

**QUINTON BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES
Tuesday, January 6th, 2026**

MOTION TO EXCLUDE EXECUTIVE SESSION

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education exclude the executive session due to inability to quorum.

L. Winkels arrives at 7:11pm

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on January 6, 2026.

Mrs. Joanne Nacucchio, Board Vice President, led the group in the pledge to the flag.

Mrs. Joanne Nacucchio, Board Vice President, called the meeting to order at 7:12 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Nacucchio. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Joseph Longo, Zachary Mayer (arrives at 7:16) Joanne Nacucchio, Tracy Scull, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: Michael Sites

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

OATH OF OFFICE

Business Administrator issued the Oath of Office to elected Board Members:

- Glenn Hofacker
- John Maxwell

NOMINATIONS

Moved by T. Scull and seconded by J. Nacucchio, to nominate Jeannette Harrington for

President. Moved by J. Nacucchio and seconded by T. Scull to close nominations for

President.

Roll Call:

Ayes: (7) G. Hofacker, J. Longo, J. Maxwell, Z. Mayer, J. Nacucchio, T. Scull and L.

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Winkels

Noes: (0) Abstain: (1) J. Harrington Motion Carried.

Moved by J. Harrington and seconded by J. Longo to nominate Joanne Nacucchio for Vice President.

Moved by J. Harrington and seconded by L. Winkels to close nominations for Vice President.

Roll Call:

Ayes: (7) G. Hofacker, J. Longo, J. Maxwell, Z. Mayer, J. Nacucchio, T. Scull and L.

Winkels

Noes: (0) Abstain: (1) J. Nacucchio Motion Carried.

~~ Meeting was turned over to the elected board president ~~

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following items:

APPOINTMENT OF COMMITTEES/REPRESENTATIVES

Finance & Budget Committee	Policy Committee
Personnel Committee	Curriculum Committee
Buildings & Grounds Committee	Negotiations Committee
Transportation Committee	Salem City School Board Representative
NJSBA Delegate & Alternate	SCSBA Delegate & Alternate

DESIGNATION OF REGULAR MEETING DATES

The Board approve the fourth Thursday of the month (unless noted *) for [Meeting Dates](#) for the 2026 calendar year.

APPOINTMENT OF BOARD SECRETARY

The Board approve the appointment of Karen Klaus, as Board Secretary, effective January 2025 and until the next reorganization meeting in January 2026.

Roll Call:

Ayes: (8) G. Hofacker, J. Longo, J. Maxwell, Z. Mayer, J. Nacucchio, T. Scull, L.

Winkels, J. Harrington

Noes: (0) Abstain: (0) Motion Carried.

There being no further reorganization business to be brought before the board, this portion of the meeting is adjourned and the board will move into the regular monthly meeting at 7:25pm.

PUBLIC COMMENT I

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education open the Audience Participation, for agenda items only, portion (agenda items only) of the meeting at 7:27 pm.

Unanimously approved by voice vote. Motion carried.

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No comments

CLOSURE OF THE PUBLIC COMMENT I PORTION OF THE MEETING

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 7:28 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the regular minutes for the December 18, 2025 meeting.

Unanimously approved by voice vote. Motion carried.

BOARD OF EDUCATION BUSINESS

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

A. OLD BUSINESS - N/A

B. NEW BUSINESS

1. Summary of the official election results and certification:

Michael Sites was elected for a three year term

John Maxwell was elected for a three year term

Glenn Hofacker was elected for a three year term

2. School Board Recognition Month Resolution

3. Code of Ethics for School Board Members *Signature Page*

4. 2026 Required NJSBA Training Transcript

C. Chief School Administrator's Update - 8th graders disappointed because not able to play puff polo against teachers for their 8th grade year. Teachers came up with a survivor game against teachers instead. Lots of class parties before break. Mrs. Bacon and Mrs. Herman came up with committees to plan activities to bring parents into the building and interact with parent involvement. New Jersey put out webinars to help children with literacy and trying to foster that in our building. Newly hired teachers came into the building prior to the start date to work with the current teachers and get to know the students. Dr. Ayrin was able to get a generous donation and was able to provide snacks for the classrooms over the break. Surprise for staff with Inclusion Coffee Shop. Mrs. Herman and Mrs. Bacon met with staff and mentioned a parent compact that would be signed so parents and guardians know the expectations coming into the building. Start planning different parent involvement activities for all grades. Staff members reported positive things on facebook and comments made "we are the school that they want to attend." Focusing on the positive things we are doing.

