISD is not responsible for delays or missed deadlines resulting from lack of internet access or failure to maintain access to required district-issued technology.

Instructional Platform: Edmentum Courseware

The Acceleration Academy uses Edmentum Courseware as its primary instructional platform.

Edmentum Courseware is a standards-aligned, digital curriculum system that delivers online instruction, practice activities, and assessments aligned to the Texas Essential Knowledge and Skills (TEKS). Courses are designed to support independent, self-paced learning within district-established timelines.

Course Structure and Learning Model

Courses delivered through Edmentum Courseware include:

- Digital lessons and instructional content
- Embedded formative assessments and checks for understanding
- Required unit assessments
- A comprehensive final exam

Instruction is delivered primarily through the platform. While teachers provide monitoring, communication, and limited instructional support, Edmentum Courseware is not a live, daily teacher-led instructional environment.

Students are expected to:

- Progress through lessons independently
- Complete required assignments and assessments
- Monitor pacing to ensure completion within program timelines

Course Setup and Mastery-Based Progression

Courses in The Acceleration Academy are structured using a mastery-based, sequential learning model.

Instructional content is released in a controlled sequence. Students may access content only up to the next required, computer-scored activity. Completion of each required activity is necessary to unlock subsequent lessons.

Unit Progression Requirements

- Students must complete all required modules within a unit before accessing the unit post-test.
- To advance to the next unit, students must earn a minimum score of 70% on the unit post-test.

Retake Policy

- Students are provided one retake opportunity on each unit post-test to achieve the required mastery score of 70%.
- If a student does not earn a score of 70% or higher after the second attempt, the student may not continue to the next unit without teacher approval.

Final Exam Eligibility

To be eligible to take the final exam, students must successfully complete and pass all required units in the course.

This includes:

- Completion of all required modules and activities
- Earning a minimum score of 70% or higher on each unit post-test, in accordance with mastery requirements

Students who have not completed and passed all required units will not be permitted to take the final exam. No exceptions will be granted without explicit approval from the course teacher, in accordance with program guidelines.

Teacher approval to proceed may include additional requirements, remediation, or intervention, as determined by the course teacher.

Teacher Role in Edmentum Courses

Teachers assigned to Acceleration Academy courses using Edmentum Courseware serve as facilitators and monitors of student progress. Teacher responsibilities include:

- Monitoring student pacing and completion
- Communicating with students at least once per week
- Contacting students and parents when pacing or engagement concerns arise
- Grading or validating course requirements, as applicable
- Proctoring final exams when required

Teachers do not provide daily live instruction and are not responsible for reteaching all course content delivered through the platform.

Student Expectations When Using Edmentum Courseware

Students enrolled in courses delivered through Edmentum Courseware are expected to:

- Engage consistently with course content
- Follow all pacing and timeline requirements
- Complete assignments independently and honestly
- Reach out to the teacher promptly when assistance is needed

Because the platform is self-paced, students who fall behind may quickly jeopardize their ability to complete the course within the required completion window.

Academic Integrity in Edmentum Courses

All work completed in Edmentum Courseware is subject to Eanes ISD's Academic Integrity and Student Code of Conduct.

The use of unauthorized resources, collaboration, or external assistance while completing Edmentum assignments or assessments constitutes an academic integrity violation and may result in consequences as outlined in this handbook.

Platform Access and Availability

Access to Edmentum Courseware is provided only after:

- Successful registration
- Full payment of course fees
- Completion of the required electronic acknowledgment

Technical issues related to personal internet access or failure to access the platform do not extend course timelines.

Student Support and Communication

Teachers in The Acceleration Academy provide instructional support and progress monitoring within the structure of the program.

Teacher Communication and Monitoring

- Teachers will communicate with each enrolled student at least once per week through email, scheduled office hours, or the course learning platform.
- Teachers will monitor student progress and pacing throughout the course.
- When a student begins to fall behind the projected pace, the teacher will reach out to both the student and parent/guardian to communicate concerns and next steps.

Response Expectations

- Teachers will respond to student or parent emails within 24 hours during normal district business hours, Monday through Thursday.
- Communication received outside of these times will be addressed during the next business window.

Support and Escalation Process

- If a student is struggling or needs assistance, the first step is for the student to contact the course teacher.
- If concerns are not resolved through communication with the teacher, the student or parent/guardian may contact the Acceleration Academy Administrator for further review.

The Acceleration Academy is a supplemental program and does not include daily live instruction or continuous intervention. Students are expected to take primary responsibility for managing coursework, meeting deadlines, and seeking support when needed.

Parent/Guardian Responsibilities

Parents and guardians play an important role in supporting student success in The Acceleration Academy. Participation in the program requires students to demonstrate a high level of independence, responsibility, and self-regulation.

Parents and guardians are expected to:

- Support student time management and pacing
- Monitor student academic progress and assignment completion
- Ensure the student has reliable access to required technology and materials
- Communicate concerns or questions promptly and appropriately

Follow-Up on Academic Concerns

If a course teacher contacts a student or parent/guardian regarding academic concerns, engagement, or pacing issues, timely follow-up is expected.

Failure to respond to teacher communication or to address identified concerns may result in:

- Continued academic difficulty
- Removal from the course
- Loss of course credit

The Acceleration Academy is a supplemental program and does not include daily monitoring or intervention structures found in traditional in-person classes. Students are expected to take primary responsibility for managing deadlines, completing coursework, and seeking assistance when needed.

