

**A.W. BEATTIE CAREER CENTER
JOINT OPERATING COMMITTEE
Meeting Minutes
November 20, 2025**

The A.W. Beattie Career Center (AWBCC) Joint Committee held its regularly scheduled meeting on Thursday, November 20, 2025 Ron Frank, Vice-President, called the meeting to order at 6:14 PM and roll call was taken.

MEMBERS IN ATTENDANCE

AVONWORTH

Beau Blaser
Amy Tokar (virtual)

NORTH HILLS

Dee Spade
Rachael Rennebeck

DEER LAKES

Jeremy Love
Dr. Eric Bieniek

NORTHGATE

Wendi Lee

FOX CHAPEL

Katie Findley
Ron Frank

PINE RICHLAND

Leslie Miller

HAMPTON

Greg Stein (virtual)
Larry Vasko

SHALER

Dorothy Petrancosta
Jim Tunstall

NORTH ALLEGHENY

Libby Blackburn
Elizabeth Warner

OTHERS IN ATTENDANCE

Eric Heasley
Heather Brown
Thea Holzworth
Maureen Golden
Joe Miller
Bill Steiner
Dr. Patrick Mannarino
Megan Turnbull

Executive Director
Assistant Director/Principal
Assistant Director/Associate Principal
Business Manager
Technology Director
Supervisor of Building and Grounds
Superintendent of Record
Weiss Burkhardt Kramer, LLC

MEETING MINUTES of September 25, 2025

Upon motion by Larry Vasko, seconded by Greg Stein, the meeting minutes of September 25, 2025 were approved by a voice vote of 16-0.

PRESIDENT STEIN'S REPORT

1. Mr. Stein shared that it has been an honor to work with AWBCC, and he appreciates everyone he has worked with over the years. He also shared that he has learned more than he has given. Mrs. Blackburn took the time to thank him as well and shared that he has given us a lot and she was sad about the elections and thankful for all the JOC members.

SUPERINTENDENT DR. MANNARINO'S REPORT

1. Dr. Mannarino shared that the superintendents met and spent time discussing the scheduling at AWBCC. He also shared that he took time and met with Heather Brown and Thea Holzworth so that he could learn the process used to schedule the students in the nine districts. After meeting with them, he stated that nothing will change as the way it is being done is well thought out and done well. The superintendents need to collaborate more, and the principals need to be involved early in the process. No dramatic changes are needed.

SOLICITOR TURNBULL'S REPORT

1. Solicitor Turnbull shared that the budget has passed and over time we will hear more about the budget.
2. She also stated that we will all be hearing more about Act 44 and the enforcement of this act as it goes into effect January 6, 2026. This act now requires that all staff and parents must be notified within 24 hours if there are any incidents involving weapons.

EXECUTIVE DIRECTOR ERIC HEASLEY'S REPORT

1. During the Director's Report, Mr. Heasley shared the following information:
 - We are very thankful for all of our Board Members and thankful for all they have done for the AWBCC Board.
 - Mrs. Brown shared the leadership video made by the SkillsUSA students for the Leadership Conference in October at Seven Springs. During this conference, the students learned professional skills and networking that will help them in their futures.
 - Mrs. Holzworth shared the results of the 2024 Graduate Follow Up Study. It is a requirement to survey all former graduates from the prior year to see what they are doing. Data is collected various ways via mailings, social media, emails, phone calls, and information from teachers/staff. The data is entered into the Survey Monkey platform and then reported to PDE. Our response rate for this survey was 65.5% or 200 responses out of 305 students.
 - Mr. Heasley shared the 25 – 26 enrollment distributions for each district. He stated that our enrollment is down from our previous numbers due to students moving, making the wrong decisions, leaving for cyber schooling and other various reasons. Mr. Frank asked for explanation on #10 which is related to the 2 Cyber and 2 Mars students. Mr. Heasley stated that these students were enrolled after the district students were enrolled. Mrs. Blackburn asked if there were openings in the programs when the students entered and Mr. Heasley explained that yes there were openings when they were admitted and explained why they were admitted. Mrs. Blackburn also shared that she does not think that students who live outside the nine districts should be admitted and Beattie should only be open to the nine consortium district students.
 - The 26 – 27 Budget Draft was presented to the members. Mr. Heasley thanked Mrs. Golden for her work on 26 – 27 Budget Draft. He shared that there is a 3.64% increase for the districts. He also reminded the members that we do not know the insurance figures yet. Fund balance will be used to replace I Boards as well as a few other items as well. We will continue to update on any changes.