D. Assistant Principal's Update - None

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Unanimously approved by voice vote. Motion carried.

SUPERINTENDENT REPORT

Moved by J. Longo and seconded by T. Scull that the Board of Education approve the following item(s):

A. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 12/22/25
Security Drill (Code Blue) - 12/16/25

B. Curriculum - None

C. Policy - None

D. Administrative - None

E. Personnel

Staffing - Authority for the Chief School Administrator to make any necessary professional/support personnel staffing changes with final approval at the next board meeting.

Student Service Specialist - Approve hiring employee number: 97391619 as Student Service Specialist at a yearly stipend of \$3000 prorated for the remainder of the 25/26 school year. Effective 1/1/2026.

Substitute List - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate pending completion of paperwork:

- a. Grace White - Instructional
- b. Chase Davis - Instructional

F. Facilities Use - None

G. Student Personnel

HIB - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of October 24, 2025 to November 20, 2025 with zero (0) incidents.

HIB - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of November 21, 2025 to December 18, 2025 with zero (0) incidents.

Roll Call:

Ayes: (8) G. Hofacker, J. Longo, J. Maxwell, Z. Mayer, J. Nacucchio, T. Scull, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Motion Carried.

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

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Moved by Z. Mayer and seconded by J. Nacucchio that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **September 30, 2025 and October 31, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **November 30, 2025**

2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of November 2025 Treasurer's Report
3. **Transfers** - Approve the transfer list for the month of November 2025 Transfers .
4. **January Bills To Be Paid** - Motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular board meeting.
5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.
6. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff	Location	Workshop/Seminar	Date	Cost
Gwen Herman	Long Branch, NJ	Women in Leadership Conference	March 9-10, 2026	Registration: \$499 Travel: \$204

7. **Grant Acceptance** - Accept the Literacy Initiative for Families and Thriving Communities (LIFT) grant funding in the amount of \$20,000.

Roll Call:

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Ayes: (8) G. Hofacker, J. Longo, J. Maxwell, Z. Mayer, J. Nacucchio, T. Scull, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The [October](#) and [November](#) meeting minutes are submitted for review.
2. Schedule of [Salem School Board Representation](#)

OTHER BOARD MEMBER AND COMMITTEE REPORTS

PUBLIC COMMENT II:

Moved by J. Longo and seconded by T. Scull that the Board of Education open the Audience Participation portion of the meeting at 7:45pm.

Unanimously approved by voice vote. Motion carried.

Shane Manuel, QEA President/ Middle School Science Teacher: As QEA president, wants to state the last three years, the QEA and BOE have had a good relationship. Amazing staff that cares and reminds everyone that we have one goal to keep our school amazing and keep getting better. No deprivation or slander will be tolerated.

John Wernega, Music Teacher: Updates about the trip. Started fundraising and visited lots of organizations that donated a lot of money. Just raised \$4,646.45 Sunday alone. Kids and parents sat through 3 different masses and behaved wonderfully. Parents and kids need to be applauded. They did what they needed to do to raise the money. They have never complained once. Amazing work. Staying after school to practice for the performance. Thanks to the Board and Administration for allowing this to happen.

CLOSURE OF THE PUBLIC COMMENT II PORTION OF THE MEETING

Moved by L. Winkels and seconded by J. Nacucchio that the Board of Education close the Audience Participation portion (all questions or comments) of the meeting at 7:51 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT

Moved by T. Scull and seconded by Z. Mayer that there being no further business to come before the Board of Education, the meeting be adjourned at 7:51 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus
Business Administrator/ Board Secretary