



(The Rev'd) David O. Browder, Rector | Seraphim Danckaert, Headmaster

Lower School English Teacher (4th- 5th) 2026-27 Academic Year Reports to Lower School Head

Saint Thomas' Episcopal School employs individuals who are committed to upholding our mission of forming honorable men and women through a classical education grounded in a Christ-centered worldview. All faculty are expected to understand and promote the mission, standards, and policies of the School.

Saint Thomas' Episcopal School seeks a Lower School teacher to serve as the primary instructor, role model, and spiritual guide for the students in his/her class. We are seeking a teacher who is enthusiastic about Christian education, passionate about working with young students and committed to the development, growth, and success of all his/her students.

ESSENTIAL FUNCTIONS AND BASIC DUTIES

- Provide engaging instruction in Grade 4/5 English Language Arts grounded in a classical Christian education model, emphasizing strong reading comprehension, grammar, composition, literature analysis, and the cultivation of clear thinking, articulate expression, and a love of truth, beauty, and goodness through great works of literature.
- Serve as a homeroom teacher and lead Sacred Studies on days when Lower School students do not attend chapel.
- Differentiate instruction using multiple strategies to support a range of learning needs.
- Design formative and summative assessments that provide useful data to guide instruction and measure student progress.
- Analyze student data to guide instructional decisions, refine lessons, and provide targeted support.
- Create and maintain a well-organized, supportive learning environment that attends to students' social, emotional, and executive functioning needs.
- Provide the structure and support students need to work independently while holding them to high academic and behavioral expectations.
- Promote the mission of Saint Thomas' Episcopal School individually and institutionally.
- Contribute to the school community by maintaining a positive attitude, fulfilling all required duties, and attending required events throughout the year, including professional development and faculty meetings.
- Work collaboratively with other staff members.
- Develop positive relationships with parents and students based on mutual trust and respect.
- Follow the professional code and policies of the school and conduct oneself in a way that promotes the mission of the school.
- Utilize Google Suite, in particular Google Drive, Docs, and Sheets.
- Perform additional responsibilities as assigned.



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Education / Certification: Bachelor's degree required. Texas teaching certification preferred.

Experience Required: Minimum of 2 years related work experience

Required Knowledge: Proficiency in MS Office, Google Docs

Classification: Exempt

Skills / Abilities:

- Strong customer service skills and willingness to assist others
- Ability to be compassionate, patient and adaptable.
- Able to communicate complex information clearly
- Ability to communicate with and motivate children
- Willingness to contribute to the general welfare of the school and its students beyond the classroom
- Outstanding oral and written communication skills
- Strong organizational skills & attentive to detail
- Able to coordinate well with other departments and personnel
- Maintaining confidentiality and privacy
- Ethical conduct

Compensation and Benefits:

Compensation is dependent upon experience and degree obtained.

Qualified applicants may submit a cover letter, resume, and completed application (available at stes.org) to Jeri Wisdom, Human Resources Director at wisdom.jeri@stes.org.

STATEMENT OF NON-DISCRIMINATION

Saint Thomas' Episcopal Church & School (collectively the "School") prohibits discrimination in employment because of race, color, national origin, citizenship, sex, disability, or veteran status.

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.