



SEARCH TIMELINE

Azusa Unified School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

JANUARY 2026 Preliminary Phase	January	District receives proposals
	February 10 (Regular Mtg)	<i>Board Approves Leadership Assoc. Agreement</i>
February/March 2026 Community Engagement	February 24 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx. 3 hrs. total)</i>
	March 9-20	Online survey dates
	March 10-11	Consultants confer with staff and community designated by the Board to receive input
MARCH/APRIL 2026 Advertisement and Recruitment	March	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	March 16 & 23	Advertising and active recruitment; Ad appears in <u>EdCa!</u> . (Two consecutive publications)
	April 6, 12:00 PM	Deadline for applications
APRIL/MAY 2026 Interviews and Selection	April 6-17	Consultants complete comprehensive reference and background checks on applicants
	April 22 4:00- 7:00 pm (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx. 3 hours)</i>
	May 16 (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
MAY/JUNE 2026 Contract Approval	Week of May 18 or Week of May 25	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	June 16	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 2026 Start Date	July 1, 2026 (as mutually agreed)	New superintendent begins