

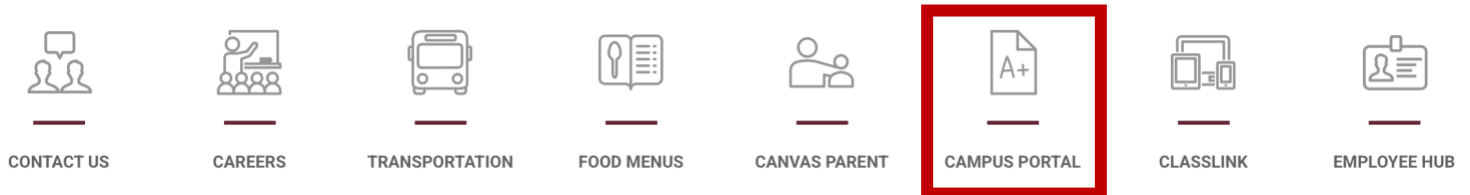


How to ... Request or Drop a Course in VECTOR

<u>Step 1:</u>	Open Campus Student/Parent Portal
<u>Step 2:</u>	Log in to VECTOR – Course Request
<u>Step 3:</u>	Select Request Course
<u>Step 4:</u>	Register for Course
<u>Step 5:</u>	Request to Drop a Course
<u>Step 6:</u>	Click Request Drop
<u>Step 7:</u>	Enter Drop Reason (Required)
<u>Step 8:</u>	Verify your registration status

Step 1: Log into your Campus Portal

Parents: Go to www.fultonschools.org. Select the Campus Portal icon in the middle of the page:

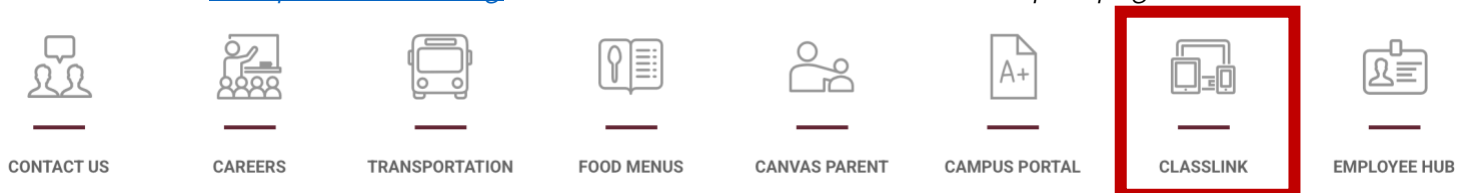


From the Campus Portal Landing Page, click the Campus Parent Portal button to access ClassLink.

Enter the Infinite Campus Student Portal via the ClassLink Icon below.



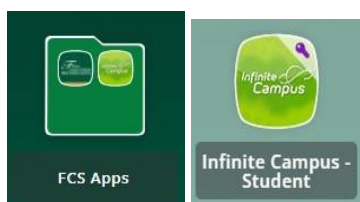
Students: Go to www.fultonschools.org. Select the Classlink icon in the middle of the page:



