

**COLOGNE ACADEMY**  
**MANUAL OF SCHOOL POLICIES APPROVED BY THE BOARD**

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**POLICY 212: SCHOOL BOARD MEMBER TRAINING & DEVELOPMENT**

**I. PURPOSE**

In recognition of the need for continuing in-service training and development for its members, the purpose of this policy is to encourage the members of the school board to participate in professional development activities designed for them so that they may perform their responsibilities.

**II. GENERAL STATEMENT OF POLICY**

- A. New school board members will be provided the opportunity and encouragement to attend school board orientation and training sessions sponsored by the Minnesota Department of Education (MDE), Minnesota Association of Charter Schools (MACS), the Minnesota School Boards Association (MSBA), Friends of Education or other authorizers/associations with expertise relating to charter schools and/or issues of priority importance for the Cologne Academy school board. Every charter school board member shall attend training throughout the member's term on board governance, including training on the board's role and responsibilities, employment policies and practices, and financial management. A board member who does not begin the required initial training within six months after being seated and complete that training within 12 months of being seated on the board is ineligible to continue to serve as a board member.
  - B. All school board members are encouraged to participate in school board and related workshops and activities sponsored by local, state and national school boards associations, as well as in the activities of other educational groups.
  - C. School board members are expected to report back to the school board with materials of interest gathered at the various meetings and workshops.
  - D. The school board will reimburse the necessary expenses of all school board members who attend meetings and conventions pertaining to school activities and the objectives of the school board, within the approved policy and budget allocations of the school district relating to the reimbursement of expenses involving attendance at workshops and conventions.
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