

**Western Buckeye ESC
January 21, 2026**

Organizational Meeting

The Western Buckeye Educational Service Center Governing Board Organizational Meeting was called to order at 5:30 p.m on January 21, 2026 at the WBESC office with the following members present: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II.
Others Present: Melissa McClurg, Superintendent and Tricia Taylor, CFO/Treasurer

OATH OF OFFICE TO BOARD MEMBERS -

Motion 1m-1-26 ELECTION OF BOARD PRESIDENT

Moved by Derek Miller, that William Poe II be nominated as WBESC President for calendar year 2026.

Seconded by Kevin Wannemacher. Voted Yes: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II. Motion passed 5-0.

Individual Board Members vote for their choice to be President:

Hazen Kennedy voted for William Poe II, Derek Miller voted for William Poe II, Vicki Smith voted for William Poe II, Kevin Wannemacher voted for William Poe II and William Poe II voted for William Poe II.

Results of election for Board President: William Poe II.

Motion 2m-1-26 ELECTION OF BOARD VICE-PRESIDENT

President William Poe II announced that nominations are in order for the WBESC Vice-President for calendar year 2026.

I, Hazen Kennedy, move that Vicki Smith be nominated as the WBESC Vice-President for the calendar year 2026.

Seconded by Kevin Wannemacher.

Voted Yes by: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II.
Motion passed 5-0.

Individual Board Members vote for their choice to be Vice-President:

Hazen Kennedy voted for Vicki Smith, Derek Miller voted for Vicki Smith, Vicki Smith abstained, Kevin Wannemacher voted for Vicki Smith and William Poe II voted for Vicki Smith.

Results of election for Board Vice-President: Vicki Smith.

Motion 3m-1-26

Motion to accept the Organizational Meeting Agenda with any changes and/or additions as presented:

Moved by: Vicki Smith and Seconded by: Kevin Wannemacher

Voted yes by: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II.

WBESC Governing Board Consent Items:

- A. Motion to appoint Hazen Kennedy as Delegate to OSBA.
- B. Motion to appoint Vicki Smith as Alternate Delegate to OSBA.

- C. Motion to appoint Hazen Kennedy as Student Achievement Liaison to OSBA.
- D. Motion to appoint Kevin Wannemacher as Legislative Liaison to OSBA.
- E. Motion to appoint Superintendent, Treasurer and Board President to the Records Committee for 2026.
- F. Motion to appoint Superintendent, Treasurer and Board Vice-President and Legislative Liaison to the Audit Committee for 2026.
- G. Motion to designate the Paulding Progress and the Van Wert Times Bulletin as Official Notice newspapers.
- H. Motion to designate the 3rd Wednesday of each month at 5:30 p.m, for the monthly board meetings in 2026. All meetings will be in the WBESC Conference Room in Paulding.
- I. Motion to set Board Member Compensation at the maximum allowable by Law (ORC 3313.12), not to exceed 12 meetings per year, and to continue to set Board Member mileage reimbursement at IRS rate for round-trip board approved travel.
- J. Motion to establish a Board Service Fund in accordance with ORC 3316.16.
- K. Motion to approve the Treasurer and Assistant Treasurer as designees to attend required Public Records Training for Western Buckeye ESC Governing Board Members.
- L. Motion to designate the Treasurer to sign all Governing Board of Education checks, or the Assistant Treasurer, if so directed by the Treasurer.
- M. Motion to approve the Treasurer to invest all inactive funds through 2026 and to advance monies from fund to fund as needed.
- N. Motion to authorize the Treasurer to pay all bills within the limits of appropriations as bills and services are received.
- O. Motion to appoint the Superintendent as Purchasing Agent for 2026 with a maximum of \$50,000 without Board approval.
- P. Motion to appoint the Superintendent as contact person in Federal projects and programs.
- Q. Motion to approve the Superintendent to employ temporary personnel, authorize attendance at professional meetings and act on behalf of WBESC within the limits set by the Governing Board.
- R. Dispense of the reading of the “minutes” of the previous meeting.
- S. Authorize the Superintendent and Treasurer to enter into and/or accept participation in federal, state, or local grants for agreements deemed advantageous to the ESC and authorize the Treasurer to appropriate funds for grants awarded.
- T. Authorize the Superintendent and Treasurer to accept all donations to the ESC on behalf of the Governing Board.
- U. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching position on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.
- V. Authorize the Superintendent, on behalf of this Board to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- W. Approve a motion authorizing the Treasurer and Superintendent to make certain proper public expenditures on behalf of the Governing Board to promote staff morale including professional

development, beginning of year and end of school year staff breakfasts, lunches, dinners, refreshments, funeral memorials, and/or gifts.

- X. Recommend the Board appoint the Board President as Treasurer Pro Tempore in 2026, in the absence of the Treasurer.
- Y. Authorize the Superintendent to approve intermittent dock days for staff in cases where the best interest of the ESC might be served. [These intermittent dock days approved by the Superintendent do not need to be presented to the Governing Board for approval].
- Z. Approve the current year Board President to serve as the President Pro-Tem for the Organizational meeting.

Motion 4m-1-26

Moved by Derek Miller and seconded by Kevin Wannemacher to approve Consent Items A-Z.

Voted yes by: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II.

Motion passed 5-0.

Motion 5m-1-26

Adjournment at 5:49 p.m. and proceed to the Regular January Governing Board Meeting.

Moved by: Hazen Kennedy and Seconded by: Vicki Smith.

Voted yes by: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II.

Motion passed 5-0.

CFO/Treasurer

Board President