- He also shared that the CTE Directors have been questioning the Perkins funding for the future but there are no answers right now and there could be impacts on this funding down the road.
- The updated Donation and Grant spreadsheets were shared.
- Mr. Heasley pointed out that the electronic authorization to move to Gallagher Insurance is on the agenda today.
- Lastly, he thanked Mr. Annarelli for all of his work as well as Mr. Bossong and all the faculty who help with the Beattie Roadshows.

ORGANIZATION & CURRICULUM COMMITTEE REPORT

1. To approve the 2026 Joint Operating Committee meeting dates.
2. To approve Erin Rushe, Special Education Coordinator participating in the PACTA Pathways to Career Readiness Symposium February 4 – 6, 2026 at an estimated cost of \$1,020.00, Operating Budget.
3. To approve the Broker's Letters of Authorization for the Arthur J. Gallagher Risk Management Services, LLC, dated November 20, 2025.

Upon recommendation of the Organization & Curriculum Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 through 3 be approved. Each was approved with a consent agenda with a voice vote of 16-0.

PERSONNEL COMMITTEE REPORT

1. To rescind the employment of Employee #519 effective September 30, 2025.
2. To approve the intermittent FMLA leave for Employee #32 effective September 4, 2025 through October 2, 2025.
3. To ratify Chloe Maurer (SH-12) as a part-time Co-Op student in the Kiddie Tech Day Care effective October 3, 2025 for the 2025 – 2026 school year at the hourly rate of \$12.00/HR, no benefits.
4. To approve the Summary of Administrative Guidelines for Instructional Assistants effective November 21, 2025.

Upon recommendation of the Personnel Committee, Larry Vasko motioned and Larry Beau Blaser seconded that items 1 through 4 be approved. Each was approved with a consent agenda with a voice vote of 16-0.

FINANCE COMMITTEE REPORT

- | | | | |
|---------------------|--|------------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 9/30/2025 | \$ 1,039,125.07 |
| | | 10/31/2025 | \$ 2,135,975.87 |
| | AWBCC Capital Reserve Fund | 9/30/2025 | \$ |
| | | 10/31/2025 | \$ |
| | Alfred W. Beattie Memorial Fund | 9/30/2025 | \$ |
| | | 10/31/2025 | \$ |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 9/30/2025 | \$ 3,095.77 |
| | | 10/31/2025 | \$ 65.95 |
| 2. BUDGET REPORT | AWBCC Operating Budget | 9/30/2025 | \$ |
| | | 10/31/2025 | \$ |
| 3. CASH REPORTS | AWBCC Operating Fund | 9/30/2025 | \$ 1,755,377.66 |
| | | 10/31/2025 | \$ 836,863.82 |
| | PLGIT & PSDLAF | 9/30/2025 | \$ 1,503,031.90 |
| | | 10/31/2025 | \$ 1,089,626.55 |
| | AWBCC 3-Month CD | 9/30/2025 | \$ 546,481.80 |
| | | 10/31/2025 | \$ 546,481.80 |
| | AWBCC Money Market Fund | 9/30/2025 | \$ 1,146,284.42 |
| | | 10/31/2025 | \$ 747,714.36 |
| | AWBCC Capital Reserve Fund | 9/30/2025 | \$ 207,224.75 |
| | | 10/31/2025 | \$ 207,573.56 |
| | Alfred W. Beattie Memorial Fund | 9/30/2025 | \$ 212,736.21 |
| | | 10/31/2025 | \$ 213,500.42 |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 9/30/2025 | \$ 650.63 |
| | | 10/31/2025 | \$ 584.94 |
| | AWBCC Student Activity Accounts | 9/30/2025 | \$ 52,433.28 |
| | | 10/31/2025 | \$ 56,441.91 |
| 4. | To approve the renewal of the maintenance agreements for the IT Firewall Core Switch and Wi-Fi controller through ePlus Technology of Herndon, VA through December 2026, in the estimated amount of \$ 13,863.70, Operating Budget. (A savings of \$2,079.06 from 2025.) | | |
| 5. | To accept a \$3,000.00 donation from 2699 Community Fund, Inc. for the student emergency fund. | | |

6. To approve the re-appointment of Turnley, Robertson, and Associates, LLC as auditors for fiscal years ending:
 - June 30, 2026 \$ 8,200.00
 - June 30, 2027 \$ 8,500.00
 - June 30, 2028 \$ 8,800.00

Upon recommendation of the Finance Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 through 6 be approved. Each was approved with a consent agenda with a voice vote of 16-0.