Academic Integrity

Students enrolled in The Acceleration Academy must adhere to Eanes ISD's Student Code of Conduct and Academic Integrity standards. Academic dishonesty includes, but is not limited to:

- Plagiarism
- Unauthorized collaboration
- Cheating on assignments or exams
- Use of unauthorized resources

Reporting and Determination Process

If a course teacher suspects a violation of academic integrity, the teacher is responsible for documenting the concern and referring the matter to the Acceleration Academy Administrator for review.

The Acceleration Academy Administrator will:

- Review the documentation and any relevant evidence
- Determine whether an academic integrity violation has occurred
- Apply consequences in accordance with Eanes ISD's tiered discipline framework for academic dishonesty

The determination of the Acceleration Academy Administrator is final for purposes of The Acceleration Academy.

Consequences

Violations of academic integrity may result in one or more of the following, as appropriate:

- Invalidated assignments or assessments
- Removal from the course
- Loss of course credit
- Disciplinary action consistent with district policy

Grading Policies

Grades in The Acceleration Academy are reported on a numerical scale from 0–100. A minimum grade of 70% is required to earn course credit.

Course grades are determined based on successful completion of required coursework. Courses may include unit assessments and a final exam designed to measure mastery of the applicable TEKS.

Final Exams

All Acceleration Academy courses require successful completion of a comprehensive final exam.

Final exams are offered in either in-person or remote formats, subject to availability and scheduling requirements.

In-Person Final Exams

- In-person final exams are administered at Eanes ISD on scheduled dates and times. The course instructor will provide the date, times and location.
- Students are required to test during their assigned testing window.
- Make-up testing is not guaranteed.

Remote Final Exams

- Remote final exams are offered on a limited-seat basis.
- Remote testing is available only during the normal school day, Monday through Thursday.
- Students must register in advance for a remote final exam testing window.
- Availability is not guaranteed and is assigned on a first-come, first-served basis

Early Final Exams

- Students may be permitted to take a final exam early only if all course assignments have been completed.
- Early final exams require explicit approval from the course teacher.
- Early final exams must be proctored by the course teacher and scheduled at a time designated by the teacher.

Retakes

- Final exams may not be retaken.

Failure to adhere to final exam procedures or testing expectations may result in an invalidated exam and loss of course credit.

Accommodations (504 and Special Education)

Students with documented **504 Plans or IEPs** may receive accommodations consistent with their plans, subject to what is reasonably feasible in an online, asynchronous environment.

Accommodation determinations are made on a case-by-case basis in coordination with campus and district staff.

Credit Acceptance and Transcripts

Credits earned through The Acceleration Academy are recorded on the student's academic transcript in accordance with Eanes ISD grading and credit policies.

Courses completed through The Acceleration Academy:

- Earn high school credit when successfully completed
- Do not factor into a student's grade point average (GPA)
- Do not receive honors or advanced weighting
- Are applied toward graduation requirements as appropriate

Transcript notation will indicate that the course was completed through a remote learning format, consistent with Eanes ISD's current transcript practices.

Course Failure, Re-Enrollment, and Retakes

Students who do not earn a passing grade (70% or higher) in an Acceleration Academy course do not automatically qualify to retake the course through The Acceleration Academy.

Options following an unsuccessful course attempt may include:

- Re-enrollment in the same course through The Acceleration Academy, if offered, and subject to approval by the Acceleration Academy Administrator
- Pursuing credit through other district-approved pathways, as determined by the student's campus counselor

Re-enrollment, if approved, requires:

- Payment of all applicable course fees
- Demonstrated readiness to successfully complete the course
- Compliance with to one enrollment attempt per course per session. Additional attempts, if any, are all current program requirements and timelines

Students are limited not guaranteed and are subject to availability and administrative approval.

Technology Issues and System Outages

Students are responsible for maintaining reliable technology and internet access. Eanes ISD is not responsible for missed deadlines due to personal technical issues.

District system outages should be reported promptly.

Privacy, Data Security, and Acceptable Use

The Acceleration Academy complies with FERPA and applicable data privacy laws. Students must adhere to Eanes ISD's Responsible Use Policy (AUP) when accessing district systems.

Program Modifications

Eanes ISD reserves the right to modify program offerings, timelines, and procedures in response to enrollment, legislative guidance, or district priorities.

Appeals and Dispute Resolution

Concerns related to enrollment, grading, placement, or participation in The Acceleration Academy must first be directed to the Acceleration Academy Administrator.

The Acceleration Academy Administrator serves as the final decision-making authority for all program-specific matters, including but not limited to enrollment eligibility, course placement, grading determinations, participation status, withdrawals, and refunds.

Appeals will be reviewed in accordance with applicable Eanes ISD Board policies and administrative procedures.

Acknowledgment and Agreement

Participation in The Acceleration Academy requires completion of an electronic acknowledgment and agreement by a parent/guardian and the student.

The electronic acknowledgment must be completed via a district-issued Google Form prior to the student receiving access to course materials.

By submitting the electronic acknowledgment, the student and parent/guardian affirm that:



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- This handbook has been reviewed in full
- Participation in The Acceleration Academy is supplemental and optional
- Academic responsibility rests primarily with the student
- All fees, timelines, program expectations, and requirements are understood

Failure to complete the required electronic acknowledgment by 4:00 PM on the first Tuesday of the session will result in the student being withdrawn from the course. Students withdrawn for failure to complete the acknowledgment by the stated deadline are not eligible for a refund.