

**KINGSWAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Woolwich, New Jersey 08085**

**Substitute Staffing Services**

**Request for Proposals**

The Kingsway Regional School District Board of Education hereby advertises for competitive proposals for:

RFP 27-1001           SUBSTITUTE STAFFING SERVICES

All necessary RFP specifications and proposal forms may be secured upon written request to:

Ms. Sharon Ormsbee  
Business Administrator/Board Secretary  
Kingsway Regional School District  
213 Kings Highway  
Woolwich, NJ 08085  
Email: [ormsbees@krsd.us](mailto:ormsbees@krsd.us)

RFPs must be submitted in a sealed envelope and delivered to the office of the Business Administrator/Board Secretary on or before the date and time indicated below. The envelope is to bear the following information:

Title:	SUBSTITUTE STAFFING SERVICES
RFP No.:	27-1001
Name and Address of Respondent:	
RFP Due Date:	Tuesday, March 31, 2026
RFP Deadline Time:	11:00 a.m.

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

No proposals shall be received after the date and time specified above. The Kingsway Regional School District Board of Education reserves the right to reject all proposals as per N.J.S.A. 18A:18A-22.

The request for proposal package will specify documents that must be completed and returned with the proposal. Failure to comply with the instructions to proposers, or to complete and submit all required forms, may be cause for disqualification and rejection of proposal.

Sharon Ormsbee  
Business Administrator/  
Board Secretary