The following Finance Committee information items were reviewed:

1. Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on September and October 2025 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2025 – 2026 Enrollment, Revenue and Expenditures to date
2. Preliminary 2026 – 2027 A.W. Beattie Career Center Operating Budget Draft. (Budget draft on the meeting table).
3. 2026 – 2027 Budget Schedule

November, 2025	Review of Preliminary Budget with the Joint Operating Committee
November, 2025	Review of Preliminary Budget with Superintendents
January, 2026	Review of the 2026 - 2027 Budget Draft.
April, 2026	Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.
May, 2026	Full Board Approval, as per the Articles of Agreement: <u>"The budget shall be adopted, by joint meeting or mail ballot, by two-thirds of the Member School Districts and by affirmative vote of the majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education."</u>

BUILDING AND GROUNDS COMMITTEE REPORT

1. To approve the purchase of two (2) Cisco switches with installation on quote #23267752 through ePlus Technology of Atlanta, GA.

\$16,628.14	Cost
<u>- 9,976.88</u>	60% E-Rate Discount
\$ 6,651.26	Beattie Operating Budget
2. To approve the purchase of two (2) Cisco switches with installation on quote #23267745 through ePlus Technology of Atlanta, GA.

\$ 9,165.35	Cost
<u>- 5,499.21</u>	60% E-Rate Discount
\$ 3,666.14	Beattie Operating Budget
3. To approve the sale of two (2) used obsolete rooftop solar panels to Scott Miller for \$75.00, where is, as is. Funds to the CBC supply budget.

Upon recommendation of the Building & Grounds Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 through 3 be approved. Each was approved with a consent agenda with a voice vote of 16-0.

INFORMATION ITEMS:

1. The Town of McCandless completed our annual fire inspection on September 24, 2025, with all codes being up to date.
2. The Allegheny County Health Department Food Safety Program conducted an on-site review of the Culinary Arts/Pastry programs and Kiddie Tech Day on October 24, 2025.
3. The catch basin projects have been completed in the parking lot.

POLICY COMMITTEE REPORT

No Report

The following Finance Committee information items were reviewed:

1. First Reading of revised policies:
 - #320 Freedom of Speech by Employees
 - #338 Sabbatical Leave for Restoration of Health
 - #338.1 Compensated Professional Leaves

LEGISLATIVE REPORT

1. The following information was discussed during the Legislative report:
 - Act 44 was discussed which states that parents must be informed if any weapon is brought onto school property. Solicitor Turnbull reminded everyone to look at their school policies for any unintended intersections. She stated that the AWBCC policies are good.
 - The Budget has been passed and Mrs. Blackburn suggested everyone take the time to read it. EITC funding has been increased. Project funding has also been increased. There is new funding for Cyber/Charter schools. There will also be no transportation money for Cyber/Charter schools.
 - Mr. Vasko shared that the planning/building fund is only \$125 million, which is not a lot for building projects. He also shared that he would like to see fair funding set for Cyber/Charter schools.

PUBLIC RELATIONS REPORT

1. The following thank you notes were sent to the school and shared:
 - The superintendent of Fox Chapel thanked AWBCC for hosting the Fox Chapel School Board for their meeting and dinner.
 - Thanks for the Veteran's Day event in Cosmetology.
 - Mrs. Rennebeck gives her thanks to AWBCC and Heather and Brown for allowing her to help create Pathways to the Trades videos. She would also like to thank AWBCC for the student who worked for her as an intern from the Ad Design department.

OLD BUSINESS

No Report

NEW BUSINESS

- 2025 - 2026 Election of JOC Officers – December 19, 2024 Reorganization Meeting
 - President
 - Vice President
 - Treasurer (Balance of Term through June 30, 2026.)
- A discussion occurred regarding the meeting minutes being placed on the website after they have been approved. All agreed so this will not take place each month after they have been signed and approved.
- Mrs. Spade also asked if there was any way to put slowdown signs by the school as people have been driving so fast around the school area. Mr. Heasley stated that we are already in discussions with McCandless Police regarding this issue.

NEXT MEETING

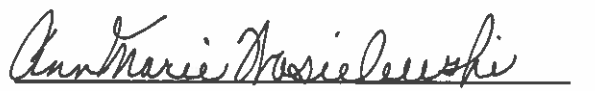
December 19, 2024 – A.W. Beattie Career Center Dining Room

5:00 p.m.	Plated Hors d'oeuvres – Dining Room
5:30 p.m.	Dinner
6:45 p.m.	Reorganization Meeting
7:00 p.m.	Regular Scheduled Joint Operating Committee Meeting
	- Arlene J. Bender Student Conference Center

The regular JOC meeting adjourned at 700 PM, Larry Vasko motioned, and Dee Spade seconded.

An Executive Session was conducted after the regular meeting to discuss personnel and legal matters subject to attorney and client privilege.


Libby Blackburn, Board Secretary


AnnMarie Wasielewski, JOC Recording Secretary