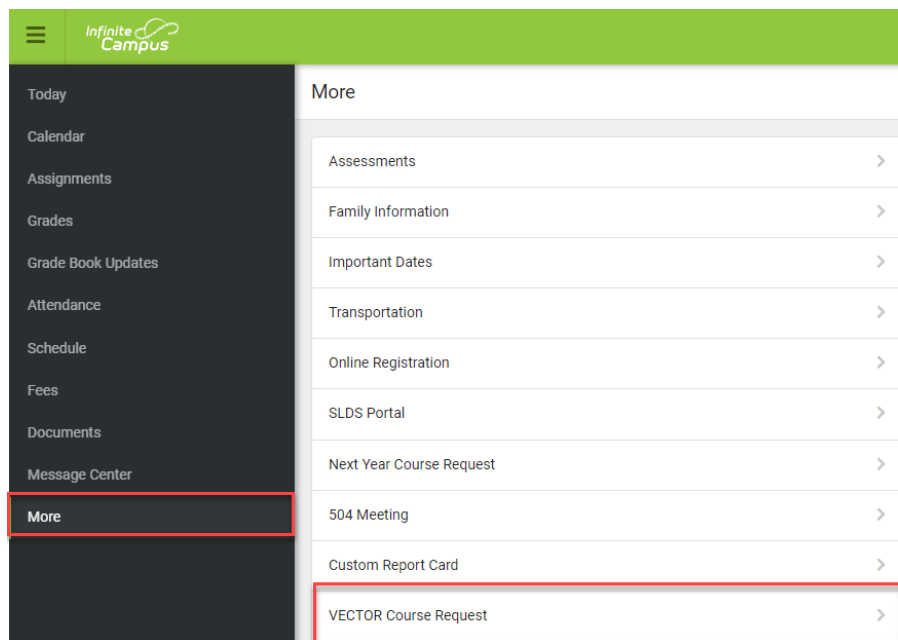
Enter your FCS log in credentials to access Classlink

A sign-in form titled 'Sign in to ClassLink'. It has two input fields: 'Username' with the value '200412345' and 'Password' with masked characters. Below the fields is a blue button labeled 'Sign In'.

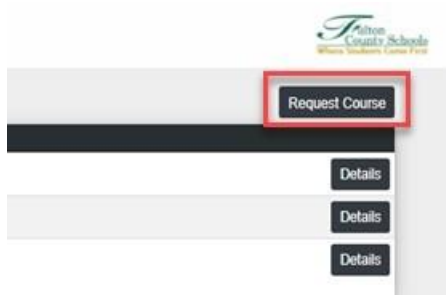
Click the FCS Apps and click on the Infinite Campus Icon



Step 2: Select More from the menu and then select VECTOR – Course Request



Step 3: Click Request Course



Step 4: Select the 1) School – School Year/Term and 2) Course from the drop downs you are registering for. 3) Click Submit Request when done.

Request Course

×

School - School Year/Term:

25-26 Y_Innovation Academy HS - 2026/R1

1

Course:

26.0120001 - Biology

2

Submit Request

3

The course will show as pending on your landing page until approved by school personnel.

To Request to Drop a Class

Step 5: From your VECTOR – Course Request landing page click the Details button next to the course you would like to request to drop

Request Course

Status	School - Year/Term	Course	Requested By	
Dropped	Y_Westlake HS Summer School - 2025/R1	23.0510001 - 11th Am Lit/Comp	Lauren Porter	Details
Pending	Y_Innovation Academy HS r Summer School - 2026/R1	26.0120001 - Biology	Lauren Porter	Details
Dropped	Y_Innovation Academy HS Summer School - 2026/R1	27.0821001 - Geometry: C&C	Lauren Porter	Details

Step 6: Click Request Drop button

Request for Lauren Porter at Y_Westlake HS Summer School - 2026/R1

×

Current Status

Pending

Requested By

Lauren Porter

Requested Date

03/07/2025

Course

26.0120001 - Biology

Last Modified By

Lauren Porter

Last Modified By Date

03/07/2025

Request Drop

Step 7: Enter a Drop Reason (Required) and click Submit Drop Request button.

Request Drop for 23.0630012 - World Literature B

Drop Reason (Required)

Selected the wrong course |

Submit Drop Request

Step 8: You can check the status of all your classes from your VECTOR – Course Request landing page

				Request Course
Status	School - Year/Term	Course	Requested By	
Dropped	Y_Westlake HS Summer School - 2025/R1	23.0510001 - 11th Am Lit/Comp	Lauren Porter	Details
Drop Requested	Y_Innovation Academy HS Summer School - 2026/R1	26.0120001 - Biology	Lauren Porter	Details
Dropped	Y_Innovation Academy HS Summer School - 2026/R1	27.0821001 - Geometry: C&C	Lauren Porter	Details