

Emerson Elementary School

Shared Decision Making Committee (SDMC)

Q2 Agenda - January

Campus: Emerson ES	Regular
Location: Library	Meeting Type: Regular ▾

***NEW:** Meeting is open to the public- Yes

Agenda Item	Action Item Yes/No	Description
Welcome/Campus Updates		Introduction/ breakfast/attendance
Accountability Rating		Review Campus Rating
Campus Action Plan		- Strategic Priorities - Key Actions - Indicators of Success - Specific Actions
Data		The committee reviewed the data from MOY NWEA.
Celebrations		All grade levels showed growth
Other		We started implementing a new breakfast system to ensure instruction begins at 7:30 am school wide. We are calling parents of students who arrive late and we are also sending messages on ParentSquare promoting early arrival as school opens the door for students at 7:05 am.
Adjourn		2:55 pm

***NEW:** Meeting is open to the public- Yes

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Q2_Minutes

Campus: Emerson Elementary School	Date/Time: January 14, 2026
Location: Library	Meeting Type: Regular ▾

Present: (Type members present or copy from Signature page)

1. Welcome and Introductions

The meeting began with introductions from all attending teachers and staff members. Each participant shared their name and role on campus.

2. Campus Updates

Breakfast and Lunch Procedures:

Breakfast service is going well and continues to be offered before the start of the school day. Staff report that the process is running smoothly and efficiently.

However, concerns were raised regarding lunch procedures for 2nd and 3rd grade. Student behavior during these lunch periods has made the cafeteria environment increasingly challenging.

3. Review of Academic Data

Current State:

In Grade 1, some classrooms show lower median achievement and lower percentages of students meeting growth when compared to peer classrooms, indicating inconsistent access to grade-level rigor. Similarly, in Grade 4 Math, some classrooms demonstrate moderate growth but lower overall achievement when compared to higher-performing peers, signaling a need to strengthen Tier I alignment, pacing, and instructional rigor so growth results translate into higher achievement.

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Areas of Concern:

- Reading is an area of concern in all grade levels.

Q2_Minutes

Instructional Focus:

- Teachers are expected to provide rigorous, high-quality instruction consistently. The academic expectation for all students is to achieve the Meets or Masters level on standardized assessments. Teachers should regularly engage students in data-driven conversations, such as discussing past performance and setting clear goals for growth toward higher achievement levels.

Q2_Minutes

- Teachers will receive continued reminders about maintaining high academic expectations for every student, with a strong focus on TELPAS readiness and standardized assessment outcomes.
- Staff will maintain the practice of sharing weekly grade-level newsletters with families through ParentSquare. Special Education compliance will be closely tracked, with required documentation consistently kept in both hard-copy and electronic formats.
- Teachers will continue to implement appropriate instructional supports and will provide targeted instruction during intervention blocks as well as during math and language lab to ensure lessons are accessible and responsive to all learners, including Emergent Bilingual students.

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Sign in

Members	Position	Email Address	Signature (If Virtual Meeting, type their name)
Jose Lopez	Principal	jlopez16@houstonisd.org	<i>Jose Lopez</i>
Courtney Dubord	Assistant Principal	Cdubord@houstonisd.org	<i>Courtney Dubord</i>
Taylor Tucker – PK grade teacher	Professional Staff	Taylor.Tucker@houstonisd.org	<i>Taylor Tucker</i>
Briana Myles Kinder grade teacher	Professional Staff	Briana.Myles@houstonisd.org	<i>Briana Myles</i>
Michael Lopez 2 nd grade teacher	Professional Staff	Michael.LopezHernandez@houstonisd.org	<i>Michael Lopez</i>
Kassandra Alvarado 3 rd grade teacher	Professional Staff	Kassandra.Alvarado@houstonisd.org	<i>Kassandra Alvarado</i>
Wendy Gualinga 4 th grade teacher	Professional Staff	WendyAngeles.GualingaQuintana@houstonisd.org	<i>Wendy Gualinga</i>
Hugo Baez- 5 th grade teacher	Professional Staff	Hugo.BaezVasquez@houstonisd.org	<i>Hugo Baez</i>
Roxanne Stahl- Music teacher	Professional Staff	Roxanne.Stahl@houstonisd.org	<i>Rozanne Stahl</i>
Danielle Sawaya	Non-Instructional Staff	dsawaya@houstonisd.org	
Angelica Ruiz	Parent	angelica.nellyruiz@houstonisd.org	<i>Angelica Ruiz</i>
Pending	Community Member		

**Emerson Elementary School
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Pending	Business Representative		
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***NEW:** Meeting is open to the public- Yes (see visitor signature sheet below)